



● Draft ● Not started ● On Track ● Behind ● Overdue ● Complete → Direct Alignment --- Indirect Alignment

**QATHET REGIONAL DISTRICT PLAN  
CLIMATE CHANGE**

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Respect climate change mitigation and adaptation: 100%		2021/01/01	2021/12/31	37% 36.67 / 100%		-   -
	→ Develop and Implement Climate Action Plans: 100%	2019/01/01	2022/12/31	0% 0 / 100%		Mike Wall   Manager of Asset Management & Strategic Initiatives

→ Complete Coastal Sea Level Rise / Storm Surge Flood Mapping

2021/01/01 2021/12/31

Ryan Thoms:

Ryan Thoms | Manager of Emergency Services

**Progress:** The phase 1 (mainland) coastal mapping project is now complete. Report with consultants' delegation was delivered to the REEC on January 13, 2021, and then delivered again to qRD COTW on March 11, 2021.

A media release was jointly released by qRD, Tla'amin, and City of PR, on March 26, 2021 to begin public understanding of the coastal mapping findings. The qRD land use planning department has also submitted a grant funding proposal, developed in collaboration with the Nation and City planning depts, toward coastal adaptation planning and public engagement.

60%

Phase 2 (island) coastal mapping has begun the planning and desktop mapping stages. Field work with coastal geological and bathymetric assessments are planned for beginning April 2021.

**Challenges:** *No value*

**Next Steps:** Phase 2 coastal mapping will perform field work this spring then move to modelling and map development in summer/fall with anticipated results by end of 2021.

2021/03/30

→ Wood Stove Exchange Program 2020 Summary and 2021 Program Outline: 100%

THAT the Board offer a minimum of 30 rebates in the 2021 Wood Stove Exchange Program on a first come first serve basis in the amount of \$400 for the exchange of an uncertified wood stove to an EPA-certified wood stove or \$550 for the exchange of an uncertified wood stove to an EPA-certified pellet fueled appliance, a natural gas or propane fueled appliance, electric fireplace insert or an electric heat pump.

2021/01/28 2021/12/31

100%  
100 /  
100%

Mike Wall | Manager of Asset Management & Strategic Initiatives

<p>→ <b>Correspondence dated February 17, 2021 from Lorne Morrow re Wood Stoves and Poorly Vented Fires Air Quality Concern: 100%</b></p>	<p>2021/03/01 2021/12/31</p> <p>THAT the correspondence dated February 17, 2010 from Lorne Morrow re Wood Stoves and Poorly Vented Fires Air Quality Concern be received; and</p> <p>THAT the Board direct staff to prepare a report on education for wood burning stoves and impacts on air quality at a future Committee of the Whole meeting.</p>	<p>0% 0 / 100%</p>	<p>Mike Wall   Manager of Asset Management &amp; Strategic Initiatives</p>
<p>→ <b>Conduct a Regional Coastal Flood Adaptation Strategy</b></p>	<p>2021/03/01 2021/12/31</p>	<p>10%</p>	<p><b>Laura Roddan:</b></p> <p><b>Progress:</b></p> <ul style="list-style-type: none"> <li>• Staff identified a grant opportunity available through Union of British Columbia Municipalities (UBCM) Community Emergency Preparedness Fund (CEPF) that could resource work to develop coastal flooding mitigation options.</li> <li>• Staff collaborated with City of Powell River and Tla'amin counterparts around the idea of partnering and submitting a regional scale grant application.</li> <li>• Staff prepared a report to Committee of the Whole seeking support to submit a grant application to UBCM-CEPF and partner with City of Powell River and Tla'amin Nation to complete a Regional Coastal Flood Adaptation Strategy in 2021.</li> <li>• Regional Board adopted the following resolution on February 25, 2021: <ul style="list-style-type: none"> <li>◦ THAT the Board endorse applying to the Union of British Columbia Municipalities Community Emergency Preparedness Fund for funding to complete a Regional Coastal Flood Adaptation Strategy in 2021; and</li> <li>◦ THAT the Board endorse carrying out the Regional Coastal Flood Adaptation Strategy collaboratively with the City of Powell River and the Tla'amin Nation; and</li> </ul> </li> </ul>

				<ul style="list-style-type: none"> <li>o THAT the Board endorse the qathet Regional District to receive and manage the grant funding on behalf of the City of Powell River and the Tla'amin Nation and to provide overall grant management for this project.</li> <li>• Staff collaborated with City of Powell River and Tla'amin counterparts to prepare the grant application, detailed work plan and budget (\$130,350.00).</li> <li>• Staff submitted the grant application and supporting documents to UBCM-CEPF by the February 26, 2021 deadline.</li> <li>• UBCM-CEPF confirmed the qathet Regional District's grant application was complete and all supporting documents were received. UBCM-CEPF funding decisions are anticipated by the end of May 2021.</li> </ul> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2021/04/01</p>	
<p>→ <b>Regional Coastal Flood Adaptation Strategy Grant Funding 2021: 100%</b></p>	<p>THAT the Board endorse applying to the Union of British Columbia Municipalities Community Emergency Preparedness Fund for funding to complete a Regional Coastal Flood Adaptation Strategy in 2021; and</p> <p>THAT the Board endorse carrying out the Regional Coastal Flood Adaptation Strategy collaboratively with the City of Powell River and the Tla'amin Nation; and</p> <p>THAT the Board endorse the qathet Regional District to receive and manage the grant funding on behalf of the City of Powell River and the Tla'amin Nation and to provide overall grant management for this project.</p>	<p>2021/02/24 2021/12/31</p>	<p>50% 50 / 100%</p>	<p><b>Linda Greenan:</b></p> <p><b>Progress:</b></p> <ul style="list-style-type: none"> <li>• The cost and potential grant funds have been included in the 2021 planning budget.</li> </ul> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>• Wait to find out if the grant is approved.</li> </ul> <p>2021/03/31</p>	<p>Laura Roddan   Manager of Planning Services</p>
<p><b>Factor climate change impacts into our decision making: 100%</b></p>		<p>2021/01/01 2021/12/31</p>	<p>42% 41.67 / 100%</p>		<p>-   -</p>

→ **Marine Avenue Landfill Closure Site  
Revegetation: 100%**

THAT the Board allocate up to \$100,000 of Community Works Funds to revegetate the disturbed soils and riparian areas at the Marine Avenue Landfill Closure site to reduce offsite migration of sedimentation, if the currently allocated funding for the project is insufficient.

2021/01/28 2021/12/31

75%  
75 / 100%

**Linda Greenan:**

**Progress:**

- The funding allocation is included in the 2021 budget of the 2021-2025 Financial Plan

**Challenges:** *No value*

**Next Steps:**

- Staff will allocate the funding when the project is completed
- If the total project comes in under budget the Community Works Funds will be returned to the reserve fund

2021/03/26

Mike Wall | Manager of  
Asset Management &  
Strategic Initiatives

→ **Myrtle Pond Water User Fees: 100%**

THAT the Board endorse a 4% increase to the 2021 Myrtle Pond Water User Fee Schedule as presented at the January 20, 2021 Finance Committee meeting; and

2021/01/28 2021/12/31

THAT the amendment bylaw be presented to the January Board meeting for first reading through adoption.

100%  
100 /  
100%

**Linda Greenan:**

**Progress:**

- The Board approved the Myrtle Pond Local Area Water System Rates and Regulations Amendment Bylaw No. 117.20, 2021 at its meeting of January 28, 2021
- Letters were sent to the users on February 16, 2021 outlining the changes to the user fees and work that has been completed on the system in 2020
- The user fees were changed in the Vadim software system
- The first quarter user fee invoices will be mailed out in April, 2021

**Challenges:** *No value*

**Next Steps:** *No value*

2021/03/26

Linda Greenan | Manager of  
Financial Services

→ <b>Resource Recovery Centre and Waste Transfer Station - Temporary Borrowing Bylaw: 100%</b>	THAT the Board give first reading through final adoption to the "Resource Recovery Centre and Waste Transfer Station Temporary Borrowing Bylaw No. 566, 2021".	2021/02/24	2021/12/31	75% 75 / 100%	<b>Linda Greenan:</b> <b>Progress:</b> <ul style="list-style-type: none"> <li>The Board adopted the temporary borrowing bylaw at its meeting of February 25, 2021</li> </ul> <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <ul style="list-style-type: none"> <li>Staff will draw down funds from the Municipal Finance Authority as required as the project progresses</li> </ul> 2021/03/26	Linda Greenan   Manager of Financial Services
→ <b>Correspondence dated February 17, 2021 from Lorne Morrow re Wood Stoves and Poorly Vented Fires Air Quality Concern: 100%</b>	<p>THAT the correspondence dated February 17, 2010 from Lorne Morrow re Wood Stoves and Poorly Vented Fires Air Quality Concern be received; and</p> <p>THAT the Board direct staff to prepare a report on education for wood burning stoves and impacts on air quality at a future Committee of the Whole meeting.</p>	2021/03/01	2021/12/31	0% 0 / 100%		Mike Wall   Manager of Asset Management & Strategic Initiatives
→ <b>Resource Recovery Centre Operations: 100%</b>		2021/03/01	2021/12/31	0% 0 / 100%		Mike Wall   Manager of Asset Management & Strategic Initiatives
→ <b>Marine Avenue Resource Recovery Centre Site's purpose to guide operations</b>	The Board adopted the definition of the Marine Avenue Resource Recovery Centre site's purpose to guide operations that align with the Solid Waste Management Plan's stated goal of diversion	2021/03/26	2021/12/31	0%		Mike Wall   Manager of Asset Management & Strategic Initiatives
<b>Explore possibilities for the provision of community water of sufficient quantity and quality in the Electoral Areas: 100%</b>		2021/01/01	2021/12/31	60% 60 / 100%		-   -
↳ <b>Develop a Drinking Water Management Plan: 100%</b>		2019/01/01	2022/12/31	60% 60 / 100%	<b>Nancy Schmeister:</b> <b>Progress:</b> Term of Agreement with Associated Engineering has been extended to February 15, 2021 for completion of report. <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2020/12/15	Mike Wall   Manager of Asset Management & Strategic Initiatives

## ECONOMIC ENHANCEMENT

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<b>Identify systems and structure that stimulates economic development: 100%</b>		2021/01/01	2021/12/31	0% 0 / 100%		-   -

<p>→ <b>Define Economic Development for qathet Regional District: 100%</b></p>		<p>2019/01/01 2022/12/31</p>	<p>17% 16.67 / 100%</p>	<p><b>AI Radke:</b> <b>Progress:</b> The outcome of the Economic Development Workshop being held on June 30, 2021 will help determine how this initiative advances. <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/04/01</p>	<p>AI Radke   CAO</p>
<p>→ <b>Develop an Economic Development Strategy: 100%</b></p>		<p>2019/01/01 2022/12/31</p>	<p>0% 0 / 100%</p>	<p><b>AI Radke:</b> <b>Progress:</b> The outcome of the Economic Development Workshop being held on June 30, 2021 will help determine how this initiative advances. <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/04/01</p>	<p>AI Radke   CAO</p>
<p>→ <b>Economic Development Workshop: 100%</b></p>	<p>THAT the Board direct staff to engage an economic development consultant to organize an economic development workshop.</p>	<p>2021/02/24 2021/12/31</p>	<p>100% 100 / 100%</p>	<p><b>AI Radke:</b> <b>Progress:</b> An Economic Development Workshop has been scheduled for Wednesday, June 30, 2021 and facilitated by Gord McIntosh. <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/04/01</p>	<p>AI Radke   CAO</p>
<p>→ <b>Tourism Powell River re Request for Letter of Support: 100%</b></p>	<p>THAT the Board ratify the provision of a letter of support to Tourism Powell River for the purpose of developing a regional tourism app.</p>	<p>2021/02/24 2021/12/31</p>	<p>100% 100 / 100%</p>	<p><b>Shelley Termuende:</b> <b>Progress:</b> Letter sent to Tourism Powell River on February 12, 2021. <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/02/26</p>	<p>Michelle Jones   Manager of Administrative Services</p>

→ TELUS Telecommunications Facility Proposal, 2658 Weldwood Road, Electoral Area C: 100%	THAT the Board advise TELUS Communications Inc. that qathet Regional District concurs with the proposal for a telecommunications facility to be located on the property at 2658 Weldwood Road, Electoral Area C, subject to the following conditions:  1. Proof of a successful 'Notice of Intent' application to the Agricultural Land Commission for the placement of fill or removal of soil; and  2. Completion of a successful public consultation process.	2021/02/24	2021/12/31	100% 100 / 100%	<b>Laura Roddan:</b> <b>Progress:</b> • Staff submitted copy of certified Board resolution and copy of staff report to TELUS on February 26, 2021. <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/04/01	Laura Roddan   Manager of Planning Services
→ TELUS Request for Letters of Support to Universal Broadband Fund: 100%	THAT the Board postpone consideration of the request from TELUS to provide letters of support until the Internet Connectivity - Last Mile Study, being conducted by Driftwood Communications, is presented to the Board.	2021/02/24	2021/12/31	0% 0 / 100%		Michelle Jones   Manager of Administrative Services
→ Connected Coast Last Mile Presentation: 100%		2021/03/01	2021/12/31	100% 100 / 100%		Michelle Jones   Manager of Administrative Services
↳ Connected Coast Last Mile: 100%	THAT the Board approve a letter of support for the Strathcona Regional District and the Connected Coast project for their efforts to secure all necessary permits within the qRD including identification of best sites, design and tenure agreements for landings, Points of Presence and ROWs as well as permissive tax exemptions.	2021/03/01	2021/12/31	100% 100 / 100%	<b>Michelle Jones:</b> <b>Progress:</b> Correspondence sent. <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/04/01	Michelle Jones   Manager of Administrative Services
→ TELUS Cellular Tower at Kla ha men Lund Gazebo Park	1. The Board authorized an agreement for a TELUS cellular tower at Kla ha men Lund Gazebo Park.	2021/03/26	2021/12/31	0%		Mike Wall   Manager of Asset Management & Strategic Initiatives
Conserve all economic enabling assets and services: 100%		2021/01/01	2021/12/31	0% 0 / 100%		-   -
Work with our neighbours to promote regional collaboration: 100%		2021/01/01	2021/12/31	25% 25 / 100%		-   -
↳ Promote Regional Collaboration through C3 Groups: 100%		2019/01/01	2022/12/31	25% 25 / 100%	<b>Al Radke:</b> <b>Progress:</b> A C3 meeting has been scheduled for May 12, 2021. <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/04/01	Al Radke   CAO

## RECREATION & CULTURE

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Support the protection of publicly accessible trails: 100%		2021/01/01	2021/12/31	0% 0 / 100%		-   -



Cultivate the protection of parks and greenspace: 100%	2021/01/01	2021/12/31	0% 0 / 100%	-   -
Champion community and cultural events: 100%	2021/01/01	2021/12/31	84% 83.91 / 100%	-   -
→ Develop a Process for using Grants-in-Aid to support Multicultural Events: 100%	2019/01/01	2022/12/31	62% 62.4 / 100%	<p><b>Linda Greenan:</b> <b>Progress:</b></p> <ul style="list-style-type: none"> <li>As a separate Financial Assistance Advisory Committee was not formed the Board considered two rounds of applications using the new process</li> <li>The Board will consider applications using the new process again in 2021</li> <li>Staff will bring a report to the Board at the end of 2021 to ask how the Board wants to proceed in 2022</li> </ul> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>The Board to consider applications in 2021</li> <li>Staff to bring a report to the Board with options for the process in 2022</li> </ul> <p>2021/01/15</p>
→ Operating Grant Request - Lasqueti Community Association: 100%	2021/01/28	2021/12/31	100% 100 / 100%	<p><b>Linda Greenan:</b> <b>Progress:</b></p> <ul style="list-style-type: none"> <li>The letter and payment of the grant was mailed out on February 5, 2021 with cheque no. 4177</li> </ul> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2021/03/26</p>
→ Operating Grant Request - Lasqueti Community Association: 100%	2021/01/28	2021/12/31	100% 100 / 100%	<p><b>Linda Greenan:</b> <b>Progress:</b></p> <ul style="list-style-type: none"> <li>The letter and payment of the grant was mailed out on February 5, 2021 with cheque no. 4177</li> </ul> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2021/03/26</p>

<p>↳ <b>Operating Grant Request - Lasqueti Community Association: 100%</b></p>	<p>2. THAT the Board pay out \$13,841 from its 2020 operating budget for Electoral Area E Community Recreation to fulfill the request for grant funding from the Lasqueti Community Association.</p>	<p>2021/01/28 2021/12/31</p>	<p>100% 100 / 100%</p>	<p><b>Linda Greenan:</b> <b>Progress:</b></p> <ul style="list-style-type: none"> <li>The letter and payment of the grant was mailed out on February 5, 2021 with cheque no. 4177</li> </ul> <p><b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/03/26</p>	<p>Linda Greenan   Manager of Financial Services</p>
<p>→ <b>Powell River Historical Museum and Archives Association Funding Agreement: 100%</b></p>	<p>THAT the Board include an allocation of \$204,240 for the Powell River Historical Museum and Archives Association in its 2021 budget of the 2021-2025 Financial Plan.</p>	<p>2021/02/24 2021/12/31</p>	<p>50% 50 / 100%</p>	<p><b>Linda Greenan:</b> <b>Progress:</b></p> <ul style="list-style-type: none"> <li>The funding is included in the 2021 budget of the 2021-2025 Financial Plan</li> <li>A payment is being prepared for 1/2 of the budgeted funding to be paid out on April 1, 2021</li> </ul> <p><b>Challenges:</b> <i>No value</i> <b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>The final half of the budget to be paid out on August 1, 2021</li> </ul> <p>2021/03/26</p>	<p>Linda Greenan   Manager of Financial Services</p>
<p>→ <b>Powell River Academy of Music re Funding Contribution Agreement Renewal: 100%</b></p>	<p>THAT the Board agree to enter into a three-year renewable partnership agreement with the Powell River Academy of Music; and</p> <p>THAT the agreement consist of cash payments to the Powell River Academy of Music of \$15,000 on even numbered years and \$3,000 during odd numbered years.</p>	<p>2021/02/24 2021/12/31</p>	<p>75% 75 / 100%</p>	<p><b>Linda Greenan:</b> <b>Progress:</b></p> <ul style="list-style-type: none"> <li>Due to time constraints staff are working on the agreement and will finalize it in the next couple of weeks</li> </ul> <p><b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/03/26</p>	<p>Jason Kouwenhoven   Accountant</p>

↳ **Texada Library Funding Request: 100%**

THAT the Board approve a contribution of \$3,798 be given to the Texada Library from Powell River Library Funding service.

2021/02/24 2021/12/31

100%  
100 /  
100%

**Linda Greenan:**

Linda Greenan | Manager of Financial Services

**Progress:**

- The \$3,798 funding request has been included in the 2021 budget of the 2021-2025 Financial Plan Bylaw No. 567, 2021
- Staff will send a letter dated April 1 to the Powell River Library with the funding and ask that the Powell River Library pass the funding of \$3,798 on to the Texada Island Library

**Challenges:** *No value*

**Next Steps:** *No value*

2021/03/26

## SOCIAL PLANNING

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Participate and advocate for interests in social, cultural, economic and environmental affairs: 100%		2021/01/01	2021/12/31	0% 0 / 100%		-   -
Connect the at risk, vulnerable and underprivileged to resources that they need: 100%		2021/01/01	2021/12/31	9% 9.17 / 100%		-   -
↳ <b>Improve Rural Transportation Access to the City: 100%</b>		2019/01/01	2022/12/31	9% 9.17 / 100%	<p><b>Al Radke:</b></p> <p><b>Progress:</b> The next Regional Transportation Service Exploration Working Group meeting has been scheduled for April 26, 2021.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2021/04/01</p>	Al Radke   CAO
Plan and advocate for housing diversity: 100%		2021/01/01	2021/12/31	23% 23 / 100%		-   -

→ **Conduct a Regional Housing Needs Assessment: 100%**

2020/05/01 2021/04/30

**Laura Roddan:**

Laura Roddan | Manager of Planning Services

**Progress:**

- Staff collaborated with counterparts at City of Powell River and Tla'amin Nation and worked with Dillon Consulting to:
  - complete Regional Housing Needs Assessment
  - prepare draft qathet Regional Housing Needs Report
  - prepare for and participate in Virtual Open Houses held on February 16 + 17, 2021
  - participate in staff Capacity Building Session held on March 19, 2021
  - revise qathet Regional Housing Needs Report based on feedback from open houses and feedback from staff during capacity building session which did a deep dive into housing needs projections and report recommendations for qathet Regional District, City of Powell River and Tla'amin Nation
- Staff collaborated with Regional Social Planner to prepare report to Committee of the Whole on qathet Regional Housing Needs Assessment Report. The report will be on the Committee of the Whole Agenda for April 15, 2021. Dillon Consulting will be making a presentation.

95%  
95 / 100%

**Challenges:** *No value*

**Next Steps:** *No value*

2021/04/01

↳ **UBCM Housing Needs Report Program Application Amendment: 100%**

2021/01/28 2021/12/31

THAT the Board amend the adopted resolution dated November 28, 2019; "THAT the Board authorize a partnership with the City of Powell River to make application for an \$80,000 Union of British Columbia Municipalities (UBCM) Housing Needs Assessment Grant; and

THAT the Board support the City of Powell River as the primary applicant to apply for, receive, and manage the grant funding to complete a Regional Housing Needs Assessment Report in 2020." to insert the words "and Tla'amin Nation" after the word "River" and strike-out the dollar amount "\$80,000" and insert "\$95,000" in its place

100%  
100 /  
100%

**Laura Roddan:**  
**Progress:**  
• Staff provided copy of certified Board Resolution to Regional Social Planner for submission to UBCM on January 29, 2021.  
**Challenges:** *No value*  
**Next Steps:** *No value*  
2021/04/01

Michelle Jones | Manager of Administrative Services

**SAFETY STEWARDSHIP**

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Ensure proactive emergency preparedness: 100%		2021/01/01	2021/12/31	61% 60.7 / 100%		-   -
↳ <b>Develop Emergency Evacuation Plans: 100%</b>	Referring to consultant for plan development, public/stakeholder engagement coordination.  Communications:  <ul style="list-style-type: none"> <li>• REEC, quarterly updates at regular meetings</li> <li>• Regional Board: annual update</li> <li>• Senior staff/EOC: monthly update, input into plan development, and training to exercise the plans</li> <li>• Stakeholders: monthly through emergency planning committee</li> <li>• Public: public education sessions in each area of region beginning May 2020 with brochure publication</li> </ul> KPIs:  <ul style="list-style-type: none"> <li>• First phase grant final report will submit project achievements for provincial review, March 2020 and payout to qRD of \$25,000 for project costs</li> <li>• Second phase grant intake March 2020 with grant award anticipated April 2020</li> <li>• Second phase Final Report April 2021 for payout of \$25,000 for project costs</li> </ul>	2019/01/01	2022/12/31	92% 92 / 100%	<b>Ryan Thoms:</b> <b>Progress:</b> Ongoing EOC staff training and engagement with site level responders (fire depts, police, SAR).  Public engagement ongoing for community understanding of evac plans and needs for personal preparedness. Engagements performed wherever possible within COVID safety limitations.  All work being done by the Evac Planning Assistant supported by funding from UBCM Community Emergency Preparedness Fund. Current work to go through end of May 2021. <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/03/31	Ryan Thoms   Manager of Emergency Services

<p>→ <b>Develop FireSmart/Wildfire Protection Strategies: 75.75%</b></p>	<p>Refer to consultant leading FireSmart public supports, training, and resiliency planning.</p>	<p>2019/01/01 2022/12/31</p>	<p>75% 56.81 / 75.75%</p>	<p><b>Ryan Thoms:</b> <b>Progress:</b> In February 2021 the qRD received confirmation of provincial funding through UBCM CRI fund for \$68,300.00 for 2021 Regional FireSmart Program.  FireSmart Coordinator has been working now since end of February. Demand for residential property FireSmart assessments continues to be strong.  Fire Departments' interface fire training slated for spring. <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/03/31</p>	<p>Ryan Thoms   Manager of Emergency Services</p>
<p>→ <b>qathet Regional Emergency Assistance Agreement Renewal: 100%</b></p>	<p>THAT the Board endorse the qathet Regional Emergency Response Assistance Agreement for another five year term.</p>	<p>2021/01/28 2021/12/31</p>	<p>100% 100 / 100%</p>	<p><b>Ryan Thoms:</b> <b>Progress:</b> Agreement has been endorsed by qRD Board and Tla'amin and City Councils. Signed renewed agreement has been shared with each party. <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/03/31</p>	<p>Ryan Thoms   Manager of Emergency Services</p>
<p>→ <b>Correspondence dated December 12, 2020 from Powell River Public Library re Safe Restart Grants for Local Governments, COVID-19 Related Janitorial Costs 2021: 100%</b></p>	<p>THAT the Board allocate \$7,006 from the Safe Restart Grant Reserve Fund to the Powell River Public Library in the 2021 budget.</p>	<p>2021/01/28 2021/12/31</p>	<p>100% 100 / 100%</p>	<p><b>Linda Greenan:</b> <b>Progress:</b>  <ul style="list-style-type: none"> <li>The funding is allocated into the 2021 budget of the 2021-2025 Financial Plan</li> <li>The 2021-2025 Financial Plan Bylaw 567, 2021 was adopted on March 25, 2021</li> </ul> <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b>  <ul style="list-style-type: none"> <li>The Powell River Library to invoice us either quarterly or biannually in 2021</li> </ul> 2021/03/26</p>	<p>Linda Greenan   Manager of Financial Services</p>

<p>→ <b>Community Emergency Preparedness Fund: Emergency Support Services: 100%</b></p>	<p>THAT the Board endorse an application to the Union of BC Municipalities (UBCM) for the Emergency Support Services (ESS) funding stream of the Community Emergency Preparedness Fund (CEPF); and</p> <p>THAT the Board endorse the qathet Regional District providing overall grant management for this project.</p>	<p>2021/01/28 2021/12/31</p>	<p>10% 10 / 100%</p>	<p><b>Ryan Thoms:</b> <b>Progress:</b> The grant funding application was submitted to UBCM on January 29, 2021. Now awaiting response from UBCM. <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/03/31</p>	<p>Ryan Thoms   Manager of Emergency Services</p>
<p>→ <b>COVID-19 Safe Restart Grant Proposed Allocation: 100%</b></p>		<p>2021/01/28 2021/12/31</p>	<p>100% 100 / 100%</p>	<p><b>Linda Greenan:</b> <b>Progress:</b></p> <ul style="list-style-type: none"> <li>At its meeting of January 28, 2021 the Board approved the proposed allocation of the COVID19 Safe Restart Grant Funding and that staff prioritize allocation to rural area services to the degree possible</li> <li>The funding allocation was reallocated with weighting to the rural areas</li> <li>The funding was injected into the 2020 operational budget and included in the 2021 budget of the 2021-2025 Financial Plan</li> </ul> <p><b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/03/26</p>	<p>Linda Greenan   Manager of Financial Services</p>
<p>→ <b>TELUS Telecommunications Facility Proposal, 2658 Weldwood Road, Electoral Area C: 100%</b></p>	<p>THAT the Board advise TELUS Communications Inc. that qathet Regional District concurs with the proposal for a telecommunications facility to be located on the property at 2658 Weldwood Road, Electoral Area C, subject to the following conditions:</p> <ol style="list-style-type: none"> <li>Proof of a successful 'Notice of Intent' application to the Agricultural Land Commission for the placement of fill or removal of soil; and</li> <li>Completion of a successful public consultation process.</li> </ol>	<p>2021/02/24 2021/12/31</p>	<p>100% 100 / 100%</p>	<p><b>Laura Roddan:</b> <b>Progress:</b></p> <ul style="list-style-type: none"> <li>Staff submitted copy of certified Board resolution and copy of staff report to TELUS on February 26, 2021.</li> </ul> <p><b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/04/01</p>	<p>Laura Roddan   Manager of Planning Services</p>

<p>→ <b>Community Emergency Preparedness Fund: Emergency Operations Centres &amp; Training: 100%</b></p>	<p>THAT the Board endorse an application to the Union of BC Municipalities (UBCM) for the Emergency Operations Centres &amp; Training funding stream of the Community Emergency Preparedness Fund (CEPF); and</p> <p>THAT the Board endorse the qathet Regional District providing overall grant management for this project.</p>	<p>2021/03/25 2021/12/31</p>	<p>5% 5 / 100%</p>	<p><b>Ryan Thoms:</b> <b>Progress:</b> Application submitted to UBCM on March 25, 2021. Now awaiting response from UBCM. <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/03/31</p>	<p>Ryan Thoms   Manager of Emergency Services</p>
<p>→ <b>qathet Regional District Coastal Flood Mapping Phase 1 - Mainland</b></p>	<p>THAT the Board receive the report titled qathet Regional District Coastal Flood Mapping Phase 1 - Mainland; and</p> <p>THAT the Board rise and report on the report at the March 25, 2021 Board Meeting; and</p> <p>THAT virtual public meetings be held to explain the report to the public.</p>	<p>2021/03/26 2021/12/31</p>	<p>15%</p>	<p><b>Ryan Thoms:</b> <b>Progress:</b> Phase 1 flood mapping report delivered at March 11 cotw and received by Board on March 25. Joint media release by qRD, Tla'amin, City of PR released on March 26.</p> <p>qRD Planning Dept has submitted grant funding request to UBCM for collaborative project with Tla'amin and City of PR for coastal adaptation planning including public engagement.</p> <p><b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/03/31</p>	<p>Ryan Thoms   Manager of Emergency Services</p>
<p>→ <b>Regional Fire Services Administrative Assistant</b></p>	<p>The Board has created a Regional Fire Services Administrative Assistant position to assist the four volunteer fire departments with administrative responsibilities.</p>	<p>2021/03/26 2021/12/31</p>	<p>10%</p>	<p><b>Ryan Thoms:</b> <b>Progress:</b> Job description has been drafted and is presently with CUPE for their consideration. <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/03/31</p>	<p>Ryan Thoms   Manager of Emergency Services</p>
<p><b>Continually improve upon employee health and safety: 100%</b></p>		<p>2021/01/01 2021/12/31</p>	<p>0% 0 / 100%</p>	<p>-   -</p>	



↳ **Comprehensive Honorarium Policy**

The Board has directed staff to develop a Comprehensive Honorarium Policy To inform all qathet Regional District Volunteer Fire Departments.

2021/03/26 2021/12/31

0%  
0 / 100%

**Ryan Thoms:**  
**Progress:** Once the Fire Services Admin Assistant is in place then work can begin on this with the goal to have this for consideration at end of 2021.  
**Challenges:** *No value*  
**Next Steps:** *No value*  
2021/03/31

Ryan Thoms | Manager of Emergency Services

Foster and raise awareness for the safety and resiliency of residents: 100%

2021/01/01 2021/12/31

0%  
0 / 100%

- | -

**GOVERNANCE/MANAGEMENT EXCELLENCE**

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Ensure we have the systems in place for engaging communication: 100%		2021/01/01	2021/12/31	61% 60.71 / 100%		-   -
↳ <b>Develop a Communication Strategy: 100%</b>		2019/01/01	2022/12/31	0% 0 / 100%	<b>Shelley Termuende:</b> <b>Progress:</b> Communications Strategy RFP was posted on March 22, 2021, bids will be accepted until April 30, 2021. <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/03/24	Michelle Jones   Manager of Administrative Services
↳ <b>Transparency Portal - iCompass</b>	<ul style="list-style-type: none"> <li>Develop the transparency portal to ensure the public has a user friendly, online access to meeting information.</li> <li>Develop process for meeting subscription and notification.</li> <li>Develop forms to simplify the process of appearing as a delegation.</li> <li>Increase citizen engagement with simplified application process to Committee membership openings.</li> <li>Track attendance and voting.</li> </ul>	2021/01/01	2021/07/01	0%		Michelle Jones   Manager of Administrative Services
↳ <b>Bylaw 2638, 2020 to amend City of Powell River Zoning Bylaw 2100: 100%</b>	THAT the Board ratify the provision of a letter to the City of Powell River supporting proposed Bylaw 2638, 2020 to amend City of Powell River Zoning Bylaw 2100, 2006 and accommodate a multi-family residential development to be operated as affordable housing by the Lifecycle Housing Society in conjunction with BC Housing.	2021/01/28	2021/12/31	100% 100 / 100%	<b>Shelley Termuende:</b> <b>Progress:</b> Letter sent to COPR on January 18, 2021. <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/01/29	Michelle Jones   Manager of Administrative Services

<p>→ <b>Correspondence dated January 20, 2021 from Dr. Ron Smith, Van Anda Improvement District re COVID-19 Grant Application Request: 100%</b></p>	<p>THAT the Board direct staff to provide information regarding grant opportunities to Van Anda Improvement District.</p>	<p>2021/01/28 2021/12/31</p>	<p>100% 100 / 100%</p>	<p><b>Michelle Jones:</b> <b>Progress:</b> Finance Department provided information on Community Works Grant program. <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/04/01</p>	<p>Michelle Jones   Manager of Administrative Services</p>
<p>→ <b>Jay Yule, Superintendent of School District 47 re Letter of Support: 100%</b></p>	<p>THAT the Board direct staff to provide a letter of support for School District 47 grant application for the replacement of the artificial turf field at Brooks Secondary School.</p>	<p>2021/02/24 2021/12/31</p>	<p>100% 100 / 100%</p>	<p><b>Shelley Termuende:</b> <b>Progress:</b> Letter sent to Jay Yule on February 26, 2021. <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/02/26</p>	<p>Michelle Jones   Manager of Administrative Services</p>
<p>→ <b>Board of Variance Membership Re-appointments</b></p>	<p>THAT the Board re-appoint Molly Arial, Sandy Dunlop and Steve Short to the qathet Regional District Board of Variance.</p>	<p>2021/02/26 2021/03/30</p>	<p>100%</p>	<p><b>Laura Roddan:</b> <b>Progress:</b> Staff sent appointment letters to Molly Arial, Sandy Dunlop and Steve Short on March 5, 2021. <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/03/16</p>	<p>Laura Roddan   Manager of Planning Services</p>
<p>→ <b>Committee Member Appointments to the Texada Island Recreation Commission: 100%</b></p>	<p>THAT the Regional Board renew appointments of Brian Seymour and Warren Hamill to the Texada Island Recreation Commission for a term of two (2) years, ending December 31, 2022, and</p> <p>THAT the Board send a letters of appreciation to Keith Franklin and Carlie Robertson to thank them for the contribution to the community and years of service.</p>	<p>2021/02/26 2021/12/31</p>	<p>100% 100 / 100%</p>		<p>Patrick Devereaux   Manager of Operational Services</p>
<p>→ <b>Accessibility in qathet Regional District and City of Powell River: 100%</b></p>	<p>THAT the Board direct staff to include the issue of accessibility in the region on the next Community to Community to Community (C3) agenda.</p>	<p>2021/03/25 2021/12/31</p>	<p>100% 100 / 100%</p>	<p><b>Michelle Jones:</b> <b>Progress:</b> Forwarded to CAO's to be included on May C3 Agenda <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/04/01</p>	<p>Al Radke   CAO</p>

<p>→ <b>Posting Notice of Public Hearing: 100%</b></p>	<p>THAT the Board direct Staff to bring forward the following amendments to policy 5.2.6:</p> <p>a) Staff will post notice of public hearing in 2 consecutive issues of a local newspaper, plus an additional publication. The final notice will be published not less than 3 full days and not more than 10 days before the hearing date.</p> <p>b) Staff will post notice of public hearing on the Regional District notice board at least 2 full weeks prior to the public hearing.</p> <p>c) Staff will ensure a copy of the proposed bylaw is available for inspection by the public in the Regional District office, and on the Regional District website, at least 2 full weeks prior to the public hearing.</p>	<p>2021/03/25 2021/12/31</p>	<p>25% 25 / 100%</p>		<p>Laura Roddan   Manager of Planning Services</p>
<p>→ <b>qathet Regional District Agricultural Advisory Committee Membership: 100%</b></p>	<p>THAT the Board direct staff to advertise to fill the two vacant 'members-at-large' positions for the Agricultural Advisory Committee.</p>	<p>2021/03/25 2021/12/31</p>	<p>25% 25 / 100%</p>		<p>Laura Roddan   Manager of Planning Services</p>
<p>→ <b>Unacceptable Levels of Telephone Service Reliability on Lasqueti Island: 100%</b></p>	<p>THAT the Board send a letter to Telus and the CRTC similar to the letter sent June 26, 2015 to raise the issue of telephone service reliability on Lasqueti Island.</p>	<p>2021/03/25 2021/12/31</p>	<p>0% 0 / 100%</p>		<p>Michelle Jones   Manager of Administrative Services</p>
<p>→ <b>2020 Summary of Celebrations</b></p>	<p>Summary of 2020 Celebrations from the January 2021 Board meeting.</p>	<p>2021/03/26 2021/12/31</p>	<p>100%</p>		<p>Michelle Jones   Manager of Administrative Services</p>
<p>→ <b>Summary of 2020 Complaints</b></p>	<p>The Board received a summary of 2020 complaints.</p>	<p>2021/03/26 2021/12/31</p>	<p>100%</p>		<p>Michelle Jones   Manager of Administrative Services</p>
<p>→ <b>Electoral Area A, B, and C Land Use Regulation Public Engagement</b></p>	<p>THAT the Board direct staff to initiate a public engagement process in 2021 with residents in qathet Regional District Electoral Areas A, B and C to explore the pros and cons of land use regulation, taking into consideration the options included in the Feasibility Study Land Use and Development Regulatory Options final report, which was received by the Board on May 28, 2020.</p>	<p>2021/08/01 2021/12/31</p>	<p>0%</p>	<p><b>Laura Roddan:</b> <b>Progress:</b></p> <ul style="list-style-type: none"> <li>This project responds to a directive from the Board to initiate a public engagement process in 2021 with residents in Electoral Areas A, B and C to explore the pros and cons of land use regulation, taking into consideration the options included in the Feasibility Study Land Use and Development Regulatory Options Final Report which was received by the Board on May 28, 2020.</li> <li>This project will commence later in the year with support from Planning Consultant.</li> </ul> <p><b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/04/01</p>	<p>Laura Roddan   Manager of Planning Services</p>

Effectively plan for and manage existing and new assets: 100%		2021/01/01	2021/12/31	38% 37.5 / 100%		-   -
→ Hangar Development: 100%	The Powell River Regional District (PRRD) owns and operates an airport on Texada Island (YGB). Facilities at the airport include the runway, a terminal building with parking, water supply and septic field, and several hangars leased to aircraft owners. Recently there have been requests to the PRRD for a number of additional hangar spaces.	2016/01/01	2026/12/31	25% 25 / 100%	<b>Nancy Schmeister:</b> <b>Progress:</b> Waiting to resume scheduled flight service before moving forward. <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/01/13	Mike Wall   Manager of Asset Management & Strategic Initiatives
→ Shelter Point Park Disc Golf: 100%	THAT the Board add a nine-hole Disc Golf course with concrete tee patio proposed for development at Shelter Point Park into the 2021 Budget.	2021/01/28	2021/12/31	100% 100 / 100%	<b>Linda Greenan:</b> <b>Progress:</b> • The project has been included in the 2021 budget of the 2021-2025 Financial Plan <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/03/26	Linda Greenan   Manager of Financial Services
→ Investing in Canada Infrastructure Program - COVID-19 Resilience Infrastructure Stream Funding Application for the Lund Community Centre Upgrade Project: 100%	THAT the Board direct staff to submit an application for grant funding for the Lund Community Centre Upgrade Project through the Investing in Canada Infrastructure Program - Lund Community Centre Upgrade Project; and  THAT the Board reaffirm support for the project and commit to its \$1.6 million share of the project cost, and that it commit to any associated ineligible costs and cost overruns; and  THAT the Board direct staff to proceed with plans to upgrade the Lund Community Centre if the grant funding is successful.	2021/01/28	2021/12/31	75% 75 / 100%	<b>Linda Greenan:</b> <b>Progress:</b> • The application was submitted on January 26, 2021 <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> • Wait to hear if funding is approved 2021/03/26	Linda Greenan   Manager of Financial Services
→ Shelter Point Park Hiker/Biker Sleeping Cabins: 100%	THAT the Board put the Hiker/Biker Sleeping Cabins project proposed for development at Shelter Point Park in 2022 and 2024 into abeyance; and  THAT the project be reconsidered for relevance after the completion of the Parks and Greenspace Policy, which is proposed for development and adoption in 2021.	2021/01/28	2021/12/31	100% 100 / 100%		Patrick Devereaux   Manager of Operational Services
→ Marine Avenue Landfill Closure and Related Works Update: 100%	THAT the Board receive the Marine Avenue Landfill Closure and Related Works Update report dated February 8, 2021 as information.	2021/02/24	2021/12/31	0% 0 / 100%		Mike Wall   Manager of Asset Management & Strategic Initiatives
→ Resource Recovery Centre Operations: 100%		2021/03/01	2021/12/31	0% 0 / 100%		Mike Wall   Manager of Asset Management & Strategic Initiatives

→ <b>Lund Sewer Master Plan</b>	The Board directed staff to apply for an Infrastructure Planning grant to complete the Lund Sewer Master Plan. This plan will assist in addressing and understanding on-going development pressures on the system and will also ensure consideration is given for reliable service delivery for the current and future facilities at the Lund Resort.	2021/03/26 2021/12/31	0%		Mike Wall   Manager of Asset Management & Strategic Initiatives
→ <b>Resource Recovery Centre Operations</b>		2021/03/26 2021/12/31	0%		Mike Wall   Manager of Asset Management & Strategic Initiatives
<b>Make decisions with consideration to risk, costs, health and safety, and long term sustainability: 100%</b>		2021/01/01 2021/12/31	69% 68.75 / 100%		-   -
→ <b>2021 Canada Summer Jobs Grant Application: 100%</b>	<p>THAT the Board endorse an application to Employment and Social Development Canada for the Canada Summer Jobs 2021 grant for up to \$19,152.00 to subsidize summer worker's wages; and</p> <p>THAT any costs not covered by the grant be funded through the Parks and Cemetery Services.</p>	2021/01/28 2021/12/31	100% 100 / 100%	<p><b>Linda Greenan:</b></p> <p><b>Progress:</b></p> <ul style="list-style-type: none"> <li>The projected funding from the grant have been included in the 2021-2025 Financial Plan</li> </ul> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2021/03/26</p>	Linda Greenan   Manager of Financial Services
→ <b>Directors Remuneration and Expense Bylaw No. 558.1, 2020: 100%</b>	THAT "Directors Remuneration and Expense Bylaw No. 558.1, 2020" be adopted.	2021/01/28 2021/12/31	100% 100 / 100%	<p><b>Linda Greenan:</b></p> <p><b>Progress:</b></p> <ul style="list-style-type: none"> <li>The amendment bylaw 558.1, 2020 was adopted by the Board at its meeting of January 28, 2021</li> <li>The new rates are in place</li> <li>The Directors Meeting Claim Form has been updated</li> </ul> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2021/03/26</p>	Linda Greenan   Manager of Financial Services

<p>→ <b>Resource Recovery Centre and Waste Transfer Station - Temporary Borrowing Bylaw: 100%</b></p>	<p>THAT the Board give first reading through final adoption to the "Resource Recovery Centre and Waste Transfer Station Temporary Borrowing Bylaw No. 566, 2021".</p>	<p>2021/02/24 2021/12/31</p>	<p>75% 75 / 100%</p>	<p><b>Linda Greenan:</b> <b>Progress:</b>  <ul style="list-style-type: none"> <li>The Board adopted the temporary borrowing bylaw at its meeting of February 25, 2021</li> </ul> <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b>  <ul style="list-style-type: none"> <li>Staff will draw down funds from the Municipal Finance Authority as required as the project progresses</li> </ul> 2021/03/26</p>	<p>Linda Greenan   Manager of Financial Services</p>
<p>→ <b>Removal of Spectator Bleachers from qathet Regional District Properties: 100%</b></p>	<p>THAT the Board authorize staff to dismantle and remove spectator bleachers from Gillies Bay Ball Field and Van Anda Ball Field.</p>	<p>2021/02/24 2021/12/31</p>	<p>0% 0 / 100%</p>		<p>Patrick Devereaux   Manager of Operational Services</p>
<p>→ <b>Quarterly Strategic Plan Progress Executive Report: 100%</b></p>	<p>THAT the Board receive the Quarterly Strategic Plan Progress Executive Report dated January 15, 2021.</p>	<p>2021/02/24 2021/12/31</p>	<p>100% 100 / 100%</p>	<p><b>Shelley Termuende:</b> <b>Progress:</b> Fourth Quarter Strategic Plan Progress Report posted to website on February 26, 2021. <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2021/02/26</p>	<p>Michelle Jones   Manager of Administrative Services</p>
<p>→ <b>Extension Extraordinary Emergency Powers of Delegation: 100%</b></p>	<p>THAT the Board, acting in good faith and in consideration of the unprecedented COVID-19 health crisis, delegates operational and administrative decisions to the Chief Administrative Officer (CAO) until May 31, 2021 unless extended, for matters that are urgent and require immediate attention to be able to facilitate nimble and flexible responses to Public Health Officer orders, higher tiers of government or reduced services levels to the community. For matters related to requirements for bylaw amendment, policy revision or other legislative resolutions of the Board, the CAO will bring these forward to a Board meeting as soon as practically possible.</p>	<p>2021/02/24 2021/12/31</p>	<p>75% 75 / 100%</p>		<p>Michelle Jones   Manager of Administrative Services</p>
<p>→ <b>Economic Development Funding Mechanics: 100%</b></p>	<p>THAT the Board receive the informational and educational report dated January 27, 2021 regarding the historical development and mechanics of funding initiatives considered to be economic development in the qathet Regional District.</p>	<p>2021/02/24 2021/12/31</p>	<p>100% 100 / 100%</p>		<p>Michelle Jones   Manager of Administrative Services</p>

→ <b>North Island 9-1-1 Shareholder's Resolution - Temporary Apportionment Change: 100%</b>	<p>THAT the Board consent to the North Island 9-1-1 Corporation Shareholder's Resolutions as provided in Appendix A to the correspondence dated February 19, 2021 from the North Island 9-1-1 Corporation; and</p> <p>THAT the Chair and Corporate Officer be authorized to execute the resolutions on behalf of the qathet Regional District.</p>	2021/02/24 2021/12/31	75% 75 / 100%	<p><b>Michelle Jones:</b></p> <p><b>Progress:</b> Executed Agreement forwarded to NI911.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> Receive fully executed agreement. 2021/04/01</p>	Michelle Jones   Manager of Administrative Services
→ <b>Correspondence dated February 12, 2021 from Jan Padgett re Artificial Lighting Effects: 100%</b>	<p>THAT the correspondence dated February 12, 2021 from Jan Padgett re Artificial Lighting Effects be received; and</p> <p>THAT staff be directed to investigate the lighting at the Regional District Maintenance Facility.</p>	2021/03/01 2021/12/31	0% 0 / 100%		Patrick Devereaux   Manager of Operational Services
→ <b>Financial Department Position</b>	The Board created two new financial services positions.	2021/03/26 2021/12/31	100%	<p><b>Al Radke:</b></p> <p><b>Progress:</b> At the regularly scheduled meeting of the Regional District Board held on March 25, 2021, the Board approved the creation of a unionized Payroll and Benefits Administrator position and an exempt Assistant Manager of Financial Services position.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i> 2021/04/01</p>	Al Radke   CAO
→ <b>BC Transit Rural Para Transit Agreement with the City of Powell River</b>	The Board received information from BC Transit regarding the expiration of the contractor agreement for the Rural Para Transit and Handy Dart service. The information outlined potential options for obtaining service providers. The Board concurred with BC Transit that an agreement with the City of Powell River to provide services would be the preferred option.	2021/03/26 2021/12/31	0%		Patrick Devereaux   Manager of Operational Services
→ <b>2021-2025 Financial Plan Draft Four</b>		2021/03/26 2021/12/31	100%	<p><b>Linda Greenan:</b></p> <p><b>Progress:</b></p> <ul style="list-style-type: none"> <li>The 2021-2025 Financial Plan Bylaw 567, 2021 was adopted by the Board on March 25, 2021</li> </ul> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>Staff to distribute the financial plan accordingly</li> </ul> <p>2021/03/26</p>	Linda Greenan   Manager of Financial Services

NOT STRATEGICALLY ALIGNED

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<b>Board Directives</b>		2021/04/01	2021/12/31	0%		-   -
→ <b>Internet Access in Health Care: 100%</b>	<p>THAT the Board forward the following resolution to the Association of Vancouver Island and Coastal Communities 2021 convention:</p> <p>WHEREAS reliable, accessible high speed internet access has been determined as essential for a basic quality of life in our society;</p> <p>AND WHEREAS internet access can be unreliable or inaccessible for citizens confined to a health care facility which often leaves them disconnected from their loved ones and their community.</p> <p>THEREFORE BE IT RESOLVED that the UBCM should advocate for the Provincial Government to ensure reasonable, reliable and accessible high speed internet access for patients confined to Health Care Facilities across the Province.</p>	2021/02/24	2021/12/31	100% 100 / 100%	<p><b>Shelley Termuende:</b></p> <p><b>Progress:</b> AVICC Resolution sent to Liz Cookson and AVICC Executive on February 26, 2021.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i> 2021/02/26</p>	Michelle Jones   Manager of Administrative Services
→ <b>Grant-in-Aid - Electoral Area B: 100%</b>	<p>THAT the Board direct staff to reduce the Electoral Area B Grant-in-Aid from \$22,150 to \$19,000 for the 2021 Budget year.</p>	2021/02/24	2021/12/31	100% 100 / 100%	<p><b>Linda Greenan:</b></p> <p><b>Progress:</b></p> <ul style="list-style-type: none"> <li>The Area B Grant in Aid budget was reduced to \$19,000 in 2021 and is included at that value in the 2021 budget of the 2021-2025 Financial Plan</li> </ul> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i> 2021/03/26</p>	Linda Greenan   Manager of Financial Services