

**qathet REGIONAL DISTRICT**

**BYLAW NO. 570, 2021**

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Being a bylaw to establish fees and charges for provision of certain goods and services  
by the qathet Regional District  
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WHEREAS under the *Local Government Act* a regional district may, by bylaw, impose fees and charges for goods and services to be supplied by the regional district;

NOW THEREFORE the Board of the qathet Regional District, in open meeting assembled, enacts as follows:

**Fees and Charges**

1. Schedule "A", attached hereto and made part of this bylaw, is hereby adopted as the fees and charges for the qathet Regional District.

**Repeal**

2. "qathet Regional District Fees and Charges Bylaw No. 419, 2008" is hereby repealed.

**Citation**

3. This bylaw may be cited for all purposes as the "qathet Regional District Fees and Charges Bylaw No. 570, 2021" and comes into effect on December 1, 2021.

READ THIS FIRST TIME	this 28 <sup>th</sup> day of October, 2021
READ A SECOND TIME	this 28 <sup>th</sup> day of October, 2021
READ A THIRD TIME	this 25 <sup>th</sup> day of November, 2021
ADOPTED	this 25 <sup>th</sup> day of November, 2021

  
Chair

  
Corporate Officer



### General Fees and Charges

Prints / Photocopies (note 1)	Black & White	Colour
8.5" x 11"	\$0.75	\$1.00
additional pages	\$0.50	\$0.75
8.5" x 14"	\$0.75	\$1.00
additional pages	\$0.50	\$0.75
11" x 17"	\$0.75	\$1.00
additional pages	\$0.50	\$0.75
Any other size (plotter) *	\$1.00 / ft2	\$1.30 / ft2

\* The price for prints / photocopies from the plotter includes the cost of any trimmed paper.

Documents (note 1)	Rate
Board and Committee Agendas and Bylaws (except as otherwise noted)	No Charge Photocopy fees apply - \$10.00 Maximum
Official Community Plan Bylaw	\$10.00
Miscellaneous Regional District Studies/Plans/Reports	Photocopy fees apply - \$10.00 Maximum

Custom Mapping (notes 1 and 2)	Rate
Labour only - plus document print / photocopy fees in this schedule	\$50.00/ hr - prorated as applicable

Digital Mapping (notes 1 and 2)	Rate
ESRI format	\$50.00 each request
Orthophoto .sid File	\$50.00 each file

### Fee Exemptions

The following parties / entities are exempt from the general fees and charges:

1. Other government offices and agencies
2. Elementary, secondary or post-secondary students requiring information for school project purposes
3. qathet Regional District board directors and alternate directors

### Notes:

1. Products and documents include PST and GST.
2. Custom mapping means map customization work requiring in excess of ten minutes of staff time.



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### Service Fees

Service Fees	Rate *
Planning Department Comfort Letter	\$7.50 per 1/4 hr + GST and PST
Processing cannabis related business application referrals	\$350.00
Processing Agricultural Land Reserve applications	Fees as set by the Provincial Agricultural Land Commission
Fax (local)	\$1.50 1st page + \$0.75 additional pages (includes GST)
Fax (long-distance)	\$1.75 1st page + \$0.75 additional pages (includes GST)
Shipping & Handling	At Cost
Dishonoured Cheque	\$25.00
Chargeback	\$35.00



## Freedom of Information Fees

Freedom of Information	Rate *
The following maximum fees are legislated under the <i>Freedom of Information and Protection of Privacy Regulation</i> . The fees are for applicants other than commercial applicants.	
<b>Item 1</b>	
(a) for locating and retrieving a record	\$7.50 per 1/4 hr after first 3 hours
(b) for producing a record manually	\$7.50 per 1/4 hr
(c) for producing a record from a machine readable record from a server or computer	\$7.50 per 1/4 hr for developing a computer program to produce the record
(d) for preparing a record for disclosure and handling a record	\$7.50 per 1/4 hr
(e) for shipping copies	actual costs
(f) for copying records	
(i) floppy disks	\$2 per disk
(ii) CDs and DVDs, recordable or rewritable	\$4 per disk
(iii) computer tapes	\$40 per tape, up to 2400 feet
(iv) microfiche	\$3 per fiche
(v) microfilm duplication	\$25 per roll for 16 mm microfilm \$40 per roll for 35 mm microfilm
(vi) microfiche or microfilm to paper duplication	\$0.50 per page (8.5" x 11")
(vii) photographs, colour or black and white	\$5 to produce a negative \$12 each for 16" x 20" photo \$9 each for 11" x 14" photo \$4 each for 8" x 10" photo \$3 each for 5" x 7" photo
(viii) photographic print of textual, graphic or cartographic record, black and white	\$12.50 each (8" x 10")
(ix) dot matrix, ink jet, laser print or photocopy, black and white	\$0.25 per page (8.5" x 11", 8.5" x 14" or 11" x 17")
(x) dot matrix, ink jet, laser print or photocopy, colour	\$1.65 per page (8.5" x 11", 8.5" x 14" or 11" x 17")
(xi) scanned electronic copy of a paper record	\$0.10 per page
(xii) photomechanical reproduction of 105 mm cartographic record/plan	\$3 each
(xiii) slide duplication	\$0.95 each

*Continued*

Freedom of Information Fees (continued)	Rate *
(xiv) audio cassette tape (90 minutes or fewer) duplication	\$5 per cassette plus \$7 per 1.4 hr of recording
(xv) video cassette recorder (VHS) tape (120 minutes or fewer) duplication	\$5 per cassette plus \$7 per 1.4 hr of recording

**Item 2**

For commercial applicants for each service listed in Item 1	actual cost to the public body of providing that service
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\* Combined services and documents are subject to GST and PST.



### **Texada Recreation Commission Rental Schedule**

<b>Product</b>	<b>Rate *</b>	<b>Liability Insurance</b>
<b>Ball Fields</b>		
Commercial Use		
Resident business	\$120.00 / day + \$500 Damage deposit	Liability insurance required
Non-resident business	\$150.00 / day + \$500 Damage deposit	Liability insurance required
<b>Community Hall</b>		
<b>Community Use</b>		
Business meetings	\$16.50 / hour	See insurance matrix
Non-profit meetings	\$11.00 / three hours	See insurance matrix
Community service functions	\$5.50 / three hours	See insurance matrix
Recreational	\$11.00 / three hours + \$100 Damage deposit	See insurance matrix
<b>Private / Commercial Use</b>		
Quilting Guild	\$55.00 / day	No
Public functions (daytime)	\$33.00 / day	See insurance matrix
Children's birthday parties	\$33.00 / day + \$100 Damage deposit	See insurance matrix
Entertainment events (Texada groups)	\$33.00 / day + \$500 Damage deposit	Liability insurance required
Entertainment events (Non-Texada groups)	\$55.00 / day + \$500 Damage deposit	Liability insurance required
Parties (no alcohol)	\$110.00 / day + \$500 Damage deposit	See insurance matrix
Parties if tickets sold or alcohol served/sold/or on premises	\$110.00 / day + \$500 Damage deposit	Liability insurance required
Buildings and grounds	\$250.00 / day	See insurance matrix
* All fees are subject to GST.		



### **Texada Island Airport Fees and Charges**

<b>Description</b>	<b>Daily / Monthly Rate *</b>	<b>Annual Rate **</b>
<b>Light Aircraft</b>		
Tie-down fee	\$5.00 per day \$30.00 per month	\$250.00**
<b>Heavy Aircraft</b>		
Tie-down fee	\$5.00 per day \$30.00 per month	\$250.00**
<b>Special Use Permit fee:</b>		
Non-profit / Commercial	No charge	No charge
<b>Vehicle parking fee</b>	No charge	No charge
<b>Hangar Sites</b>	<b>Per Square Foot*</b>	<b>Annual*</b>
<b>Site Lease</b>		
Non-Profit	N/A	\$350.00
<b>Site Lease</b>		
Commercial	\$0.13 / square foot	N/A

\* All fees are subject to GST

\*\* Annual rates include a designated tie-down area

**Use of the airport is subject to the rules and regulations as set out in the applicable regulations, policies and bylaws.**





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### **Savary Island Barge Site Fee Schedule**

<b>Licence Type (Commercial Operators)</b>	<b>Fee *</b>	<b>Payable Date</b>
Year-round operating sub-licence Maximum use 5 days per week	\$2,000.00	January 30 - Annually
Part year operating sub-licence  September - June, as per the "Specific Rules and Management Strategies"	\$500.00	January 30 - Annually
One-time landing use operating sub-licence Requires written permission from the qRD	\$500.00	January 30 or upon application

\* All fees are subject to GST

**All operators are required to operate as per the "Specific Rules and Management Strategies" contained within the Savary Island Barge Site Management Plan.**

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