

101
GOALS

26%
GOAL COMPLETION

● Draft ● Not started ● On Track ● Behind ● Overdue ● Complete → Direct Alignment ---> Indirect Alignment

QATHET REGIONAL DISTRICT PLAN
CLIMATE CHANGE

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Develop and Implement a GHG Reduction Strategy: 100%		2019/01/01	2022/12/31	100% 100 / 100%	No updates recorded	Mike Wall Manager of Asset Management & Strategic Initiatives
→ Engage GHG Accounting: 100%		2020/01/01	2020/03/31	100% 100 / 100%	<p>Mike Wall: Progress: GHG and MW reviewed best practices throughout North America and Europe, reviewed draft with senior management team, made edits and presented to Board</p> <p>Challenges: No value</p> <p>Next Steps: Implement Strategy 2020/03/27</p>	Mike Wall Manager of Asset Management & Strategic Initiatives
→ Review Draft with Senior Management Team and complete edits: 100%		2020/01/01	2020/03/31	100% 100 / 100%	<p>Mike Wall: Progress: Senior Staff provided input to Draft for final revisions</p> <p>Challenges: No value</p> <p>Next Steps: No value 2020/03/27</p>	Mike Wall Manager of Asset Management & Strategic Initiatives

→ Present GHG Reduction Strategy to qRD Board for adoption: 100%

2020/01/01 2020/03/31

100%
100 /
100%

Mike Wall:
Progress: Board adopted Strategy
Challenges: *No value*
Next Steps: *No value*
2020/03/27

Mike Wall | Manager of Asset Management & Strategic Initiatives

Develop and Implement Climate Action Plans: 100%

2019/01/01 2022/12/31

0%
0 / 100%

No updates recorded

Mike Wall | Manager of Asset Management & Strategic Initiatives

Develop a Drinking Water Management Plan: 100%

2019/01/01 2022/12/31

0%
0 / 100%

No updates recorded

Mike Wall | Manager of Asset Management & Strategic Initiatives

→ Recommend Board increase budget to meet Associated Engineering's scope change quote.: 100%

2020/04/01 2020/12/31

0%
0 / 100%

No updates recorded

Mike Wall | Manager of Asset Management & Strategic Initiatives

ECONOMIC DEVELOPMENT

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Define Economic Development for qathet Regional District: 100%		2019/01/01	2022/12/31	17% 16.67 / 100%	<i>No updates recorded</i>	Al Radke CAO
→ Seek approval from Board to apply for an Island Coastal Economic Trust (ICET) grant: 1 Endorsement(s)	ICET offers an Economic Development Readiness Program Grant. Application can be made under the category of Community Development to specifically work on an Economic Development Strategy. It is a \$30,000 maximum, one-time grant opportunity.	2020/03/01	2022/03/31	100% 1 / 1 Endorsement	<p>Al Radke:</p> <p>Progress: At the regularly scheduled Board meeting of the qathet Regional District held on March 30, 2020; the Board passed the following motion:</p> <p>THAT the Committee recommend the Board authorize staff to apply for an Island Coastal Economic Trust Economic Development Readiness Program Grant to create an economic development strategy.</p> <p>Challenges: COVID-19 has intervened on regular workloads. Uncertain if ICET will be processing grant applications during the pandemic.</p> <p>Next Steps: Prepare and submit application. Consult with ICET on process.</p> <p>2020/04/16</p>	Al Radke CAO

<p>→ Apply to ICET for an Economic Development Readiness Program Grant under the category of Community Development.: 1 Application(s)</p>	<ul style="list-style-type: none"> • Application must be submitted by April 30. • Notification of award, if any, will be known in May. 	<p>2020/04/01 2022/04/30</p>	<p>50% 0.5 / 1 Applicatio</p>	<p>AI Radke:</p> <p>Progress: Submitted grant application to ICET on May 1, 2020.</p> <p>Unfortunately, received letter dated June 4, 2020 that the application was not successful. In speaking with ICET, there appears to be apprehension in not knowing the economic development model, financial structure and how it will be delivered. Their granting is also for the promotion of specific economic development initiatives i.e. targeting IT software developers to locate and ply their trade and business in the region. Not the strategy of actually creating an economic development engine.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: Seek further direction from the Board.</p> <p>2020/06/12</p>	<p>AI Radke CAO</p>
<p>→ Create Request for Proposal (RFP).: 1 Request(s)</p>	<p>Take some pointers from the City of Campbell River's recent Request for Proposal for an Economic Development Strategy.</p>	<p>2020/05/01 2022/05/31</p>	<p>0% 0 / 1 Request(s)</p>	<p><i>No updates recorded</i></p>	<p>AI Radke CAO</p>
<p>→ Advertise Request for Proposal regarding expectations.: 1 Advertisement(s)</p>	<ul style="list-style-type: none"> • Follow Delegation of Purchasing Authority Bylaw No. 454. • Adhere to prescribed spending commitment and signing authority matrix. 	<p>2020/06/01 2022/07/31</p>	<p>0% 0 / 1 Advertiser</p>	<p><i>No updates recorded</i></p>	<p>AI Radke CAO</p>
<p>→ Choose applicant to deliver product.</p>	<ul style="list-style-type: none"> • Review applications. • Negotiate with lead proponent(s) 	<p>2020/08/01 2022/08/31</p>	<p>0%</p>	<p><i>No updates recorded</i></p>	<p>AI Radke CAO</p>
<p>→ Commission a consultant to perform work</p>		<p>2020/09/01 2022/09/30</p>	<p>0%</p>	<p><i>No updates recorded</i></p>	<p>AI Radke CAO</p>
<p>→ Board must define what economic development means to our jurisdiction</p>		<p>2020/10/01 2022/12/31</p>	<p>0%</p>	<p><i>No updates recorded</i></p>	<p>AI Radke CAO</p>

<p>→ Board must determine what role they play in economic development.</p>	<p>Is the role of the Board:</p> <ul style="list-style-type: none"> To focus on investments and efficiencies that shape the broad economic environment for business and labour through transportation infrastructure, water and waste systems, public safety, natural amenities, regulation, public safety, education, and the overall tax structure? Or, in a narrower scope offer direct assistance and incentives for businesses and industries, thus encouraging business investment and productivity? 	2020/10/01	2022/12/31	0%	No updates recorded	Al Radke CAO
<p>→ Board must establish policy relating to economic development.</p>	<p>What entails economic development</p> <ul style="list-style-type: none"> An attractive community – educational opportunities, health care services, recreational pursuits, safe community, emergency services, inclusive. Opportunities for citizens to participate and contribute in the local and/or external community. Retaining and strengthening business legacies within the community. It is essential for the growth and sustainability of the community. The quality of life within the community. It references the social, cultural, political and economic environments within the community. Balanced growth within the community. Creating capacity and wealth within the community. Offering tax assistance to business and industry. 	2020/10/01	2022/12/31	0%	No updates recorded	Al Radke CAO
<p>Develop an Economic Development Strategy: 100%</p>		2019/01/01	2022/12/31	0% 0 / 100%	No updates recorded	Al Radke CAO
<p>→ Explore practicality of a regional economic development model</p>		2020/10/01	2022/12/31	0%	No updates recorded	Al Radke CAO
<p>Promote Regional Collaboration through C3 Groups: 100%</p>		2019/01/01	2022/12/31	19% 18.75 / 100%	No updates recorded	Al Radke CAO

<p>→ Liaise with Tla'amin First Nation and City of Powell River Chief Administrative Officers: 1 Meeting(s) to 8 Meeting(s)</p>	<p>2020/01/01 2022/12/31</p>	<p>25% 2.75 / 8 Meeting(s)</p>	<p>AI Radke: Progress: There have been no further C3 related meetings between the three CAOs this quarter. However, due to COVID-19 we have been in constant communication on a daily basis. Challenges: <i>No value</i> Next Steps: Get back on schedule once the Provincial Health Officer, Dr. Bonnie Henry relaxes Orders or guidelines respecting social/physical distancing and how many people can congregate. <i>2020/04/22</i></p>	<p>AI Radke CAO</p>
<p>→ Attend C3 meetings: 1 Meeting(s) to 4 Meeting(s)</p>	<p>2020/01/01 2022/12/31</p>	<p>25% 1.75 / 4 Meeting(s)</p>	<p>AI Radke: Progress: C3 meetings have been suspended until COVID-19 Orders or guidelines lifted. Challenges: Delays potential initiatives getting traction or conversely, could over saturate capacities once we do get back to the table. Next Steps: Wait until Provincial Health Officer, Dr. Bonnie Henry eases Orders or guidelines regarding social/physical distancing and how small/large of groups can meet and congregate. <i>2020/04/22</i></p>	<p>AI Radke CAO</p>
<p>→ Identify opportunities for collaboration and cooperation: 1 Opportunity(ies)</p>	<p>2020/01/01 2022/12/31</p>	<p>0% 0 / 1 Opportunities</p>	<p>AI Radke: Progress: C3, 3 CAOs and City CAO/qRD CAO meetings have been suspended during COVID-19. Once these meetings get struck up again, efforts will be made to identify potential projects or initiatives to promote collaboration and cooperation among the respective local governments. Challenges: <i>No value</i> Next Steps: <i>No value</i> <i>2020/06/26</i></p>	<p>AI Radke CAO</p>

Progress: Last meeting held Thursday February 27, 2020 and hosted by the City of Powell River at the Town Centre Hotel.

Challenges: *No value*

Next Steps: Next scheduled meeting should be some time in May/June. As long as the Provincial Health Officer, Dr. Bonnie Henry relaxes Orders or guidelines on social/physical distancing and the number of people who can congregate in a room.

2020/04/22

25%
0.25 / 1
Meeting(s)

PARKS, RECREATION AND CULTURE

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Implement the Park Acquisition Strategy: 100%		2019/01/01	2022/12/31	36% 36.36 / 100%	<i>No updates recorded</i>	Laura Roddan Manager of Planning Services
↳ Consider establishing a new regional service for the purpose of funding the acquisition of new parkland: 100%		2019/01/01	2020/03/31	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Board adopted "Regional Park Land Acquisition Fund Bylaw No. 555, 2019" on January 30, 2020. The Bylaw establishes a fund for the purchase of regional park land. Manager of Financial Services is the contact on this file. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2020/06/12</p>	Laura Roddan Manager of Planning Services

→ Consider increasing the requisition limit of "Regional Park Conversion and Service Establishment Bylaw No. 439, 2010": 100%

2019/01/01 2020/03/31

100%
100 /
100%

Laura Roddan:

Laura Roddan | Manager of Planning Services

Progress:

- Board adopted Regional Park Conversion and Service Establishment Amendment Bylaw No. 439.4, 2017 on March 29, 2018. The Bylaw increased the requisition limit for the regional parks service from 0.125 to 0.215.
- Manager of Financial Services is the contact on this file.

Challenges: *No value*

Next Steps: *No value*

2020/06/15

→ Consider establishing a statutory reserve fund under Bylaw No. 439 for parkland acquisition purposes: 100%

2019/01/01 2020/03/31

100%
100 /
100%

Laura Roddan:

Laura Roddan | Manager of Planning Services

Progress:

- Board directed staff to increase the tax rate for the regional park service by the appropriate amount, in order to provide \$183,000 of funding for the Parkland Acquisition Reserve Fund in the 2020 tax requisition.
- Board adopted 2020-2024 Financial Plan on March 30, 2020 which includes \$183,000 allocated to the Regional Park Land Acquisition Reserve Fund. The fund is a statutory reserve for the purchase of regional park land.
- Manager of Financial Services is the contact on this file.

Challenges: *No value*

Next Steps: *No value*

2020/06/12

<p>→ Consider choosing DL 1375 as the location of the parkland acquisition site on Savary Island: 100%</p>	<p>2020/04/01 2020/12/31</p>	<p>100% 100 / 100%</p>	<p>Laura Roddan: Progress: <ul style="list-style-type: none"> Savary Island Land Trust (SILT) facilitated the acquisition of DL 1375 by the Nature Trust of BC which provides the land protected area status. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2020/06/12</p>	<p>Laura Roddan Manager of Planning Services</p>
<p>→ Consider prioritizing, in a closed meeting, the 6 parkland acquisition sites using the Regional District of Nanaimo Regional Parks Acquisition Criteria and Rating System: 100%</p>	<p>2020/04/01 2020/12/31</p>	<p>0% 0 / 100%</p>	<p>Laura Roddan: Progress: <ul style="list-style-type: none"> No progress to date. Challenges: <i>No value</i> Next Steps: <ul style="list-style-type: none"> Staff to prepare a report to Committee of the Whole. 2020/06/12</p>	<p>Laura Roddan Manager of Planning Services</p>
<p>→ Consider developing a regional park classification system and apply it to the existing regional parks as well as the proposed parkland acquisition sites: 100%</p>	<p>2021/01/01 2021/06/30</p>	<p>0% 0 / 100%</p>	<p>Laura Roddan: Progress: <ul style="list-style-type: none"> No progress to date. Challenges: <i>No value</i> Next Steps: <ul style="list-style-type: none"> Staff to prepare a report to Committee of the Whole. 2020/06/12</p>	<p>Laura Roddan Manager of Planning Services</p>
<p>→ Consider adopting a vision, a conceptual plan, a set of management goals, and a desired park classification for the parkland acquisition sites: 100%</p>	<p>2021/06/01 2021/12/31</p>	<p>0% 0 / 100%</p>	<p>Laura Roddan: Progress: <ul style="list-style-type: none"> No progress to date. Challenges: <i>No value</i> Next Steps: <ul style="list-style-type: none"> Staff to prepare a report to Committee of the Whole. 2020/06/12</p>	<p>Laura Roddan Manager of Planning Services</p>
<p>→ Consider developing detailed cost estimates for acquiring and developing the parkland acquisition sites: 100%</p>	<p>2022/01/01 2022/06/30</p>	<p>0% 0 / 100%</p>	<p>Laura Roddan: Progress: <ul style="list-style-type: none"> No progress to date. Challenges: <i>No value</i> Next Steps: <ul style="list-style-type: none"> Staff to prepare a report to Committee of the Whole. 2020/06/12</p>	<p>Laura Roddan Manager of Planning Services</p>

<p>→ Consider directing staff to research and apply for appropriate grants to boost parkland acquisition funds: 100%</p>	<p>2022/06/01 2022/09/30</p>	<p>0% 0 / 100%</p>	<p>Laura Roddan: Progress: <ul style="list-style-type: none">No progress to date. Challenges: <i>No value</i> Next Steps: <ul style="list-style-type: none">Staff to prepare a report to Committee of the Whole. 2020/06/12</p>	<p>Laura Roddan Manager of Planning Services</p>
<p>→ Consider using long-term borrowing to fund the acquisition of new parkland sites: 100%</p>	<p>2022/09/01 2022/12/31</p>	<p>0% 0 / 100%</p>	<p>Laura Roddan: Progress: <ul style="list-style-type: none">No progress to date. Challenges: <i>No value</i> Next Steps: <ul style="list-style-type: none">Staff to prepare a report to Committee of the Whole. 2020/06/12</p>	<p>Laura Roddan Manager of Planning Services</p>
<p>→ Consider developing a campaign aimed at building community support for acquiring new parklands with public fund: 100%</p>	<p>2022/09/01 2022/12/31</p>	<p>0% 0 / 100%</p>	<p>Laura Roddan: Progress: <ul style="list-style-type: none">No progress to date. Challenges: <i>No value</i> Next Steps: <ul style="list-style-type: none">Staff to prepare a report to Committee of the Whole. 2020/06/12</p>	<p>Laura Roddan Manager of Planning Services</p>

Develop a Process for using Grants-in-Aid to support Multicultural Events: 100%

2019/01/01 2022/12/31

Linda Greenan:

Linda Greenan | Manager of Financial Services

Progress:

- Received only one application by the extended due date.
- Will write a report to the July Committee of the Whole to reconsider how the applications will be reviewed and approved.

62%
62.4 /
100%

Challenges:

- Looked for 5 members - only received 1 application.
- Consideration of applications is behind schedule.

Next Steps:

- Write a report to the July Committee of the Whole to reconsider how the grant applications will be considered and approved.

2020/05/21

→ **Present revised grants process to Board: 100%**

Need Board approval to revise grants-in-aid, economic development and social planning grant funding process.

2019/12/01 2020/02/27

Linda Greenan:

Linda Greenan | Manager of Financial Services

Progress: Board approved a revised grant funding process at the February 27, 2020 Board meeting.

100%
100 /
100%

Challenges: *No value*

Next Steps: *No value*

2020/03/20

→ **Request Board to establish a Financial Assistance Advisory Committee: 100%**

Need Board to establish a Financial Assistance Advisory Committee.

2019/12/01 2020/02/27

Linda Greenan:

Linda Greenan | Manager of Financial Services

Progress: Board established a Financial Assistance Advisory Committee at the February 27, 2020 Board meeting.

100%
100 /
100%

Challenges: *No value*

Next Steps: *No value*

2020/03/20

<p>→ Request Board to approve the Financial Assistance Advisory Committee Terms of Reference: 100%</p>	<p>Need Board to establish a Financial Assistance Advisory Committee. 2019/12/01 2020/03/30</p>	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress: • The Board approved the Financial Assistance Advisory Committee Terms of Reference at its meeting of March 30, 2020 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2020/06/01</p>	<p>Linda Greenan Manager of Financial Services</p>
<p>→ Advertise for FAAC members: 100%</p>	<p>Need Board to establish a Financial Assistance Advisory Committee. 2019/12/01 2020/04/10</p>	<p>30% 30 / 100%</p>	<p>Linda Greenan: Progress: • The deadline for applications was extended to May 1, 2020 • Advertisements for committee members were placed in April, 2020 with: ◦ Powell River Peak April 15 and 17, 2020 ◦ Powell River and Texada Chamber of Commerce asked to spread the word ◦ Texada Express Lines ◦ Our Isle and Times Challenges: <i>No value</i> Next Steps: <i>No value</i> 2020/06/01</p>	<p>Linda Greenan Manager of Financial Services</p>
<p>→ Appoint Committee Members: 2 Event(s)</p>	<p>Committee to recommend members at April 15, 2020 Committee of the Whole meeting Board to appoint members at April 30, 2020 Board meeting 2020/04/15 2020/04/30</p>	<p>4% 0.08 / 2 Event(s)</p>	<p>Linda Greenan: Progress: • Deadline for applications was extended to May 1, 2020 in an effort to attract 5 members • Only one application was received Challenges: <i>No value</i> Next Steps: • Staff preparing a report for the June 17, 2020 Finance Committee to consider options for consideration of grant requests received in the spring of 2020 2020/06/01</p>	<p>Linda Greenan Manager of Financial Services</p>

→ **Collate and summarize all grant in aid applications**

Accountant to collate and summarize all grant in aid requests received by April 30, 2020 for first FAAC meeting. 2020/04/30 2020/05/15

100%

Linda Greenan:

Linda Greenan | Manager of Financial Services

Progress:

- Staff have collated all applications received to the March 31, 2020 (April 30, 2020) deadline
- A report with all applications and options to consider the requests will be presented to the June 17, 2020 Finance Committee

Challenges: *No value*

Next Steps: *No value*
2020/06/01

→ **Advise Committee appointments**

Advise Committee Appointments by email 2020/05/01 2020/05/06

90%

Linda Greenan:

Linda Greenan | Manager of Financial Services

Progress:

- Only one application for membership on the Financial Assistance Advisory Committee was received by the extended May 1, 2020 deadline
- Staff are preparing a report with options for the consideration of requests received by the March 31, 2020 (April 30, 2020) deadline for the June 17 Finance Committee
- Staff will advise the applicant of the Board's direction at the June, 2020 Board meeting

Challenges: *No value*

Next Steps:

- Advise applicant of Board's direction from the June, 2020 Board meeting

2020/06/01

<p>→ Set up and advertise FAAC Meeting</p>		<p>2020/05/01 2020/05/15</p>	<p>100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> • Advertisements were placed in March and April, 2020 with the: <ul style="list-style-type: none"> ◦ Powell River Peak ◦ Texada Lines ◦ Lasqueti Isle and Times ◦ qRD website • The Powell River and Texada Island Chamber of Commerce were contacted in April, 2020 to spread the word regarding the call for membership <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2020/06/01</p>	<p>Linda Greenan Manager of Financial Services</p>
<p>→ Prepare FAAC Grant recommendations report</p>	<p>Prepare FAAC grant recommendation report for June 11, 2020 Committee of the Whole meeting.</p>	<p>2020/06/01 2020/06/03</p>	<p>0%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> • The deadline for applications was extended to May 1, 2020 • Only one application received • Staff will submit a report to the June 17, 2020 Finance Committee for direction on applications received to the March 30, 2020 (April 30, 2020) deadline due to the shortfall in applications for membership on the Financial Assistance Advisory Committee <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2020/06/01</p>	<p>Linda Greenan Manager of Financial Services</p>
<p>→ Prepare letters for approved grants</p>	<p>Accounting Clerk to prepare approved grant letters</p>	<p>2020/06/26 2020/07/15</p>	<p>0%</p>	<p><i>No updates recorded</i></p>	<p>Linda Greenan Manager of Financial Services</p>
<p>Implement the Regional Trails Plan: 100%</p>		<p>2019/01/01 2022/12/31</p>	<p>11% 11.11 / 100%</p>	<p><i>No updates recorded</i></p>	<p>Laura Roddan Manager of Planning Services</p>

→ Secure liability insurance to indemnify trail volunteers: 100%

2019/01/01 2019/12/31

Laura Roddan:

Laura Roddan | Manager of Planning Services

Progress:

- On August 23, 2018, the Board approved the qathet Regional District entering into Service Provider Agreements with the following groups for the development and management of the network of trails and recreational amenities on land and water which are identified in the Powell River Regional District Regional Trails Plan dated December, 2016:
 - Bloody Old Men's Brigade (BOMB Squad)
 - Powell River Cycling Association (PRCA)
 - Knuckleheads Winter Recreation Association (KWRA); and
 - Powell River ATV Club.
- The Agreements provide MIA coverage for trail volunteers from these organizations.
- The Agreements continue in perpetuity until they are cancelled by the qathet Regional District and the annual cost of the MIA coverage is included in the annual budget for the Regional Parks Service.
- Manager of Financial Services is the contact on this file.

Challenges: *No value*

Next Steps: *No value*

2020/06/12

100%
100 /
100%

→ Establish a PRRD Regional Trails Network Standing Committee to coordinate all trail-related initiatives: 100%

2021/01/01 2021/04/01

Laura Roddan:

Laura Roddan | Manager of Planning Services

Progress:

- Board has not established a Regional Trails Network Standing Committee.

Challenges: *No value*

Next Steps: *No value*

2020/06/12

0%
0 / 100%

<p>→ Recruit and retain a Regional Parks and Trails Coordinator to work with all levels of government and volunteer trail user groups: 100%</p>	<p>2021/04/01 2021/06/30</p>	<p>0% 0 / 100%</p>	<p>Laura Roddan: Progress:</p> <ul style="list-style-type: none"> Board did not support creation of a new staff position to take on the role of regional parks and trails planning and coordination funded through the Regional Parks Service in March 2018. <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> Staff to prepare another report on creating a position to take on the role of parks and trails planning and coordination funded through the Regional Parks Service. <p>2020/06/12</p>	<p>Laura Roddan Manager of Planning Services</p>
<p>→ Finalize the list of existing priority trails for legitimization based on a comprehensive survey of trail maintenance and regulation needs (starting with the list in Section 5.3 of the Plan): 100%</p>	<p>2021/06/01 2021/09/30</p>	<p>0% 0 / 100%</p>	<p>Laura Roddan: Progress:</p> <ul style="list-style-type: none"> Progress unknown due to lack of qRD staff capacity to coordinate this work. Volunteer trail user groups continue their work to identify priority trails for legitimization with the Regional Trails Plan as a guide. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2020/06/12</p>	<p>Laura Roddan Manager of Planning Services</p>
<p>→ Create a funding plan for trail upgrades and maintenance: 100%</p>	<p>2021/09/01 2021/12/31</p>	<p>0% 0 / 100%</p>	<p>Laura Roddan: Progress:</p> <ul style="list-style-type: none"> Progress unknown due to lack of qRD staff capacity to coordinate this work. Volunteer trail user groups continue their work to plan for trail upgrades and maintenance with the Regional Trails Plan as a guide. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2020/06/12</p>	<p>Laura Roddan Manager of Planning Services</p>

<p>→ Apply for the legitimization of existing, priority trails: 100%</p>	<p>2022/01/01 2022/05/31</p>	<p>0% 0 / 100%</p>	<p>Laura Roddan: Progress:</p> <ul style="list-style-type: none"> • Progress unknown due to lack of staff capacity to coordinate this work. • Volunteer trail user groups continue their work to make application to the province for trail authorizations with the Regional Trails Plan a guide. <p>Challenges: <i>No value</i> Next Steps: <i>No value</i> 2020/06/12</p>	<p>Laura Roddan Manager of Planning Services</p>
<p>→ Planning of proposed priority trails and trail elements (as outlined in Section 5.1 of the Plan): 100%</p>	<p>2022/06/01 2022/09/30</p>	<p>0% 0 / 100%</p>	<p>Laura Roddan: Progress:</p> <ul style="list-style-type: none"> • Progress unknown due to lack of qRD staff capacity to coordinate this work. • Volunteer trail user groups continue their work to plan priority trails and trail elements with the Regional Trails Plan as a guide. <p>Challenges: <i>No value</i> Next Steps: <i>No value</i> 2020/06/12</p>	<p>Laura Roddan Manager of Planning Services</p>
<p>→ Establish an online trail information hub where real time data can be gathered from trail users and trail conditions can be shared: 100%</p>	<p>2022/10/01 2022/12/31</p>	<p>0% 0 / 100%</p>	<p>Laura Roddan: Progress:</p> <ul style="list-style-type: none"> • Progress unknown due to lack of staff capacity to coordinate this work. • Volunteer trail users group continue their work on this task with the Regional Trails Plan as a guide. <p>Challenges: <i>No value</i> Next Steps: <i>No value</i> 2020/06/12</p>	<p>Laura Roddan Manager of Planning Services</p>

<p>→ Create and implement a comprehensive and consistent signage and wayfinding program for all managed trails: 100%</p>		2022/10/01	2022/12/31	0% 0 / 100%	<p>Laura Roddan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Progress unknown due to lack of staff capacity to coordinate this work. Volunteer trail user groups continue their work on trail signage and way finding with the Regional Trails Plan as a guide. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2020/06/12</p>	Laura Roddan Manager of Planning Services
--	--	------------	------------	----------------	---	---

SOCIAL PLANNING

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>Improve Rural Transportation Access to the City: 100%</p>		2019/01/01	2022/12/31	9% 9.17 / 100%	<i>No updates recorded</i>	Al Radke CAO
<p>→ Meet monthly with Regional Public Transportation Working Group: 8 Meeting(s)</p>		2020/01/01	2020/08/31	13% 1 / 8 Meeting(s)	<p>Al Radke:</p> <p>Progress: Last Regional Transportation Service Exploration Working Group meeting scheduled for March 23 was cancelled due to COVID-19. Future meetings will be suspended until Provincial Health Officer, Dr. Bonnie Henry relaxes Orders or guidelines regarding social/physical distancing and how many people can congregate in a room.</p> <p>Challenges: Delays work on the file. Current final report deadline may have to be extended.</p> <p>Next Steps: Monitor new protocols and guidelines issued by the PHO.</p> <p>2020/04/22</p>	Al Radke CAO
<p>→ Research alternative models for public transportation</p>	<ul style="list-style-type: none"> BC Transit expansion Service primarily governed by local government What are other jurisdictions doing in BC Investigate partnering with other local governments and First Nations Investigate partnering with local health authority 	2020/01/01	2020/08/31	0%	<p>Al Radke:</p> <p>Progress: Had a telephone call scheduled with Karin Olson, Chief Operating Officer, Coastal for Vancouver Coastal Health on Friday April 3, 2020. Intent was to discuss possibility of sharing costs for a bus from Saltery Bay to Vancouver. A model similar to</p>	Al Radke CAO

- What are jurisdictions doing in other provinces
- New opportunities i.e. ride hailing

what is used in the Interior. Interrupted and cancelled due to COVID-19.

BC Transit announced on April 20, 2020 that as a result of COVID-19, with the support of its Board of Directors, BC Transit has made the difficult decision to defer all planned 2020/21 expansions until 2021/22 in order to focus on service and ridership recovery in every transit system.

Over the coming months, they will work closely with both local government partners and the Province to better understand the financial implications of the pandemic and evaluate available funding to enable expansion planning to resume once ridership returns.

Challenges: Delays conversation of a potential partnership.

This will postpone the planned expansion this summer to the Stillwater route and on to Saltery Bay. This expansion was designed to alleviate some of the angst created with the loss of Malaspina Coach Lines and the irregular service of Sunshine Coast Connector.

Next Steps: Keep in touch with Karin Olson to re-schedule once COVID-19 is under control.

Keep in touch with BC Transit to determine when funds are available to resume expansion of services.

2020/04/22

<p>→ Present options to the Working Group to consider</p>	<p>2020/01/01 2020/08/31</p>	<p>15%</p>	<p>AI Radke: Progress: Lynne Tang, Director, Community Policy and Legislation, Ministry of Municipal Affairs and Housing and Stephen Harrison, Senior Policy Analyst, Ministry of Municipal Affairs and Housing, gave a presentation regarding Ride Hailing legislation, the potential operators in the region, the defined ride hailing regions and the role of local governments in preparing for ride hailing in communities. Business model presented to Working Group regarding a service governed (owned and operated) by local government. Details of Innisfil Transit Strategy shared with Working Group. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2020/03/13</p>	<p>AI Radke CAO</p>	
<p>Develop and Prioritize Social Planning Goals: 100%</p>		<p>2019/01/01 2022/12/31</p>	<p>0% 0 / 100%</p>	<p><i>No updates recorded</i></p>	<p>AI Radke CAO</p>
<p>→ Liaise with Social Planner</p>	<p>2020/01/01 2022/12/31</p>	<p>0%</p>	<p>AI Radke: Progress: The maternity leave of Meriko Kubota has interfered with establishing an initial meeting. Then the hiring of her temporary replacement, Kai Okazak, was displaced by the COVID-19 pandemic and his immediate secondment to EOC related duties relative to the vulnerable populations. Challenges: <i>No value</i> Next Steps: Once the COVID-19 pandemic is under control, inroads will be made to establish a starting point. 2020/04/22</p>	<p>AI Radke CAO</p>	

→ Review Strategic Goals from Powell River Regional Social Planning Program Report

2020/01/01 2022/12/31

No updates recorded

Al Radke | CAO

- Suitable Sustainable Housing For All People
- Healthy Early Childhood Development For All Children
- Social Cohesion Throughout The Region
- Poverty Alleviation And Reduced Income Disparity

0%

→ Confirm respective objectives

2020/01/01 2022/12/31

No updates recorded

Al Radke | CAO

- Collaborative "Housing Group"
- Housing Strategy for the Powell River region
- Local innovative funding opportunities for affordable housing
- Diverse housing options for vulnerable populations
- Families are supported in finding services
- Early childcare businesses are supported
- Sufficient early childhood educators
- Public gathering space in each community
- A permanent regional social cohesion (grant) program
- Year round regional public spaces activities plan
- Regular public engagement by the three local governments
- Economic progress principles implemented by three local governments
- Adult workers in the region earn a living wage
- Public is knowledgeable about economic progress, social procurement and living wage

0%

<p>→ Conduct joint meeting with CAO cohorts and Social Planner</p>	<p>2020/01/01 2022/12/31</p>	<p>0%</p>	<p>AI Radke: Progress: The last three CAO meeting was January 10. This the meeting where we typically discuss topics of common interest, including things but not limited to social planning, emergency management and C3. We often invite the likes of Meriko Kubota and Ryan Thoms to give updates or presentations. With Meriko Kubota on maternity that opportunity did not occur. Meetings have been suspended since the COVID-19 pandemic outbreak but we are in daily communications through the regional EOC. Unfortunately, at this time all conversation is COVID-19 and EOC centered. Challenges: <i>No value</i> Next Steps: Once the COVID-19 pandemic is under control, we will resume regular meetings again. 2020/04/22</p>	<p>AI Radke CAO</p>
<p>→ Determine which objectives align with grant opportunities</p>	<p>2020/01/01 2022/12/31</p>	<p>0%</p>	<p><i>No updates recorded</i></p>	<p>AI Radke CAO</p>
<p>→ Assess which opportunities are 'shelf ready'</p>	<p>2020/01/01 2022/12/31</p>	<p>0%</p>	<p><i>No updates recorded</i></p>	<p>AI Radke CAO</p>
<p>→ Social Planner presents list to SAPAC to prioritize</p>	<p>2020/01/01 2022/12/31</p>	<p>0%</p>	<p><i>No updates recorded</i></p>	<p>AI Radke CAO</p>
<p>→ Prioritized list presented back to respective local governments for endorsement</p>	<p>2020/01/01 2022/12/31</p>	<p>0%</p>	<p><i>No updates recorded</i></p>	<p>AI Radke CAO</p>

Conduct a Regional Housing Needs Assessment:
100%

2020/05/01 2020/12/31

Laura Roddan:

Laura Roddan | Manager of
Planning Services

Progress:

- City of Powell River submitted a grant application to Union of British Columbia Municipalities (UBCM) to complete a Regional Housing Needs Assessment in partnership with qathet Regional District and the Tla'amin Nation.
- City of Powell River received approval for \$80,000 grant from UBCM to complete a Regional Housing Needs Assessment in partnership with qathet Regional District and the Tla'amin Nation. The Tla'amin Nation contributed an additional \$17,000 towards the project.
- Regional Social Planner worked in collaboration with qRD Manager of Planning Services, City of Powell River Senior Planner, and Tla'amin Housing Manager to develop RFP for BCbid, screen and shortlist proposals.
- City of Powell River has awarded DILLON Consulting the contract to complete the project in 2020.

Challenges: *No value*

Next Steps: *No value*

2020/06/02

7%
7 / 100%

PUBLIC SAFETY

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Complete the OH&S Program: 43.8%		2019/01/01	2022/12/31	9% 3.76 / 43.8%	<i>No updates recorded</i>	Melanie Thoms OH&S/Emergency Services Coordinator
→ 1. Implement Health & Safety Toolkit		2020/01/01	2020/12/31	35%	<i>No updates recorded</i>	Melanie Thoms OH&S/Emergency Services Coordinator

→ 5. Organize JHSC Annual Training for all 5 JHSCs: 5 Session(s)	Joint Health & Safety Committees require 8h of annual training. There are 5 in the qRD: 1. qRD main office & maintenance facility 2. NVFD 3. MVFD 4. SIVFD 5. LIVFD	2020/01/01	2020/12/31	0% 0 / 5 Session(s)	No updates recorded	Melanie Thoms OH&S/Emergency Services Coordinator
→ 4. Facilitate Emergency Warden Training: 1 Session(s)	Emergency Warden required for each workplace	2020/01/01	2020/12/31	0% 0 / 1 Session(s)	No updates recorded	Melanie Thoms OH&S/Emergency Services Coordinator
→ 2. Develop and Implement CISM Program for Fire Departments	CISM = Critical Incident Stress Management	2020/01/01	2020/12/31	0%	No updates recorded	Melanie Thoms OH&S/Emergency Services Coordinator
→ 3. Develop and Implement Remaining Health & Safety Programs: 13 Program(s)		2020/01/01	2020/12/31	8% 1.03 / 13 Program(s)	No updates recorded	Melanie Thoms OH&S/Emergency Services Coordinator
Develop Emergency Evacuation Plans: 100%	Referring to consultant for plan development, public/stakeholder engagement coordination. Communications: <ul style="list-style-type: none"> REEC, quarterly updates at regular meetings Regional Board: annual update Senior staff/EOC: monthly update, input into plan development, and training to exercise the plans Stakeholders: monthly through emergency planning committee Public: public education sessions in each area of region beginning May 2020 with brochure publication KPIs: <ul style="list-style-type: none"> First phase grant final report will submit project achievements for provincial review, March 2020 and payout to qRD of \$25,000 for project costs Second phase grant intake March 2020 with grant award anticipated April 2020 Second phase Final Report April 2021 for payout of \$25,000 for project costs 	2019/01/01	2022/12/31	100% 100 / 100%	Ryan Thoms: Progress: Emergency Evacuation Plans were completed in February 2020. Updates are now inserted into Evacuations chapter of the Regional Emergency Plan. Challenges: No value Next Steps: No value 2020/06/23	Ryan Thoms Manager of Emergency Services
→ Research the lessons learned from other communities that have planned and performed mass evacuations: 100%	Assigned to consultant.	2020/01/01	2022/12/31	0% 0 / 100%	No updates recorded	Ryan Thoms Manager of Emergency Services
→ Coordinate and attend public and stakeholder meetings: 100%	Assigned to consultant.	2020/01/01	2022/12/31	0% 0 / 100%	No updates recorded	Ryan Thoms Manager of Emergency Services

→ Review stakeholder and transport infrastructure capacities throughout region, including anticipated speed of evac. needs, public abilities/limitations, safety concerns marshalling, and communications: 100%	Assigned to consultant.	2020/01/01	2022/12/31	0% 0 / 100%	No updates recorded	Ryan Thoms Manager of Emergency Services
→ Develop material and deliver to Emergency Planning Committee, Regional Fire Chiefs, REEC: 100%	Assigned to consultant. Material: guidelines, checklists for insertion into regional emergency plan evacuation chapter.	2020/01/01	2022/12/31	0% 0 / 100%	No updates recorded	Ryan Thoms Manager of Emergency Services
→ Obtain mapping evacuation information: 100%	Assigned to consultant (with assistance from qRD GIS).	2020/01/01	2022/12/31	0% 0 / 100%	No updates recorded	Ryan Thoms Manager of Emergency Services
→ Develop and deliver evacuation tabletop exercises: 100%	Assigned to consultant.	2020/01/01	2022/12/31	0% 0 / 100%	No updates recorded	Ryan Thoms Manager of Emergency Services
Develop FireSmart/Wildfire Protection Strategies: 75.75%	Refer to consultant leading FireSmart public supports, training, and resiliency planning.	2019/01/01	2022/12/31	31% 23.34 / 75.75%	<p>Ryan Thoms:</p> <p>Progress: FireSmart Program is active in all parts of qRD except Lasqueti Island. Original plan for 2020 intended for FireSmart Coordinator to travel to Lasqueti to host workshop with island volunteer coordinator and members of the public but due to Covid concerns this has been postponed. FireSmart assessments and rebates happening throughout the remainder of the region.</p> <p>FireSmart Coordinator in the midst of spring wildland urban interface training with 7 fire departments around the region with qRD Structure Protection Unit trailer.</p> <p>Recent meetings with FLNRORD staff who have taken prescription developed by qRD for Crown Land portion of Penticton Trails and per the current provincial directive the project will now be led by FLNRORD staff.</p> <p>BC Wildfire and UBCM have indicated a new funding stream and direction for Community Wildfire Protection Plans is imminent. qRD CWPP is now over 5 years old and in need of update. Will need to await</p>	Ryan Thoms Manager of Emergency Services

		<p>updated UBCM funding program prior to considering the update.</p> <p>Challenges: Pandemic restrictions has caused some delays and challenges throughout all of the region though, with the exception of Lasqueti, the FireSmart Program is succeeding in working now toward its initial 2020 work plans.</p> <p>Next Steps: Continue to support FireSmart through remainder of 2020. Watch for funding renewal for FireSmart 2021 and for new CWPP funding program anticipated this year.</p> <p><i>2020/06/22</i></p>	
<p>→ Develop FireSmart Education Display Material: 100%</p>	<p>2020/01/01 2022/12/31</p> <p>20% 20 / 100%</p>	<p>Ryan Thoms:</p> <p>Progress: FireSmart Coordinator has begun delivering material. Not complete yet. Anticipate completion in August.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p><i>2020/06/23</i></p>	<p>Ryan Thoms Manager of Emergency Services</p>
<p>→ Conduct Interface Wildfire Tabletop Exercise: 100%</p>	<p>2020/01/01 2020/05/31</p> <p>85% 85 / 100%</p>	<p>Ryan Thoms:</p> <p>Progress: The Covid pandemic required the FireSmart program to amend its initial plans. Instead of an in class tabletop exercise the FireSmart Coordinator has inserted these elements into the 7 fire hall live workshops as these are held outdoors in a safer setting.</p> <p>Challenges: Covid health restrictions forced an amendment to the initial plans. The redesigned delivery is reported to be successful and is even implementing an element of interagency Covid safety guidelines.</p> <p>Next Steps: <i>No value</i></p> <p><i>2020/06/23</i></p>	<p>Ryan Thoms Manager of Emergency Services</p>

<p>→ Conduct 7 different fire hall visits to teach interface fire and structure protection: 7 Workshop(s)</p>	<p>2020/01/01 2020/07/31</p>	<p>85% 5.95 / 7 Workshop</p>	<p>Ryan Thoms: Progress: FireSmart Coordinator has held spring Structure Protection workshops with SIVFD, Tla'amin FD, MVFD, GBVD, and VAVFD. PRFR workshop will be held late June and NVFD will occur in July. Challenges: Covid restrictions had limited FD training opportunities until June so this put the FireSmart spring training behind schedule. Will catch up by July. Next Steps: <i>No value</i> 2020/06/23</p>	<p>Ryan Thoms Manager of Emergency Services</p>
<p>→ Deliver Parks and Trails Caretakers FireSmart Workshop: 1 Workshop(s)</p>	<p>2020/01/01 2022/12/31</p>	<p>10% 0.1 / 1 Workshop</p>	<p>Ryan Thoms: Progress: FireSmart Coordinator developing this year's workshop now. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2020/06/23</p>	<p>Ryan Thoms Manager of Emergency Services</p>
<p>→ Coordinate and setup S100 training: 100%</p>	<p>2020/01/01 2022/12/31</p>	<p>50% 50 / 100%</p>	<p><i>No updates recorded</i></p>	<p>Ryan Thoms Manager of Emergency Services</p>

→ **Conduct private property FireSmart assessments: 100 Property(ies)**

2020/01/01 2020/11/30

Ryan Thoms:

Ryan Thoms | Manager of
Emergency Services

Progress: Private property FireSmart assessments have been proceeding since April with some adaptations to ensure Covid safety. Assessments have been happening around the region everywhere except Lasqueti.

Challenges: Covid pandemic has caused some adjustments in the delivery style but overall the effect of the pandemic has been largely positive with a strong uptake this spring by many residents spending more time at home.

In discussion with Lasqueti coordinator we have postponed plans to bring FireSmart workshop and property assessments to Lasqueti until such time that the pandemic concerns have lessened. Will continue to reassess this.

Next Steps: *No value*
2020/06/23

45%
45 / 100
Property(i

→ **Coordinate and deliver FireSmart Demonstration Project: 100%**

2020/01/01 2022/12/31

Ryan Thoms:

Ryan Thoms | Manager of
Emergency Services

Progress: FireSmart Coordinator has had ongoing discussions with Tla'amin staff regarding a preferred location for a demonstration project.

Challenges: Covid has slowed discussions so this project is behind schedule.

Next Steps: Continue to discuss with Tla'amin staff. If this demonstration project site is not possible this year then FireSmart Coordinator may consider alternative options for demo project.

2020/06/23

5%
5 / 100%

<p>→ Leverage the eligible FireSmart and Wildfire Resiliency activities per provincial/UBCM CRI funding: 100%</p>	<p>2020/01/01 2022/12/31</p>	<p>20% 20 / 100%</p>	<p>Ryan Thoms: Progress: FireSmart 2020 program is operating with UBCM funding. Awaiting new version of UBCM Community Resilience Investment funding program to assess options. Have delivered qRD prescription to FLNRORD staff for their operational implementation. Challenges: Covid has delayed new CRI program for CWPP opportunities. Next Steps: Continue to monitor opportunities. <i>2020/06/23</i></p>	<p>Ryan Thoms Manager of Emergency Services</p>
<p>→ Host Wildfire Community Prep Day: 100%</p>	<p>2020/01/01 2020/05/31</p>	<p>0% 0 / 100%</p>	<p><i>No updates recorded</i></p>	<p>Ryan Thoms Manager of Emergency Services</p>
<p>→ Hold wildfire season open house: 100%</p>	<p>2020/01/01 2022/12/31</p>	<p>0% 0 / 100%</p>	<p>Ryan Thoms: Progress: This was scheduled initially for early May but was impossible due to Covid pandemic. This time and effort was diverted into more advertising for public info on FireSmart activities with ads in Powell River Living, Texada Express Lines, and Coast FM. Challenges: <i>No value</i> Next Steps: <i>No value</i> <i>2020/06/23</i></p>	<p>Ryan Thoms Manager of Emergency Services</p>

19%
0.19 / 1
Report(s)

Progress: 2020 FireSmart Program is currently well underway and overall very successful even with Covid restrictions.

Challenges: Covid has presented challenges and opportunities with restrictions on class room style training but with more residents at home there was good uptake on FireSmart assessments and advice.

Next Steps: Report will come to REEC at end of 2020 or early 2021. Report in development until then.

2020/06/23

COMMUNICATION/ENGAGEMENT

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Develop a Communication Strategy: 100%		2019/01/01	2022/12/31	0% 0 / 100%	No updates recorded	Michelle Jones Manager of Administrative Services
Evaluate Related Human Resources Capacity: 100%		2019/01/01	2022/12/31	35% 35 / 100%	No updates recorded	Michelle Jones Manager of Administrative Services

<p>→ Survey and Assess Current Organizational Communication Needs.: 100</p>	<p>2019/10/01 2020/03/31</p>	<p>100% 100 / 100</p>	<p>Michelle Jones: Progress: Staff conducted an internal survey in November 2019 requesting each department's number of public engagement sessions and communication dedicated hours. Staff calculated number of hours for organizational communications and determined which objectives were not being met. It was also found that due to competing priorities that the communication budget had not been fully expended since 2017. Due to limited capacity, an additional full time staff member would be needed to helm Regional District communications and public engagement. The Board approved the position of Communications Advisor in January 2020. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2020/07/02</p>	<p>Michelle Jones Manager of Administrative Services</p>
<p>→ Develop Communication Advisor Role and Timeline for Filling Position: 100%</p>	<p>2020/04/07 2020/12/31</p>	<p>25% 25 / 100%</p>	<p>Michelle Jones: Progress: <ul style="list-style-type: none"> • Draft Job Description and Job Posting by April 2020. Completed. • Advertise for Position in April. Postponed - Due to COVID -19 • Conduct Interviews in May of 2020 - Postponed • Hire Communications Advisor By July 2020. - Postponed. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2020/07/02</p>	<p>Michelle Jones Manager of Administrative Services</p>
<p>Develop Communication Education/Awareness: 100%</p>	<p>2019/01/01 2022/12/31</p>	<p>0% 0 / 100%</p>	<p><i>No updates recorded</i></p>	<p>Michelle Jones Manager of Administrative Services</p>