



qathet
REGIONAL DISTRICT

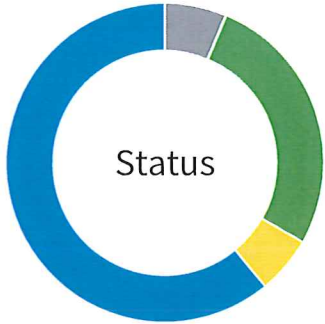
Executive Report

Report Created On: Jul 01, 2019

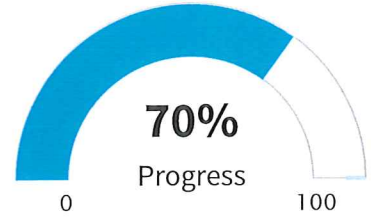
8

Strategic Priority

Overall Summary

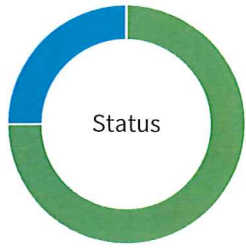


	%
Status Pending	6.35
On Track	26.98
Some Disruption	5.82
Completed	60.85



This is an update as of Feb 2019. We are tracking well.

Strategic Priority 1 Progress 65%

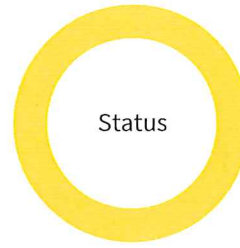


	%	#
On Track	75.0	3
Completed	25.0	1

Strategic Goal: 3 Tasks: 4

Climate Change Proactive planning and action can reduce the impacts of climate change and enhances the environmental sustainability of our community. Source: Strategic Plan 2018-2019

Strategic Priority 2 Progress 25%

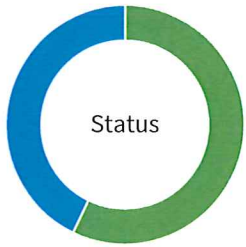


	%	#
Some Disruption	100.0	2

Strategic Goal: 2 Tasks: 2

Economic Development Creating a supportive, enabling economic development environment enhances the sustainability of our community. Source: Strategic Plan 2018-2019

Strategic Priority 3 Progress 43%

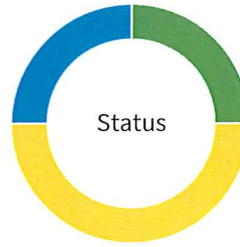


	%	#
On Track	57.14	4
Completed	42.86	3

Strategic Goal: 4 Tasks: 7

Parks, Recreation and Culture A balanced quality of life is important to the social and cultural sustainability of our community. Source: Strategic Plan 2018-2019

Strategic Priority 4 Progress 41%

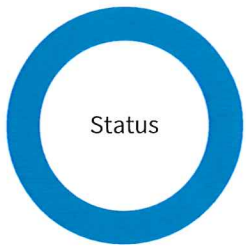


	%	#
On Track	25.0	1
Some Disruption	50.0	2
Completed	25.0	1

Strategic Goal: 4 Tasks: 4

Safety A proactive approach to emergency preparedness safeguards our community against unseen and unexpected events ensuring its sustainability. Source: Strategic Plan 2018-2019

Strategic Priority 5 Progress 100%

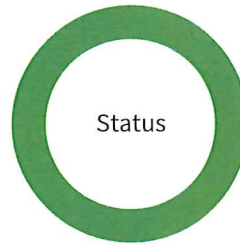


	%	#
Completed	100.0	1

Strategic Goal: 1 Tasks: 1

Social Planning Preparing for and addressing the social issues of our community improves its sustainability. Source: Strategic Plan 2018-2019

Strategic Priority 6 Progress 75%

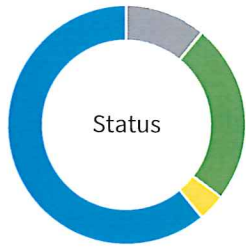


	%	#
On Track	100.0	1

Strategic Goal: 1 Tasks: 1

Transportation Ensuring everyone's ability to move easily around our community improves opportunities for social, cultural and economic sustainability. Source: Strategic Plan 2018-2019

Strategic Priority 7 Progress 66%



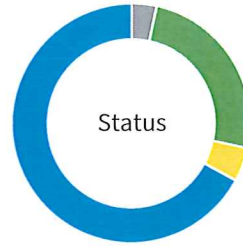
	%	#
Status Pending	10.98	9
On Track	24.39	20
Some Disruption	3.66	3
Completed	60.98	50

Strategic Goal: 1

Tasks: 82

Capital Projects 2019

Strategic Priority 8 Progress 79%



	%	#
Status Pending	3.41	3
On Track	25.0	22
Some Disruption	4.55	4
Completed	67.05	59

Strategic Goal: 1

Tasks: 88

Board Policy 2019

Climate Change

Proactive planning and action can reduce the impacts of climate change and enhances the environmental sustainability of our community.

	%	#
On Track	75.0	3
Completed	25.0	1

Source: Strategic Plan 2018-2019

Strategic Goal: 3

Tasks: 4

Updated on Jun 28, 2019 22:30:27

Strategic Goal 1.1: Lowering Our Carbon Footprint Source: Strategic Plan 2018-2019 (81.0% completed)

Tasks 1.1.1: Complete the Green House Reduction Strategy. (81% completed)

staff have requested consultant to make updates to the draft plan as some items are out of date. Staff still working with consultant and updates to the draft document.

Strategic Goal 1.2: Zero Waste Source: Strategic Plan 2018-2019 (60.0% completed)

Tasks 1.2.1: Implement Priorities in the Solid Waste Management Plan mainland and Sub Plan Lasqueti Island. (60% completed)

The "Implementation" priorities for 2018 within the SWMP are:

- maintain current levels of education.** The Lets Talk Trash Team is busy educating on; organics diversion, zero waste events, current recycling opportunities and illegal dumping.
- Improve Participation in City curbside service.** Lets Talk Trash is working with City Staff and going door to door in support of the City's organics curbside pilot project. PRRD Staff are working with City staff to ensure moving forward we design the RRC and its fee structure to drive increased use of the curbside program. RD staff are encouraging the City to continually update the recollect information to best inform their residents of the curbside program.
- Composting Facility Contract.** Staff have extended the Salish Soils organics processing contract and are actively seeking investment in a local processing facility by providing data from the pilot program on volumes and contaminate free collection. As of September 2018 there are two parties interested in investigating the development of a local organics processing facility. The Board has directed staff to go out to RFP in early January for a private processing facility within region. \$15,000 has been budgeted for the development of a contract in 2019. The Board directed staff to assist Tla'amin in their application for a grant to build a local organics processing facility.
- Airport Landfill Closure.** A closure plan was prepared for this site by the PRRD with City input. The City, as the holder of the permit for this landfill and as the body that operated the site and collected fees for its operation, is responsible for implementation of the closure plan. **Complete**
- Region wide illegal dumping strategy.** Currently staff are engaged in working with the AVICC on this and to date an awareness and education format has been developed that the PRRD has implemented.
- PRRD Solid Waste Management Bylaw.** Staff with the professional assistance of a consultant have completed a draft bylaw for Board review and approval in May 2018. qRD Solid Waste Regulation and Tipping Fee Bylaw 532 is adopted by the Board and in place. **Complete**

The "Planning and Design" priorities for 2018 within the SWMP are:

- ICI Recycling.** Staff have completed an audit of ICI (Institutional, Commercial and Industrial) collection at the "Town" Depot that met the criteria of Recycle BC and now ICI producers can recycle their materials at the Town Centre Depot. **Complete**
- Disposal Ban on ICI organic waste.** Staff and Lets Talk Trash have worked with the ICI sector to encourage participation in the organics pilot program and have indicated that a ban on this material to landfill will be coming soon.
- Texada Metal Depot (Transfer stn.) Community Engagement.** Staff are planning a Community engagement regarding all services on Texada Island June 16th 2018. Community engagement showed some support for this service. Further Community engagement and upgrade design is scheduled for 2019 in the SWMP with upgrades implemented in 2020. Metal Transfer station engagement was conducted on June 17th at the Gillies Bay Community Hall. Attendees were passionate about keeping the facility and renewing the lease agreement. Staff will follow up with a survey for final community input.
- Resource Recovery Centre.** Staff continue to work with MOE with regard to approval of the SWMP update and the Marine Avenue Closure Plan. Tetra Tech Engineering has been hired to implement the planning and design phase works.

The SWMR has been approved by the minister in September of 2018 (complete). The Marine Avenue Closure Plan deficiencies identified by the MOE in their August 9th review letter have been addressed with updates returned to the MOE as of September 20th 2018. MOE has indicated that they will work to have this plan approved by no later than October 31, 2018. MOE approved the Closure Plan November of 2018.

The "Implementation" priorities for 2018 within the Lasqueti Island Sub Plan are:

-Seek approval for disposal at out of district landfill,

A request for out of district disposal has been sent to the RDN from our Chair. Approval has been acknowledged.

-Solicit proposals for waste transportation

-Prepare a Landfill Closure Action Plan for submission to MOE

Michel Lefebvre of Tetra Tech has started this.

Plan Completed and submitted to MOE September 2018 Complete

-Prepare an Environmental Monitoring Plan for the Landfill

Michel Lefebvre of Tetra Tech has started this

Plan Completed and submitted to MOE September 2018 Complete

-Confirm the interim and long term approach to scrap metal and tire management

-Recycling Depot and Free Store Improvements. *Staff have met with landlord Magic Mountain Land Coop (MMLC) onsite to develop an improvement plan for both the recycling area and the free store. Staff and MMLC directors have progressed to a point with draft plan that both parties are comfortable taking plan to a public open house in June 2018. A long email was received from D. Hamm (LI Resident) questioning aspects of the proposed plan as well as items that were outside of the proposed plan. Staff took 6 hours to reply to the Hamm email. With the length of time to develop the proposed upgrade plan and pending public meeting / input the upgrades will not likely be completed until the fall of 2018. Recycling of "Recycle BC" materials will likely have to be taken over to the island by individual residents as "Recycle BC" will not bring Lasqueti back onto the program unless the upgrades are complete meeting the programs requirements. No other recycling options are available at this time and even if they could be found they will be more costly than land filling at Nanaimo.*

Recycling Centre closed August 2018 with advertising to direct clientele to Vancouver Island facilities

Facility Upgrades plan completed and shared in public meeting. Adjustments made to plan

Upgrade project advertised for construction RFP's and mandatory site viewing completed

Site prep work completed early September 2018 (tree removal, berm, drainage, and parking area.

RFP process completed with Sylvain Lieutaghi being awarded the project.

Work starting on upgrades October 24, 2018

Facility upgrades 50% complete as at December 13 2018.

Facility upgrades complete March 20th 2019

Recycling Depot opened for operation on April 4th 2019.

Strategic Goal 1.3: Natural Hazard Identification *Source: Strategic Plan 2018-2019 (60.0% completed)*

Tasks 1.3.1: Complete sea level rise study. (20% completed)

Public Safety Canada did not support the request to the National Disaster Mitigation Program for detailed mapping of sea level rise and storm surge impacts. EMBC did agree to fund 50% of the qRD proposal with a phased approach. Phase 1 will produce inundation maps for mainland coastal areas. Phase 2 will produce maps of island inundation areas. Phase 1 began in early June with anticipated completion in spring 2020.

Economic Development

	%	#
Some Disruption	100.0	2

Creating a supportive, enabling economic development environment enhances the sustainability of our community.

Strategic Goal 2.1: Regional Collaboration Source: Strategic Plan 2018-2019 (25.0% completed)

Source: Strategic Plan 2018-2019

Strategic Goal: 2

Tasks: 2

Tasks 2.1.1: Engage with the City of Powell River and Tla'amin Nation to

gauge the interest in partnering on regional economic development. Begin with conversation at a C3 meeting. (25% completed)

A C3 meeting was scheduled to be held on March 22, 2018. On the agenda was an opportunity for the C3 members to initially give thought and explore this concept. Unfortunately, that meeting was cancelled due to Tla'amin Nation advising that they would not be in attendance.

A C3 meeting was held on June 29, 2018. There was discussion around various meetings and initiatives that have happened since the Economic Development Building Blocks Workshop last November 2017, and support for more information sharing by the C3 partners. It was agreed that the City of Powell River and Tla'amin Nation would make a presentation at an upcoming C3 meeting regarding their ongoing economic development activities.

A C3 meeting was held on December 13, 2018. The City of Powell River and Tla'amin Nation shared their visions and economic development initiatives.

The Board needs to determine if they want to advance this initiative or not and if so, what that exactly looks like.

Strategic Goal 2.2: Regional Economic Development Source: Strategic Plan 2018-2019 (25.0% completed)

Tasks 2.2.1: Explore strategies for supporting local business such as retention, added value and other initiatives. (25% completed)

A C3 meeting was scheduled to be held on March 22, 2018. On the agenda was an opportunity for the C3 members to initially give thought and explore this concept. Unfortunately, that meeting was cancelled due to Tla'amin Nation advising that they would not be in attendance.

A C3 meeting was held on June 29, 2018. A C3 meeting was held on June 29, 2018. There was discussion around various meetings and initiatives that have happened since the Economic Development Building Blocks Workshop last November 2017, and support for more information sharing by the C3 partners. It was agreed that the City of Powell River and Tla'amin Nation would make a presentation at an upcoming C3 meeting regarding their ongoing economic development activities.

A C3 meeting was held on December 13, 2018. The City of Powell River and Tla'amin Nation shared their visions and economic development initiatives.

The Board needs to determine if it is going to invest any energy in this area and if so, what mechanics are going to be put in place to achieve it.

Strategic Priority 3 Progress 43%

Parks, Recreation and Culture

	%	#
On Track	57.14	4
Completed	42.86	3

A balanced quality of life is important to the social and cultural sustainability of our community.

Source: Strategic Plan 2018-2019

Strategic Goal: 4

Tasks: 7

Updated on Jun 28, 2019 22:30:43

Strategic Goal 3.1: Implement Park Acquisition Strategy Source: Strategic Plan 2018-2019 (0.0% completed)

Tasks 3.1.1: Consider establishing a statutory reserve fund for parkland acquisition purposes. (0% completed)

- this task needs consideration at Strategic Planning Session to determine whether it is a strategic priority for Regional Board

Tasks 3.1.2: Consider prioritizing the six parkland acquisition sites. (0% completed)

- this task needs consideration at Strategic Planning Session to determine whether it is a strategic priority for Regional Board

Strategic Goal 3.2: Implement Regional Trails Plan Source: Strategic Plan 2018-2019 (33.33% completed)

Tasks 3.2.1: Establish a Regional Trails Network Advisory Committee to coordinate all trail-related initiatives. (0% completed)

- this task needs consideration at Strategic Planning Session to determine whether it is a strategic priority for Regional Board

Tasks 3.2.2: Recruit and retain a Regional Parks and Trails Coordinator to work with all levels of government and volunteer trail user groups. (0% completed)

- this task needs consideration at Strategic Planning Session to determine whether it is a strategic priority for Regional Board

Strategic Priority 4 Progress 41%

Safety

A proactive approach to emergency preparedness safeguards our community against unseen and unexpected events ensuring its sustainability.

	%	#
On Track	25.0	1
Some Disruption	50.0	2
Completed	25.0	1

Source: Strategic Plan 2018-2019

Strategic Goal: 4 Tasks: 4

Updated on Jun 28, 2019 22:30:51

Strategic Goal 4.1: Regional Evacuation Plan Source: Strategic Plan 2018-2019 (32.0% completed)

Tasks 4.1.1: Develop draft Regional Evacuation Plan for inclusion within the Regional Emergency Plan (32% completed)

A series of public engagements throughout the spring and summer of 2019 to engage with the public and hear evacuation planning concerns as well as communicate current plans and understandings. Currently 6 of 9 engagements have taken place.

Strategic Goal 4.2: Emergency Preparedness Source: Strategic Plan 2018-2019 (0% completed)

Ongoing priorities in Community Wildfire Protection, Sea Level Rise, Evacuation Planning, and general emergency preparedness.

Strategic Goal 4.3: Community Wildfire Protection Plan Source: Strategic Plan 2018-2019 (61.5% completed)

Tasks 4.3.1: Pending UBCM funding approval, deliver the 2018 FireSmart Program. (100% completed)

2018 FireSmart Program was completed with final report submission to UBCM on May 6, 2019. Now delivering the 2019 FireSmart program.

Application to fund 2019 FireSmart program was submitted to UBCM in December 2018 but no confirmation yet as to the funding approval.

Tasks 4.3.2: Pending UBCM funding approval, implement the Penticton Trails mitigation projects. (23% completed)

Operational Fuel Treatment within City boundary nearing completion. Anticipate July final assessment.

Prescription for 70 hectares of trails in EA 'B' (75% funded by UBCM) completed in March 2019. Staff submitted grant funding request to Forest Enhancement Society of BC for its intake deadline on November 30, 2018 but received response that the fund was oversubscribed and that coastal communities were a lower priority. Subsequent letter from Board to Minister to request reconsideration. Ongoing work with provincial staff to find alternate funding.

Strategic Goal 4.4: Lasqueti Dispatch Source: Strategic Plan 2018-2019 (7.0% completed)

Tasks 4.4.1: At the onset of the Playbook coming into effect, the Board gave every fire department until December 2018 to prove that they could meet or beat the provincial expectations established for their respective fire departments through bylaw. (7% completed)

NVFD, SIVFD, MVFD training toward service level requirements ongoing. Training and incident records are being continually maintained.

LIVFD Fire Chief has worked with JIBC to set up exterior fire operations training program. Records system shows few training records since the beginning of 2019. The Fire Chief has recently requested three more records system log in accesses to assist. These accesses have now been set up.

The current pace of training is still slow and may not lead to the LFD achieving exterior operations training certifications. The Chief will continue to encourage his members to attend more frequent training.

Incident records are still not getting recorded. It is mandatory that fire departments track training and incident records.

Strategic Priority 5 Progress 100%

Social Planning

	%	#
Completed	100.0	1

Preparing for and addressing the social issues of our community improves its sustainability.

Source: Strategic Plan 2018-2019

Strategic Goal: 1 Tasks: 1

Updated on Jun 28, 2019 22:31:04

Strategic Goal 5.1: Develop Regional Social Planning Service Source: (100.0% completed)

Tasks 5.1.1: To directly participate in any social planning (100% completed)

On January 25, 2018, the Board directed staff to develop a report so the Board could explore and possibly consider establishing a sub-regional (Electoral Area A-E) social planning service authorized under section 339(2)(c) of the Local Government Act.

At that same meeting, the Board decided to become vested partner in a tripartite local government structure along with the Tla'amin Nation and City of Powell River whose governance interests will be dedicated to social planning at the local level.

This initiative is to be coordinated through a Social Action & Planning Advisory Committee, a select committee comprised of the Vancouver Coastal Health Medical Health Officer and one representative each from the Powell River Regional District, Tla'amin Nation, City of Powell River and School District 47.

A C3 meeting was held on June 29, 2018. It was agreed that the City of Powell River would be the lead organizer of the Social Action Planning and Action Advisory Committee (SAPAC). Plus, an additional member from each of Tla'amin Nation, City of Powell River, and Powell River Regional District would be added to the Committee. The City will coordinate the first meeting.

At the July 26, 2018 Board meeting, the Board accepted the proposal from the C3 meeting that the SAPAC be comprised of two members each from local government and they approved Director McCormick as qathet Regional District's second representative to SAPAC.

On August 23, 2018 the Board directed staff to bring back a report regarding a sub-regional social planning service establishment bylaw (Electoral Areas A, B, C, D & E) to a future meeting this fall.

A proposed sub-regional social planning service establishment bylaw was presented at the Committee of the Whole meeting on September 20, 2018. It was advanced to the Board meeting on September 27, 2018 where it received three readings and each participating area consented. The package will now be sent to Victoria to the Inspector of Municipalities. Once approved and returned it will be ready for final adoption.

Statutory approval from the province was received on November 29, 2018.

The Social Planning Service Establishment Bylaw No. 533 was adopted at the December 19, 2018 Board meeting.

Strategic Priority 6 Progress 75%

Transportation

	%	#
On Track	100.0	1

Ensuring everyone's ability to move easily around our community improves opportunities for social, cultural and economic sustainability.

Source: Strategic Plan 2018-2019

Strategic Goal: 1 Tasks: 1

Strategic Goal 6.1: Improve Regional Transportation Access Source: Strategic Plan 2018-2019 (75.0% completed)

Tasks 6.1.1: Engage with the City of Powell River and Tla'amin Nation to gauge the interest in partnering on regional transportation initiative that may explore innovative and/or alternative service delivery models. Begin by having conversation at a C3 meeting. (75% completed)

A C3 meeting was scheduled to be held on March 22, 2018. On the agenda was an opportunity for the C3 members to initially give thought and explore this concept. Unfortunately, that meeting was cancelled due to Tla'amin Nation advising that they would not be in attendance.

A C3 meeting was held on June 29, 2018. There was discussion around the Working Group Terms of Reference, adopted by the Regional District July 2017. It was noted that references to dates should be taken out of the ToR as these will be expiring soon. The Regional District advised that it would make amendments in July 2018, and would organize a meeting in late 2018 on the basis of membership in the ToR.

Updated Terms of Reference for the Regional Public Transportation Service Exploration Working Group were approved on July 26, 2018.

A C3 meeting was held on December 13, 2018 and an update on the status of the Working Group was delivered.

Letters along with copies of the Terms of Reference were sent to the City of Powell River and Tla'amin Nation on December 14, 2018 requesting that the advise as to who their appointees to the Working Group will be so that an inaugural meeting can be scheduled.

The Regional District received a letter dated February 11, 2019 from the City of Powell River indicating that Councilor Jim Palm has been appointed as their representative.

The Regional District received a letter dated March 27, 2019 from Tla'amin Nation indicating that Executive Councilor Wilson has been as their representative.

Staff are attempting to arrange an inaugural meeting for July 9, 2019.

Strategic Priority 7 Progress 66%

Capital Projects 2019

	%	#
Status Pending	10.98	9
On Track	24.39	20
Some Disruption	3.66	3
Completed	60.98	50

Strategic Goal: 1

Tasks: 82

Updated on Jun 28, 2019 22:31:27

Strategic Goal 7.1: Asset Management (65.74% completed)

Tasks 7.1.5: Equipment - Complete training and implementation to fully utilize the robust capabilities of new local government accounting software. (75% completed)

The new accounting software is being utilized for all of the Regional District Accounting.

Outstanding items are:

Installation of the property tax module

Conversion of the Regional Hospital District to Vadim

Client interface module

These portions of the project have been postponed until 2019 in order to give staff time to become versed in using the portion of the software that are in operation. We plan to install the property tax module by the end of 2019 and will postpone conversion of the client interface module until 2021.

Tasks 7.1.10: Land Improvements - Green Shores Demonstration Project, remove rock wall (hardened shoreline) and replace with a nature scape (soft shore approach). (100% completed)

- project in abeyance

Tasks 7.1.19: Buildings - required electrical wiring and upgrades for the new emergency generator. (100% completed)

Grant final report completed and submitted to UBCM in April 2019. Project now complete.

Tasks 7.1.20: Land Improvements - Replace playground equipment at community hall. (40% completed)

Replacement swingsets will be installed spring 2018- remainder of equipment will be installed after order\arrival- this will likely be fall 2018.

This project has been put on hold indefinitely- pending decision on new building at new location

LCS would like swing-sets to be installed and hold on purchase and installation of other equipment. Swingsets will be installed soon

Tasks 7.1.21: Buildings - Construct a storage building addition to community hall. (0% completed)

Waiting for budget adoption

PPS will look at contracting this work out.

Waiting for decision on new community hall before this project confirmed

Tasks 7.1.23: Equipment - Install generator at Fire Hall #2. (98% completed)

Awaiting propane tank installation for completion. Crew has been busy with other projects but will complete shortly.

Tasks 7.1.25: Equipment - Construct and install shower facility where washing machine previously resided. (100% completed)

Project was interrupted in January 2019 due to concern for potential asbestos in the facility. Asbestos sampling was completed and showed no asbestos and the work has now been completed.

Tasks 7.1.27: Vehicles - Replace water tender #54. (100% completed)

T-54 delivered in April 2019.

Tasks 7.1.28: Building - Upgrade electrical for north fire hall. (100% completed)

Was done in conjunction with the recycling centre upgrade.

Tasks 7.1.29: Equipment - Purchase hardware to complete 10,000 gallon water storage tank installation. (0% completed)

LIVFD Chief was unable to find a contractor to complete the project in 2018 so it was forwarded to 2019. No work on this yet.

Tasks 7.1.34: Equipment - Purchase two black 5000 gallon water storage tanks. (8% completed)

Site prep for tanks was on hold while sourcing a contractor but now expect the project to be completed soon.

Tasks 7.1.45: Land Improvements - Phase A of Resource Recovery Centre initiative. (21% completed)

-Closure Plan submitted to MOE December 2014. Letter from MOE received (David O'Mally) approving of the closure plan and its recommended option to support a grant application to the Strategic Priorities Fund.

-6 mil grant awarded for closure of the site (site cleanup including recycling of all materials possible) through to build out of Resource Recovery Centre

-Tetra Tech Engineer Michel Lefebvre hired to lead the initiation of project; clear all potential game changers i.e. MOTI new access road, Transport Canada proximity to airport, lead design liaison team through design criteria in order to narrow scope before going out to engineering and architectural professionals i.e. what alternative energy will be in scope, how many buildings, how many washrooms, how many rooms per building, how many of the rooms require utilities and what utilities, building materials etc. and to assist the Regional District in engaging MOE with regard to approval of the closure plan and related criteria through to RFP for physical site works and closure.

-Design Liaison Team meetings (3) completed as well as a local "operators " input meeting.

-MOE SWMP and Marine Avenue Closure Plan assigned personnel visited PRRD staff and the Marine Avenue site April 17th 2018. Staff continue to work with MOE staff and support in any way possible to expedite the review and approval process for both the SWMP and Marine Ave Closure Plan. Staff is concerned re the time MOE is taking to review these Plans and has expressed these concerns via email May 23rd and cc'd CAO.

-Staff still waiting on reply from MOE re both the RRC and the SWMP

-SWMP approved by Minister September 2018

-Marine Avenue Closure Plan reviewed and deficiencies addressed, awaiting final approval promised no later than October 31, 2018

-Design brief received by the Board and recommendation for staff to go out to RFP for Phase 1 works at Marine Avenue

- Closure plan (amended) reviewed by Luc Lachance and Kirk Phair of MOE and approved with mandatory criteria. Staff working with Michel Lefebvre to review the MOE criteria and follow up
- MOE requested additional EMP actions being implemented end of March inclusive of extra monitoring wells, surface water sampling stations and test pit sampling from piles.
- Tetra Tech completed EMP criteria "pre closure" as per the MOE. 2 new monitoring wells, surface water sampling and test pile pits for soil tests April 2019.
- Project Agreements between City and qRD completed and scheduled for signing by June 02, 2019

Tasks 7.1.47: Equipment - Purchase generator to operate cardboard baler. (100% completed)

- Lasqueti Island facility upgrades include purchase and install of a generator to power the baler and facility.
- Generator will not be ordered until the upgrade plans are solidified.
- Upgrade plans completed and staff is researching Generators
- Staff awaiting RFP submissions and selection process for contractor
- Contractor hired and site upgrades commencing October 24, 2018
- staff has contractor checking in with JFC tech (power) person to see if there is any synergies to be achieved through any collaboration sharing or building resilience. Options are currently being considered.
- General power system for recycling centre is complete inclusive of Honda 3000 generator and staff are looking into trading existing 3 phase baler for a gas powered baler in order to not have to purchase a monster generator for 4 hours baling 3-4 times per year.
- New lower power requirement balers being investigated
- New Bramidan low energy baler purchased and runs off of the power shed Honda 3000 with inverter and 24 volt battery storage system.
- Project Complete

Tasks 7.1.48: Structures - Construct four bus shelters at strategic locations. (5% completed)

- MOTI has recently completed asphalt widening project to accommodate structures
- Application for funding from BC Transit is being discussed
- Waiting until 2019 to get additional federal funding, this extra funding will reduce qRD input from 53% to 20%
- Telephone confirmation from BC Transit, Kristen McKeracher that we are approved for the 4 shelters in 2019

Tasks 7.1.49: Land Improvements - Old School parking lot paving. (10% completed)

- Staff have contacted Cap Hwys and BA Blacktop to schedule an April 2018 site meeting to review project, request quote and see if the project can be an add on to other planned MOTI Texada Island projects.
- Staff are investigating chip sealing as an option based on information from Cap Hwy's. Staff have been informed that no asphalt work is planned for 2018 or 2019 on Texada which will make the parking lot paving incredibly expensive.
- BA Blacktop is providing an updated quote
- Updated quote from BA will likely put the project over budget
- Cap Hwys quote including extra drainage work came in under budget but needs to be tied into other "Chip Sealing" projects on the island
- Cap Hwy's indicated that no other works are planned for Texada in 2018 and that the project would have to be rolled forward to 2019.
- Board made aware of project delay and directed staff to single source Cap hwys to complete the project in 2019.
- Staff shared the information with TIRC
- Project scheduling to be set in early 2019
- Cap Hwys confirmed that they will be conducting a chip seal program and that they will include this project in 2019.

Tasks 7.1.51: Repair and construct an addition to the Farmer's market. (50% completed)

Repairs complete, still waiting from user group for plan for addition

Repairs to leaking roof complete, still waiting for plan for addition from user group

Tasks 7.1.53: Vehicles - Purchase replacement service truck for operational services. (20% completed)

Request for quote issued, closes May 31, 2019

Tasks 7.1.55: Buildings - Erect gazebo at Shelter Point Park group site. (100% completed)

Foundations poured

building complete

Framing complete, May 31, 2019

Tasks 7.1.56: Buildings - Refurbish showers and washrooms at Shelter Point Park. (10% completed)

Paint in showers has lead content, shower reno delayed until training, fitting crew with equipment can be completed

Tasks 7.1.60: Infrastructure - Install new septic field at Palm Beach Park and include the installation of a grey water hookup for portable dishwasher station and as well that a portable grey water holding tank be purchased to be used with the dishwashing trailer. (15% completed)

Design completed by H2O Consulting, RFQ released, closes on June 28th, work to be completed by August 15

Tasks 7.1.65: Land Improvements - Seal coat driveway at Cranberry Cemetery. (12% completed)

In discussions with Capilano Highway Services, may cancel sealcoat project and replace with crack seal program, May 31, 2019

Tasks 7.1.70: Equipment - Purchase replacement plotter printer. (0% completed)

Not Started

Tasks 7.1.71: Equipment - Computer - Website update and redesign. (15% completed)

- Array Web + Creative selected as successful proponent of Website Replacement RFP by Board on April 25, 2019.
- Notice of Acceptance Issued.
- Contract Signed.
- First on-site meeting scheduled for June 6th.
- Discovery Phase meeting held on June 6th with six staff members and two Array representatives.
- Array is now taking the input received at that meeting and developing the framework of the new website.

Tasks 7.1.73: Land Acquisition - Clear land for Northside satellite hall at Lund. (100% completed)

Completed in January 2019

Tasks 7.1.74: Building - Solidify design/costs and obtain borrowing permission for new Northside satellite hall at Lund. (5% completed)

AAP for borrowing approval will conclude on July 8.

Tasks 7.1.75: Land Improvements - Sheet metal pile breakwater corrosion protection for Savary Island dock. (100% completed)

Completed by Corrosion Services April -May 2019.

Tasks 7.1.76: Equipment - Purchase 20' sea container along with emergency evacuation support supplies. (1% completed)

Province announced a new round of funding for this opportunity. Applications will be accepted for 2020 projects.

Tasks 7.1.77: Building - Construct mezzanine for Lasqueti Island south satellite hall. (2% completed)

Fire Chief is currently seeking quotes for the work.

Tasks 7.1.78: Equipment - Purchase an SCBA fill station for Lasqueti Island fire hall.

Fire Chief has investigated supplier but no purchase yet.

Tasks 7.1.79: Equipment - Purchase propane heater for Lasqueti Island north satellite hall (100% completed)

Heat System Completed as part of recycling centre / Savary Island Centre project

Tasks 7.1.80: Vehicles - Purchase transport unit for Lasqueti Island fire hall SCBA. (0% completed)

No progress yet.

Tasks 7.1.81: Building - Rebuild stairwell ramp at Savary Island main fire hall front door. (4% completed)

Initial planning meeting with fire officers. Will seek quotes for work in the fall.

Tasks 7.1.82: Equipment - Purchase Wajax pump for Savary Island fire hall. (0% completed)

No progress yet.

Strategic Priority 8 Progress 79%

Board Policy 2019

	%	#
Status Pending	3.41	3
On Track	25.0	22
Some Disruption	4.55	4
Completed	67.05	59

Strategic Goal: 1

Tasks: 88

Updated on Jun 28, 2019 22:31:39

Strategic Goal 8.1: Supplemental Board Directives (79.1% completed)

Tasks 8.1.2: Outside agencies (Improvement Districts, etc.) are increasingly making application to secure funding through the Regional District's annual CWF allotment. This increases competing interests, not only internally between departments and worthy projects, but now also from outside agencies also competing for the same scarce grant revenue. Outside agencies (Improvement Districts, etc.) believe this is their only avenue as they are prohibited by the province to apply directly for competitive grants. (15% completed)

In regard to the Lund Waterworks District and the Savary Shores Improvement District grant requests, the Board decided to postpone consideration until a Committee of the Whole meeting in February, and directed staff to prepare a report where subsequent conversation could take place regarding the principles for awarding Community Works Fund funding.

On February 22, 2018; the Board adopted the following resolution:

A. Rebane / M. Anderson THAT the Board direct staff to amend Policy 3.12 - Community Works Fund Allocation to provide for checklist to determine how funding will be awarded to worthy projects.

Competing interests have interfered with advancing this topic.

Tasks 8.1.3: A respectful workplace is the top of talk within the Union of British Columbia Municipalities. This involves staff to staff, staff to public, public to staff, staff to elected officials, elected officials to staff, elected officials to public and elected officials to elected officials. The Regional District is not immune. (40% completed)

On February 22, 2018; the Board adopted the following resolution:

A. Rebane / M. Anderson THAT the Board direct staff to prepare a sequential review of the Workplace Bullying and Harassment Policy, Board Procedure Bylaw, Terms of Reference for Committees and Commissions and a code of conduct with the primary focus of each being how to address responsible conduct, respectful communication and acceptable behavior.

The first of a series of reports was presented to the Board. This report focused on an updated Workplace Bullying and Harassment policy. This was presented at the April 26, 2018 Board meeting.

Competing interests have interfered with advancing this topic further and at a more steady pace.

A Principles of Engagement with First Nations report was brought forth on August 23, 2018 and a directive to pursue updating the existing Protocol Agreement for Communication and Cooperation with Tla'amin Nation was arrived at.

A letter was sent to Tla'amin Nation dated September 17, 2018 inquiring about their desire to open up talks on the subject matter.

A verbal follow up has indicated interest but no date has been set to begin.

Tasks 8.1.6: Apply to the Union of BC Municipalities for the Emergency Operations Centre (EOC) & Training funding stream to provide back-up power for the PRRD's Maintenance Facility for use as an EOC. (100% completed)

Completed with final report to OBCM in April.

Tasks 8.1.7: Staff to investigate the feasibility of a potential 3-year agreement with the Music Academy and provide a report to the Board that discusses the merits of stable, predictable and dependable funding. (100% completed)

The two year funding agreement with the Academy of Music is in place dated March 25, 2019.

Tasks 8.1.9: St John Ambulance has cancelled their lease. Staff are to bring back a condition assessment and options on future use of the building. (75% completed)

For in camera direction and follow-up.

Tasks 8.1.11: The province will not consent to the sub-lease originally negotiated. Powers and authorities within the lease are not extendable to a third party. Revised version approved by Board for Paradise Exhibition Park Society signature. (50% completed)

An updated version to satisfy the Province so that they will consent to the sub-lease was presented at the March 29, 2018 Board meeting. It was forwarded to the Paradise Exhibition Park Society and duly signed and returned. The document has since been mailed to the Province week ending June 16, 2018. We now wait for confirmation of approval.

A follow up e-mail enquiry was sent on December 10, 2018 with no response to date.

There does not appear to be any sense of urgency on the part of the province. Another follow up e-mail was sent on June 28, 2019.

Tasks 8.1.23: The Board has requested that staff develop a report that will outline the strategy for implementing the recommendations contained in the Shelter Point and Haywire Bay Park study; which ones will be absorbed into operations and which ones will guide and inform future budget deliberations. (100% completed)

The Board approved the recommendations from the Shelter Point and Haywire Bay Park Study on April 25, 2019 as follows:

Construct a limited number of wooden tents or camping sheds to help open new market opportunities.

- Accurize the recording of revenues and occupancy to allow for better reporting and statistical analysis.
- Improve campground maps and guides.
- Install shelter at Shelter Point Park group site.
- Sell ice and other commodities at campgrounds.
- Take steps to control Facebook pages for both Parks/Campgrounds.
- Create a Wi-Fi hotspot at the Shelter Point concession area.
- Begin accepting reservations on a limited basis and advertise it.
- Improve community outreach in new ways that improve services and community involvement.
- Create and implement a marketing plan and advertising strategy that includes improved internet presence and function.
- Plan to move towards a Campground/Property Management System at both campgrounds.

Tasks 8.1.30: Staff were asked to provide policy options at a future meeting regarding an updated Grant-in-Aid and Economic Development framework. (12% completed)

Staff will bring a recommended policy forward to the July 11, 2019 Committee of the Whole meeting.

Tasks 8.1.32: The Board directed staff to bring forward consideration for updates to the current Protocol Agreement for Communication and Cooperation with Tla'amin Nation. (25% completed)

An offering was extended to Tla'amin Nation on September 17, 2018. Staff will begin by first determining the desire of Tla'amin Nation to update the Protocol Agreement for Communication and Cooperation and then soliciting their input, if necessary.

A verbal follow up has indicated interest but no date has been set to begin.

Tasks 8.1.35: The Board agreed to entering into an agreement with Wild Ocean Whale Society (WOWS) to install coin-operated binoculars at strategic locations within the Regional District. (75% completed)

Agreement in signature stage. Work planning in progress.

Tasks 8.1.36: The Board committed to reviewing the current Travel Expense Policy 4.2 and aligning it with approving elected officials to attend major conventions (s. 7) with the convention policy of delegate voting rules. (10% completed)

This initiative will form part of the 2019 budget deliberations.

There will not be any financial impact regarding the policy update and recommendations will follow shortly.

Competing interests have prevented from addressing this topic in a more expedient time frame.

Tasks 8.1.49: Community Parks Reserve Fund - staff were directed by the Board to bring back a legal review on the use of such funds. (20% completed)

No progress to report.

Tasks 8.1.50: Regional Parks Acquisition - Staff were instructed to bring back a bylaw for consideration in the new year. (35% completed)

Received verbal advice from legal on best practice and possible methods.

Tasks 8.1.51: Regional FireSmart Program - make application to the UBCM Community Resiliency Investment for 2019 FireSmart Planning & Activities Grant Program. (10% completed)

Received \$45,000 from UBCM for 2019 FireSmart program. Program now underway with strong interest from the public throughout the entire region.

Tasks 8.1.55: Strategic Planning - Board to complete the Strategic Planning Survey and submit it to staff by January 4, 2019 and staff to compile the results and recommend what type of workshop is to be required in the new year. (75% completed)

Ticklers reminding the Board to complete and submit the surveys by January 4, 2019 were sent out on December 27, 2018.

The Board decided to postpone any workshops until after April 14, 2019. The Board also indicated that a more robust workshop is desired. Recommendations will be forthcoming.

Staff attended a check-in workshops on April 17, 2019 to review the surveys. They also attended a foundational workshop to review the Board's interests on June 13, 2019.

The Board attended both a check-in and foundational workshop on May 24, 2019.

The Board and staff attended a joint workshop on June 26, 2019.

Tasks 8.1.56: Board Procedure Bylaw No. 479 Review Directors Brabazon, Fall and Doubt were appointed to form a working group to review the Bylaw and bring forward recommendations for changes. (25% completed)

With the City of Powell River challenge to deem one election invalid, the court found one seat to be annulled and the office declared vacant. This initiative has been put in abeyance pending the results of the by-election being held on April 6, 2019.

Participant members had a face-to-face meeting on June 27, 2019.

Tasks 8.1.61: Out of Jurisdiction Waste Disposal Request - staff were directed to make a formal request to the Regional District of Nanaimo Board to accept qathet Regional District Electoral Area E's residual waste beginning in September 2019. (84% completed)

Request made and waiting for reply

Reply and approval received and staff reporting to the Board July 2019.

Tasks 8.1.62: Palm Beach Grey Water -staff were instructed to be bring back a report on options for disposal of grey water for the portable dishwashing trailer at Palm Beach Park and other portable options; and the limbing of trees around the perimeter of Palm Beach Park. (50% completed)

grey water disposal at Palm Beach approved by the Board

Portable tank approved by the Board

Limbing underway

Tasks 8.1.63: Police Based Victim Services - staff were directed to bring back a report on support funding for police based victim services. (100% completed)

On February 20, 2019, the Board approved \$15,000 in funding for the Powell River Community Services Association. Additionally, staff were asked to negotiate with Powell River Community Services Association and enter into an agreement whereby the Regional District will contribute 30% of the Ministry of Public Safety and Solicitor General component.

The Board approved the Agreement on June 27, 2019.

Tasks 8.1.64: UBCM Convention Resolution - staff were instructed to research a proposed resolution to support volunteer firefighters by requesting that the AVICC, UBCM, and the Province of B.C. develop an exemption clause for non-officer volunteer firefighters, under section 82 of the LGA which currently inhibits their ability to run for office and bring the findings back in April. (100% completed)

The Board chose not to advocate at this time.

Tasks 8.1.65: Social Procurement - staff were instructed to bring back to a future meeting a report to consider participating in a Social Procurement Program. (100% completed)

At the February 28, 2019 regular Board meeting, the Board decided to become a member of the Coastal Community Social Procurement Initiative. They also instructed staff to look to the expertise of the CCSPI resources to assist in implementing social procurement into the qRD's current purchasing practices and in two years review the social procurement results to determine if language amendments need to be incorporated into the qRD purchasing bylaws and policies.

At the May 23, 2019 Board meeting the Board appointed Director Gisborne as the elected official to represent the Regional District and attend the quarterly Coastal Communities Social Procurement Initiative Steering Committee meetings. Since then Director Gisborne and staff have participated in workshops and staff have also attended webinars regarding social procurement.

Tasks 8.1.70: Powell River Regional Cabin Owners Association -staff were directed to write a report on how the qathet Regional District can support addressing the matter of grey water discharge into lakes by floating cabins and report back including the possibility of having Powell Lake reclassified as an inland sea. (5% completed)

- Al Radke, CAO sent letters to the Deputy Minister of Forests, Lands, Natural Resource Operations and Rural Development and the Deputy Minister of Fisheries and Oceans in mid-March, 2019 to inquire about what can be done to designate Powell Lake as an inland sea.
- Awaiting responses.
- Al Radke, CAO sent a letter to Hegus Clint Williams of Tla'amin requesting a letter of support for the reclassification process (still awaiting provincial ministry responses).
- A letter from Fisheries and Oceans was received on May 1st directing the Regional District to the Chairperson of the Geographic Names Board of Canada to supply us with a list of official inland seas designated in Canada and to FLNRO's Provincial Toponymist to contact with inquiries concerning geographical nomenclature in Canada.
- Al Radke, CAO sent letters to these two contacts on May 1st and received a response via email on May 6th from a representative of the Geographic Names Board of Canada advising that our inquiry should be directed to the Provincial Toponymist.
- A letter was received from Tla'amin Nation dated May 8th not supporting the reclassification of Powell Lake as an inland sea. They are opposed to the initiative.
- An email was received from Craig Sutherland, Assistant Deputy Minister, Coast Area on May 22nd. The email advised that as far as he was aware, there is no process for formally designating waters as inland seas. He recognized that at one time, Powell Lake was thought to have been an inlet of the Salish Sea (thousands of years ago), but that it does not seem to possess the typical characteristics of inland seas and it, therefore, seems unlikely that Powell Lake would be classified as such.
- Mr. Sutherland's email was also sent as a formal letter - no date.
- An email was received from Steve Westley, Manager, Geographic Names Board of Canada Secretariat, Canada Centre for Mapping and Earth Observation, Natural Resources Canada advising that he is consulting with Fisheries and Oceans Canada to determine the process to classify a body of water as an inland sea and will keep the Regional District posted on the results of his enquiry.

Tasks 8.1.72: Incentivising Zero Waste at Events - staff were directed to: update the qathet Regional District Application for Special Event Permit share the report with Mayor and Council work with the City Sustainability Committee and Tla'amin Nation towards a future region wide Zero Waste Policy (35% completed)

-qRD Special Event Permit updated to include zero waste initiatives

-report has been shared with Mayor and Council

-Communication with Sustainability Committee and Administration started

Tasks 8.1.73: Shoreline Clean Up -staff were authorized to: investigate the enforcement capabilities of the Department of Fisheries and Oceans with regard to licensees not operating in an environmentally sustainable manner to review current Federal and Provincial policies, regulations and oversight in regard to the use of marine plastic and Styrofoam in aquatic environments to research Federal and Provincial funding opportunities to support the shoreline cleanup initiative to provide a summary of the research findings and the 2019 shoreline cleanup program inclusive of photos and data that the Board may choose to elevate to the AVICC in early 2020. (25% completed)

-LTT has begun accepting shoreline cleanup applications

-LTT has begun looking into senior gov funding opportunities

-Applied for two separate funding opportunities from the Province (BC Parks)

-Engaged with DFO re enforcement tools etc. re aquaculture farming and other commercial operations.

-4 of the 6 Shoreline Cleanups are complete.

Tasks 8.1.74: Texada Island Satellite Recycling Depot - staff were authorized to move the Van Anda satellite recycling depot to qRD controlled property adjacent the Van Anda baseball field. (10% completed)

plan in place

Tasks 8.1.76: The Board opted to partner with the City of Powell River on the BC Provincial Nominee Program's Regional Pilot Program for Entrepreneur Immigration and directed staff to bring back a report regarding target sectors. (0% completed)

A report on target sectors is expected to be presented in July.

Tasks 8.1.77: The Board decided to partner with the Dead Boat Disposal Society regarding abandoned boats. (25% completed)

A meeting was held with John Roe from the Dead Boat Disposal Society (DBDS) on April 24, 2019. Their greatest interest is in the qRD getting the awareness out to the public about notifying DBDS of the whereabouts of abandoned boats. This can be accommodated through our website. Mr. Roe is to forward pertinent information details.

Tasks 8.1.78: Relating to Industrial Commercial and Institutional Packaging and Paper Product (ICI) material at the Town Centre Depot, the Board directed staff to monitor the limited 8% collection and report any changes. Further, the CAO and Chair should engage local industry to discuss any potential uses for these materials. As well, staff were directed to draft a letter to the Minister of the Environment and Climate Change Strategy from the Chair detailing the dilemma the exclusion of ICI materials in the Recycling Regulation is causing and that staff to come back in May 2019 with a potential resolution for the annual Union of British Columbia Municipalities (UBCM) Convention. (100% completed)

Staff have not noticed any significant fluctuations or changes in the ICI materials coming into the Town Centre Depot.

Staff have completed the letter to MOECCS from the Chair. The letter has been sent to the Minister and copies circulated to all other BC Local governments with formal request for support. Support is being cc'd to the qRD CAO in preparation for the UBCM.

Resolution for the UBCM is completed and being forwarded to the June Board meeting.

Tasks 8.1.79: The Board directed staff to prepare a cannabis related business policy to guide decision-making on cannabis applications. and that affected zoning bylaws be amended to include cannabis specific regulations. (60% completed)

- On June 11, 2019, the Planning Committee passed a resolution recommending the Board adopt Cannabis Related Business Policy 5.2.7 to guide decision-making on cannabis related business applications within qathet Regional District.

- On June 13, 2019, the Committee of the Whole passed a resolution endorsing Fees and Charges Bylaw No. 419.11, 2019 as presented; and forwarded the bylaw to the June Board meeting for first reading through adoption.

Tasks 8.1.80: The Board directed staff to write a letter to Premier Horgan, and the appropriate Ministers, stating the qathet Regional District requests and endorses the enactment of a Liability for Climate-related Harms Act. (80% completed)

Correspondence sent May 2019. Awaiting response.

Tasks 8.1.81: The Board directed staff to request proposals from qualified airlines for scheduled air service to Texada Airport should KD Air fail to resume scheduled flights to and from Texada Airport by May 3, 2019. S. McCormick / C. Leishman THAT the motion be amended to delete "the Board meeting of April 25, 2019" and replace to "May 3, 2019". (90% completed)

RFP process completed with staff report to COTW scheduled for July

Tasks 8.1.87: Temporary Access to Texada Airport Hangar Taxiway (95% completed)

Report and letter of agreement completed and executed from the QIB side. waiting for signed response from Glen Walker.

Tasks 8.1.88: The Board approved a budget amendment to allocate \$10,000 of Community Works funding to the Texada Airport Service for the development of an Airport Master Plan. (35% completed)

RFP for Texada Airport Development Plan is scheduled to go out to advertisement with closing date July 23rd 2019.