



● Draft ● Not started ● Behind ● On Track ● Overdue ● Complete → Direct Alignment --- Indirect Alignment

QATHET REGIONAL DISTRICT PLAN

CLIMATE CHANGE

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Respect climate change mitigation and adaptation: 100%		2021/01/01	2022/12/31	49% 49 / 100%		qathet Regional District Placeholder
→ Develop and Implement Climate Action Plans: 100%		2019/01/01	2022/12/31	50% 50 / 100%	<p>Nancy Schmeister: Progress: Working with Svend of GHG Accounting to analyze data provided by staff for GHG reduction calculations on RRC project. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/06/17</p>	Melissa Howey Manager of Asset Management & Strategic Initiatives

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Complete Coastal Sea Level Rise / Storm Surge Flood Mapping		2021/01/01	2021/12/31	97%	<p>Ryan Thoms:</p> <p>Progress: Phase 2 coastal mapping for the island communities is now completed. Update provided to REEC on April 19, 2022. Final report to be completed and submitted to UBCM by April 22, 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: Phase 2 coastal mapping to be provided to planning department for upcoming public engagement sessions.</p> <p>2022/04/19</p>	Ryan Thoms Manager of Emergency Services
→ Correspondence dated February 17, 2021 from Lorne Morrow re Wood Stoves and Poorly Vented Fires Air Quality Concern (prepare a report on education for wood burning stoves and impacts on air quality): 100%	<p>THAT the correspondence dated February 17, 2010 from Lorne Morrow re Wood Stoves and Poorly Vented Fires Air Quality Concern be received; and</p> <p>THAT the Board direct staff to prepare a report on education for wood burning stoves and impacts on air quality at a future Committee of the Whole meeting.</p>	2021/03/01	2021/12/31	0% 0 / 100%		Melissa Howey Manager of Asset Management & Strategic Initiatives
Factor climate change impacts into our decision making: 100%		2021/01/01	2022/12/31	38% 38.33 / 100%		qathet Regional District Placeholder

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Zero Waste Mobile Dishwashing Trailer: 100%	<p>THAT the Board allow free usage of the dishwashing trailer to all events or functions in qathet Regional District; and THAT the Board direct Finance Department staff to amend Fees and Charges Bylaw No. 419, 2008" to read: Free usage of the dishwashing Trailer with a refundable \$200.00 damage deposit.</p>	2019/08/21	2020/12/30	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The Fees and Charges Amendment Bylaw No. 419.12, 2019 was updated to reflect that use of the trailer is fee with a \$200 refundable damage deposit Staff have asked the Let's Talk Trash Team to add the refundable deposit to the agreement for use of the trailer <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/07/09</p>	Linda Greenan Manager of Financial Services
→ Correspondence dated February 17, 2021 from Lorne Morrow re Wood Stoves and Poorly Vented Fires Air Quality Concern (prepare a report on education for wood burning stoves and impacts on air quality): 100%	<p>THAT the correspondence dated February 17, 2010 from Lorne Morrow re Wood Stoves and Poorly Vented Fires Air Quality Concern be received; and</p> <p>THAT the Board direct staff to prepare a report on education for wood burning stoves and impacts on air quality at a future Committee of the Whole meeting.</p>	2021/03/01	2021/12/31	0% 0 / 100%		Melissa Howey Manager of Asset Management & Strategic Initiatives

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Regional Coastal Flood Adaptation Strategy		2021/09/01	2022/11/01	30%	<p>Laura Roddan:</p> <p>Progress: qathet Regional District contracted Ebbwater Consulting to complete the qathet Regional Coastal Flood Adaptation Strategy Project. Project start up was delayed a couple of months due to challenges related to regional collaboration, staffing and delays in the completion of flood mapping for the islands. Those challenges are now behind us and the project is well underway with public engagement events and a survey planned for roll out in April.</p> <p>Given the delays at the front end of the project, an extension to the project completion date was requested of the project funder, UBCM Community Emergency Preparedness Fund. UBCM approved an extension for project completion to November 30, 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/05</p>	Laura Roddan Manager of Planning Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Texada Drainage Study: 100%	Dependent on funding from provincial MoTI	2022/01/01	2022/12/31	0% 0 / 100%	<p>Laura Roddan:</p> <p>Progress: Project continues to be stalled due to lack of budget approval from provincial Ministry of Transportation and Infrastructure. Staff have suggested that advocacy by the Regional Board is required to advance this project.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/03/21</p>	Laura Roddan Manager of Planning Services
→ Wood Stove Exchange Program First Nation Update: 100%	THAT the Board offer rebates to First Nation applicants within Tla'amin Nation community lands in the amount of \$600 for the exchange of an uncertified wood stove to an EPA or CSA-certified wood stove, \$1,000 for the exchange of an uncertified wood stove to an EPA or CSA-certified pellet fuelled appliance or electric fireplace insert and \$1,500 for an electric heat pump in the 2022 Wood Stove Exchange Program.	2022/01/31	2022/12/31	25% 25 / 100%		Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Resource Recovery Centre Educational Signage Grant Application: 100%	THAT the Board ratify a grant application opportunity by Let's Talk Trash through First Credit Union for educational signage at the Resource Recovery Centre.	2022/04/01	2022/12/31	75% 75 / 100%		Melissa Howey Manager of Asset Management & Strategic Initiatives
Explore possibilities for the provision of community water of sufficient quantity and quality in the Electoral Areas: 100%		2021/01/01	2022/12/31	75% 75 / 100%		qathet Regional District Placeholder
→ Myrtle Pond Water System Capacity Study: 100%		2021/11/29	2021/12/31	0% 0 / 100%	<p>Patrick Devereaux:</p> <p>Progress: Capacity Study completed by MSR Solutions of Victoria BC</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/01/31</p>	Patrick Devereaux Manager of Operational Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Correspondence dated January 6, 2022 from Tara Faganello, Ministry of Municipal Affairs re Funding for Lund Upgrades: 100%	<p>THAT the Board ratify the submission of an application for Lund Waterworks District to the Investing in Canada Infrastructure Program for Environmental Quality.</p>	2022/01/31	2022/12/31	100% 100 / 100%	<p>Melissa Howey:</p> <p>Progress: Infrastructure Grant Application for upgrades was submitted on February 22, 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/03/04</p>	Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Potential AVICC Resolution - Funding for Water Improvement Districts: 100%	<p>THAT the Board send the following resolution to be considered at the 2022 AVICC convention:</p> <p><i>WHEREAS competition for limited Community Works Funds allocated to regional districts is very strong;</i></p> <p><i>AND WHEREAS water improvement districts have minimal options for grant funding to upgrade aging water systems and costs to upgrade aging water systems would be borne by regional districts if water improvement districts dissolve.</i></p> <p><i>THEREFORE be it resolved that the UBCM ask the province for a one-time fund to bring all rural water systems operated by improvement districts into compliance with health regulations.</i></p>	2022/02/01	2022/12/31	100% 100 / 100%	<p>Michelle Jones:</p> <p>Progress: AVICC Resolution - motion carried - January 27, 2022. Certified Resolution dated January 27, 2022 and signed by Michelle Jones.</p> <p>Forwarded via email from administration at 11:45 am, January 28, 2022 to: - avicc@ubcm.ca</p> <p>Filed in digital system.</p> <p>Confirmation of receipt.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/11</p>	Michelle Jones Manager of Administrative Services
→ Infrastructure Planning Grant: Lund Water System Feasibility - Phase 2: 100%	<p>THAT the Board approve staff to make an application to the Ministry of Municipal Affairs for a \$10,000 Infrastructure Planning Grant for: Lund Water Feasibility - Phase 2; and</p> <p>THAT any costs not covered by the grant be funded through the EA Feasibility Studies Service; and</p> <p>THAT the Board approve a budget amendment to the EA Feasibility Reserve to recognize the \$10,000 of anticipated grant funding and an allocation of \$10,000 from the EA Feasibility Studies Reserve to support the estimated \$20,000 project cost.</p>	2022/03/01	2022/12/31	100% 100 / 100%	<p>Melissa Howey:</p> <p>Progress: Application form complete and sent to Province to upload into our LGIS account.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/03/04</p>	Melissa Howey Manager of Asset Management & Strategic Initiatives

ECONOMIC ENHANCEMENT

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Identify systems and structure that stimulates economic development: 100%		2021/01/01	2022/12/31	79% 78.6 / 100%		qathet Regional District Placeholder
→ Define Economic Development for qathet Regional District: 100%		2019/01/01	2022/12/31	100% 100 / 100%	<p>AI Radke:</p> <p>Progress: A community/economic development workshop, facilitated by Dr. Gordon McIntosh, was held on June 30, 2021. Consideration of a new approach will be coming before the Board.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/07/02</p>	AI Radke CAO
→ Develop an Economic Development Strategy: 100%		2019/01/01	2022/12/31	100% 100 / 100%	<p>AI Radke:</p> <p>Progress: The outcome of the Economic Development Workshop being held on June 30, 2021 will help determine how this initiative advances.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/04/01</p>	AI Radke CAO

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Evaluate Financial Assistance Requests Program: 100%</p>	<p>THAT the Board to continue to evaluate the financial assistance requests for 2021 and review the process in 2022.</p>	<p>2020/11/30</p>	<p>2020/12/31</p>	<p>78% 78 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> At its meeting of February 24, 2022 the board approved a number of changes to the application and process <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> Staff will put the application changes forward to the the June, 2022 Finance Committee <p>2022/04/07</p>	<p>Linda Greenan Manager of Financial Services</p>

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Economic Development Function - Session: 100%</p>	<p>THAT the Board direct staff to bring back a report regarding options and considerations for revitalizing community group grant requests/funding</p>	<p>2021/07/29</p>	<p>2021/12/31</p>	<p>90% 90 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> The board considered a number of changes to the application and process These changes will go forward to the June, 2022 Finance Committee so that they do not interfere with the March 31, 2022 application process which is currently underway <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> Changes to the Grants-in-Aid application process will go forward to the June, 2022 Finance Committee <p>2022/04/07</p>	<p>Linda Greenan Manager of Financial Services</p>

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
↳ Financial Assistance Process Update: 100%		2022/03/01	2022/12/31	25% 25 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> The Board has approved changes to the application and process Staff will bring a report to the June, 2022 Finance Committee Challenges: <i>No value</i> Next Steps: <ul style="list-style-type: none"> Staff to bring a report to the June, 2022 Finance Committee meeting 2022/04/19	Linda Greenan Manager of Financial Services
Conserve all economic enabling assets and services: 100%		2021/01/01	2022/12/31	0% 0 / 100%		
Work with our neighbours to promote regional collaboration: 100%		2021/01/01	2022/12/31	81% 81.25 / 100%		
↳ Promote Regional Collaboration through C3 Groups: 100%		2019/01/01	2022/12/31	81% 81.25 / 100%	Al Radke: Progress: A virtual C3 meeting was held on October 13, 2021. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/01/20	Al Radke CAO

RECREATION & CULTURE

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Support the protection of publicly accessible trails: 100%		2021/01/01	2022/12/31	38% 37.5 / 100%		
→ New Horizons for Seniors Grant Application - Van Anda Walking Oval: 100%	<p>THAT the Board concur with the recommendation of the Committee of the Whole to suspend its direction that staff apply for grant funding for the proposed walking oval to be located within Van Anda Ball Park until: The Province completes the mine shaft inspection and renews its lease agreement with the Powell River Regional District (PRRD). The Texada Island Recreation Commission (TIRC) provides the PRRD with a design, size and estimated construction costs for the walking oval that they have in mind. Using the information from TIRC, staff develop budget estimates for the grant application and estimates of ongoing maintenance costs. Staff or TIRC confirm community and volunteer donations to the project. A process of public engagement has been undertaken to gauge the Texada Island property owner's interest in the project. The project is prioritized in relation to other capital projects and staff resources and is added to the budget.</p>	2017/05/24	2020/12/30	50% 50 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The project is on hold until staff receive further input from the members of the Texada Island Recreation Commission on the design, size and estimated construction cost for the walking oval. <p>Challenges:</p> <ul style="list-style-type: none"> Staff need further information on what the members of the TIRC would like to see for the design, size and estimated construction costs of the walking oval before they can take the project any further. <p>Next Steps: <i>No value</i> 2020/05/25</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Myrtle Creek Cycling/Pedestrian Bridge: 100%	THAT the Board direct staff to apply for available grant money to fund the construction of the trail between Centennial Road and Butler Road.	2019/09/17	2020/12/30	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> MOTI confirmed with the Manager of Operational Services that they will build the trail and install the bridge at no cost to the Regional District Bridge install and trail completion are projected to be completed by September 30, 2021 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/07/09	Linda Greenan Manager of Financial Services
→ Emily Lake Park: 100%	THAT the Board support in principle an expansion of Emily Lake Park based on Map 3 of the Texada Island OCP, and the Board direct staff to contact the Ministry of Forests, Lands, Natural Resource Operations and Rural Development to inquire about feasibility and options to use this Crown land as a qRD Regional Park.	2022/01/31	2022/12/31	0% 0 / 100%		Patrick Devereaux Manager of Operational Services
→ Volunteers Working in qRD Parks, Properties and Trails: 100%	THAT the Board direct staff to seek Union support for allowing volunteers to contribute to the enhancement of qathet Regional District parks, properties and trails.	2022/02/28	2022/12/31	0% 0 / 100%		Patrick Devereaux Manager of Operational Services
Cultivate the protection of parks and greenspace: 100%		2021/01/01	2022/12/31	34% 33.5 / 100%		
→ Joyce Carlson and Jill Ehgoetz, Rotary Club of Powell River re Cemetery Grave Markers: 100%	THAT the Board direct staff to explore the potential of allowing the Powell River Rotary Club to organize a cemetery grave markers work party and report back to the Board.	2021/08/09	2021/12/31	56% 56 / 100%		Patrick Devereaux Manager of Operational Services
→ Verbal Report - Volunteers Parks & Cemetery: 100%	THAT the Board direct staff to investigate the possibility of permitting volunteers to contribute towards Parks (and Cemetery) and report back to the Board with Policy Options.	2021/08/31	2021/12/31	52% 52 / 100%		Patrick Devereaux Manager of Operational Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Invasive Plant Species Disposal Plan: 100%	<p>THAT the Board move to adopt the Invasive Plant Species Disposal Plan; and</p> <p>THAT the Board include \$14,500 in the 2022 Solid Waste Management service budget for initiatives outlined in the Invasive Plant Species Disposal Plan.</p>	2022/01/31	2022/12/31	0% 0 / 100%		Patrick Devereaux Manager of Operational Services
→ Potential Acquisition of 'Spring Bay Park': 100%	<p>THAT the Board support in principle the establishment of a new Regional Park on Lasqueti Island that consists of the unused road allowance at the end of Spring Bay Road, in the SW ¼ of Section 29, subject to feasibility; and</p> <p>THAT the Board direct staff to contact the Ministry of Transportation and Infrastructure to ask about feasibility and options for use of this road allowance as a qRD Regional Park.</p>	2022/02/01	2022/12/31	26% 26 / 100%		Patrick Devereaux Manager of Operational Services
Champion community and cultural events: 100%		2021/01/01	2022/12/31	85% 85.28 / 100%		

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Develop a Process for using Grants-in-Aid to support Multicultural Events: 100%</p>		2019/01/01	2022/12/31	62% 62.4 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> As a separate Financial Assistance Advisory Committee was not formed the Board considered two rounds of applications using the new process The Board will consider applications using the new process again in 2021 Staff will bring a report to the Board at the end of 2021 to ask how the Board wants to proceed in 2022 <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> The Board to consider applications in 2021 Staff to bring a report to the Board with options for the process in 2022 <p>2021/01/15</p>	Linda Greenan Manager of Financial Services
<p>→ Request for Financial Assistance Townsite Jazz Festival Society: 100%</p>	<p>2. THAT the Board include in its 2020 budget a contribution of \$727 to the Townsite Jazz Festival Society from the Electoral Area B Grant-in-Aid Service; and THAT any approved financial assistance to the Townsite Jazz Festival Society for the 2020 Townsite Jazz Festival be paid in March 2020.</p>	2020/02/26	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The 2020 report of spending was received on February 24, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/07/02</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Financial Assistance 2021 - Myrtle Point Golf Club: 100%	<p>THAT the Board approve a grant of \$6,395.81 to Myrtle Point Golf Club for the Cart Path Improvement project from the Economic Development Service; and</p> <p>THAT the Board approve a grant of \$1,104.19 to Myrtle Point Golf Club for the Cart Path Improvement project from the Electoral Area B Grants-in-Aid Service; and</p> <p>THAT the Board make any approved funding contingent on Myrtle Point Golf Club supplying a detailed Cart Path Improvement project budget for the 2021 year and a report on the progress made in 2020.</p>	2021/06/04	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The letter and payment was sent out on October 13, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/13</p>	Linda Greenan Manager of Financial Services
→ Financial Assistance 2021 - Powell River Film Society: 100%	<p>THAT the Board include in its 2022 budget a grant of \$3,500.00 to Powell River Film Society for the 2022 Film Festival from the General Grants-in-Aid Service; and</p> <p>THAT the grant be paid out in January, 2022.</p>	2021/07/06	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> A grant letter and payment were sent out on August 1, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/13</p>	Linda Greenan Manager of Financial Services
→ Savary Island Community Recreation Service Establishment and Borrowing Process: 100%	<p>THAT the Board receive the Savary Island Community Recreation Service Establishment and Borrowing Process report dated October 4, 2021; and</p> <p>THAT staff be directed to conduct a non-binding survey intended to gather information on the community's desire for a recreation service and to gauge tolerance levels for tax levies; and</p> <p>THAT the Electoral Area Feasibility Studies Budget for Savary Island Community Recreation be increased to \$35,000 for the year 2022.</p>	2021/11/29	2022/03/31	64% 64 / 100%	<p>Michelle Jones:</p> <p>Progress: Conducting Survey Jan - Feb 2022</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/01/24</p>	Michelle Jones Manager of Administrative Services

SOCIAL PLANNING

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Participate and advocate for interests in social, cultural, economic and environmental affairs: 100%		2021/01/01	2022/12/31	100% 100 / 100%		
→ Correspondence dated December 22, 2021 from Annie Wise, Sunshine Coast Tourism Executive Director re Invitation to Join the North Coast Tourism Advisory Committee: 100%	THAT the Board appoint the representative of Tourism Powell River, Director Sandy McCormick, to the North Coast Tourism Advisory Committee.	2022/01/31	2022/12/31	100% 100 / 100%	Michelle Jones: Progress: Appointment letter sent January 28, 2022. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/04/11	Michelle Jones Manager of Administrative Services
Connect the at risk, vulnerable and underprivileged to resources that they need: 100%		2021/01/01	2022/12/31	100% 100 / 100%		
→ Improve Rural Transportation Access to the City: 100%		2019/01/01	2022/12/31	100% 100 / 100%	Al Radke: Progress: The last few attempts to hold Regional Public Transportation Working Group meetings were cancelled. Since then the Working Group's mandate expired on August 31, 2021. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/10/15	Al Radke CAO
Plan and advocate for housing diversity: 100%		2021/01/01	2022/12/31	25% 25 / 100%		
→ Regional Housing Needs Assessment Next Steps: 100%	THAT the Board direct staff to report on recommended next steps at a future Committee of the Whole meeting.	2021/04/30	2022/05/27	0% 0 / 100%	Laura Roddan: Progress: Staff report is being prepared for Committee of the Whole. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/04/12	Laura Roddan Manager of Planning Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Secondary Suite Policy Review		2022/02/28	2022/05/31	50%	<p>Laura Roddan:</p> <p>Progress: Policy review is underway and a matrix has been developed to support analysis. Staff report is being prepared for Planning Committee.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/03/21</p>	<p>Laura Roddan Manager of Planning Services</p>

SAFETY STEWARDSHIP

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Ensure proactive emergency preparedness: 100%		2021/01/01	2022/12/31	83% 83.38 / 100%		
→ Develop FireSmart/Wildfire Protection Strategies: 75.75%	Refer to consultant leading FireSmart public supports, training, and resiliency planning.	2019/01/01	2022/12/31	84% 63.63 / 75.75%	<p>Ryan Thoms:</p> <p>Progress: The 2021 Regional FireSmart Program was completed and final report submitted to UBCM for grant reimbursement on March 6, 2022.</p> <p>The 2022 Regional FireSmart Program is underway with funding \$79,900 from UBCM. Similar program as in 2021 with residential assessments, rebates, community chipper support, public education, fire department structure protection and interagency wildfire training.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/19</p>	Ryan Thoms Manager of Emergency Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Community Emergency Preparedness Fund: Emergency Support Services: 100%</p>	<p>THAT the Board endorse an application to the Union of BC Municipalities (UBCM) for the Emergency Support Services (ESS) funding stream of the Community Emergency Preparedness Fund (CEPF); and</p> <p>THAT the Board endorse the qathet Regional District providing overall grant management for this project.</p>	2021/01/28	2022/12/31	83% 83 / 100%	<p>Ryan Thoms:</p> <p>Progress: The evacuation supplies container has been delivered to the Kelly Creek community school. Still awaiting shipment of some supplies and for welder to fabricate the signage.</p> <p>Submitted application to UBCM on Jan 28, 2022 for evac supplies container for Lasqueti island community hall. Awaiting response.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: Need to complete the KC evac supplies container and submit final report to UBCM by May 31 for grant reimbursement.</p> <p>2022/04/19</p>	Ryan Thoms Manager of Emergency Services
<p>→ Community Emergency Preparedness Fund: Emergency Operations Centres & Training: 100%</p>	<p>THAT the Board endorse an application to the Union of BC Municipalities (UBCM) for the Emergency Operations Centres & Training funding stream of the Community Emergency Preparedness Fund (CEPF); and</p> <p>THAT the Board endorse the qathet Regional District providing overall grant management for this project.</p>	2021/03/25	2022/06/30	80% 80 / 100%	<p>Ryan Thoms:</p> <p>Progress: Staff training ongoing for use of community notification system.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: Plan to run a region wide test of the system during Emergency Preparedness Week in first week of May.</p> <p>2022/04/19</p>	Ryan Thoms Manager of Emergency Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ qathet Regional Fire Departments' Emergency Services Agreement: 100%	<p>THAT the Board endorse the renewal of the qathet Regional Fire Departments' Emergency Services Agreement as presented for another five year term.</p>	2021/08/30	2021/12/31	100% 100 / 100%	<p>Ryan Thoms: Progress: Agreement completed and signed by all parties. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/04/19</p>	Ryan Thoms Manager of Emergency Services
→ 2022 Regional FireSmart Program Grant Funding: 100%	<p>THAT the Board endorse applying to the Union of British Columbia Municipalities (UBCM) Community Resiliency Investment (CRI) for the 2022 FireSmart Community Funding & Supports; and</p> <p>THAT the Board endorse carrying out the 2022 Regional FireSmart Program collaboratively with the Tla'amin Nation and the City of Powell River; and</p> <p>THAT the Board endorse the qathet Regional District to receive and manage the grant funding on behalf of the Tla'amin Nation and the City of Powell River and to provide overall grant management for this project.</p>	2021/09/24	2021/12/31	100% 100 / 100%	<p>Ryan Thoms: Progress: Funding application approved, 2022 program underway. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/04/19</p>	Ryan Thoms Manager of Emergency Services
→ Correspondence dated June 21, 2021 from Savary Island Volunteer Fire Department re Roadside Parking Restricting Fire Operations around the Savary Wharf: 100%	<p>THAT the correspondence dated June 21, 2021 from Savary Island Volunteer Fire Department re Roadside Parking Restricting Fire Operations around the Savary Wharf be received; and</p> <p>THAT the Board contact the RCMP with regard to this issue and confirm with the Savary Island Volunteer Fire Department that the correspondence has been received and actioned.</p>	2021/12/16	2022/12/31	100% 100 / 100%	<p>Ryan Thoms: Progress: Correspondence sent to RCMP. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/04/19</p>	Ryan Thoms Manager of Emergency Services
→ Community Emergency Preparedness Fund: Emergency Support Services: 100%	<p>THAT the Board endorse an application to the Union of BC Municipalities (UBCM) for the Emergency Support Services (ESS) funding stream of the Community Emergency Preparedness Fund (CEPF); and</p> <p>THAT the Board endorse the qathet Regional District providing overall grant management for this project.</p>	2022/02/01	2022/12/31	60% 60 / 100%	<p>Ryan Thoms: Progress: Funding application submitted to UBCM for Lasqueti island evac supplies container. Awaiting response. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/04/19</p>	Ryan Thoms Manager of Emergency Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Community Emergency Preparedness Fund: Emergency Operations Centres & Training: 100%</p>	<p>THAT the Board endorse an application to the Union of BC Municipalities (UBCM) for the Emergency Operations Centres & Training funding stream of the Community Emergency Preparedness Fund (CEPF); and</p> <p>THAT the Board endorse the qathet Regional District providing overall grant management for this project.</p>	2022/02/28	2022/12/31	60% 60 / 100%	<p>Ryan Thoms:</p> <p>Progress: Funding application submitted to UBCM for EOC training funding support. Awaiting response.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/19</p>	Ryan Thoms Manager of Emergency Services
Continually improve upon employee health and safety: 100%		2021/01/01	2022/12/31	75% 74.5 / 100%		
<p>→ Comprehensive Honorarium Policy</p>	<p>The Board has directed staff to develop a Comprehensive Honorarium Policy To inform all qathet Regional District Volunteer Fire Departments.</p>	2021/03/26	2021/12/31	0%	<p>Ryan Thoms:</p> <p>Progress: Have not begun this project yet. Focusing on working with the 4 Fire Chiefs to overhaul all FD Operational Guidelines to a qRD standard set of O.G.s. Once the O.G. project is completed will begin the honourarium policy project.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/19</p>	Ryan Thoms Manager of Emergency Services
<p>→ Budget Amendment Savary Island Fire Protection Service: 100%</p>	<p>THAT the Board approve an amendment to the 2021 Savary Island Fire Protection Service budget to allocate \$25,200 of the COVID 19 Safe Restart Grant Funding toward the installation of a shower.</p>	2021/08/30	2021/12/31	98% 98 / 100%	<p>Ryan Thoms:</p> <p>Progress: The majority of the shower installation work is complete however some minor plumbing finishing is outstanding. Awaiting the plumber to finish the job then will call this project competed.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/19</p>	Ryan Thoms Manager of Emergency Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Safety Policy Amendment: 100%	THAT the Board adopt the amended qathet Regional District Policy 4.4 - Health and Safety, and authorize the Chair and CAO to sign a bulletin board poster of the same.	2021/11/30	2021/12/31	100% 100 / 100%		Melanie Thoms OH&S/Emergency Services Coordinator
→ Lasqueti Island Fire Protection Service Capital Planning: State of Assets Report: 100%	<p>THAT the Board accept the Lasqueti Island Fire Protection Service Asset Management Plan State of Assets Report; and</p> <p>THAT the Board reconfirm direction to staff to undertake a public engagement process in 2022 for the Lasqueti Island Fire Protection Service in order to develop a capital asset management plan and to develop a funding strategy to support that plan.</p>	2022/02/28	2022/12/31	100% 100 / 100%	<p>Ryan Thoms:</p> <p>Progress: Public engagement survey completed on Lasqueti on April 15. Now reviewing results to bring for receipt at upcoming board meeting.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: Develop capital plan options and bring recommendations to Board in the fall 2022.</p> <p>2022/04/19</p>	Ryan Thoms Manager of Emergency Services
Foster and raise awareness for the safety and resiliency of residents: 100%		2021/01/01	2022/12/31	0% 0 / 100%		

GOVERNANCE/MANAGEMENT EXCELLENCE

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Ensure we have the systems in place for engaging communication: 100%		2021/01/01	2022/12/31	81% 81.26 / 100%		
→ Develop a Communication Strategy: 100%		2020/01/01	2022/02/28	100% 100 / 100%	<p>Michelle Jones: Progress: Presenting findings April meeting cycle.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/11</p>	Michelle Jones Manager of Administrative Services
→ Transparency Portal - iCompass	<ul style="list-style-type: none"> Develop the transparency portal to ensure the public has a user friendly, online access to meeting information. Develop process for meeting subscription and notification. Develop forms to simplify the process of appearing as a delegation. Increase citizen engagement with simplified application process to Committee membership openings. Track attendance and voting. 	2021/01/01	2021/07/01	100%		Michelle Jones Manager of Administrative Services
→ Community Engagement Survey	<ul style="list-style-type: none"> Research other Local Government Surveys Prepare Work and Communications Plan Design Survey Edit Survey - Consult with MGMT Release Survey Develop and Implement Advertisement Campaign Pull Survey and Compile Results Disseminate Results 	2021/02/15	2022/03/31	93%	<p>Michelle Jones: Progress: Community engagement survey completed end of August. Data in process of being analyzed.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/18</p>	Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Regional District Annual Newsletter	<ul style="list-style-type: none"> · Research other Local Government Newsletters · Design Template · Research Story Content Ideas · Media Release advising of Newsletter and Financial Statements · Input Content · Distribute to Public / Directors / Website -Develop social sharing ability 	2021/03/01	2021/07/09	100%	<p>Michelle Jones:</p> <p>Progress: Annual newsletter distributed late June for July. Added to website and graphic designed for sharing on social media.</p> <p>Challenges: Post office closure delayed launch.</p> <p>Next Steps: <i>No value</i> 2021/07/06</p>	Michelle Jones Manager of Administrative Services
→ Financial Assistance 2021 - Intake 2: 100%		2021/11/29	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> • Letters of grant approval and denial were mailed out on December 6, 2021 • Payment were made to successful applicants on December 14, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/11</p>	Linda Greenan Manager of Financial Services
→ Correspondence dated November 2, 2021 from Katrine Conroy, Minister of Forests, Lands, Natural Resource Operations and Rural Development re 2021 Union of British Columbia Municipalities (UBCM) Follow-Up: 100%	<p>THAT the Board send an email correspondence to Kevin Haberl, Director of Resource Authorizations for the South Coast Natural Resource Region requesting the presentation by the Ministry staff on how we can better understand water management processes.</p>	2021/11/29	2021/12/31	51% 51 / 100%		Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Advocating for Improved Boat Launch at Saltery Bay Provincial Park: 100%	<p>THAT the Board authorize the Chair to write a letter to the Honourable George Heyman, Minister of Environment and Climate Change Strategy and responsible for BC Parks, advocating for an improved boat launch at the Saltery Bay Provincial Park Day Use Site, including information on how the poor condition of the current boat launch affects the qRD economy, safety, recreation opportunities and the ability to protect the environment.</p>	2021/11/29	2022/02/28	100% 100 / 100%	<p>Michelle Jones:</p> <p>Progress: Motion brought forward by Director Brander - motion carried Regional Board – November 25, 2021. Letter dated January 25, 2022 and signed by Chair Brabazon.</p> <p>Forwarded via email January 28, 2022 to:</p> <p>- Minister of Environment, George Heyman</p> <p>Filed in Digital System</p> <p>Filed in Convenience Binder.</p> <p>RESPONSE From Minister of Environment, George Heyman , letter dated February 23, 2022</p> <p>- MOE have no plans to expand site.</p> <p>- Committed to maintain and will assess as a precursor to work needing to be done.</p> <p>No follow up required.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/13</p>	Michelle Jones Manager of Administrative Services
→ Correspondence dated December 1, 2021 from Ben Reiman, qathet Regional District Resident re Texada Island Disc Golf Course: 100%	<p>THAT the correspondence dated December 1, 2021 from Ben Reiman, qathet Regional District Resident re Texada Island Disc Golf Course be received; and</p> <p>THAT the Board reply to Mr. Reiman to suggest a proposal on naming the course and signage at the Shelter Point Park Disc Golf Course.</p>	2021/12/16	2022/12/31	0% 0 / 100%		Patrick Devereaux Manager of Operational Services
→ Correspondence dated January 1, 2022 from Vanessa Adams, qathet Regional District Resident re Censure of Area B Director: 100%	THAT the Board respond to the correspondence dated January 1, 2022 from Vanessa Adams, qathet Regional District Resident re Censure of Area B Director.	2022/01/17	2022/12/31	0% 0 / 100%		Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Correspondence dated January 5, 2022 from Alex Valderrabano, Electoral Area C Resident re Potential Censure of Director Gisborne: 100%	THAT the Board respond to the correspondence dated January 5, 2022 from Alex Valderrabano, Electoral Area C Resident re Potential Censure of Director Gisborne.	2022/01/17	2022/12/31	0% 0 / 100%		Michelle Jones Manager of Administrative Services
→ New Board Orientation: 100%	THAT the Board engage Eli Mina, Board Effectiveness Consultant and Registered Parliamentarian, and George Cuff, consultant and author on the art and principles of governance and effective organizations, to each perform a new Board orientation following the local government elections held in October 2022 at a cost of \$15,500 plus travel expenses and books, and direct staff to include the cost in the upcoming 2022 operations budget.	2022/01/31	2022/12/31	100% 100 / 100%	<p>Al Radke:</p> <p>Progress: Eli Mina has been commissioned to present as part of the new Board orientation on October 28, 2022.</p> <p>George Cuff has been commissioned to present as part of the new Board orientation on November 17 – 18, 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/19</p>	Al Radke CAO
→ Correspondence dated December 16, 2021 from District of North Saanich re Elected Officials - Maternity & Parental Leave: 100%	THAT the Board send a letter to the Minister of Municipal Affairs, Josie Osborne, requesting action and attention to the matter of parental leave provisions for elected officials, and CC the Union of British Columbia Municipalities (UBCM).	2022/02/01	2022/12/31	100% 100 / 100%	<p>Michelle Jones:</p> <p>Progress: Correspondence sent February 7, 2022. Response received March 15 and presented to Committee of the Whole at the April meeting.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/11</p>	Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Correspondence dated January 10, 2022 from Vicki and Rod Tysdal re Letter of Support for Powell River Salmon Society: 100%</p>	<p>THAT the Board provide a letter of support for Powell River Salmon Society.</p>	2022/02/01	2022/12/31	<p>100% 100 / 100%</p>	<p>Michelle Jones: Progress: Correspondence motion carried – Regional Board – January 27, 2022. Letter of Support date, January 27, 2022 and signed by Chair Brabazon. Forwarded via email February 4, 2022 to: – prsalmon@telus.net Filed in Digital System Filed in Convenience Binder. No further action required. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/04/11</p>	Michelle Jones Manager of Administrative Services
<p>→ Correspondence dated February 16, 2022 from Carol Header, Lang Bay Community Club re Outdoor Lighting at Lang Bay Hall: 100%</p>	<p>THAT the correspondence dated February 16, 2022 from Carol Header, Lang Bay Community Club re Outdoor Lighting at Lang Bay Hall be received; and</p> <p>THAT the Board write a letter to BC Hydro requesting that the removal of the outdoor lighting located at 11090 Highway 101, Lang Bay Hall be reconsidered.</p>	2022/02/28	2022/12/31	<p>100% 100 / 100%</p>	<p>Michelle Jones: Progress: Correspondence motion carried – Regional Board – February 24, 2022. Letter of support dated March 9, 2022 and signed by Chair Brabazon. Forwarded via email March 9, 2022 to BC Hydro. Filed in digital system. Filed in Convenience Binder. No further action required. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/04/11</p>	Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Correspondence dated February 23, 2022 from Liz Cookson, Association of Vancouver Island and Coastal Communities (AVICC) re 2022 AVICC Resolution - Funding for Water Improvement Districts: 100%	<p>THAT the correspondence dated February 23, 2022 from Liz Cookson, Association of Vancouver Island and Coastal Communities (AVICC) re 2022 AVICC Resolution - Funding for Water Improvement Districts be received; and</p> <p>THAT the Board advise AVICC that it approves of the addition of the word "new" into the resolution re Funding for Water Improvement Districts.</p>	2022/02/28	2022/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ Correspondence dated January 28, 2022 from Leslie Baird, Village of Cumberland Mayor re Support for Bill C-216: A Health Based Approach to the Substance Use Act: 100%	THAT the Board request the Chair write a letter in support of Bill C-216 to Prime Minister Trudeau and to the Minister of Health and Addictions Carolyn Bennett.	2022/02/28	2022/12/31	100% 100 / 100%	<p>Michelle Jones:</p> <p>Progress: Correspondence motion carried – Regional Board – February 24, 2022. Letter of support dated March 16, 2022 authorized to be signed by Chair Brabazon.</p> <p>Forwarded via email March 16, 2022 to:</p> <ul style="list-style-type: none"> - Prime Minister Justine Trudeau - Minister of Health and Addictions Carolyn Bennett <p>Filed in New System.</p> <p>Filed in Convenience Binder.</p> <p>No further action required.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/11</p>	Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Fourth Quarter Strategic Plan Progress Report: 100%	THAT the Board receive the Fourth Quarter Strategic Plan Progress report date January 24, 2022.	2022/02/28	2022/12/31	100% 100 / 100%	<p>Michelle Jones: Progress: Considered in February meeting cycle. Posted to website March 2022.</p> <p>Completed 2021 and prior goals archived before consideration of 1st quarter 2022 report.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/11</p>	Michelle Jones Manager of Administrative Services
→ Let's Talk Land Use Public Engagement Final Report: 100%	THAT the Board accept the "Let's Talk Land Use Engagement Final Report" dated January 31, 2022 to guide and inform future planning initiatives in Electoral Areas A, B and C.	2022/04/01	2022/12/31	100% 100 / 100%	<p>Laura Roddan: Progress: Board accepted Let's Talk Land Use Engagement Final Report to guide and inform future planning initiatives in Areas A, B and C. Let's Talk Land Use Engagement Final Report uploaded to qRD website on April 1, 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/05</p>	Laura Roddan Manager of Planning Services
→ Correspondence dated March 4, 2022 from Karyne Bailey, Powell River Gymnastics re Request for Recommendation Letter: 100%	THAT the Board direct staff to write a letter of support to Powell River Gymnastics for their BC Gaming Grant Application.	2022/04/01	2022/12/31	100% 100 / 100%	<p>Michelle Jones: Progress: Draft letter sent to Chair for approval. Received Chair's approval for signature April 4, 2022. Letter of support sent April 4, 2022. No further action, task complete.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/11</p>	Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Effectively plan for and manage existing and new assets: 100%		2021/01/01	2022/12/31	46% 46.24 / 100%		
→ Hangar Development: 100%	The Powell River Regional District (PRRD) owns and operates an airport on Texada Island (YGB). Facilities at the airport include the runway, a terminal building with parking, water supply and septic field, and several hangars leased to aircraft owners. Recently there have been requests to the PRRD for a number of additional hangar spaces.	2016/01/01	2026/12/31	25% 25 / 100%	<p>Nancy Schmeister:</p> <p>Progress: Waiting to resume scheduled flight service before moving forward.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/01/13</p>	Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Develop an Asset Management Toolkit: 100%	In order to deliver a systematic, sustainable and measurable asset management program, Regional District staff across all departments must have access to a common set of tools. The Asset Management Toolkit will include approved procedures, practices, checklists, forms and templates. The toolkit will be a living document that evolves and expands as the asset management program matures.	2019/01/01	2021/12/31	25% 25 / 100%	<p>Nancy Schmeister:</p> <p>Progress: Project Closure Certificate finalized. This document to be used to ensure that all steps required by each department to close a project are complete. Great tool for the integration of Asset Management throughout the organization.</p> <p>New filing structure in place for Project Planning and Closure practices.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: Training of staff on the use of the Project Closure Certificate form and filing methods.</p> <p>2020/07/22</p>	Melissa Howey Manager of Asset Management & Strategic Initiatives

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Build and Maintain an Asset Registry: 100%	Fundamental to any asset management program is an accurate and comprehensive database containing all of the essential characteristics for each Regional District asset. Beyond simply building the asset registry, processes, practices and standards for data collection and data maintenance must be established.	2019/01/01	2021/12/31	57% 57.14 / 100%	<p>Mike Wall:</p> <p>Progress: Caleb is doing this on an ongoing basis when he has the time.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2020/06/19</p>	Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Develop Individual Service Asset Management Plans: 100%	Having a comprehensive and actionable plan for the sustainable delivery of each Regional District service is the ultimate goal of the Regional District's asset management program. These plans will provide detailed information about the infrastructure required to provide an agreed level of service in the most cost-effective manner while outlining associated risks.	2019/01/01	2021/12/31	15% 15 / 100%	<p>Nancy Schmeister:</p> <p>Progress: AssetFinda personnel working with qRD staff on improvements to software and reporting features.</p> <p>Challenges: Template for Asset Management Plans Version 1 - State of Assets is complete but requires complete and accurate Asset Registry data to ensure figures are correct for reports. Asset Registry work is time consuming and other capital project work by department means that there is currently limited opportunity to work on Registry.</p> <p>Next Steps: <i>No value</i> 2020/09/23</p>	Melissa Howey Manager of Asset Management & Strategic Initiatives

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Tender for the contract operations of the Resource Recovery Centre: 100%	THAT the Board direct staff to go out to tender for the contract operations of the Resource Recovery Centre inclusive of Extended Producer Responsibility programs and waste transfer station.	2021/03/01	2021/12/31	15% 15 / 100%	Melissa Howey: Progress: Operations training trip to the Island to observe operations at other similar facilities. April 6 and 7 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/03/31	Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Lund Sewer Master Plan Infrastructure Planning Grant	The Board directed staff to apply for an Infrastructure Planning grant to complete the Lund Sewer Master Plan. This plan will assist in addressing and understanding on-going development pressures on the system and will also ensure consideration is given for reliable service delivery for the current and future facilities at the Lund Resort.	2021/03/26	2022/12/31	100%		Melissa Howey Manager of Asset Management & Strategic Initiatives
→ 2022-2026 Financial Plan Draft One: 100%		2021/11/29	2021/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> The 2022-2026 Financial Plan was adopted on February 24, 2022 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/04/07	Linda Greenan Manager of Financial Services
→ Canada Infrastructure Program Grant - Environmental Quality Program: 100%	<p>THAT the Board direct staff to submit an application for grant funding for the Myrtle Pond Water Service Water Line Improvements through the Canada- British Columbia Investing in Canada Infrastructure Program - Green Infrastructure - Environmental Quality Sub-Stream; and</p> <p>THAT any costs not covered by the grant be funded through the Myrtle Pond Water Service.</p>	2021/11/29	2021/12/31	61% 61 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> No word yet on whether the funding was approved or not approved Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/04/07	Linda Greenan Manager of Financial Services
→ Accessibility within gathet Regional District: 100%		2021/12/16	2022/12/31	27% 27 / 100%		Patrick Devereaux Manager of Operational Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Correspondence dated August 30, 2021 from Savary Island Property Owners Association: 100%	THAT the Board receive the correspondence dated August 30, 2021 from Savary Island Owners Association re Letter of Concern and request that the Board further engage with the RCMP with regard to ongoing inappropriate and dangerous activities on the wharf.	2022/01/31	2022/12/31	0% 0 / 100%		Patrick Devereaux Manager of Operational Services
→ Savary Island East Fire Hall - Ministry of Transportation Permit: 100%	<p>THAT the Board direct staff to approach the Ministry of Transportation and Infrastructure to obtain a permit over crown land located at the intersection of Vancouver Boulevard and Campbell Way for expansion of the Savary Island East Fire Hall parking lot; and,</p> <p>THAT the Board allocate funds for the project from the Savary Island Marine Service.</p>	2022/01/31	2022/12/31	51% 51 / 100%	<p>Patrick Devereaux:</p> <p>Progress: Ministry of Transportation and Infrastructure issued permit on February 17, 2022</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/02/17</p>	Patrick Devereaux Manager of Operational Services
→ 2021 Waste Composition Report: 100%	THAT the Board receive the 2021 Waste Composition Study; Spring and Fall Aggregate Report for information.	2022/01/31	2022/12/31	100% 100 / 100%		Melissa Howey Manager of Asset Management & Strategic Initiatives

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Security Issuing Bylaw - Northside Fire Protection Service: 100%</p>	<p>THAT the Board give first reading through adoption to the Northside Volunteer Fire Department Security Issuing Bylaw No. 574, 2022 at the January 27, 2022 Board meeting.</p>	2022/02/01	2022/12/31	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> • The qathet Regional District Security Issuing Bylaw No. 574, 2022 was adopted on January 27, 2022 • Funding from the issue was received on April 8, 2022 • The interim financing was paid out on April 11, 2022 • Interest of 3.36% will be charged on the loan for the first 10 years <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> • Loan documentation needs to be signed and returned to the MFA of BC <p>2022/04/19</p>	Linda Greenan Manager of Financial Services
<p>→ Insurance Appraisals: 100%</p>	<p>THAT the Board direct staff to direct award a contract to Suncorp Valuations Ltd. to provide insurance appraisals and condition assessments for the qathet Regional District for the quoted price of \$36,500 plus taxes as submitted in their proposal dated January 14, 2022.</p>	2022/02/01	2022/12/31	<p>10% 10 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> • Insurance appraisals are in progress • The work is to be completed by June 15, 2022 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/19</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ qathet Regional District Security Issuing Bylaw No. 574, 2022: 100%	<p>THAT the Board give first and second reading of "qathet Regional District Security Issuing Bylaw No. 574, 2022".</p> <p>THAT the Board give third reading of "qathet Regional District Security Issuing Bylaw No. 574, 2022".</p> <p>THAT the Board adopt "qathet Regional District Security Issuing Bylaw No. 574, 2022".</p>	2022/02/01	2022/12/31	0% 0 / 100%		Michelle Jones Manager of Administrative Services
→ Correspondence from Charles Latimer, Lund Community Society re Proposal for the Lease of the 'Old Lund Fire Hall': 100%	<p>THAT the the Board direct staff to conduct a building assessment of the old Lund fire hall located at 9642 Larson Road to inform on the safety and integrity of the structure; and</p> <p>THAT staff be directed to engage with the Northside community on the future of the old Lund Fire Hall, and return to the Board with recommendations.</p>	2022/02/28	2022/12/31	0% 0 / 100%		Patrick Devereaux Manager of Operational Services
→ Myrtle Pond Water Service - Drinking Water Conservation Plan: 100%	<p>THAT the Board ratify the following motion:</p> <p>THAT the Board approve the Myrtle Pond Water Service Drinking Water Conservation Plan 2022.</p>	2022/02/28	2022/12/31	100% 100 / 100%		Patrick Devereaux Manager of Operational Services
Make decisions with consideration to risk, costs, health and safety, and long term sustainability: 100%		2021/01/01	2022/12/31	81% 80.58 / 100%		
→ Lund Sewer Service Development Cost Charges: 100%	<p>THAT the Board approve a grant application to the Ministry of Municipal Affairs and Housing for funds to offset the estimated \$30,000 cost to complete a Lund Sewer System Master Plan in 2020; and THAT, if actual study costs exceed the estimate, the Lund Sewer System shall be responsible for costs not covered by the grant.</p>	2019/07/24	2021/12/31	80% 80 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> A contract for the development of the Lund Sewer Wastewater Master Plan has been awarded and the plan is in progress <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/13</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Myrtle Pond Water Service Development Financing Options: 100%</p>	<p>THAT the Board approve a grant application to the Ministry of Municipal Affairs and Housing for funds to offset the estimated \$30,000 cost to complete a Myrtle Pond Water System Capacity Assessment in 2020; and THAT, if actual study costs exceed the estimate, the Myrtle Pond Water service shall be responsible for costs not covered by the grant.</p>	2019/07/24	2021/12/31	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> The Board accepted the MPWS Capacity Study at its meeting of November 17, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> Kerr Wood Leidal has been contracted to update the Capital Cost Charge Bylaw A public engagement session will be held in 2022 to discuss the findings <p>2022/04/14</p>	Linda Greenan Manager of Financial Services
<p>→ Waste Management Tipping Fee Increase: 100%</p>	<p>THAT the Board approve that the Solid Waste Regulation and Tipping Fee Bylaw 532 be amended to change the municipal solid waste tipping fee to: \$230 per tonne effective January 1, 2020; \$235 per tonne effective January 1, 2021; \$240 per tonne effective January 1, 2022; and THAT the Solid Waste Regulation and Tipping Fee Bylaw Amendment be forwarded to the November Board meeting for first reading through adoption.</p>	2019/11/27	2020/12/30	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> The tipping fee was increased to \$240 per tonne effective January 1, 2022. <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> An amendment will be required for any further tipping fee changes. <p>2022/04/07</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ qathet Regional District Solid Waste Regulation and Tipping Fee Amendment Bylaw No. 532.2, 2020: 100%	THAT "qathet Regional District Solid Waste Regulation and Tipping Fee Amendment Bylaw No. 532.2, 2020" be adopted.	2019/11/27	2020/12/30	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> The 2022 fee of \$240 per tonne was advertised and put into place effective January 1, 2022. Challenges: <i>No value</i> Next Steps: <ul style="list-style-type: none"> A bylaw amendment will be required for any further tipping fee changes. 2022/04/07	Linda Greenan Manager of Financial Services
→ Removal of Spectator Bleachers from qathet Regional District Properties: 100%	THAT the Board authorize staff to dismantle and remove spectator bleachers from Gillies Bay Ball Field and Van Anda Ball Field.	2021/02/24	2021/12/31	80% 80 / 100%		Patrick Devereaux Manager of Operational Services
→ Organizational Restructure - Finance II: 100%		2021/02/26	2021/12/31	100% 100 / 100%	Al Radke: Progress: At the regularly scheduled meeting of the Regional District Board held on March 25, 2021, the Board approved the creation of a unionized Payroll and Benefits Administrator position and an exempt Assistant Manager of Financial Services position. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/04/01	Al Radke CAO

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Creation of a Unionized Payroll and Benefits Coordinator: 100%	<p>THAT the Board approve the creation of a unionized Payroll and Benefits Administrator position at an hourly wage rate of \$33.00 per hour.</p>	2021/02/26	2021/12/31	100% 100 / 100%	<p>Al Radke:</p> <p>Progress: The job description for the Payroll and Benefits Administrator position was approved by the Union and subsequently approved by the Board in August. The position has since been filled internally.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/09/28</p>	Linda Greenan Manager of Financial Services
→ Canada Infrastructure Program Grant - Environmental Quality Program: 100%	<p>THAT the Board direct staff to submit an application for grant funding for the Myrtle Pond Water Service Water Line Improvements through the Canada- British Columbia Investing in Canada Infrastructure Program - Green Infrastructure - Environmental Quality Sub-Stream; and</p> <p>THAT any costs not covered by the grant be funded through the Myrtle Pond Water Service.</p>	2021/11/29	2021/12/31	61% 61 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> No word yet on whether the funding was approved or not approved <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/07</p>	Linda Greenan Manager of Financial Services
→ Directors Remuneration and Expenses Amendment Bylaw No. 558.3, 2021: 100%	<p>THAT the Board give first and second reading of "Directors Remuneration and Expenses Amendment Bylaw No. 558.3, 2021"</p> <p>THAT the Board give third reading of "Directors Remuneration and Expenses Amendment Bylaw No. 558.3, 2021"</p> <p>THAT the Board adopt "Directors Remuneration and Expenses Amendment Bylaw No. 558.3, 2021"</p>	2021/12/17	2022/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ House Numbering Service - Requisition Limit Increase: 100%</p>	<p>THAT the Board approve a \$25,000 increase to the maximum requisition limit of the House Numbering Service Establishment Bylaw No. 350, 2001; and</p> <p>THAT an amendment bylaw be forwarded to the January Board meeting for first through third reading and for adoption after the approval from the Inspector of Municipalities.</p>	2022/02/01	2022/12/31	<p>100%</p> <p>100 / 100%</p>	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The requisition limit was increased to \$40,000 The bylaw was approved by the Inspector of Municipalities on March 24, 2022 The amended bylaw was adopted by the Board on March 30, 2022 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/19</p>	Linda Greenan Manager of Financial Services
<p>→ 2022-2026 Financial Plan Draft Three: 100%</p>		2022/02/01	2022/12/31	<p>100%</p> <p>100 / 100%</p>	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The 2022-2026 Financial Plan was adopted on February 24, 2022 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/14</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Policy Review for Allocation of Community Works Funds: 100%	<p>THAT the Board direct staff to produce a report about the current policies for allocation of Community Works funds with samples of how the funds are allocated in other regional districts for discussion at the Finance Committee.</p>	2022/02/01	2022/12/31	10% 10 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Finance staff are gathering Community Works Funding policies from other regional districts Staff will bring a report forward to the June or July, 2022 Finance Committee <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> Staff to bring a report to the June or July, 2022 Finance Committee <p>2022/04/19</p>	Linda Greenan Manager of Financial Services
→ House Numbering Service Establishment Amendment Bylaw No. 350.1, 2022: 100%	<p>THAT the Board give first and second reading of "House Numbering Service Establishment Amendment Bylaw No. 350.1, 2022".</p> <p>THAT the Board give third reading of "House Numbering Service Establishment Amendment Bylaw No. 350.1, 2022".</p>	2022/02/01	2022/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ Signing Authority: 100%	<p>THAT the Board designate Melissa Howey, Manager of Asset Management and Strategic Initiatives as a signing authority for qathet Regional District; and</p> <p>THAT the Board remove Mike Wall as a signing authority for the qathet Regional District.</p>	2022/02/01	2022/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Documentation to change the signing authority was provided to the bank at the beginning of April, 2022 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/19</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Correspondence dated January 13, 2022 from Jean Daly, Powell River Search and Rescue President re Request for New Personal Protective Equipment (PPE): 100%	<p>THAT the Board direct staff to bring a revision back to the financial plan to include \$66,000 into the general grant-in-aid budget.</p>	2022/02/28	2022/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> \$66,000 was added to the General Grants in Aid budget in preparation for the grant request <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> The grant request will be considered in May with the other requests for financial assistance <p>2022/04/14</p>	Linda Greenan Manager of Financial Services
→ 2022-2026 Financial Plan Draft Four: 100%	<p>THAT the Board approve draft four of the proposed 2022-2026 Financial Plan as presented to the February 16, 2022 Finance Committee; and</p> <p>THAT any 2021 surpluses, not scheduled to be brought forward for use in 2022, be allocated to the appropriate non-statutory or statutory reserves for the individual service; and</p> <p>THAT the proposed financial plan be incorporated into a 2022-2026 Financial Plan Bylaw to be presented to the February 24, 2022 Board meeting for first reading through adoption.</p>	2022/02/28	2022/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The 2022-2026 Financial Plan was adopted on February 24, 2022 The Financial Plan was distributed with the annual requisition requests on April 5, 2022 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/14</p>	Linda Greenan Manager of Financial Services
→ Electric Vehicle Charging Stations in Rural Areas: 100%	<p>THAT the Board direct staff to bring back a report about establishing electric vehicle charging stations in rural areas; and</p> <p>THAT staff seek grant funding opportunities to install two electric vehicle charging stations on Texada Island.</p>	2022/02/28	2022/12/31	0% 0 / 100%		Melissa Howey Manager of Asset Management & Strategic Initiatives

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ 2022-2026 Financial Plan Bylaw No. 576, 2022: 100%</p>	<p>THAT the Board give first and second reading of "2022-2026 Financial Plan Bylaw No. 576, 2022".</p> <p>THAT the Board give third reading of "2022-2026 Financial Plan Bylaw No. 576, 2022".</p> <p>THAT the Board adopt "2022-2026 Financial Plan Bylaw No. 576, 2022".</p>	2022/03/01	2022/12/31	<p>100%</p> <p>100 /</p> <p>100%</p>	<p>Michelle Jones:</p> <p>Progress: Bylaw adopted February 24, 2022. Bylaw executed by Corporate Officer and Chair.</p> <p>Filed in New System 3900 – Signed and Scanned and Adopted folders.</p> <p>Filed in New File Book.</p> <p>Updated tracking sheet.</p> <p>Financial Services forwarded to province.</p> <p>No further action required.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p><i>2022/04/11</i></p>	Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>↳ Regional Hospital District Name Change - Options, Timing and Financial Considerations: 100%</p>	<p>THAT the Board receive the Regional Hospital District Name Change - Options, Timing and Financial Considerations report dated March 10, 2022 as information; and</p> <p>THAT the Board endorse Option 1 for a potential name change to the Regional Hospital District to "qathet Regional Hospital District" and solicit public feedback through legislated public notice and additional advertising and conduct stakeholder consultation through correspondence; and</p> <p>THAT \$15,000 be transferred from the section 20 non-statutory reserve to fund the project.</p>	2022/04/01	2022/12/31	<p>0%</p> <p>0 / 100%</p>	<p>Michelle Jones:</p> <p>Progress: March 2022, staff had meetings with stakeholders to evaluate timeline and engagement scope. Timeline for correspondence submissions set for May 31, 2022. Staff have drafted webpage, and draft ads have been created and awaiting review and approval. Draft letter to key actors and stakeholders awaiting review and approval. Staff preparing key actor / stakeholder listing which includes First Nations, Health Authorities etc. Staff preparing advertising cost analysis for legislated public notice advertisements which includes a minimum of two consecutive weeks of advertising in the Parksville Qualicum Beach Newspaper and the Powell River Peak.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/11</p>	Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Douglas Bay Road Zoning Bylaw		2021/04/01	2022/02/25	100%	<p>Laura Roddan:</p> <p>Progress: Public Hearing of Douglas Bay Road Zoning Bylaw 573, 2021 held on January 25, 2022. Public Hearing report accepted by the Regional Board and Bylaw 573 given third reading and adopted on February 24, 2022. Bylaw 573 uploaded to qRD website on March 16, 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/03/21</p>	Laura Roddan Manager of Planning Services
Random Road Zoning Bylaw		2021/04/01	2022/02/25	100%	<p>Laura Roddan:</p> <p>Progress: Public Hearing of Random Road Zoning Bylaw 573, 2021 held on January 25, 2022. Public Hearing report accepted by the Regional Board and Bylaw 572 given third reading and adopted on February 24, 2022. Bylaw 572 uploaded to qRD website on March 16, 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/03/21</p>	Laura Roddan Manager of Planning Services
Presentation on Parks and Greenspace Plan and Parkland Dedication Through Subdivision: 100%	THAT the Board direct staff to make a presentation on the ability to use the Parks and Greenspace plan to request parkland dedication at time of subdivision.	2021/09/24	2022/04/30	80% 80 / 100%	<p>Laura Roddan:</p> <p>Progress: Presentation has been prepared for the upcoming Planning Committee on April 12, 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/05</p>	Laura Roddan Manager of Planning Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Update Online Mapping with OCP and Zoning Layers		2021/11/01	2022/04/29	75%	<p>Laura Roddan:</p> <p>Progress: Planning staff continue to collaborate with GIS/Survey Technician to update qRD online mapping to include OCP land use designation and zoning layers for Areas A, B, C, and D. Adding this information to online mapping will greatly improve the user experience as land use information is the most frequently requested information from the public. Progress has been delayed due to competing priorities in Asset Management & Strategic Initiatives Department.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/05</p>	Laura Roddan Manager of Planning Services
Texada Watershed Protection Zoning Bylaw Update: 100%		2022/01/01	2022/06/30	60% 60 / 100%	<p>Laura Roddan:</p> <p>Progress: Staff completed a review of the Texada Watershed Protection Zoning Bylaw in 2021 to ensure consistency with proposed Texada Island Official Community Plan Bylaw No. 551. Staff bylaw review was sent to Young Anderson for a legal review. Staff will be preparing a report for Planning Committee later this year.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/08</p>	Laura Roddan Manager of Planning Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Parks & Greenspace Policy / Parks & Trails Master Plan		2022/01/01	2022/12/30	15%	<p>Laura Roddan:</p> <p>Progress: Draft Request for Proposals (RFP) is under development and will be finalized collaboratively between Planning, Operations and Asset Management Departments.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/03/21</p>	Laura Roddan Manager of Planning Services
House Numbering Bylaw Update		2022/06/01	2022/12/30	0%		Laura Roddan Manager of Planning Services