



● Draft ● Not started ● Behind ● On Track ● Overdue ● Complete → Direct Alignment --- Indirect Alignment

QATHET REGIONAL DISTRICT PLAN

CLIMATE CHANGE

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Respect climate change mitigation and adaptation: 100%		2021/01/01	2021/12/31	81% 80.92 / 100%		qathet Regional District Placeholder
→ Develop and Implement Climate Action Plans: 100%		2019/01/01	2022/12/31	50% 50 / 100%	Nancy Schmeister: Progress: Working with Svend of GHG Accounting to analyze data provided by staff for GHG reduction calculations on RRC project. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/06/17	Melissa Howey Manager of Asset Management & Strategic Initiatives

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Complete Coastal Sea Level Rise / Storm Surge Flood Mapping		2021/01/01	2021/12/31	87% 87 /	Ryan Thoms: Progress: Storms and Covid have resulted in longer than anticipated to complete the bathymetry mapping. All island field data including bathymetry, except Savary Island, are now completed. Anticipate work to be completed by spring 2022. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/01/06	Ryan Thoms Manager of Emergency Services
→ Wood Stove Exchange Program 2020 Summary and 2021 Program Outline: 100%	THAT the Board offer a minimum of 30 rebates in the 2021 Wood Stove Exchange Program on a first come first serve basis in the amount of \$400 for the exchange of an uncertified wood stove to an EPA-certified wood stove or \$550 for the exchange of an uncertified wood stove to an EPA-certified pellet fueled appliance, a natural gas or propane fueled appliance, electric fireplace insert or an electric heat pump.	2021/01/28	2021/12/31	100% 100 / 100%		Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Correspondence dated February 17, 2021 from Lorne Morrow re Wood Stoves and Poorly Vented Fires Air Quality Concern: 100%	<p>THAT the correspondence dated February 17, 2010 from Lorne Morrow re Wood Stoves and Poorly Vented Fires Air Quality Concern be received; and</p> <p>THAT the Board direct staff to prepare a report on education for wood burning stoves and impacts on air quality at a future Committee of the Whole meeting.</p>	2021/03/01	2021/12/31	0% 0 / 100%		Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Organics Processing Facility Analytical Report: 100%	<p>THAT the Board receive the Organics Processing Facility Analytical Report dated April 8, 2021 for information; and</p> <p>THAT this report be forwarded to the City of Powell River and Tla'amin Nation for their awareness and purposes.</p>	2021/04/30	2021/05/29	100% 100 / 100%		Melissa Howey Manager of Asset Management & Strategic Initiatives

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ BC Transit Annual Operating Agreement: 100%	<p>THAT the Board approve the proposed expanded, revenue neutral, regularly scheduled BC Transit Paratransit service to Saltery Bay; and</p> <p>THAT the Board authorize the required Annual Operating Agreement be signed; and</p> <p>THAT the Board pre-authorize the necessary funding and allocation of \$7,116.00 in the 2022 Operating Budget to allow for the Route #14 expansion with an additional service day to Lund to be implemented in January of 2022.</p>	2021/06/04	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The additional costs for the route expansion have been incorporated in the proposed 2022 budget of the 2022-2026 Financial Plan. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/01/21</p>	Linda Greenan Manager of Financial Services
→ Rural Transit Solutions Fund: 100%	<p>THAT the Board authorize staff to submit an application to the Rural Transit Solutions Fund under the category of Planning and Design Projects.</p>	2021/08/26	2021/12/31	100% 100 / 100%	<p>Al Radke:</p> <p>Progress: An application was submitted to the Rural Transit Solutions Fund under the category of Planning and Design Projects on October 8, 2021.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/01/20</p>	Al Radke CAO
→ Provincial Wood Stove Exchange Program Grant Application: 100%	<p>THAT the Board direct staff to apply for funding from the Wood Stove Exchange Program for 2022; and THAT \$10,250.00 be included in the 2021 Solid Waste Management service budget for advertising, education and awareness, and rebate top-ups for the program.</p>	2021/08/30	2021/12/31	100% 100 / 100%		Nancy Schmeister Manager of Technical Services
→ Wood Smoke Regulation in qathet Regional District: 100%	<p>THAT the Board direct staff to write a report on what our options are.</p>	2021/08/31	2021/12/31	100% 100 / 100%	<p>Ryan Thoms:</p> <p>Progress: Research and report completed and now on agenda for October cotw.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/10/13</p>	Ryan Thoms Manager of Emergency Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Regional Coastal Flood Adaptation Strategy</p>		2021/09/01	2022/08/31	<p>15% 15 /</p>	<p>Laura Roddan: Progress:</p> <ul style="list-style-type: none"> • Service contract with Ebbwater Consulting endorsed by the Board on Nov. 25, 2021. • Technical briefing on qRD Overview Coastal Risk Assessment and Coastal Flood Mapping for Ebbwater Consulting . • Anticipate project initiation and roll out early in the new year. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/12/22</p>	<p>Laura Roddan Manager of Planning Services</p>
<p>→ Myrtle Pond Water Application for Service and Agreement Amendments: 100%</p>	<p>THAT the Board endorse amendments to Schedule "A" Application for Water Service and Agreement of the Myrtle Pond Water System Rates and Regulation Bylaw No. 117, 1984 as presented on September 7, 2021; and</p> <p>THAT the "Myrtle Pond Water System Rates and Regulation Amendment Bylaw No. 117, 1984" be forwarded to the September Board meeting for first and second reading; and</p> <p>THAT the "Myrtle Pond Water System Rates and Regulation Amendment Bylaw No. 117, 1984" be forwarded to the October Board meeting for third reading and adoption.</p>	2021/09/24	2021/12/31	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> • The revised application will be used for any new service connections. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/01/21</p>	<p>Linda Greenan Manager of Financial Services</p>

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Lasqueti Island Local Trust Committee Official Community Plan: 100%	<p>THAT the Board recommends to the Lasqueti Island Local Trust Committee to replace Official Community Plan policies 4.4.3 (a)-(e) with the following policies:</p> <p>a) Residents are encouraged to store vehicles on their property and remove their derelict vehicles promptly.</p> <p>b) In order to stem the growing population of vehicles on-island, residents are encouraged to arrange for the removal of a vehicle before barging a new or used vehicle onto the island.</p> <p>c) Long-term parking on public right of ways or Crown Land is discouraged.</p> <p>d) Abandonment of vehicles is an illegal and socially irresponsible action not endorsed by the community.</p> <p>e) The Local Trust Committee, Ministry of Transportation, Regional District, RCMP, businesses and residents are encouraged to coordinate the removal of unwanted and derelict vehicles.</p>	2021/11/29	2021/12/31	100% 100 / 100%		Patrick Devereaux Manager of Operational Services
→ Wood Stove Exchange Program 2021 Summary & 2022 Program: 100%	<p>THAT the Board receive the 2021 Wood Stove Exchange Program summary; and</p> <p>THAT the Board offer rebates on a first come first serve basis in the amount of \$400 for the exchange of an uncertified wood stove to an EPA-certified wood stove, \$550 for the exchange of an uncertified wood stove to an EPA-certified pellet fuelled appliance or electric fireplace insert and \$750 for an electric heat pump in the 2022 Wood Stove Exchange Program; and</p> <p>THAT the Board exclude fossil-fuelled appliances as acceptable replacement options in the rebate program.</p>	2021/12/16	2022/12/31	100% 100 / 100%		Melissa Howey Manager of Asset Management & Strategic Initiatives
Factor climate change impacts into our decision making: 100%		2021/01/01	2021/12/31	77% 76.67 / 100%		qathet Regional District Placeholder

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Zero Waste Mobile Dishwashing Trailer: 100%</p>	<p>THAT the Board allow free usage of the dishwashing trailer to all events or functions in qathet Regional District; and THAT the Board direct Finance Department staff to amend Fees and Charges Bylaw No. 419, 2008" to read: Free usage of the dishwashing Trailer with a refundable \$200.00 damage deposit.</p>	2019/08/21	2020/12/30	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> The Fees and Charges Amendment Bylaw No. 419.12, 2019 was updated to reflect that use of the trailer is fee with a \$200 refundable damage deposit Staff have asked the Let's Talk Trash Team to add the refundable deposit to the agreement for use of the trailer <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/07/09</p>	<p>Linda Greenan Manager of Financial Services</p>
<p>→ Texada Drainage Study: 100%</p>		2021/01/01	2021/12/31	<p>0% 0 / 100%</p>	<p>Laura Roddan: Progress:</p> <ul style="list-style-type: none"> No commitment from provincial MoTI to fund this project. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/12/22</p>	<p>Laura Roddan Manager of Planning Services</p>

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Resource Recovery Centre and Waste Transfer Station - Temporary Borrowing Bylaw: 100%</p>	<p>THAT the Board give first reading through final adoption to the "Resource Recovery Centre and Waste Transfer Station Temporary Borrowing Bylaw No. 566, 2021".</p>	<p>2021/02/24</p>	<p>2021/12/31</p>	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> The Certificate of Approval for the "Resource Recovery Centre and Waste Transfer Station Loan Authorization Bylaw No. 561, 2020" was forwarded to the Municipal Finance Authority on August 9, 2021 Staff has started to draw down funds on the temporary borrowing bylaw <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/12</p>	<p>Linda Greenan Manager of Financial Services</p>
<p>→ Resource Recovery Centre and Waste Transfer Station Temporary Borrowing Bylaw No. 566, 2021: 100%</p>	<p>THAT "Resource Recovery Centre and Waste Transfer Station Temporary Borrowing Bylaw No. 566, 2021" given first through adoption.</p>	<p>2021/02/24</p>	<p>2021/12/31</p>	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> The Board adopted the temporary borrowing bylaw at its meeting of February 25, 2021 Staff will draw down funds from the MFA as needed as the project progresses <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/03/26</p>	<p>Michelle Jones Manager of Administrative Services</p>

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→ Correspondence dated February 17, 2021 from Lorne Morrow re Wood Stoves and Poorly Vented Fires Air Quality Concern: 100%	<p>THAT the correspondence dated February 17, 2010 from Lorne Morrow re Wood Stoves and Poorly Vented Fires Air Quality Concern be received; and</p> <p>THAT the Board direct staff to prepare a report on education for wood burning stoves and impacts on air quality at a future Committee of the Whole meeting.</p>	2021/03/01	2021/12/31	0% 0 / 100%		Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Resource Recovery Centre Operations: 100%		2021/03/01	2021/12/31	67% 66.67 / 100%		Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Marine Avenue Resource Recovery Centre Site's purpose to guide operations	The Board adopted the definition of the Marine Avenue Resource Recovery Centre site's purpose to guide operations that align with the Solid Waste Management Plan's stated goal of diversion	2021/03/26	2021/12/31	100% 100 /		Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Regional Transportation Working Group study: 100%	THAT the Board approve an amendment to the 2021 Paratransit budget to allocate \$5,000 from Contingency to engage an expert to conduct a formal needs analysis of on-demand transportation for the region	2021/04/30	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> A formal update is not necessary as the contingency budget is part of the overall operations budget. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/07/02</p>	Linda Greenan Manager of Financial Services
→ 2021 Waste Composition Study Spring Report: 100%	THAT the Board receive 2021 Waste Composition Study Spring Report for information.	2021/06/28	2021/12/31	100% 100 / 100%		Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Illegal Dumping Free Disposal Day: 100%	THAT the Board direct staff to promote, organize and facilitate a one-day free disposal event for illegally dumped waste.	2021/08/05	2021/12/31	100% 100 / 100%	<p>Patrick Devereaux:</p> <p>Progress: Illegal dumping day held August 21, 2021 Low participation</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/09/21</p>	Patrick Devereaux Manager of Operational Services
Explore possibilities for the provision of community water of sufficient quantity and quality in the Electoral Areas: 100%		2021/01/01	2021/12/31	86% 85.5 / 100%		qathet Regional District Placeholder

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Develop a Drinking Water Management Plan: 100%</p>		2019/01/01	2022/12/31	<p>100% 100 / 100%</p>	<p>Nancy Schmeister: Progress: Term of Agreement with Associated Engineering has been extended to February 15, 2021 for completion of report. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2020/12/15</p>	<p>Melissa Howey Manager of Asset Management & Strategic Initiatives</p>
<p>→ Myrtle Pond Water System Capacity Study: 100%</p>		2021/11/29	2021/12/31	<p>71% 71 / 100%</p>		<p>Patrick Devereaux Manager of Operational Services</p>

ECONOMIC ENHANCEMENT

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Identify systems and structure that stimulates economic development: 100%		2021/01/01	2021/12/31	97% 96.95 / 100%		qathet Regional District Placeholder
→ Define Economic Development for qathet Regional District: 100%		2019/01/01	2022/12/31	100% 100 / 100%	<p>AI Radke:</p> <p>Progress: A community/economic development workshop, facilitated by Dr. Gordon McIntosh, was held on June 30, 2021. Consideration of a new approach will be coming before the Board.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/07/02</p>	AI Radke CAO
→ Develop an Economic Development Strategy: 100%		2019/01/01	2022/12/31	100% 100 / 100%	<p>AI Radke:</p> <p>Progress: The outcome of the Economic Development Workshop being held on June 30, 2021 will help determine how this initiative advances.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/04/01</p>	AI Radke CAO

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Third Quarterly Strategic Plan Progress Report: 100%	THAT the Board to continue to evaluate the financial assistance requests for 2021 and review the process in 2022.	2020/11/30	2020/12/31	78% 78 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Staff will bring recommendations for changes to the February 2022 Finance Committee meeting. <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> To consider revisions at the February 2022 Finance Committee meeting. <p><i>2022/01/21</i></p>	Linda Greenan Manager of Financial Services
→ Economic Development Workshop: 100%	THAT the Board direct staff to engage an economic development consultant to organize an economic development workshop.	2021/02/24	2021/12/31	100% 100 / 100%	<p>Al Radke:</p> <p>Progress: An Economic Development Workshop has been scheduled for Wednesday, June 30, 2021 and facilitated by Gord McIntosh.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p><i>2021/04/01</i></p>	Al Radke CAO
→ Tourism Powell River re Request for Letter of Support: 100%	THAT the Board ratify the provision of a letter of support to Tourism Powell River for the purpose of developing a regional tourism app.	2021/02/24	2021/12/31	100% 100 / 100%	<p>Shelley Termuende:</p> <p>Progress: Letter sent to Tourism Powell River on February 12, 2021.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p><i>2021/02/26</i></p>	Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ TELUS Telecommunications Facility Proposal, 2658 Weldwood Road, Electoral Area C: 100%	<p>THAT the Board advise TELUS Communications Inc. that qathet Regional District concurs with the proposal for a telecommunications facility to be located on the property at 2658 Weldwood Road, Electoral Area C, subject to the following conditions:</p> <ol style="list-style-type: none"> 1. Proof of a successful 'Notice of Intent' application to the Agricultural Land Commission for the placement of fill or removal of soil; and 2. Completion of a successful public consultation process. 	2021/02/24	2021/12/31	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress:</p> <ul style="list-style-type: none"> • Staff submitted copy of certified Board resolution and copy of staff report to TELUS on February 26, 2021. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/04/01</p>	Laura Roddan Manager of Planning Services
→ TELUS Request for Letters of Support to Universal Broadband Fund: 100%	THAT the Board postpone consideration of the request from TELUS to provide letters of support until the Internet Connectivity - Last Mile Study, being conducted by Driftwood Communications, is presented to the Board.	2021/02/24	2021/12/31	100% 100 / 100%	<p>Michelle Jones:</p> <p>Progress: To be forwarded to August Committee of the Whole for consideration.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/07/20</p>	Michelle Jones Manager of Administrative Services
→ Connected Coast Last Mile Presentation: 100%		2021/03/01	2021/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
↳ Connected Coast Last Mile: 100%	THAT the Board approve a letter of support for the Strathcona Regional District and the Connected Coast project for their efforts to secure all necessary permits within the qRD including identification of best sites, design and tenure agreements for landings, Points of Presence and ROWs as well as permissive tax exemptions.	2021/03/01	2021/12/31	100% 100 / 100%	<p>Michelle Jones:</p> <p>Progress: Correspondence sent.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/04/01</p>	Michelle Jones Manager of Administrative Services
→ TELUS Cellular Tower at Kla ha men Lund Gazebo Park	<ol style="list-style-type: none"> 1. The Board authorized an agreement for a TELUS cellular tower at Kla ha men Lund Gazebo Park. 	2021/03/26	2021/12/31	100% 100 /		Melissa Howey Manager of Asset Management & Strategic Initiatives

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ TELUS Telecommunications Facility Proposal, 3443 Highway 101, vicinity of Craig Road, Electoral Area A: 100%	<p>THAT the Board advise TELUS Communications Inc. that qathet Regional District concurs with the proposal for a telecommunications facility to be located on the property at 3443 Highway 101, in the vicinity of Craig Road, Electoral Area A, subject to the completion of a successful public consultation process.</p>	2021/04/30	2021/05/29	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Staff submitted response and Board Resolution to Tawny Verigin, Manager of Government Affairs, Agent to TELUS Communications Inc. on May 3, 2021. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/01/05</p>	Laura Roddan Manager of Planning Services
→ Financial Assistance 2021 - Sunshine Coast Tourism: 100%	<p>THAT the Board approve a grant of \$10,233.30 to Sunshine Coast Tourism for Destination Marketing from the Economic Development Service; and</p> <p>THAT the Board approve a grant of \$1,766.70 to Sunshine Coast Tourism for Destination Marketing from the Electoral Area B Grants-in-Aid Service.</p>	2021/06/04	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Grant letter and payment sent out on July 26, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/10/12</p>	Linda Greenan Manager of Financial Services
→ Financial Assistance 2021 - Tourism Powell River: 100%	<p>THAT the Board approve a grant of \$6,395.81 to Tourism Powell River for Summer Student Employment from the Economic Development Service; and</p> <p>THAT the Board approve a grant of \$1,104.19 to Tourism Powell River for Summer Student Employment from the Electoral Area B Grants-in-Aid Service.</p>	2021/06/04	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Grant letter and payment sent out on July 26, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/10/12</p>	Linda Greenan Manager of Financial Services

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→ Financial Assistance 2021 - Texada Arts, Culture & Tourism Society: 100%	THAT the Board approve a grant of \$12,000.00 to Texada Arts, Culture & Tourism Society funded from Economic Development and Electoral Area B General Grants-in-Aid Service.	2021/06/04	2021/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> Grant letter and payment sent out on July 26, 2021 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/10/12	Linda Greenan Manager of Financial Services
→ Economic Development Function - Session: 100%	THAT the Board direct staff to bring back a report regarding options and considerations for revitalizing community group grant requests/funding	2021/07/29	2021/12/31	61% 61 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> Staff will bring a report for the consideration of amendments to the process and application at the February, 2022 Finance Committee meeting. Challenges: <i>No value</i> Next Steps: <ul style="list-style-type: none"> To consider amendments to the policy and process at the February, 2022 Finance Committee meeting. 2022/01/21	Linda Greenan Manager of Financial Services
→ Connected Communities - The Last Mile: 100%		2021/08/05	2021/12/31	100% 100 / 100%		Al Radke CAO

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<p>→ Economic Development Function - Session: 100%</p>	<p>THAT the Board authorize the Chair to write a letter and invite the Mayor of the City of Powell River to a meeting to explore the potential for a collaborative initiative regarding a joint/regional economic development function; and</p> <p>THAT the Board authorize the CAO to contact his City of Powell River counterpart to identify any administrative potential to a joint/regional economic development function.</p>	2021/08/09	2021/12/31	<p>100%</p> <p>100 / 100%</p>	<p>Al Radke:</p> <p>Progress: A letter was sent September 30, 2021 to the Mayor of the City of Powell River inviting him to have a conversation with the Chair to explore the potential for future economic development between the City of Powell River and the qRD. We await further developments.</p> <p>A letter was sent to the CAO of the City of Powell River on August 9, 2021. An initial conversation was subsequently had to break the ice. Additional conversations are expected in our monthly meetings.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p><i>2021/09/29</i></p>	Al Radke CAO
<p>→ TELUS Request for Letters of Support to Universal Broadband Fund: 100%</p>	<p>THAT the Board provide TELUS with a letter of support regarding their Universal Broadband Fund application.</p>	2021/08/30	2021/12/31	<p>100%</p> <p>100 / 100%</p>	<p>Christina Peake:</p> <p>Progress: Letters sent to Doug Anastos (2) and one sent to Brian Gregg October 1, 2021 CP</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p><i>2021/10/01</i></p>	Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Permissive Tax Exemption Request – Myrtle Point Golf Club: 100%	THAT the Board respectfully deny the request from Myrtle Point Golf Club for a Permissive Tax Exemption for the 2022 tax year.	2021/09/24	2021/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> Staff emailed a letter to the General Manager on October 12, 2021 to advise that the Board respectfully denied the request for a tax exemption for the 2022 tax year Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/10/12	Linda Greenan Manager of Financial Services
→ BC Transit Three (3) Year Transit Expansion Initiatives – 2022/23 to 2024/25: 100%		2021/09/24	2021/12/31	100% 100 / 100%	Patrick Devereaux: Progress: Board approved in September 2021 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/10/01	Patrick Devereaux Manager of Operational Services
Conserve all economic enabling assets and services: 100%		2021/01/01	2021/12/31	100% 100 / 100%		
→ Maintenance Facility After Hours Lighting: 100%	THAT the Board support the procedure of leaving lights on through the night time hours at the maintenance facility; and THAT the Board direct staff to contact the concerned neighbour and explain our position and limitations.	2021/08/31	2021/12/31	100% 100 / 100%		Patrick Devereaux Manager of Operational Services
→ 2022 Canada Summer Jobs Grant Application: 100%	<p>THAT the Board endorse an application to Employment and Social Development Canada for the Canada Summer Jobs 2022 grant for up to \$19,152.00 to subsidize summer worker's wages; and</p> <p>THAT any costs not covered by the grant be funded through the Parks and Cemetery Services.</p>	2021/12/16	2022/12/31	100% 100 / 100%		Patrick Devereaux Manager of Operational Services
Work with our neighbours to promote regional collaboration: 100%		2021/01/01	2021/12/31	81% 81.25 / 100%		

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
↳ Promote Regional Collaboration through C3 Groups: 100%		2019/01/01	2022/12/31	81% 81.25 / 100%	Al Radke: Progress: A virtual C3 meeting was held on October 13, 2021. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/01/20	Al Radke CAO

RECREATION & CULTURE

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Support the protection of publicly accessible trails: 100%		2021/01/01	2021/12/31	88% 87.5 / 100%		
→ New Horizons for Seniors Grant Application - Van Anda Walking Oval: 100%	<p>THAT the Board concur with the recommendation of the Committee of the Whole to suspend its direction that staff apply for grant funding for the proposed walking oval to be located within Van Anda Ball Park until: The Province completes the mine shaft inspection and renews its lease agreement with the Powell River Regional District (PRRD). The Texada Island Recreation Commission (TIRC) provides the PRRD with a design, size and estimated construction costs for the walking oval that they have in mind. Using the information from TIRC, staff develop budget estimates for the grant application and estimates of ongoing maintenance costs. Staff or TIRC confirm community and volunteer donations to the project. A process of public engagement has been undertaken to gauge the Texada Island property owner's interest in the project. The project is prioritized in relation to other capital projects and staff resources and is added to the budget.</p>	2017/05/24	2020/12/30	50% 50 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The project is on hold until staff receive further input from the members of the Texada Island Recreation Commission on the design, size and estimated construction cost for the walking oval. <p>Challenges:</p> <ul style="list-style-type: none"> Staff need further information on what the members of the TIRC would like to see for the design, size and estimated construction costs of the walking oval before they can take the project any further. <p>Next Steps: <i>No value</i> 2020/05/25</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Myrtle Creek Cycling/Pedestrian Bridge: 100%	THAT the Board direct staff to apply for available grant money to fund the construction of the trail between Centennial Road and Butler Road.	2019/09/17	2020/12/30	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> MOTI confirmed with the Manager of Operational Services that they will build the trail and install the bridge at no cost to the Regional District Bridge install and trail completion are projected to be completed by September 30, 2021 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/07/09	Linda Greenan Manager of Financial Services
→ Shelter Point Regional Park Gates: 100%	<p>THAT the Board defer a decision regarding additional gates at Shelter Point Park for one year; and</p> <p>THAT staff be directed to install signs at the entrances to Howie's and the Ponderosa roads warning of no dumping and no camping; and</p> <p>THAT the effectiveness of the signs be evaluated in one year's time.</p>	2021/04/30	2021/11/30	100% 100 / 100%	Patrick Devereaux: Progress: Completed July 2021 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/08/17	Patrick Devereaux Manager of Operational Services
→ Financial Assistance 2021 - Powell River Outdoor Recreation Users Group	THAT the Board approve a grant of \$14,000.00 to the Powell River Outdoor Recreation Users Group for general operating costs from the General Grants-in-Aid Service.	2021/06/04	2021/12/31	100% 100 /	Linda Greenan: Progress: <ul style="list-style-type: none"> Grant letter and payment sent out on July 26, 2021 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/10/12	Linda Greenan Manager of Financial Services
Cultivate the protection of parks and greenspace: 100%		2021/01/01	2021/12/31	82% 81.6 / 100%		

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Financial Assistance 2021 - Savary Island Land Trust: 100%	THAT the Board approve a grant of \$2,500.00 to Savary Island Land Trust from the Electoral Area A Grants-in-Aid Service.	2021/06/04	2021/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> Grant letter and payment sent out on July 26, 2021 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/10/12	Linda Greenan Manager of Financial Services
→ Financial Assistance 2021 - Lasqueti Island Nature Conservancy: 100%	THAT the Board approve a grant of \$1,500.00 to the Lasqueti Island Nature Conservancy for general operating costs from the Electoral Area E Grants-in-Aid Service.	2021/06/04	2021/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> Grant letter and payment was sent out on July 26, 2021 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/10/12	Linda Greenan Manager of Financial Services
→ Joyce Carlson and Jill Ehgoetz, Rotary Club of Powell River re Cemetery Grave Markers: 100%	THAT the Board direct staff to explore the potential of allowing the Powell River Rotary Club to organize a cemetery grave markers work party and report back to the Board.	2021/08/09	2021/12/31	56% 56 / 100%		Patrick Devereaux Manager of Operational Services
→ Verbal Report - Volunteers Parks & Cemetery: 100%	THAT the Board direct staff to investigate the possibility of permitting volunteers to contribute towards Parks (and Cemetery) and report back to the Board with Policy Options.	2021/08/31	2021/12/31	52% 52 / 100%		Patrick Devereaux Manager of Operational Services
→ BC Hydro ReGreening Grant: 100%	<p>THAT the Board endorse an application to BC Hydro for the Community ReGreening program grant for up to \$5,000 to provide trees; and</p> <p>THAT the Board endorse an application to the Ministry of Transportation and Infrastructure for required permits; and</p> <p>THAT any costs not covered by the grant be funded through the Texada Island Recreation Service.</p>	2021/10/29	2021/12/31	100% 100 / 100%		Patrick Devereaux Manager of Operational Services
Champion community and cultural events: 100%		2021/01/01	2021/12/31	89% 89.39 / 100%		

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Develop a Process for using Grants-in-Aid to support Multicultural Events: 100%</p>		2019/01/01	2022/12/31	62% 62.4 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> As a separate Financial Assistance Advisory Committee was not formed the Board considered two rounds of applications using the new process The Board will consider applications using the new process again in 2021 Staff will bring a report to the Board at the end of 2021 to ask how the Board wants to proceed in 2022 <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> The Board to consider applications in 2021 Staff to bring a report to the Board with options for the process in 2022 <p>2021/01/15</p>	Linda Greenan Manager of Financial Services
<p>→ Request for Financial Assistance Townsite Jazz Festival Society: 100%</p>	<p>2. THAT the Board include in its 2020 budget a contribution of \$727 to the Townsite Jazz Festival Society from the Electoral Area B Grant-in-Aid Service; and THAT any approved financial assistance to the Townsite Jazz Festival Society for the 2020 Townsite Jazz Festival be paid in March 2020.</p>	2020/02/26	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The 2020 report of spending was received on February 24, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/07/02</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Rural and Northern Communities Infrastructure Grant Application – Waste Transfer Station: 50% to 100%</p>	<p>THAT the Board direct staff to submit an application for grant funding for the Mainland Waste Transfer Station through the Investing in Canada Infrastructure Program – Rural and Northern Communities; and</p> <p>THAT the Board supports the project and commits to its share (\$900,000) of the project, as well as the cost of ineligible items and any cost overruns.</p>	2020/08/06	2020/12/31	<p>100%</p> <p>100 /</p> <p>100%</p>	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The qRD received a letter dated August 25, 2001 from the Investing in Canada Infrastructure Program - Rural and Northern Communities Program that the application was not selected for funding under the program. The letter cited that the program received significantly more applications than could be funded. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/10/12</p>	Linda Greenan Manager of Financial Services
<p>→ Operating Grant Request - Lasqueti Community Association: 100%</p>	<p>THAT the Board accept the 2019 Annual Report from the Lasqueti Community Association and send a letter to the Lasqueti Community Association acknowledging its efforts and accomplishments.</p>	2021/01/28	2021/12/31	<p>100%</p> <p>100 /</p> <p>100%</p>	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The letter and payment of the grant was mailed out on February 5, 2021 with cheque no. 4177 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/03/26</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Operating Grant Request - Lasqueti Community Association: 100%	1. THAT the Board accept the 2019 Annual Report from the Lasqueti Community Association and send a letter to the Lasqueti Community Association acknowledging its efforts and accomplishments.	2021/01/28	2021/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> The letter and payment of the grant was mailed out on February 5, 2021 with cheque no. 4177 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/03/26	Linda Greenan Manager of Financial Services
→ Operating Grant Request - Lasqueti Community Association: 100%	2. THAT the Board pay out \$13,841 from its 2020 operating budget for Electoral Area E Community Recreation to fulfill the request for grant funding from the Lasqueti Community Association.	2021/01/28	2021/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> The letter and payment of the grant was mailed out on February 5, 2021 with cheque no. 4177 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/03/26	Linda Greenan Manager of Financial Services
→ Powell River Historical Museum and Archives Association Funding Agreement: 100%	THAT the Board include an allocation of \$204,240 for the Powell River Historical Museum and Archives Association in its 2021 budget of the 2021-2025 Financial Plan.	2021/02/24	2021/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> An payment for the final half of the annual budget was sent out on July 23, 2021 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/10/12	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Powell River Academy of Music re Funding Contribution Agreement Renewal: 100%	<p>THAT the Board agree to enter into a three-year renewable partnership agreement with the Powell River Academy of Music; and</p> <p>THAT the agreement consist of cash payments to the Powell River Academy of Music of \$15,000 on even numbered years and \$3,000 during odd numbered years.</p>	2021/02/24	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Due to time constraints staff are working on the agreement and will finalize it in the next couple of weeks <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/03/26</p>	Jason Kouwenhoven Accountant
→ Financial Assistance 2021 - Powell River Film Society: 100%	<p>THAT the Board approve a grant of \$3,500.00 to Powell River Film Society for the 2021 Film Festival from the General Grants-in-Aid Service.</p>	2021/06/04	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Grant letter and payment sent out on July 26, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/12</p>	Linda Greenan Manager of Financial Services
→ Financial Assistance 2021 - Pacific Region International Student Music Academy (PRISMA): 100%	<p>THAT the Board approve a grant of \$17,055.51 to PRISMA for the 2021 festivals from the Economic Development Service; and</p> <p>THAT the Board approve a grant of \$2,944.49 to PRISMA for the 2021 festivals from the Electoral Area B Grants-in-Aid Service.</p>	2021/06/04	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Grant letter and payment sent out on July 26, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/12</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Financial Assistance 2021 - Myrtle Point Golf Club: 100%	<p>THAT the Board approve a grant of \$6,395.81 to Myrtle Point Golf Club for the Cart Path Improvement project from the Economic Development Service; and</p> <p>THAT the Board approve a grant of \$1,104.19 to Myrtle Point Golf Club for the Cart Path Improvement project from the Electoral Area B Grants-in-Aid Service; and</p> <p>THAT the Board make any approved funding contingent on Myrtle Point Golf Club supplying a detailed Cart Path Improvement project budget for the 2021 year and a report on the progress made in 2020.</p>	2021/06/04	2021/12/31	75% 75 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The 2020 progress report and 2021 project budget information was received on October 8, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> Staff will prepare a letter and payment for the next cheque / eft batch <p>2021/10/12</p>	Linda Greenan Manager of Financial Services
→ Financial Assistance 2021 - Powell River Film Society: 100%	<p>THAT the Board include in its 2022 budget a grant of \$3,500.00 to Powell River Film Society for the 2022 Film Festival from the General Grants-in-Aid Service; and</p> <p>THAT the grant be paid out in January, 2022.</p>	2021/07/06	2021/12/31	50% 50 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Staff to include contribution in the 2022 budget of the 2022-2026 Financial Plan <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> Staff to include the funding in the 2022 budget of the 2022-2026 Financial Plan <p>2021/07/09</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Correspondence dated July 25, 2021 from Sonja Habekost, Savary Island Community Centre Association (SICCA) Director re Alternative Approval Process for a Community Recreation Centre Service on Savary Island: 100%	<p>THAT the Board direct staff to write a report on the implications and procedures for an alternate approval process for a community recreation centre service on Savary Island.</p>	2021/08/30	2021/12/31	100% 100 / 100%	<p>Michelle Jones:</p> <p>Progress: Report to Committee of the Whole November 2021.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/01/24</p>	Michelle Jones Manager of Administrative Services
→ Savary Island Community Recreation Service Establishment and Borrowing Process: 100%	<p>THAT the Board receive the Savary Island Community Recreation Service Establishment and Borrowing Process report dated October 4, 2021; and</p> <p>THAT staff be directed to conduct a non-binding survey intended to gather information on the community's desire for a recreation service and to gauge tolerance levels for tax levies; and</p> <p>THAT the Electoral Area Feasibility Studies Budget for Savary Island Community Recreation be increased to \$35,000 for the year 2022.</p>	2021/11/29	2022/03/31	64% 64 / 100%	<p>Michelle Jones:</p> <p>Progress: Conducting Survey Jan - Feb 2022</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/01/24</p>	Michelle Jones Manager of Administrative Services
Chris Roddan, Brian Smart, Jay Yule and Steve Hopkins, Powell Lake Outdoor Learning Centre re Outdoor Learning Centre Improvements Update: 100%	<p>THAT the Board approve construction of the School District 47 Powell Lake Outdoor Learning Centre Waterfront Enhancement Project as outlined in their letter dated April 30, 2020.</p>	2021/08/30	2021/12/31	100% 100 / 100%		Patrick Devereaux Manager of Operational Services

SOCIAL PLANNING

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Participate and advocate for interests in social, cultural, economic and environmental affairs: 100%		2021/01/01	2021/12/31	83% 83.33 / 100%		
→ Financial Assistance 2021 - Powell River & District United Way: 100%	<p>THAT the Board approve a grant of \$6,128.16 to Powell River & District United Way for the ORCA Bus from the Electoral Area A Grants-in-Aid Service; and</p> <p>THAT the Board approve a grant of \$1,806.00 to Powell River & District United Way for the ORCA Bus from the Electoral Area B Grants-in-Aid Service; and</p> <p>THAT the Board approve a grant of \$2,678.73 to Powell River & District United Way for the ORCA Bus from the Electoral Area C Grants-in-Aid Service; and</p> <p>THAT the Board approve a grant of \$1,654.11 to Powell River & District United Way for the ORCA Bus from the Electoral Area D Grants-in-Aid Service.</p>	2021/06/04	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Grant letter and payment sent out on July 26, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/12</p>	Linda Greenan Manager of Financial Services
→ Social Procurement Pilot Follow Up - Previously 9.11: 100%	<p>THAT the Board renew its membership with British Columbia Social Procurement Initiative in 2021; and</p> <p>THAT staff be directed to recommend amendments to the Delegation of Purchasing Authority Bylaw No. 454, 2011 to incorporate social procurement language.</p>	2021/06/28	2021/12/31	50% 50 / 100%		Nancy Schmeister Manager of Technical Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Proposed AVICC Resolution - Prohibiting Use of Expanded Polystyrene in the Marine Environment: 100%</p>	<p>THAT the Board send the following resolution to be considered at the 2022 AVICC convention:</p> <p>Whereas expanded polystyrene (EPS), commonly known as Styrofoam™, in the marine environment can cause significant harm to marine life, seafood resources and ecosystems;</p> <p>And whereas EPS is difficult to impossible to clean up from shorelines after it breaks down and has a high likelihood of entering the marine environment from damaged marine infrastructure, whether encased or not:</p> <p>Therefore be it resolved that AVICC and UBCM request the Provincial and Federal Governments to prohibit the use of expanded polystyrene (EPS) in the marine environment.</p>	2021/12/16	2022/12/31	100% 100 / 100%	<p>Michelle Jones:</p> <p>Progress: Sent to AVICC December 2021.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/01/24</p>	Michelle Jones Manager of Administrative Services
<p>Connect the at risk, vulnerable and underprivileged to resources that they need: 100%</p>		2021/01/01	2021/12/31	100% 100 / 100%		
<p>→ Improve Rural Transportation Access to the City: 100%</p>		2019/01/01	2022/12/31	100% 100 / 100%	<p>Al Radke:</p> <p>Progress: The last few attempts to hold Regional Public Transportation Working Group meetings were cancelled. Since then the Working Group's mandate expired on August 31, 2021.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/10/15</p>	Al Radke CAO

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Texada Library Funding Request: 100%	THAT the Board approve a contribution of \$3,798 be given to the Texada Library from Powell River Library Funding service.	2021/02/24	2021/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> The \$3,798 funding request has been included in the 2021 budget of the 2021-2025 Financial Plan Bylaw No. 567, 2021 Staff will send a letter dated April 1 to the Powell River Library with the funding and ask that the Powell River Library pass the funding of \$3,798 on to the Texada Island Library Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/03/26	Linda Greenan Manager of Financial Services
→ Financial Assistance 2021 - Powell River Therapeutic Riding Association: 100%	THAT the Board approve a grant of \$4,000.00 to Powell River Therapeutic Riding Association for the Fall 2021 Therapeutic Riding Session from the General Grants-in-Aid Service.	2021/06/04	2021/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> Grant letter and payment sent out on July 26, 2021 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/10/12	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Financial Assistance 2021 - Zackery's Social Network Society: 100%	THAT the Board approve a grant of \$1,170.00 to the Zackery's Social Network Society to support K-Lumet from the Electoral Area D Grants-in-Aid Service.	2021/06/04	2021/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> Grant letter and payment sent out on July 26, 2021 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/10/12	Linda Greenan Manager of Financial Services
→ Financial Assistance 2021 - Lasqueti Community Association: 100%	THAT the Board approve a grant of \$1,000.00 to the Lasqueti Community Association Food Bank from the Social Planning Service.	2021/06/04	2021/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> Grant letter and payment was sent out on July 26, 2021 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/10/12	Linda Greenan Manager of Financial Services
→ Financial Assistance 2021 - Powell River Hospice Society: 100%	THAT the Board approve a grant of \$4,500.00 to the Powell River Hospice Society for general operating costs from the Social Planning Service.	2021/06/04	2021/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> Grant letter and payment sent out on July 26, 2021 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/10/12	Linda Greenan Manager of Financial Services
→ Financial Assistance 2021 - Inclusion Powell River Society: 100%	THAT the Board approve a grant of \$7,500.00 to Inclusion Powell River Society for the Senior Center project from the Social Planning Service.	2021/06/04	2021/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> Grant letter and payment was sent out on July 26, 2021 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/10/12	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Financial Assistance 2021 - LIFT Community Services of qathet Society: 100%	THAT the Board approve a grant of \$8,000.00 to LIFT for qathet Community Justice from the Social Planning Service.	2021/06/04	2021/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> Grant letter and payment was sent out on July 26, 2021 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/10/12	Linda Greenan Manager of Financial Services
→ Financial Assistance 2021 - LIFT Community Services of qathet Society: 100%	THAT the Board approve a grant of \$50,000.00 to LIFT for the Community Resource Center general operating costs from the Social Planning Service.	2021/06/04	2021/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> Grant letter and payment was sent out on July 26, 2021 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/10/12	Linda Greenan Manager of Financial Services
Plan and advocate for housing diversity: 100%		2021/01/01	2021/12/31	86% 86 / 100%		

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Regional Housing Needs Assessment: 100%</p>		2020/05/01	2021/04/30	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress:</p> <ul style="list-style-type: none"> qathet Regional Housing Needs Report received by the Board on April 29, 2021. Joint Media Release (qathet Regional District, City of Powell River, Tla'amin Nation) issued on May 7, 2021 with links to the qathet Regional Housing Needs Report on each of the participating government websites. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/07/02</p>	<p>Laura Roddan Manager of Planning Services</p>
<p>→ UBCM Housing Needs Report Program Application Amendment: 100%</p>	<p>THAT the Board amend the adopted resolution dated November 28, 2019; "THAT the Board authorize a partnership with the City of Powell River to make application for an \$80,000 Union of British Columbia Municipalities (UBCM) Housing Needs Assessment Grant; and</p> <p>THAT the Board support the City of Powell River as the primary applicant to apply for, receive, and manage the grant funding to complete a Regional Housing Needs Assessment Report in 2020." to insert the words "and Tla'amin Nation" after the word "River" and strike-out the dollar amount "\$80,000" and insert "\$95,000" in its place</p>	2021/01/28	2021/12/31	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Staff provided copy of certified Board Resolution to Regional Social Planner for submission to UBCM on January 29, 2021. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/04/01</p>	<p>Michelle Jones Manager of Administrative Services</p>

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Regional Housing Needs Assessment Report: 100%</p>	<p>THAT the Board receive the qathet Regional Housing Needs Report March 2021 to inform and guide: and</p> <p>THAT the Board direct staff to publish the qathet Regional Housing Needs Report March 2021 on the qathet Regional District website for public access.</p>	2021/04/30	2021/05/29	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress:</p> <ul style="list-style-type: none"> qathet Regional Housing Needs Report received by the Board on April 29, 2021. qathet Regional Housing Needs Report joint media release issued on May 7, 2021 with links to the report on each of the partnering local government's websites (qRD, City, Tla'amin). <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/07/05</p>	Laura Roddan Manager of Planning Services
<p>→ UBCM Strengthening Communities' Services Grant Application 2021: 100%</p>	<p>1) THAT the Committee recommend the Board authorize a partnership with the Tla'amin Nation and City of Powell River to make an application to the Union of British Columbia Municipalities (UBCM) Strengthening Communities' Services grant to support homelessness initiatives during COVID-19.</p> <p>2) THAT the Committee recommend the Board support the City of Powell River to be the primary applicant to apply for, receive, and manage the grant funding.</p>	2021/04/30	2021/05/29	100% 100 / 100%	<p>Al Radke:</p> <p>Progress: The City of Powell River was successful in being awarded \$772,199 for Strengthening Communities' Services in the qathet Region.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/10/12</p>	Al Radke CAO

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ qathet Regional Housing Needs Assessment Report - Next Steps: 100%</p>	<p>THAT the Board direct staff to report on recommended next steps at a future Committee of the Whole meeting.</p>	2021/04/30	2022/02/25	30% 30 / 100%	<p>Laura Roddan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Meeting with Social Planner in November to collaborate on a Report for Committee of the Whole. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/10/15</p>	Laura Roddan Manager of Planning Services
<p>Texada Island Official Community Plan Bylaw No. 551, 2019 - Public Hearing Report: 100%</p>		2021/08/30	2021/12/31	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Public Hearing Report received by the Regional Board on August 26, 2021. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/10/14</p>	Laura Roddan Manager of Planning Services
<p>→ Texada Island Official Community Plan Bylaw No. 551, 2019 - Public Hearing Report: 100%</p>	<p>THAT the Board receive Texada Island Official Community Plan Bylaw No. 551, 2019 Public Hearing Report dated July 30, 2021.</p>	2021/08/30	2021/12/31	100% 100 / 100%		Laura Roddan Manager of Planning Services
<p>→ Texada Island Official Community Plan Bylaw No. 551, 2019 - Public Hearing Report: 100%</p>	<p>THAT the Board give third reading and final adoption to the "Texada Island Official Community Plan Bylaw No. 551, 2019" at the August 26, 2021 Board Meeting.</p>	2021/08/30	2021/12/31	100% 100 / 100%		Laura Roddan Manager of Planning Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Correspondence dated September 8, 2021 from Susan Stanford, Ministry of Citizens' Services re Faster Internet for People on Texada Island Response	THAT the Board direct staff to continue to dialogue with the Ministry of Citizens' Services to seek opportunities to connect homes that may not be captured in approved project applications.	2021/10/29	2021/12/31	100% 100 / 100	AI Radke: Progress: Response received in October, 2021 from Susan Stanford, Ministry of Citizens' Services. Staff to continue to dialogue to seek opportunities to connect homes that may not be captured in approved project applications. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/01/20	AI Radke CAO
qathet Ending Poverty Strategy Final Report 2021: 100%	THAT the Board receive the qathet Ending Poverty Strategy Final Report dated October 19, 2021 to inform and guide.	2021/11/30	2021/12/31	100% 100 / 100		Laura Roddan Manager of Planning Services

SAFETY STEWARDSHIP

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Ensure proactive emergency preparedness: 100%		2021/01/01	2021/12/31	92% 92.12 / 100%		
→ Develop FireSmart/Wildfire Protection Strategies: 75.75%	Refer to consultant leading FireSmart public supports, training, and resiliency planning.	2019/01/01	2022/12/31	80% 60.6 / 75.75%	<p>Ryan Thoms:</p> <p>Progress: This work is ongoing, largely through the Regional FireSmart Program and our FireSmart Coordinator.</p> <p>Grant application submitted in October 2021 for request for provincial funding to support qRD FireSmart Program into 2022.</p> <p>Engagement ongoing with FLNRORD to encourage provincial efforts on Crown land within qRD. Recent announcement of FLNRORD advertising for wildfire fuel reduction project on Crown land on Mt. Pocahontas, Texada Island, surrounding the communications towers on the hilltop.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/01/05</p>	Ryan Thoms Manager of Emergency Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Correspondence dated December 12, 2020 from Powell River Public Library re Safe Restart Grants for Local Governments, COVID-19 Related Janitorial Costs 2021: 100%</p>	<p>THAT the Board allocate \$7,006 from the Safe Restart Grant Reserve Fund to the Powell River Public Library in the 2021 budget.</p>	2021/01/28	2021/12/31	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> The funding is allocated into the 2021 budget of the 2021-2025 Financial Plan The 2021-2025 Financial Plan Bylaw 567, 2021 was adopted on March 25, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> The Powell River Library to invoice us either quarterly or biannually in 2021 <p><i>2021/03/26</i></p>	<p>Linda Greenan Manager of Financial Services</p>
<p>→ Community Emergency Preparedness Fund: Emergency Support Services: 100%</p>	<p>THAT the Board endorse an application to the Union of BC Municipalities (UBCM) for the Emergency Support Services (ESS) funding stream of the Community Emergency Preparedness Fund (CEPF); and</p> <p>THAT the Board endorse the qathet Regional District providing overall grant management for this project.</p>	2021/01/28	2022/12/31	<p>83% 83 / 100%</p>	<p>Ryan Thoms: Progress: Supply chain interruptions initially slowed this project but it is now back on track with estimated completion in spring 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p><i>2022/01/06</i></p>	<p>Ryan Thoms Manager of Emergency Services</p>

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ COVID-19 Safe Restart Grant Proposed Allocation: 100%</p>		2021/01/28	2021/12/31	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> At its meeting of January 28, 2021 the Board approved the proposed allocation of the COVID19 Safe Restart Grant Funding and that staff prioritize allocation to rural area services to the degree possible The funding allocation was reallocated with weighting to the rural areas The funding was injected into the 2020 operational budget and included in the 2021 budget of the 2021-2025 Financial Plan <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/03/26</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ COVID-19 Safe Restart Grant Proposed Allocation: 100%</p>	<p>1. THAT the Board direct staff to allocate the COVID-19 Safe Restart Grant Funding from the reserve fund to support operations and capital projects in 2020 and 2021 as outlined in the COVID-19 Safe Restart Grant Proposed Allocation report presented at the January 20, 2021 Finance Committee meeting.</p>	2021/01/28	2021/12/31	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> At its meeting of January 28, 2021 the Board approved the proposed allocation of the COVID19 Safe Restart Grant Funding and that staff prioritize allocation to rural area services to the degree possible The funding allocation was reallocated with weighting to the rural areas The funding was injected into the 2020 operational budget and included in the 2021 budget of the 2021-2025 Financial Plan <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/03/26</p>	<p>Linda Greenan Manager of Financial Services</p>

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>↳ COVID-19 Safe Restart Grant Proposed Allocation: 100%</p>	<p>2. THAT the Board direct staff to prioritize allocation of the COVID-19 Safe Restart Grant Funding to rural area services to the degree possible.</p>	2021/01/28	2021/12/31	100% 100 / 100%	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> At its meeting of January 28, 2021 the Board approved the proposed allocation of the COVID19 Safe Restart Grant Funding and that staff prioritize allocation to rural area services to the degree possible The funding allocation was reallocated with weighting to the rural areas The funding was injected into the 2020 operational budget and included in the 2021 budget of the 2021-2025 Financial Plan <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/03/26</p>	Linda Greenan Manager of Financial Services
<p>↳ TELUS Telecommunications Facility Proposal, 2658 Weldwood Road, Electoral Area C: 100%</p>	<p>THAT the Board advise TELUS Communications Inc. that qathet Regional District concurs with the proposal for a telecommunications facility to be located on the property at 2658 Weldwood Road, Electoral Area C, subject to the following conditions:</p> <ol style="list-style-type: none"> Proof of a successful 'Notice of Intent' application to the Agricultural Land Commission for the placement of fill or removal of soil; and Completion of a successful public consultation process. 	2021/02/24	2021/12/31	100% 100 / 100%	<p>Laura Roddan: Progress:</p> <ul style="list-style-type: none"> Staff submitted copy of certified Board resolution and copy of staff report to TELUS on February 26, 2021. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/04/01</p>	Laura Roddan Manager of Planning Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Community Emergency Preparedness Fund: Emergency Operations Centres & Training: 100%	<p>THAT the Board endorse an application to the Union of BC Municipalities (UBCM) for the Emergency Operations Centres & Training funding stream of the Community Emergency Preparedness Fund (CEPF); and</p> <p>THAT the Board endorse the qathet Regional District providing overall grant management for this project.</p>	2021/03/25	2022/06/30	63% 63 / 100%	<p>Ryan Thoms:</p> <p>Progress: Staff training in community notification system began in the fall 2021 and will be ongoing into spring 2022.</p> <p>Stakeholder and public engagement is ongoing.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/01/06</p>	Ryan Thoms Manager of Emergency Services
→ qathet Regional District Coastal Flood Mapping Phase 1 - Mainland	<p>THAT the Board receive the report titled qathet Regional District Coastal Flood Mapping Phase 1 - Mainland; and</p> <p>THAT the Board rise and report on the report at the March 25, 2021 Board Meeting; and</p> <p>THAT virtual public meetings be held to explain the report to the public.</p>	2021/03/26	2021/12/31	100% 100 /	<p>Ryan Thoms:</p> <p>Progress: Phase 1 was completed in early 2021. Now the land use planners from qRD, Tla'amin, CoPR are developing public engagement to inform the public of the maps and findings.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/10/13</p>	Ryan Thoms Manager of Emergency Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Regional Fire Services Administrative Assistant	The Board has created a Regional Fire Services Administrative Assistant position to assist the four volunteer fire departments with administrative responsibilities.	2021/03/26	2021/12/31	100% 100 /	<p>Ryan Thoms:</p> <p>Progress: The Regional Fire Services Administrative Assistant began on June 21, 2021. Lots of learning in the beginning to understand fire department admin and support needs. The Fire Chiefs also have been learning how to use this support. The position has been helping to support Chiefs in records keeping, training events setup, purchasing, and other clerical supports.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/10/13</p>	Ryan Thoms Manager of Emergency Services
→ TELUS Telecommunications Facility Proposal, 3443 Highway 101, vicinity of Craig Road, Electoral Area A: 100%	THAT the Board advise TELUS Communications Inc. that qathet Regional District concurs with the proposal for a telecommunications facility to be located on the property at 3443 Highway 101, in the vicinity of Craig Road, Electoral Area A, subject to the completion of a successful public consultation process.	2021/04/30	2021/05/29	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Staff submitted response and Board Resolution to Tawny Verigin, Manager of Government Affairs, Agent to TELUS Communications Inc. on May 3, 2021. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/01/05</p>	Laura Roddan Manager of Planning Services
→ Progress Update on Amended Option C Implementation: 100%	THAT the Board receive the report titled Progress Update on Amended Option C Implementation, dated April 1, 2021.	2021/04/30	2021/05/29	100% 100 / 100%		Ryan Thoms Manager of Emergency Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ COVID-19 Safe Restart Grant: 100%</p>	<p>THAT the Board approve an amendment to the 2021 budget of the 2021-2025 Financial Plan to recognize receipt of \$117,000 of COVID-19 Safe Restart Grant Funding; and</p> <p>THAT the Board direct staff to transfer the \$117,000 of COVID-19 Safe Restart Grant Funding to a non-statutory reserve fund; and</p> <p>THAT the Board direct staff to bring forward further eligible costs or revenue shortfalls, as they are identified, so that funding can be transferred from the reserve for use in the appropriate service through a budget amendment.</p>	2021/06/29	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The amendment has been completed with Financial Plan Amendment Bylaw No. 567.2, 2021 The amendment bylaw was submitted to the Ministry of Municipal Affairs through the LGIS system <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p><i>2021/07/09</i></p>	Linda Greenan Manager of Financial Services
<p>→ COVID-19 Safe Restart Grant: 100%</p>	<p>THAT the Board approve an amendment to the 2021 budget of the 2021-2025 Financial Plan to allocate \$7,800 from the COVID-19 Safe Restart Grant Funding Reserve to General Administration for the purchase of seven ergonomic office chairs.</p>	2021/06/29	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The amendment has been completed with Financial Plan Amendment Bylaw No. 567.2, 2021 The amendment bylaw was submitted to the Ministry of Municipal Affairs through the LGIS system <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p><i>2021/07/09</i></p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>↳ COVID-19 Safe Restart Grant: 100%</p>	<p>THAT the Board approve an amendment to the 2021 budget of the 2021-2025 Financial Plan to allocate \$44,000 from the COVID-19 Safe Restart Grant Funding Reserve to General Administration toward renovations at the Maintenance Facility, construction of an accessible washroom at the site, and installation of a chlorination system to treat the well water.</p>	2021/06/29	2021/12/31	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> The amendment has been completed with Financial Plan Amendment Bylaw No. 567.2, 2021 The amendment bylaw was submitted to the Ministry of Municipal Affairs through the LGIS system <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/07/09</p>	<p>Linda Greenan Manager of Financial Services</p>
<p>↳ qathet Regional Fire Departments' Emergency Services Agreement: 100%</p>	<p>THAT the Board endorse the renewal of the qathet Regional Fire Departments' Emergency Services Agreement as presented for another five year term.</p>	2021/08/30	2021/12/31	<p>90% 90 / 100%</p>	<p>Ryan Thoms: Progress: Reports delivered to qRD, Tla'amin, and CoPR for ratification. GBID and VAID also confirmed support. Now collecting signatures for agreement renewal.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/13</p>	<p>Ryan Thoms Manager of Emergency Services</p>

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ 2022 Regional FireSmart Program Grant Funding: 100%	<p>THAT the Board endorse applying to the Union of British Columbia Municipalities (UBCM) Community Resiliency Investment (CRI) for the 2022 FireSmart Community Funding & Supports; and</p> <p>THAT the Board endorse carrying out the 2022 Regional FireSmart Program collaboratively with the Tla'amin Nation and the City of Powell River; and</p> <p>THAT the Board endorse the qathet Regional District to receive and manage the grant funding on behalf of the Tla'amin Nation and the City of Powell River and to provide overall grant management for this project.</p>	2021/09/24	2021/12/31	75% 75 / 100%	<p>Ryan Thoms:</p> <p>Progress: Funding application submitted to UBCM in October. Awaiting response.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/01/06</p>	Ryan Thoms Manager of Emergency Services
→ Correspondence dated June 21, 2021 from Savary Island Volunteer Fire Department re Roadside Parking Restricting Fire Operations around the Savary Wharf: 100%	<p>THAT the correspondence dated June 21, 2021 from Savary Island Volunteer Fire Department re Roadside Parking Restricting Fire Operations around the Savary Wharf be received; and</p> <p>THAT the Board contact the RCMP with regard to this issue and confirm with the Savary Island Volunteer Fire Department that the correspondence has been received and actioned.</p>	2021/12/16	2022/12/31	75% 75 / 100%	<p>Ryan Thoms:</p> <p>Progress: A letter has been drafted for the Chair's signature.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/01/12</p>	Ryan Thoms Manager of Emergency Services
→ Malaspina Volunteer Fire Department and Powell River Fire Rescue Automatic Aid Agreement: 100%	THAT the Board not renew the Powell River Fire Rescue and Malaspina Volunteer Fire Department Automatic Aid Agreement.	2021/12/16	2022/12/31	100% 100 / 100%	<p>Ryan Thoms:</p> <p>Progress: At its December 2021 meeting the Board resolved to not renew the agreement.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/01/06</p>	Ryan Thoms Manager of Emergency Services
Continually improve upon employee health and safety: 100%		2021/01/01	2021/12/31	44% 43.75 / 100%		

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Comprehensive Honorarium Policy	The Board has directed staff to develop a Comprehensive Honorarium Policy To inform all qathet Regional District Volunteer Fire Departments.	2021/03/26	2021/12/31	0% 0 /	Ryan Thoms: Progress: Staff are working with Fire Chiefs to complete all FD Operational Guidelines. Once this is completed then the honourarium policy work will begin. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/01/06	Ryan Thoms Manager of Emergency Services
→ Former Lund Fire Hall - Disposal Options: 100%	THAT the Board transfer the property located at 9642 Larson Road, legally described as Lot 6 Plan VAP17853 District Lot 1611 Land District 1 Land District 36 from the Northside Volunteer Fire Protection Service to the Northside Recreation Service for the independently appraised value of \$165,000, funded from the Northside Recreation Service reserve; and THAT the Board approve an amendment to the Northside Recreation Service 2021 budget to allocate \$165,000 from the non-statutory reserve to fund the purchase and to account for the associated transfer of land and improvements from the Northside Volunteer Fire Protection Service; and THAT the Board approve an amendment to the Northside Fire Protection Service 2021 budget to recognize the \$165,000 of proceeds and the associated transfer of land and improvements to the Northside Recreation Service.	2021/08/05	2021/12/31	100% 100 / 100%	Ryan Thoms: Progress: Board confirmed Lund fire hall transfer to Northside recreation service. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/10/13	Ryan Thoms Manager of Emergency Services
→ Budget Amendment Savary Island Fire Protection Service: 100%	THAT the Board approve an amendment to the 2021 Savary Island Fire Protection Service budget to allocate \$25,200 of the COVID 19 Safe Restart Grant Funding toward the installation of a shower.	2021/08/30	2021/12/31	75% 75 / 100%	Ryan Thoms: Progress: The renovation work began in the fall but stopped due to first responder training happening at the same time. Work is expected to be completed January 2022. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/01/06	Ryan Thoms Manager of Emergency Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
↳ Safety Policy Amendment: 100%	THAT the Board adopt the amended qathet Regional District Policy 4.4 - Health and Safety, and authorize the Chair and CAO to sign a bulletin board poster of the same.	2021/11/30	2021/12/31	0% 0 / 100%		Melanie Thoms OH&S/Emergency Services Coordinator
Foster and raise awareness for the safety and resiliency of residents: 100%		2021/01/01	2021/12/31	100% 100 / 100%		
↳ Verbal Report - Late Ministry Meeting: 100%	THAT staff be directed to enquire if a late Board meeting request can be sought with the Minister of Transportation and Infrastructure at the 2021 UBCM convention regarding the safety issues at Springbrook Road.	2021/08/31	2021/12/31	100% 100 / 100%	Esmé Sturton: Progress: Meeting request declined due to time constraints. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/09/28	Michelle Jones Manager of Administrative Services
↳ Options for Regulating Air Quality Impacts from Open Burning and Woodstoves: 100%	THAT the Board receive the Options for Regulating Air Quality Impacts from Open Burning and Woodstoves report dated October 4, 2021.	2021/10/29	2021/12/31	100% 100 / 100%		Ryan Thoms Manager of Emergency Services

GOVERNANCE/MANAGEMENT EXCELLENCE

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Ensure we have the systems in place for engaging communication: 100%		2021/01/01	2021/12/31	92% 91.54 / 100%		
→ Develop a Communication Strategy: 100%		2020/01/01	2022/02/28	72% 72.25 / 100%	<p>Michelle Jones:</p> <p>Progress: Milestones: Key Actor in the community interviews.</p> <p>Development of Plain Language Guide and Corporate Style Guide.</p> <p>Development of Branding Strategy.</p> <p>Advertising campaign for Community Engagement Sessions.</p> <p>October 15: Media release regarding engagement sessions and survey released, mass email campaign and Directors notification sent out.</p> <p>Launched survey.</p> <p>October 19 to November 9, 2021: qCES Engagement Sessions facilitated by contractor to be held with Electoral Areas and City.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/10/18</p>	Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Transparency Portal - iCompass	<ul style="list-style-type: none"> Develop the transparency portal to ensure the public has a user friendly, online access to meeting information. Develop process for meeting subscription and notification. Develop forms to simplify the process of appearing as a delegation. Increase citizen engagement with simplified application process to Committee membership openings. Track attendance and voting. 	2021/01/01	2021/07/01	100% 100 /		Michelle Jones Manager of Administrative Services
→ Agricultural Advisory Committee Membership Re-Appointments: 100%	<p>THAT the Board re-appoint Kathy Hodgins and Pat Hanson to the Agricultural Advisory Committee as representatives of the Powell River Farmers' Agricultural Institute for two year terms expiring December 31, 2022; and</p> <p>THAT the Board re-appoint Helena Bird to the Agricultural Advisory Committee as a member-at-large for a two year term expiring December 31, 2022.</p>	2021/01/28	2021/12/31	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Staff sent appointments letters to Kathy Hodgins, Pat Hanson and Helena Bird on February 9, 2021. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/03/16</p>	Laura Roddan Manager of Planning Services
→ Public Hearing Procedure - Policy 5.2.6 - Director Gisborne: 100%	THAT the Board request a staff report regarding amendments to Policy 5.2.6. in relation to Part 2 - Posting Notice of Public Hearing.	2021/01/28	2021/12/31	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Staff prepared report to Planning Committee for March 9, 2021. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/04/01</p>	Laura Roddan Manager of Planning Services
→ Bylaw 2638, 2020 to amend City of Powell River Zoning Bylaw 2100: 100%	THAT the Board ratify the provision of a letter to the City of Powell River supporting proposed Bylaw 2638, 2020 to amend City of Powell River Zoning Bylaw 2100, 2006 and accommodate a multi-family residential development to be operated as affordable housing by the Lifecycle Housing Society in conjunction with BC Housing.	2021/01/28	2021/12/31	100% 100 / 100%	<p>Shelley Termuende:</p> <p>Progress: Letter sent to COPR on January 18, 2021.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/01/29</p>	Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Community Engagement Survey	<ul style="list-style-type: none"> • Research other Local Government Surveys • Prepare Work and Communications Plan • Design Survey • Edit Survey - Consult with MGMT • Release Survey • Develop and Implement Advertisement Campaign • Pull Survey and Compile Results • Disseminate Results 	2021/02/15	2022/03/31	93% 93 /	Michelle Jones: Progress: Community engagement survey completed end of August. Data in process of being analyzed. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/10/18	Michelle Jones Manager of Administrative Services
→ Jay Yule, Superintendent of School District 47 re Letter of Support: 100%	THAT the Board direct staff to provide a letter of support for School District 47 grant application for the replacement of the artificial turf field at Brooks Secondary School.	2021/02/24	2021/12/31	100% 100 / 100%	Shelley Termuende: Progress: Letter sent to Jay Yule on February 26, 2021. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/02/26	Michelle Jones Manager of Administrative Services
→ Board of Variance Membership Re-appointments	THAT the Board re-appoint Molly Arial, Sandy Dunlop and Steve Short to the qathet Regional District Board of Variance.	2021/02/26	2021/03/30	100% 100 /	Laura Roddan: Progress: <ul style="list-style-type: none"> • Staff sent appointment letters to Molly Arial, Sandy Dunlop and Steve Short on March 5, 2021. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/03/16	Laura Roddan Manager of Planning Services
→ Committee Member Appointments to the Texada Island Recreation Commission: 100%	<p>THAT the Regional Board renew appointments of Brian Seymour and Warren Hamill to the Texada Island Recreation Commission for a term of two (2) years, ending December 31, 2022, and</p> <p>THAT the Board send a letters of appreciation to Keith Franklin and Carlie Robertson to thank them for the contribution to the community and years of service.</p>	2021/02/26	2021/12/31	100% 100 / 100%	Patrick Devereaux Manager of Operational Services	

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Regional District Annual Newsletter	<ul style="list-style-type: none"> · Research other Local Government Newsletters · Design Template · Research Story Content Ideas · Media Release advising of Newsletter and Financial Statements · Input Content · Distribute to Public / Directors / Website -Develop social sharing ability 	2021/03/01	2021/07/09	100% 100 / 100 /	<p>Michelle Jones:</p> <p>Progress: Annual newsletter distributed late June for July. Added to website and graphic designed for sharing on social media.</p> <p>Challenges: Post office closure delayed launch.</p> <p>Next Steps: <i>No value</i> 2021/07/06</p>	Michelle Jones Manager of Administrative Services
→ Accessibility in qathet Regional District and City of Powell River: 100%	THAT the Board direct staff to include the issue of accessibility in the region on the next Community to Community to Community (C3) agenda.	2021/03/25	2021/12/31	100% 100 / 100%	<p>Michelle Jones:</p> <p>Progress: Forwarded to CAO's to be included on May C3 Agenda</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/04/01</p>	Al Radke CAO
→ Posting Notice of Public Hearing: 100%	<p>THAT the Board direct Staff to bring forward the following amendments to policy 5.2.6:</p> <p>a) Staff will post notice of public hearing in 2 consecutive issues of a local newspaper, plus an additional publication. The final notice will be published not less than 3 full days and not more than 10 days before the hearing date.</p> <p>b) Staff will post notice of public hearing on the Regional District notice board at least 2 full weeks prior to the public hearing.</p> <p>c) Staff will ensure a copy of the proposed bylaw is available for inspection by the public in the Regional District office, and on the Regional District website, at least 2 full weeks prior to the public hearing.</p>	2021/03/25	2021/12/31	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress:</p> <ul style="list-style-type: none"> • Staff report prepared for June 8, 2021 Planning Committee. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/07/02</p>	Laura Roddan Manager of Planning Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ qathet Regional District Agricultural Advisory Committee Membership: 100%	THAT the Board direct staff to advertise to fill the two vacant 'members-at-large' positions for the Agricultural Advisory Committee.	2021/03/25	2021/12/31	100% 100 / 100%	Julia Dykstra: Progress: <ul style="list-style-type: none"> Staff sent appointment letter to Dave Murphy on September 2, 2021 via email. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/09/02	Laura Roddan Manager of Planning Services
→ Unacceptable Levels of Telephone Service Reliability on Lasqueti Island: 100%	THAT the Board send a letter to Telus and the CRTC similar to the letter sent June 26, 2015 to raise the issue of telephone service reliability on Lasqueti Island.	2021/03/25	2021/12/31	100% 100 / 100%	Michelle Jones: Progress: Correspondence sent April 2021. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/07/20	Michelle Jones Manager of Administrative Services
→ 2020 Summary of Celebrations	Summary of 2020 Celebrations from the January 2021 Board meeting.	2021/03/26	2021/12/31	100% 100 /		Michelle Jones Manager of Administrative Services
→ Public Hearing - Texada Island Official Community Plan Bylaw No. 551, 2019: 100%	<p>THAT the Board delegate holding of a virtual Public Hearing for Texada Island Official Community Plan Bylaw No. 551, 2019 to a Public Hearing Committee; and</p> <p>THAT the Board appoint four Directors, whose Electoral Area participates in the planning service, to the Public Hearing Committee for Texada Island Official Community Plan Bylaw No. 551, 2019; and</p> <p>THAT Director McCormick be appointed to Chair the Public Hearing for Texada Island Official Community Plan Bylaw No. 551, 2019.</p>	2021/06/04	2021/12/31	100% 100 / 100%	Laura Roddan: Progress: <ul style="list-style-type: none"> Virtual Public Hearing held on June 22, 2021 on Zoom platform with 23 members of the public in attendance. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/07/02	Laura Roddan Manager of Planning Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Financial Assistance 2021 - Texada Community Society: 100%	<p>THAT the Board approve a grant of \$3,000.00 to the Texada Community Society for the Express Lines Printer Purchase project from the Electoral Area D Grants-in-Aid Service.</p>	2021/06/04	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Grant letter and payment sent out on July 26, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/12</p>	Linda Greenan Manager of Financial Services
→ Amendments to Public Hearing Procedure and Conduct Policy 5.2.6: 100%	<p>THAT the Board endorse Public Hearing Procedure and Conduct Policy 5.2.6 as amended; and</p> <p>THAT the amendment include inserting the word "numbered" after the word "consecutive" in item 2 (a) of the policy.</p>	2021/06/28	2021/12/31	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Amendments to Public Hearing Procedure and Conduct Policy 5.2.6 adopted on June 24, 2021. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/07/02</p>	Laura Roddan Manager of Planning Services
→ 2020 Statement of Financial Information: 100%	THAT the Board approve the 2020 Statement of Financial Information.	2021/06/28	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The 2020 Statement of Financial Information was submitted to the Ministry of Municipal Affairs through the LGIS system The SOFI was posted to the qRD's website on July 9, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/07/09</p>	Linda Greenan Manager of Financial Services
→ 2020 Report of Directors' Remuneration, Expenses and Contracts: 100%	THAT the Board approve the 2020 Report of Directors' Remuneration, Expenses and Contracts.	2021/06/28	2021/12/31	100% 100 / 100%		Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ 2021 UBCM Convention Attendance and Meetings with Premier and Cabinet Ministers: 100%	THAT the Board direct staff to register interested Directors and the Chief Administrative Officer for the virtual Union of British Columbia Municipalities' convention held September 14 – 17, 2021.	2021/06/29	2021/12/31	100% 100 / 100%	Michelle Jones: Progress: Directors have been sent email from qrd administration requesting registration details. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/07/20	Michelle Jones Manager of Administrative Services
→ 2021 UBCM Convention Attendance and Meetings with Premier and Cabinet Ministers: 100%	THAT the Board direct staff to schedule a meeting with Minister Adrian Dix, Ministry of Health to request a review of Emergency Medical Assistants Licensing Board policy change that increases cost and decreases accessibility to local governments providing first responder services.	2021/06/29	2021/12/31	100% 100 / 100%	Michelle Jones: Progress: Meetings have been requested. Notes are being prepared and will be forwarded to Directors September 2021. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/07/20	Michelle Jones Manager of Administrative Services
→ 2021 UBCM Convention Attendance and Meetings with Premier and Cabinet Ministers: 100%	THAT the Board direct staff to schedule a meeting with Minister Katrine Conroy, Ministry of Forests, Lands, Natural Resource Operations and Rural Development regarding pesticide use in forest management with a priority level 1, and commercial water bottling and water sustainability with a priority level 2.	2021/06/29	2021/12/31	100% 100 / 100%	Michelle Jones: Progress: Meetings have been requested. Notes are being prepared and will be forwarded to Directors September 2021. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/07/20	Michelle Jones Manager of Administrative Services
→ 2021 UBCM Convention Attendance and Meetings with Premier and Cabinet Ministers: 100%	THAT the Board direct staff to schedule a meeting with Minister Rob Fleming, Ministry of Transportation and Infrastructure regarding bus connection to the lower mainland from Powell River.	2021/06/29	2021/12/31	100% 100 / 100%	Michelle Jones: Progress: Meetings have been requested. Notes are being prepared and will be forwarded to Directors September 2021. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/07/20	Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Correspondence dated June 28, 2021 from Hegus John Hackett, Tla'amin Nation re Selection of Organics Processing Service Provider: 100%	THAT the Board reply to Hegus Hackett's letter dated June 28, 2021 and include the information provided by the Chief Administrative Officer and advise them that the qathet Regional District Board is willing to meet with them to discuss the Request for Proposal (RFP) process.	2021/08/05	2021/12/31	100% 100 / 100%	Al Radke: Progress: Letter composed and mailed on July 30, 2021. Challenges: <i>No value</i> Next Steps: <i>No value</i> <i>2021/08/09</i>	Al Radke CAO
→ Second Quarterly Strategic Plan Progress Report: 100%	THAT the Board receive the Second Quarter Strategic Plan Progress Report.	2021/08/30	2021/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ Procedure Bylaw No. 557, 2020 - Amendment - Director Brabazon Verbal Report: 100%	THAT the Board direct staff to amend Procedure Bylaw No. 557, 2020 section 3.3 of the Board Procedure Bylaw by adding a new sub-section which reads: (c) section 3.3 (b) does not apply if the Chair is participating by videoconferencing.	2021/08/31	2021/12/31	100% 100 / 100%	Michelle Jones: Progress: Procedure Bylaw drafted and presented to October Committee. Challenges: Ministerial Order 192, allowed for relaxed electronic meeting provisions during the COVID 19 pandemic and were set to expire on September 28, 2021. Staff were advised by the Province not to implement changes to the procedure bylaw until after September 28, 2021 when B.C. Reg 521/2021 regarding Electronic Meetings came into effect. This means, the earliest a board procedure amendment bylaw can be adopted will be at the October Board meeting. Next Steps: <i>No value</i> <i>2021/10/07</i>	Michelle Jones Manager of Administrative Services
→ Electoral Area A, B, and C Land Use Regulation Public Engagement	THAT the Board direct staff to initiate a public engagement process in 2021 with residents in qathet Regional District Electoral Areas A, B and C to explore the pros and cons of land use regulation, taking into consideration the options included in the Feasibility Study Land Use and Development Regulatory Options final report, which was received by the Board on May 28, 2020.	2021/09/01	2022/02/28	80% 80 /	Laura Roddan: Progress: <ul style="list-style-type: none">Service Contract for Arlington Group Planning Inc. endorsed by Board on Sept. 23, 2021.	Laura Roddan Manager of Planning Services

- Let's Talk Land Use engagement sessions and survey rolled out in November.
- Area C session held in-person on Nov. 15 at Lang Bay Hall (81 participants).
- Area B session held in-person on Nov. 16 at Myrtle Point Golf Club (38 participants).
- Area A session held in-person on Nov. 17 at Northside Community Recreation Centre (46 participants).
- Savary Island session held virtually on Nov. 24 on Zoom platform (121 registrants).
- Survey open from Nov. 15 through Dec. 3 (919 surveys completed).
- Results currently under analysis and report being prepared.
- Anticipate report will be finalized and ready for presentation to the Planning Committee early in the new year.

Challenges: *No value*

Next Steps: *No value*

2021/12/22

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Correspondence dated September 2, 2021 from Deborah Dee, Powell River Brain Injury Society Executive Director re Letter of Support Request: 100%	<p>THAT the correspondence dated September 2, 2021 from Deborah Dee, Powell River Brain Injury Society Executive Director re Letter of Support Request be received; and</p> <p>THAT the Board authorize the Chair to send a letter of support to the Powell River Brain Injury Society</p>	2021/09/24	2021/12/31	100% 100 / 100%	<p>Christina Peake:</p> <p>Progress: Letter of Support sent Monday September 27, 2021.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/04</p>	Michelle Jones Manager of Administrative Services
→ Correspondence from Powell River Salmon Society re 2021 Community Giving Award Nominations: 100%	THAT the Board ratify the provision of an award nomination for the Powell River Salmon Society to Fortis BC's "2021 Community Giving Award Nominations".	2021/09/24	2021/12/31	100% 100 / 100%	<p>Michelle Jones:</p> <p>Progress: Award nomination submitted on September 10, 2021. Communication sent to society to advise.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/09/28</p>	Michelle Jones Manager of Administrative Services
→ December 2021 Regional Board Meeting Date Change: 100%	THAT the Board reschedule the December 16, 2021 Regional Board Meeting to December 15, 2021 at 6:30 pm.	2021/10/29	2021/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ Board Procedure Amendment Bylaw 557.1, 2021: 100%	<p>THAT the Board endorse "Board Procedure Amendment Bylaw 557.1, 2021"; and</p> <p>THAT "Board Procedure Amendment Bylaw 557.1, 2021" be forwarded to the October Board meeting for first reading through adoption.</p>	2021/10/29	2021/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ Correspondence dated September 27, 2021 from qathet Regional District to the Fairs and Festivals Committee re Pacific Regional International Summer Music Association (PRISMA) Recommendation: 100%	THAT the Board ratify the provision of a letter of support to the Fairs and Festivals Committee for the Pacific Region International Summer Music Association (PRISMA).	2021/10/29	2021/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ Board Procedure Amendment Bylaw 557.1, 2021: 100%	THAT the Board adopt "Board Procedure Amendment Bylaw 557.1, 2021"	2021/10/29	2021/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ Correspondence dated September 22, 2021 from Siobhan Brown, qathet Community Justice (qCJ) Program Coordinator re Letter of Support: 100%	THAT the Board direct staff to send a letter of support for the qathet Community Justice (qCJ) program.	2021/10/29	2021/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ Correspondence dated November 19, 2021 from Stuart Clark, Lift Community Services Executive Director re Letter of Support: 100%	THAT the Board direct staff to provide a letter of support for funding applications for Lift Community Services	2021/11/29	2021/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Correspondence dated October 22, 2021 from Ben Hyman, Vancouver Island Regional Library Executive Director re 2022 Vancouver Island Regional Library Board Appointments: 100%	<p>THAT the Board appoint Andrew Fall to the Vancouver Island Regional Library Board for a one-year term to expire on December 31, 2022; and</p> <p>THAT the Board appoint Shelley Garside as the Alternate Director to the Vancouver Island Regional Library Board for a one-year term to expire December 31, 2022.</p>	2021/11/29	2021/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ Third Quarterly Strategic Plan Progress Report: 100%	THAT the Board receive the Third Quarter Strategic Plan Progress Report.	2021/11/29	2021/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ Financial Assistance 2021 - Intake 2: 100%		2021/11/29	2021/12/31	100% 100 / 100%		Linda Greenan Manager of Financial Services
→ Random Road Zoning Bylaw No. 572, 2021: 100%	THAT the Board give first and second reading of "Random Road Zoning Bylaw No. 572, 2021".	2021/11/29	2021/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ Douglas Bay Road Zoning Bylaw No. 573, 2021: 100%	THAT the Board give first and second reading of "Douglas Bay Road Zoning Bylaw No. 573, 2021".	2021/11/29	2021/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ Correspondence dated November 2, 2021 from Katrine Conroy, Minister of Forests, Lands, Natural Resource Operations and Rural Development re 2021 Union of British Columbia Municipalities (UBCM) Follow-Up: 100%	THAT the Board send an email correspondence to Kevin Haberl, Director of Resource Authorizations for the South Coast Natural Resource Region requesting the presentation by the Ministry staff on how we can better understand water management processes.	2021/11/29	2021/12/31	51% 51 / 100%		Michelle Jones Manager of Administrative Services
→ Advocating for Improved Boat Launch at Saltery Bay Provincial Park: 100%	THAT the Board authorize the Chair to write a letter to the Honourable George Heyman, Minister of Environment and Climate Change Strategy and responsible for BC Parks, advocating for an improved boat launch at the Saltery Bay Provincial Park Day Use Site, including information on how the poor condition of the current boat launch affects the qRD economy, safety, recreation opportunities and the ability to protect the environment.	2021/11/29	2022/02/28	89% 89 / 100%		Michelle Jones Manager of Administrative Services
→ Correspondence dated December 1, 2021 from Ben Reiman, qathet Regional District Resident re Texada Island Disc Golf Course: 100%	<p>THAT the correspondence dated December 1, 2021 from Ben Reiman, qathet Regional District Resident re Texada Island Disc Golf Course be received; and</p> <p>THAT the Board reply to Mr. Reiman to suggest a proposal on naming the course and signage at the Shelter Point Park Disc Golf Course.</p>	2021/12/16	2022/12/31	0% 0 / 100%		Patrick Devereaux Manager of Operational Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Correspondence dated December 8, 2021 from Rachel Rocco, Pacific Regional International Summer Music Association (PRISMA) re Letter of Support for Creative BC: 100%	<p>THAT the correspondence dated December 8, 2021 from Rachel Rocco, Pacific Regional International Summer Music Association (PRISMA) re Letter of Support for Creative BC be received; and</p> <p>THAT the Board ratify the provision of a letter of support to Pacific Region International Summer Music Association (PRISMA) for their funding application to Creative BC.</p>	2021/12/16	2022/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ 2022 Board Appointments: 100%	THAT the Board approve the 2022 Board Appointments dated December 10, 2021.	2021/12/17	2022/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ 2022 Standing Committee and Board Meeting Schedule: 100%	<p>THAT the Board approve the 2022 Board and Standing Committee Meeting Schedule dated December 13, 2021; and</p> <p>THAT the Board endorse the 2022 holiday season office closure, from 4:30 PM on Friday, December 23, 2022 to 8:30 AM on Tuesday, January 4, 2023.</p>	2021/12/17	2022/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ Correspondence dated January 1, 2022 from Vanessa Adams, qathet Regional District Resident re Censure of Area B Director: 100%	THAT the Board respond to the correspondence dated January 1, 2022 from Vanessa Adams, qathet Regional District Resident re Censure of Area B Director.	2022/01/17	2022/12/31	0% 0 / 100%		Michelle Jones Manager of Administrative Services
→ Correspondence dated January 5, 2022 from Alex Valderrabano, Electoral Area C Resident re Potential Censure of Director Gisborne: 100%	THAT the Board respond to the correspondence dated January 5, 2022 from Alex Valderrabano, Electoral Area C Resident re Potential Censure of Director Gisborne.	2022/01/17	2022/12/31	0% 0 / 100%		Michelle Jones Manager of Administrative Services
Effectively plan for and manage existing and new assets: 100%		2021/01/01	2021/12/31	83% 83.02 / 100%		
→ Hangar Development: 100%	The Powell River Regional District (PRRD) owns and operates an airport on Texada Island (YGB). Facilities at the airport include the runway, a terminal building with parking, water supply and septic field, and several hangars leased to aircraft owners. Recently there have been requests to the PRRD for a number of additional hangar spaces.	2016/01/01	2026/12/31	25% 25 / 100%	<p>Nancy Schmeister:</p> <p>Progress: Waiting to resume scheduled flight service before moving forward.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/01/13</p>	Melissa Howey Manager of Asset Management & Strategic Initiatives

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Develop an Asset Management Toolkit: 100%</p>	<p>In order to deliver a systematic, sustainable and measurable asset management program, Regional District staff across all departments must have access to a common set of tools. The Asset Management Toolkit will include approved procedures, practices, checklists, forms and templates. The toolkit will be a living document that evolves and expands as the asset management program matures.</p>	2019/01/01	2021/12/31	<p>25% 25 / 100%</p>	<p>Nancy Schmeister: Progress: Project Closure Certificate finalized. This document to be used to ensure that all steps required by each department to close a project are complete. Great tool for the integration of Asset Management throughout the organization. New filing structure in place for Project Planning and Closure practices. Challenges: <i>No value</i> Next Steps: Training of staff on the use of the Project Closure Certificate form and filing methods. 2020/07/22</p>	<p>Melissa Howey Manager of Asset Management & Strategic Initiatives</p>
<p>→ Build and Maintain an Asset Registry: 100%</p>	<p>Fundamental to any asset management program is an accurate and comprehensive database containing all of the essential characteristics for each Regional District asset. Beyond simply building the asset registry, processes, practices and standards for data collection and data maintenance must be established.</p>	2019/01/01	2021/12/31	<p>45% 45.29 / 100%</p>	<p>Mike Wall: Progress: Caleb is doing this on an ongoing basis when he has the time. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2020/06/19</p>	<p>Melissa Howey Manager of Asset Management & Strategic Initiatives</p>

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Develop Individual Service Asset Management Plans: 100%	Having a comprehensive and actionable plan for the sustainable delivery of each Regional District service is the ultimate goal o the Regional District's asset management program. These plans will provide detailed information about the infrastructure required to provide an agreed level of service in the most cost-effective manner while outlining associated risks.	2019/01/01	2021/12/31	15% 15 / 100%	<p>Nancy Schmeister:</p> <p>Progress: AssetFinda personnel working with qRD staff on improvements to software and reporting features.</p> <p>Challenges: Template for Asset Management Plans Version 1 – State of Assets is complete but requires complete and accurate Asset Registry data to ensure figures are correct for reports. Asset Registry work is time consuming and other capital project work by department means that there is currently limited opportunity to work on Registry.</p> <p>Next Steps: <i>No value</i> 2020/09/23</p>	Melissa Howey Manager of Asset Management & Strategic Initiatives
→ SIVFD Stairs and Ramp: 100%		2020/01/01	2020/12/31	100% 100 / 100%	<p>Mike Wall:</p> <p>Progress: Project 75% Complete at Dec 31 2020.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/01/13</p>	Melissa Howey Manager of Asset Management & Strategic Initiatives

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Shelter Point Park Disc Golf: 100%	<p>THAT the Board add a nine-hole Disc Golf course with concrete tee patio proposed for development at Shelter Point Park into the 2021 Budget.</p>	2021/01/28	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The project has been included in the 2021 budget of the 2021-2025 Financial Plan <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/03/26</p>	Linda Greenan Manager of Financial Services
→ Investing in Canada Infrastructure Program - COVID-19 Resilience Infrastructure Stream Funding Application for the Lund Community Centre Upgrade Project: 100%	<p>THAT the Board direct staff to submit an application for grant funding for the Lund Community Centre Upgrade Project through the Investing in Canada Infrastructure Program - Lund Community Centre Upgrade Project; and</p> <p>THAT the Board reaffirm support for the project and commit to its \$1.6 million share of the project cost, and that it commit to any associated ineligible costs and cost overruns; and</p> <p>THAT the Board direct staff to proceed with plans to upgrade the Lund Community Centre if the grant funding is successful.</p>	2021/01/28	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Per the letter dated June 14, 2021 this grant was not approved <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/07/09</p>	Linda Greenan Manager of Financial Services
→ Shelter Point Park Hiker/Biker Sleeping Cabins: 100%	<p>THAT the Board put the Hiker/Biker Sleeping Cabins project proposed for development at Shelter Point Park in 2022 and 2024 into abeyance; and</p> <p>THAT the project be reconsidered for relevance after the completion of the Parks and Greenspace Policy, which is proposed for development and adoption in 2021.</p>	2021/01/28	2021/12/31	100% 100 / 100%		Patrick Devereaux Manager of Operational Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Marine Avenue Landfill Closure Site Revegetation: 100%	THAT the Board allocate up to \$100,000 of Community Works Funds to revegetate the disturbed soils and riparian areas at the Marine Avenue Landfill Closure site to reduce offsite migration of sedimentation, if the currently allocated funding for the project is insufficient.	2021/01/28	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The funding allocation is included in the 2021 budget of the 2021-2025 Financial Plan <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> Staff will allocate the funding when the project is completed If the total project comes in under budget the Community Works Funds will be returned to the reserve fund <p>2021/03/26</p>	Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Marine Avenue Landfill Closure and Related Works Update: 100%	THAT the Board receive the Marine Avenue Landfill Closure and Related Works Update report dated February 8, 2021 as information.	2021/02/24	2021/12/31	100% 100 / 100%		Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Resource Recovery Centre Operations: 100%		2021/03/01	2021/12/31	67% 66.67 / 100%		Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Lund Sewer Master Plan	The Board directed staff to apply for an Infrastructure Planning grant to complete the Lund Sewer Master Plan. This plan will assist in addressing and understanding on-going development pressures on the system and will also ensure consideration is given for reliable service delivery for the current and future facilities at the Lund Resort.	2021/03/26	2021/12/31	0% 0 /		Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Resource Recovery Centre Operations		2021/03/26	2021/12/31	67% 66.67 /		Melissa Howey Manager of Asset Management & Strategic Initiatives

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Lasqueti Island Barge Ramp - Pete's Lake Water Supply: 100%	<p>THAT the Board direct staff to purchase and post a notice of water usage sign at the Lasqueti Island Barge Ramp water tap; and</p> <p>THAT the Board write a letter to the Pete's Lake Water Users Society letting them know that the Regional District will not be enforcing water usage guidelines at the water tap; and</p> <p>THAT the letter also convey that like any other member/user the qathet Regional District's obligations only go so far, however, we are willing to support increased equitable user fees to all members/users for water treatment system improvements that ultimately curtail or eliminate boil water advisories.</p>	2021/04/30	2021/05/29	100% 100 / 100%	<p>Patrick Devereaux:</p> <p>Progress: Letter sent Mark Bottomly installed sign</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/07/13</p>	Patrick Devereaux Manager of Operational Services
→ 2021 Budget amendment: 100%	<p>THAT the Board approve an amendment to the 2021 budget of the 2021-2025 Financial Plan to recognize an allocation of \$29,215 of the COVID 19 Safe Restart Grant Funding and associated costs in the Northside Volunteer Fire Protection Service.</p>	2021/06/04	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The budget amendments were incorporated into 2021-2025 Financial Plan Amendment Bylaw 567.1, 2021 The amended bylaw was submitted to the Ministry of Municipal Affairs through the LGIS system The budget amendments were inputted into the Accounting Software <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/07/09</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ 2021 Budget Amendments: 100%</p>	<p>THAT the Board approve an amendment to the 2021 budget of the 2021-2025 Financial Plan to allocate a further \$52,909 toward the budget to rebuild the stairway and construct a ramp at the Savary Island Volunteer Fire Protection Service Fire Hall # 1.</p>	<p>2021/06/04</p>	<p>2021/12/31</p>	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> • The budget amendments were incorporated into 2021-2025 Financial Plan Amendment Bylaw 567.1, 2021 • The amended bylaw was submitted to the Ministry of Municipal Affairs through the LGIS system • The budget amendments were inputted into the Accounting Software <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/07/09</p>	<p>Linda Greenan Manager of Financial Services</p>

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Budget Amendment Savary Island Dock Dredging: 100%</p>	<p>THAT the Board approve a budget amendment to reallocate \$70,000 from the Savary Island Marine Facilities Service non-statutory reserve to fund dredging at the Savary Island Dock; and</p> <p>THAT the amendments be incorporated into a budget amendment bylaw to be presented to the June Board meeting for first reading through adoption.</p>	2021/06/28	2021/12/31	<p>100%</p> <p>100 /</p> <p>100%</p>	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The amendment has been completed with Financial Plan Amendment Bylaw No. 567.2, 2021 The amendment bylaw was submitted to the Ministry of Municipal Affairs through the LGIS system The budget amendment has been processed in the Accounting Software <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/07/09</p>	<p>Patrick Devereaux Manager of Operational Services</p>

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Budget Amendment Van Anda Dock Required Maintenance: 100%</p>	<p>THAT the Board approve a budget amendment to reallocate \$170,000 from the Texada Island Marine Facilities Service reserves to allow for repairs to the Van Anda Dock; and</p> <p>THAT the amendments be incorporated into a budget amendment bylaw to be presented to the June Board meeting for first reading through adoption.</p>	2021/06/28	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The amendment has been completed with Financial Plan Amendment Bylaw No. 567.2, 2021 The amendment bylaw was submitted to the Ministry of Municipal Affairs through the LGIS system The budget amendment has been processed in the Accounting Software <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/07/09</p>	Patrick Devereaux Manager of Operational Services
<p>→ Budget Amendment Northside Volunteer Fire Protection Service Lund Fire Hall and Fire Training Centre - 9.8.1 Removed from Consent Agenda: 100%</p>		2021/07/05	2021/12/31	100% 100 / 100%		Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Budget Amendment Northside Volunteer Fire Protection Service Lund Fire Hall and Fire Training Centre - 9.8.1 Removed from Consent Agenda: 100%</p>	<p>THAT the Board approve an amendment to the 2021 Northside Fire Protection Service budget to recognize \$90,000 from the increased value of the current Larson Road property toward the budget to complete the Lund fire hall and the fire training facility.</p>	2021/07/05	2021/12/31	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> The amendment has been completed with Financial Plan Amendment Bylaw No. 567.2, 2021 The amendment bylaw was submitted to the Ministry of Municipal Affairs through the LGIS system The budget amendment has been processed in the Accounting Software <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/07/09</p>	<p>Linda Greenan Manager of Financial Services</p>

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Budget Amendment Northside Volunteer Fire Protection Service Lund Fire Hall and Fire Training Centre - 9.8.1 Removed from Consent Agenda: 100%</p>	<p>THAT the Board approve an amendment to the 2021 Northside Fire Protection Service budget to reallocate \$15,000 in underspending toward costs for the completion of the fire training facility.</p>	2021/07/05	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The amendment has been completed with Financial Plan Amendment Bylaw No. 567.2, 2021 The amendment bylaw was submitted to the Ministry of Municipal Affairs through the LGIS system The budget amendment has been processed in the Accounting Software <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/07/09</p>	Linda Greenan Manager of Financial Services
<p>→ Budget Amendment Northside Volunteer Fire Protection Service Lund Fire Hall and Fire Training Centre - Previously 9.8.1: 100%</p>	<p>THAT the Board approve an amendment to the 2021 Northside Fire Protection Service budget to allocate \$40,000 of the COVID-19 Safe Restart Grant Funding toward the construction of an accessible washroom in the new Lund Fire Hall; and</p> <p>THAT the additional \$10,000 not included in the June 24, 2021 budget amendment bylaw be incorporated into a budget amendment bylaw to be presented to the July Board meeting for first reading through adoption.</p>	2021/07/05	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The 2021-2025 Financial Plan Amendment Bylaw No 567.3, 2021 has been adopted The amendment has been incorporated into the accounting software (Vadim) The COVID19 funding has been posted to the accounting software <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/10/12</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Water System Extension Feasibility Study: 100%	THAT the Board receive the Water System Extension Feasibility Study June 2021.	2021/08/05	2021/12/31	100% 100 / 100%		Nancy Schmeister Manager of Technical Services
→ Asset Management Program Progress Update and Savary Island Marine Service Asset Management Plan – State of Assets Report: 100%	<p>THAT the Board receive the amended Asset Management Program Progress Update and Savary Island Marine Service Asset Management Plan - State of Assets Report Report, dated July 5, 2021 for information; and</p> <p>THAT the Board approve the template of the Savary Island Marine Service Asset Management Plan – State of Assets Report; and</p> <p>THAT the Board direct staff to proceed with writing of State of Assets Reports for all other Regional District services for which assets are required based on the template for the Savary Island Marine Service Asset Management Plan – State of Assets Report.</p>	2021/08/09	2021/12/31	100% 100 / 100%		Nancy Schmeister Manager of Technical Services
→ Cemetery Bylaw Amendments – Fees and Charges: 100%	<p>THAT the Board endorse the proposed amendment to "qathet Regional District Cemetery Regulation Bylaw No. 511, 2016" as proposed, at the October 20, 2021 Finance Committee meeting; and</p> <p>THAT the "qathet Regional District Cemetery Regulation Amendment Bylaw No. 511.6, 2021" be presented to the October Board meeting for first reading and second reading; and</p> <p>THAT the "qathet Regional District Cemetery Regulation Amendment Bylaw No. 511.6, 2021" be presented to the November Board meeting for third reading and adoption.</p>	2021/10/29	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The changes have been incorporated into the cemetery software. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p><i>2022/01/21</i></p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Lund Sewer User Fees: 100%</p>	<p>THAT the Board approve a 9% increase to the 2022 Lund Sewer User Fee Schedule; and</p> <p>THAT the schedule be incorporated into a user fee amendment bylaw to be presented to the October Board meeting for first reading and second reading; and</p> <p>THAT the schedule be incorporated into a user fee amendment bylaw to be presented to the November Board meeting for third reading and adoption</p>	2021/10/29	2021/12/31	<p>100%</p> <p>100 / 100%</p>	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The Lund Sewer User Fees have been updated in the accounting software system. User fees have been updated on the website. <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> Staff will send a letter to communicate the need for increased user fees to all users with the annual invoice. <p><i>2022/01/21</i></p>	Linda Greenan Manager of Financial Services
<p>→ Myrtle Pond Water User Fees Bylaw Amendment – Previously 9.14: 100%</p>	<p>THAT the Board approve a 2% increase to the 2022 Myrtle Pond Water user fee schedule; and</p> <p>THAT the schedule be incorporated into a user fee amendment bylaw to be presented to the October Board meeting for first reading and second reading; and</p> <p>THAT the schedule be incorporated into a user fee amendment bylaw to be presented to the November Board meeting for third reading and adoption.</p>	2021/10/29	2021/12/31	<p>100%</p> <p>100 / 100%</p>	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The revised user fees will be communicated in a letter to all users in January, 2022. The user fees have been: <ul style="list-style-type: none"> Updated in the accounting software system. Posted to the qRD's website. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p><i>2022/01/21</i></p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Myrtle Pond Local Area Water System Rates and Regulations Amendment Bylaw No. 117.21, 2021: 100%	<p>THAT the Board give third reading, as amended, of "Myrtle Pond Local Area Water System Rates and Regulations Amendment Bylaw No. 117.21, 2021"</p> <p>THAT the Board adopt "Myrtle Pond Local Area Water System Rates and Regulations Amendment Bylaw No. 117.21, 2021"</p>	2021/10/29	2021/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ 2022-2026 Financial Plan Draft One: 100%		2021/11/29	2021/12/31	100% 100 / 100%		Linda Greenan Manager of Financial Services
→ Canada Infrastructure Program Grant - Environmental Quality Program: 100%	<p>THAT the Board direct staff to submit an application for grant funding for the Myrtle Pond Water Service Water Line Improvements through the Canada- British Columbia Investing in Canada Infrastructure Program - Green Infrastructure - Environmental Quality Sub-Stream; and</p> <p>THAT any costs not covered by the grant be funded through the Myrtle Pond Water Service.</p>	2021/11/29	2021/12/31	61% 61 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Staff are preparing the application for submission by the deadline. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/01/21</p>	Linda Greenan Manager of Financial Services
→ qathet Regional District Cemetery Regulation Amendment Bylaw No. 511.6, 2021: 100%	<p>THAT the Board give third reading of "qathet Regional District Cemetery Regulation Amendment Bylaw No. 511.6, 2021".</p> <p>THAT the Board adopt "qathet Regional District Cemetery Regulation Amendment Bylaw No. 511.6, 2021".</p>	2021/11/29	2021/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ Lund Sewer User Rates Amendment Bylaw No. 194.22, 2021: 100%	<p>THAT the Board give third reading of "Lund Sewer User Rates Amendment Bylaw No. 194.22, 2021".</p> <p>THAT the Board adopt "Lund Sewer User Rates Amendment Bylaw No. 194.22, 2021".</p>	2021/11/29	2021/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ Myrtle Pond Local Area Water System Rates and Regulations Amendment Bylaw No. 117.22, 2021: 100%	<p>THAT the Board give third reading of "Myrtle Pond Local Area Water System Rates and Regulations Amendment Bylaw No. 117.22, 2021".</p> <p>THAT the Board adopt "Myrtle Pond Local Area Water System Rates and Regulations Amendment Bylaw No. 117.22, 2021".</p>	2021/11/29	2021/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ qathet Regional District Fees and Charges Bylaw No. 570, 2021: 100%	<p>THAT the Board give third reading of "qathet Regional District Fees and Charges Bylaw No. 570, 2021".</p> <p>THAT the Board adopt "qathet Regional District Fees and Charges Bylaw No. 570, 2021".</p>	2021/11/29	2021/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ Myrtle Pond Zoning Amendment Bylaw, No. 426.4, 2021: 100%	<p>THAT the Board give first and second reading of "Myrtle Pond Zoning Amendment Bylaw, No. 426.4, 2021".</p>	2021/11/29	2021/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ qathet Regional District Revenue Anticipation Borrowing Bylaw No. 571, 2022: 100%	<p>THAT the Board give first and second reading of "qathet Regional District Revenue Anticipation Borrowing Bylaw No. 571, 2022".</p> <p>THAT the Board give third reading of "qathet Regional District Revenue Anticipation Borrowing Bylaw No. 571, 2022".</p> <p>THAT the Board adopt "qathet Regional District Revenue Anticipation Borrowing Bylaw No. 571, 2022".</p>	2021/11/29	2021/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ Encroachment on qathet Regional District owned property at 3164 Bradford Road, Electoral Area B: 100%	<p>THAT the Board respectfully request Aubrey and Betty Rodgers to remove their partially completed garage structure from qathet Regional District's property located at 3164 Bradford Road: and</p> <p>THAT all costs associated with removal of the structure be paid for by the Rodgers.</p>	2021/12/16	2022/12/31	50% 50 / 100%	<p>Laura Roddan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Staff informed landowners of Board decision. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p><i>2021/12/22</i></p>	Laura Roddan Manager of Planning Services
→ Accessibility within qathet Regional District: 100%		2021/12/16	2022/12/31	0% 0 / 100%		Patrick Devereaux Manager of Operational Services
Make decisions with consideration to risk, costs, health and safety, and long term sustainability: 100%		2021/01/01	2021/12/31	94% 93.97 / 100%		

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Lund Sewer Service Development Cost Charges: 100%</p>	<p>THAT the Board approve a grant application to the Ministry of Municipal Affairs and Housing for funds to offset the estimated \$30,000 cost to complete a Lund Sewer System Master Plan in 2020; and THAT, if actual study costs exceed the estimate, the Lund Sewer System shall be responsible for costs not covered by the grant.</p>	<p>2019/07/24</p>	<p>2021/12/31</p>	<p>75% 75 / 100%</p>	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> • An RFP for the Lund Sewer Master Plan will be issued in 2021 • The budget for the Master Plan will be moved forward to 2021 <p>Challenges:</p> <ul style="list-style-type: none"> • Staff needed to postpone work on this project in order to prioritize work on the Regional Potable Water Transmission Line <p>Next Steps:</p> <ul style="list-style-type: none"> • Staff to issue an RFP in 2021 <p>2021/01/15</p>	<p>Linda Greenan Manager of Financial Services</p>

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Myrtle Pond Water Service Development Financing Options: 100%</p>	<p>THAT the Board approve a grant application to the Ministry of Municipal Affairs and Housing for funds to offset the estimated \$30,000 cost to complete a Myrtle Pond Water System Capacity Assessment in 2020; and THAT, if actual study costs exceed the estimate, the Myrtle Pond Water service shall be responsible for costs not covered by the grant.</p>	2019/07/24	2021/12/31	<p>78% 78 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> Final report received on September 9, 2021 Staff to forward final report to the November Committee meeting for Board direction <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> Staff to forward final report to the November Committee meeting for Board direction <p>2021/10/12</p>	<p>Linda Greenan Manager of Financial Services</p>
<p>→ Waste Management Tipping Fee Increase: 100%</p>	<p>THAT the Board approve that the Solid Waste Regulation and Tipping Fee Bylaw 532 be amended to change the municipal solid waste tipping fee to: \$230 per tonne effective January 1, 2020; \$235 per tonne effective January 1, 2021; \$240 per tonne effective January 1, 2022; and THAT the Solid Waste Regulation and Tipping Fee Bylaw Amendment be forwarded to the November Board meeting for first reading through adoption.</p>	2019/11/27	2020/12/30	<p>75% 75 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> Let's Talk Trash advertised the 2021 tipping fees and advised Augusta Recyclers of the change. <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> Advertise the 2022 tipping fees in the fall of 2020. <p>2020/12/18</p>	<p>Linda Greenan Manager of Financial Services</p>

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ qathet Regional District Solid Waste Regulation and Tipping Fee Amendment Bylaw No. 532.2, 2020: 100%</p>	<p>THAT "qathet Regional District Solid Waste Regulation and Tipping Fee Amendment Bylaw No. 532.2, 2020" be adopted.</p>	<p>2019/11/27</p>	<p>2020/12/30</p>	<p>75% 75 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> Let's Talk Trash publicized that the new rates will be in effect on January 1, 2021 and advised Augusta Recyclers of the change The new rates will take effect January 1, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2020/12/18</p>	<p>Linda Greenan Manager of Financial Services</p>
<p>→ Texada Island Official Community Plan, Bylaw No. 551: 100%</p>		<p>2020/01/01</p>	<p>2021/12/31</p>	<p>100% 100 / 100%</p>	<p>Laura Roddan: Progress:</p> <ul style="list-style-type: none"> Texada Island Official Community Plan Bylaw 551, 2019 adopted by the Regional Board on August 26, 2021. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/01/05</p>	<p>Laura Roddan Manager of Planning Services</p>

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Vancouver Coastal Health Authority Capital Funding Options: 100%</p>	<p>THAT the Board approve, in its 2021 budget, 40% of the Vancouver Coastal Health Authority cost share request which was presented to the Special Regional Hospital District Committee of the Whole on January 30, 2020 for funding of \$1,325,944 through five year borrowing from the Municipal Finance Authority; and THAT the \$240,000 annual contribution to the Willingdon Creek Village maintenance reserve be discontinued during the 5 year debt repayment period in an effort to stabilize the annual Regional Hospital District requisition; and THAT the grant, borrowing and associated debt payments be incorporated into the 2021 budget for the Regional Hospital District.</p>	2020/03/29	2021/03/31	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> The RHD Board adopted the RHD 2021 Budget Bylaw on March 25, 2021 The borrowing can now be acted on <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> Staff emailed Johan Marais from VCH on March 26, 2021 to will advise VCH of the funding approval Staff will borrow the funds from the Municipal Finance Authority <p>2021/03/26</p>	Linda Greenan Manager of Financial Services
<p>→ Fee Waiver Request – Lund Sewer System: 100%</p>	<p>THAT the Board reclassify the property legally described as Block A, Plan VAP3157R, District Lot 5582, Group 1, New Westminster Land District, to single family residential from April 1, 2020 to December 31, 2020 for the purpose of calculating the annual charge for Lund Sewer User Fees.</p>	2020/07/15	2020/12/31	<p>90% 90 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> Staff contacted the resident and they will not be opening the bed and breakfast this spring The resident will let staff know if and when they plan to open the bed and breakfast <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/01/15</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Credit Card Use Policy Amendments: 100%</p>	<p>THAT the Board adopt the amended Financial Policy 3.5 as proposed at the October 14, 2020 Finance Committee; and</p> <p>THAT the Board include \$100,000 in the 2021 Revenue Anticipation Bylaw to allow for the aggregate of the credit card maximum spending limits</p>	2020/11/03	2020/12/31	<p>100%</p> <p>100 /</p> <p>100%</p>	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> A credit card will be issued to the Parks and Properties Supervisor on a pilot basis Once staff are confident with the process and reporting requirements staff will issue more credit cards on an as required basis <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> Staff to train new user on procedure for using and reporting on credit card spending Staff to assess and work out any issues prior to issuing further cards <p>2021/07/09</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ COVID-19 Safe Restart Grant: 100%</p>	<p>THAT the Board direct staff to transfer the COVID-19 Safe Restart Grant Funding to a non-statutory reserve fund; and</p> <p>THAT when eligible costs or revenue shortfalls are identified that the funding be transferred from the reserve for use in the appropriate service.</p>	2020/12/21	2020/12/31	<p>100%</p> <p>100 /</p> <p>100%</p>	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The Board considered the funding and proposed allocation at its meeting of January 28, 2021 and directed staff to prioritize the allocation to rural area services to the degree possible. The funding allocation was change to maximize the amount of funding to rural area services and incorporated into the 2020 operations and the 2021 budget of the 2021-2025 Financial Plan <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/03/26</p>	Linda Greenan Manager of Financial Services
<p>→ Director's Remuneration and Expense Amendment: 100%</p>	<p>THAT the Board approve a 1.1% increase to the Directors' remuneration in 2021; and</p> <p>THAT an amendment bylaw be forwarded to the December Board meeting for first reading though adoption.</p> <p>** Only went to 3rd reading in December.</p>	2020/12/21	2020/12/31	<p>100%</p> <p>100 /</p> <p>100%</p>	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The Board adopted the amendment bylaw no. 558.1, 2020 at its January 28, 2021 meeting. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/03/26</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Lund Sewer User Fees: 100%</p>	<p>THAT the Board approve a 7% increase to the 2021 Lund Sewer User Fee Schedule; and</p> <p>THAT the schedule be incorporated into a user fee amendment bylaw to be presented to the December Board meeting for first reading through adoption.</p> <p>**Only went to 3rd reading in December</p>	2020/12/21	2020/12/31	<p>100%</p> <p>100 /</p> <p>100%</p>	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The Board adopted the Lund Sewer User Rates Amendment Bylaw No. 194.21, 2020 on January 28, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/03/26</p>	Linda Greenan Manager of Financial Services
<p>→ Organizational Restructure – Finance: 100%</p>	<p>THAT the Board postpone consideration of the two proposed Financial Services Department positions until the February Finance Committee In-Camera Meeting, and request staff to provide prioritization of the proposed new staff positions and alternative options.</p>	2021/01/27	2021/12/31	<p>100%</p> <p>100 /</p> <p>100%</p>	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Staff brought further information and prioritization to the February 17, 2021 Finance Committee In Camera Meeting The Board approved the positions at its in camera meeting of February 25, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/03/26</p>	Al Radke CAO

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Changes to Provincial Contaminated Sites Regulation: 100%</p>	<p>THAT the Board receive the staff report dated January 12, 2021 on the subject of changes to the Provincial Contaminated Sites Regulation that will download responsibility for contaminated sites profile administration to municipalities and regional districts across the province effective February 1, 2021.</p>	2021/01/28	2021/12/31	<p>100% 100 / 100%</p>	<p>Laura Roddan: Progress:</p> <ul style="list-style-type: none"> Staff completed web-based capacity building training hosted by Ministry of Environment in order to be prepared for applications that trigger the need to file contaminated site profiles. <p>Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/04/01</p>	<p>Laura Roddan Manager of Planning Services</p>
<p>→ 2021 Canada Summer Jobs Grant Application: 100%</p>	<p>THAT the Board endorse an application to Employment and Social Development Canada for the Canada Summer Jobs 2021 grant for up to \$19,152.00 to subsidize summer worker's wages; and</p> <p>THAT any costs not covered by the grant be funded through the Parks and Cemetery Services.</p>	2021/01/28	2021/12/31	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> The projected funding from the grant have been included in the 2021-2025 Financial Plan <p>Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/03/26</p>	<p>Linda Greenan Manager of Financial Services</p>

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Cemetery Bylaw Amendments – Fees and Charges: 100%</p>	<p>THAT the Board endorse the proposed amendment to Bylaw No. 511 as proposed, at the January 20, 2021 Finance Committee meeting; and</p> <p>THAT the amendment bylaw be presented to the January Board meeting for first reading through adoption.</p>	2021/01/28	2021/12/31	<p>100%</p> <p>100 /</p> <p>100%</p>	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The Cemetery Regulation Amendment Bylaw No. 511.5, 2021 was adopted by the Board at its meeting of January 28, 2021 The fee changes were changed in the software system and put into effect on March 1, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/03/26</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Myrtle Pond Water User Fees: 100%</p>	<p>THAT the Board endorse a 4% increase to the 2021 Myrtle Pond Water User Fee Schedule as presented at the January 20, 2021 Finance Committee meeting; and</p> <p>THAT the amendment bylaw be presented to the January Board meeting for first reading through adoption.</p>	2021/01/28	2021/12/31	<p>100%</p> <p>100 / 100%</p>	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The Board approved the Myrtle Pond Local Area Water System Rates and Regulations Amendment Bylaw No. 117.20, 2021 at its meeting of January 28, 2021 Letters were sent to the users on February 16, 2021 outlining the changes to the user fees and work that has been completed on the system in 2020 The user fees were changed in the Vadim software system The first quarter user fee invoices will be mailed out in April, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/03/26</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Lund Sewer User Rates Amendment Bylaw No. 194.21, 2020: 100%</p>	<p>THAT "Lund Sewer User Rates Amendment Bylaw No. 194.21, 2020" be adopted.</p>	<p>2021/01/28</p>	<p>2021/12/31</p>	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> The Board adopted the Lund Sewer User Rates Amendment Bylaw No. 194.21, 2020 at its meeting of January 28, 2021 Staff input the new rates into the Vadim software system and the 2021 invoices have been issued <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/03/26</p>	<p>Linda Greenan Manager of Financial Services</p>
<p>→ Directors Remuneration and Expense Bylaw No. 558.1, 2020: 100%</p>	<p>THAT "Directors Remuneration and Expense Bylaw No. 558.1, 2020" be adopted.</p>	<p>2021/01/28</p>	<p>2021/12/31</p>	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> The amendment bylaw 558.1, 2020 was adopted by the Board at its meeting of January 28, 2021 The new rates are in place The Directors Meeting Claim Form has been updated <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/03/26</p>	<p>Linda Greenan Manager of Financial Services</p>

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ qathet Regional District Cemetery Regulation Amendment Bylaw No. 511.5, 2021: 100%</p>	<p>THAT "qathet Regional District Cemetery Regulation Amendment Bylaw No. 511.5, 2021" be adopted.</p>	<p>2021/01/28</p>	<p>2021/12/31</p>	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> • The Cemetery Regulation Amendment Bylaw was adopted by the Board on January 28, 2021 • The new fees have been input into the software system effective March 1, 2021 • The amended bylaw have been posted on the qRD's website <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/03/26</p>	<p>Linda Greenan Manager of Financial Services</p>

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Myrtle Pond Local Area Water System Rates and Regulations Amendment Bylaw No. 117.20, 2021: 100%</p>	<p>THAT "Myrtle Pond Local Area Water System Rates and Regulations Amendment Bylaw No. 117.20, 2021" be adopted.</p>	<p>2021/01/28</p>	<p>2021/12/31</p>	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> • The Board approved the Myrtle Pond Local Area Water System Rates and Regulations Amendment Bylaw No. 117.20, 2021 at its meeting of January 28, 2021 • Letters were sent to the users on February 16, 2021 outlining the changes to the user fees and work that has been completed on the system in 2020 • The user fees were changed in the Vadim software system • The first quarter user fee invoices will be mailed out in April, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/03/26</p>	<p>Linda Greenan Manager of Financial Services</p>

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Resource Recovery Centre and Waste Transfer Station - Temporary Borrowing Bylaw: 100%	THAT the Board give first reading through final adoption to the "Resource Recovery Centre and Waste Transfer Station Temporary Borrowing Bylaw No. 566, 2021".	2021/02/24	2021/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> The Certificate of Approval for the "Resource Recovery Centre and Waste Transfer Station Loan Authorization Bylaw No. 561, 2020" was forwarded to the Municipal Finance Authority on August 9, 2021 Staff has started to draw down funds on the temporary borrowing bylaw Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/10/12	Linda Greenan Manager of Financial Services
→ Removal of Spectator Bleachers from qathet Regional District Properties: 100%	THAT the Board authorize staff to dismantle and remove spectator bleachers from Gillies Bay Ball Field and Van Anda Ball Field.	2021/02/24	2021/12/31	80% 80 / 100%		Patrick Devereaux Manager of Operational Services
→ Quarterly Strategic Plan Progress Executive Report: 100%	THAT the Board receive the Quarterly Strategic Plan Progress Executive Report dated January 15, 2021.	2021/02/24	2021/12/31	100% 100 / 100%	Shelley Termuende: Progress: Fourth Quarter Strategic Plan Progress Report posted to website on February 26, 2021. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/02/26	Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Extension Extraordinary Emergency Powers of Delegation: 100%	THAT the Board, acting in good faith and in consideration of the unprecedented COVID-19 health crisis, delegates operational and administrative decisions to the Chief Administrative Officer (CAO) until May 31, 2021 unless extended, for matters that are urgent and require immediate attention to be able to facilitate nimble and flexible responses to Public Health Officer orders, higher tiers of government or reduced services levels to the community. For matters related to requirements for bylaw amendment, policy revision or other legislative resolutions of the Board, the CAO will bring these forward to a Board meeting as soon as practically possible.	2021/02/24	2021/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ Economic Development Funding Mechanics: 100%	THAT the Board receive the informational and educational report dated January 27, 2021 regarding the historical development and mechanics of funding initiatives considered to be economic development in the qathet Regional District.	2021/02/24	2021/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ Grant-in-Aid - Electoral Area B: 100%	THAT the Board direct staff to reduce the Electoral Area B Grant-in-Aid from \$22,150 to \$19,000 for the 2021 Budget year.	2021/02/24	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The Area B Grant in Aid budget was reduced to \$19,000 in 2021 and is included at that value in the 2021 budget of the 2021-2025 Financial Plan <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/03/26</p>	Linda Greenan Manager of Financial Services
→ North Island 9-1-1 Shareholder's Resolution - Temporary Apportionment Change: 100%	<p>THAT the Board consent to the North Island 9-1-1 Corporation Shareholder's Resolutions as provided in Appendix A to the correspondence dated February 19, 2021 from the North Island 9-1-1 Corporation; and</p> <p>THAT the Chair and Corporate Officer be authorized to execute the resolutions on behalf of the qathet Regional District.</p>	2021/02/24	2021/12/31	100% 100 / 100%	<p>Michelle Jones:</p> <p>Progress: Executed Agreement forwarded to NI911.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: Receive fully executed agreement. 2021/04/01</p>	Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Organizational Restructure - Finance II: 100%</p>		2021/02/26	2021/12/31	<p>100% 100 / 100%</p>	<p>AI Radke:</p> <p>Progress: At the regularly scheduled meeting of the Regional District Board held on March 25, 2021, the Board approved the creation of a unionized Payroll and Benefits Administrator position and an exempt Assistant Manager of Financial Services position.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/04/01</p>	AI Radke CAO
<p>→ Creation of a Unionized Payroll and Benefits Coordinator: 100%</p>	<p>THAT the Board approve the creation of a unionized Payroll and Benefits Administrator position at an hourly wage rate of \$33.00 per hour.</p>	2021/02/26	2021/12/31	<p>100% 100 / 100%</p>	<p>AI Radke:</p> <p>Progress: The job description for the Payroll and Benefits Administrator position was approved by the Union and subsequently approved by the Board in August. The position has since been filled internally.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/09/28</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Random Road Zoning Bylaw: 100%	<p>THAT the Board direct staff to proceed with development of a Random Road Zoning Bylaw.</p>	2021/03/01	2022/02/28	<p>100% 100 / 100%</p>	<p>Laura Roddan:</p> <p>Progress:</p> <ul style="list-style-type: none"> • Random Road Zoning Bylaw No. 572, 2021 endorsed by the Board and given first and second reading on Nov. 25, 2021. • Public Hearing Committee established by the Board on Dec. 15, 2021. • Public Hearing to be scheduled for early in the new year. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/12/22</p>	<p>Laura Roddan Manager of Planning Services</p>
→ Douglas Bay Road Zoning Bylaw: 100%	<p>THAT the Board direct staff to proceed with development of a Douglas Bay Road Zoning Bylaw; and</p> <p>THAT community engagement on zoning include property owners on both sides of Douglas Bay Road.</p>	2021/03/01	2022/02/28	<p>100% 100 / 100%</p>	<p>Laura Roddan:</p> <p>Progress:</p> <ul style="list-style-type: none"> • Douglas Bay Road Zoning Bylaw No. 573, 2021 endorsed by the Board and given first and second reading on Nov. 25, 2021. • Public Hearing Committee established by the Board on Dec. 15, 2021. • Public Hearing to be scheduled for early in the new year. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/12/22</p>	<p>Laura Roddan Manager of Planning Services</p>

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Correspondence dated February 12, 2021 from Jan Padgett re Artificial Lighting Effects: 100%	<p>THAT the correspondence dated February 12, 2021 from Jan Padgett re Artificial Lighting Effects be received; and</p> <p>THAT staff be directed to investigate the lighting at the Regional District Maintenance Facility.</p>	2021/03/01	2021/12/31	100% 100 / 100%	<p>Patrick Devereaux:</p> <p>Progress: Completed September 2021</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/01</p>	Patrick Devereaux Manager of Operational Services
→ 2021 - 2025 Financial Plan Bylaw No. 567, 2021: 100%	THAT "2021-2025 Financial Plan Bylaw No. 567, 2021" be given first reading through adoption.	2021/03/25	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The Board adopted the 2021-2025 Financial Plan Bylaw 567, 2021 at its meeting of March 25, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> Staff to format the final document and distribute it accordingly i.e. qRD website, Ministry of Municipal Affairs and Housing, Surveyor of Taxes, City of Powell River, SIGD, Tla'amin Nation, Legislative Library etc. <p>2021/03/26</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ RHD Annual Budget Bylaw No. 126, 2021: 100%</p>	<p>THAT "RHD Annual Budget Bylaw No. 126, 2021" be given first reading through adoption.</p>	<p>2021/03/25</p>	<p>2021/12/31</p>	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> The budget bylaw has been distributed and added to the qRD's website The budget has been added to the Accounting Software <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/07/02</p>	<p>Linda Greenan Manager of Financial Services</p>
<p>→ Financial Department Position</p>	<p>The Board created two new financial services positions.</p>	<p>2021/03/26</p>	<p>2021/12/31</p>	<p>100% 100 /</p>	<p>Al Radke: Progress: Job descriptions for the new approved positions have been developed. The other department job descriptions have been modified and amended to now account for their new responsibilities, roles, tasks and accountabilities. All have subsequently been forwarded to the Union on July 2, 2021. Once the Union is in agreement then we will advertise to fill, first internally and then externally.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/07/07</p>	<p>Al Radke CAO</p>

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ BC Transit Rural Para Transit Agreement with the City of Powell River</p>	<p>The Board received information from BC Transit regarding the expiration of the contractor agreement for the Rural Para Transit and Handy Dart service. The information outlined potential options for obtaining service providers. The Board concurred with BC Transit that an agreement with the City of Powell River to provide services would be the preferred option.</p>	2021/03/26	2021/12/31	<p>100% 100 /</p>	<p>Patrick Devereaux: Progress: City of Powell River took over rural system on April 1, 2021 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/04/19</p>	<p>Patrick Devereaux Manager of Operational Services</p>
<p>→ 2021-2025 Financial Plan Draft Four</p>		2021/03/26	2021/12/31	<p>100% 100 /</p>	<p>Linda Greenan: Progress: <ul style="list-style-type: none"> The 2021-2025 Financial Plan Bylaw 567, 2021 was adopted by the Board on March 25, 2021 Challenges: <i>No value</i> Next Steps: <ul style="list-style-type: none"> Staff to distribute the financial plan accordingly 2021/03/26</p>	<p>Linda Greenan Manager of Financial Services</p>

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Parks and Greenspace Policy: 100%</p>	<p>THAT the Board direct staff to draft a report and a draft Parks and Greenspace Policy that includes consideration of all aspects of the Parkland Acquisition Fund; and</p> <p>THAT the Policy address the Development, Operation and Maintenance of Regional and Community Parks and Greenspace as well as all aspects of the Parkland Acquisition Fund; and</p> <p>THAT the Policy address the Board's priorities and processes for decision making with regard to all aspects of the Parks and Greenspace Policy and the Parkland Acquisition Fund; and</p> <p>THAT Staff take into consideration all previous Board studies and Committee reports relevant to such a policy.</p>	2021/04/01	2022/12/31	<p>25%</p> <p>25 / 100%</p>	<p>Laura Roddan:</p> <p>Progress:</p> <ul style="list-style-type: none"> • Planning staff have been networking with other local governments and researching parks and greenspace policies. • Research to date has confirmed that other local governments use Parks and Trails Master Plans to guide their decisions related to parkland acquisition, park expansion, park development, park operation and park maintenance. • Completion of a Parks and Trails Master Plan will require contracting specific park management expertise. • Planning staff and Operations staff have included funding for this work in the draft 2022 regional parks budget. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/12/22</p>	<p>Laura Roddan Manager of Planning Services</p>

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Directors' Remuneration and Expenses Bylaw No. 558, 2020 Amendment: 100%	<p>THAT the Board amend the Directors' Remuneration and Expenses Bylaw No. 558, 2020 to provide eligibility for the Tla'amin Nation Director to claim a taxable meeting allowance of \$131 for attendance at Regional Hospital District Committee of the Whole or Regional Hospital District Board meetings; and</p> <p>THAT an amendment bylaw be forwarded to the April Board meeting for first reading through adoption.</p>	2021/04/30	2021/05/29	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The Directors' expense claim forms have been updated with the change in rate <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/07/09</p>	Linda Greenan Manager of Financial Services
→ qathet Regional District 2020 Audited Financial Statements: 100%	<p>THAT the Board approve the qathet Regional District Audited Financial Statements for the year ended December 31, 2020.</p>	2021/04/30	2021/05/29	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The 2020 Audited Financial Statements were distributed on May 12, 2021 The Financial Statements were submitted to the Ministry of Municipal Affairs through the LGIS system The Financial Statements have be posted to the qRD's website <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/07/09</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Directors' Remuneration and Expenses Amendment Bylaw No. 558.2, 2021: 100%	THAT "Directors' Remuneration and Expenses Amendment Bylaw No. 558.2, 2021" be adopted.	2021/04/30	2021/05/29	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> The amendment to update the remuneration for the Tla'amin director have been incorporated into the Board expense claim forms Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/07/09	Linda Greenan Manager of Financial Services
→ Powell River Regional Hospital District Audited Financial Statements 2020: 100%	THAT the Board approve the Powell River Regional Hospital District Financial Statements for the year ended December 31, 2020.	2021/04/30	2021/05/29	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> The 2020 Audited Financial Statements were distributed on May 12, 2021 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/07/09	Linda Greenan Manager of Financial Services
→ Interim Financial Statements to April 30, 2021: 100%	THAT the Board receive the qathet Regional District interim financial statements to April 30, 2021.	2021/06/04	2021/12/31	100% 100 / 100%		Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ 2021 Budget Amendments: 100%	THAT the amendments be incorporated into a budget amendment bylaw to be forwarded to the May Board meeting for first reading through adoption.	2021/06/04	2021/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> The budget amendments were incorporated into 2021-2025 Financial Plan Amendment Bylaw 567.1, 2021 The amended bylaw was submitted to the Ministry of Municipal Affairs through the LGIS system The budget amendments were inputted into the Accounting Software Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/07/09	Linda Greenan Manager of Financial Services
→ Financial Assistance 2021 - Intake 1: 100%	THAT the Board receive the Financial Assistance 2021 - Intake 1 Report.	2021/06/04	2021/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> Grants have been decided and payments will be sent out by the end of July Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/07/09	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Financial Assistance 2021 - Powell River Salmon Society: 100%	<p>THAT the Board approve a grant of \$13,213.75 to Powell River Salmon Society for the Technology Upgrade project from the Economic Development Service; and</p> <p>THAT the Board approve a grant of \$2,281.25 to Powell River Salmon Society for the Technology Upgrade project from the Electoral Area B Grants-in-Aid Service.</p>	2021/06/04	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Grant letter and payment sent out on July 26, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/12</p>	Linda Greenan Manager of Financial Services
→ 2021-2025 Financial Plan Amendment Bylaw No. 567.1, 2021: 100%	THAT "2021-2025 Financial Plan Amendment Bylaw No. 567.1, 2021" be adopted.	2021/06/04	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The bylaw amendment has been submitted to the Ministry of Municipal Affairs through the LGIS system The budget amendments have been incorporated in the Accounting Software <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/07/09</p>	Linda Greenan Manager of Financial Services
→ Old Lund Fire Hall: 100%	THAT the Board direct staff to prepare a report on options for the disposal of the old Lund fire hall located at 9642 Larson Road.	2021/06/28	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Report will be added to the July 14, 2021 Finance Committee agenda <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/07/07</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ 2021-2025 Financial Plan Amendment Bylaw No. 567.2, 2021: 100%</p>	<p>THAT "2021-2025 Financial Plan Amendment Bylaw No. 567.2, 2021" be adopted.</p>	<p>2021/06/28</p>	<p>2021/12/31</p>	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> The bylaw amendment has been submitted to the Ministry of Municipal Affairs through the LGIS system The budget amendments have been incorporated in the Accounting Software <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/07/09</p>	<p>Linda Greenan Manager of Financial Services</p>
<p>→ COVID-19 Safe Restart Grant: 100%</p>	<p>THAT the Board approve an amendment to the 2021 budget of the 2021-2025 Financial Plan to allocate \$7,800 from the COVID-19 Safe Restart Grant Funding Reserve to General Administration for the purchase of seven ergonomic office chairs.</p>	<p>2021/06/29</p>	<p>2021/12/31</p>	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> The amendment has been completed with Financial Plan Amendment Bylaw No. 567.2, 2021 The amendment bylaw was submitted to the Ministry of Municipal Affairs through the LGIS system <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/07/09</p>	<p>Linda Greenan Manager of Financial Services</p>

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ COVID-19 Safe Restart Grant: 100%	THAT the Board approve an amendment to the 2021 budget of the 2021-2025 Financial Plan to allocate \$44,000 from the COVID-19 Safe Restart Grant Funding Reserve to General Administration toward renovations at the Maintenance Facility, construction of an accessible washroom at the site, and installation of a chlorination system to treat the well water.	2021/06/29	2021/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> The amendment has been completed with Financial Plan Amendment Bylaw No. 567.2, 2021 The amendment bylaw was submitted to the Ministry of Municipal Affairs through the LGIS system Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/07/09	Linda Greenan Manager of Financial Services
→ Review of the Use of Project Evaluation Plan in the 2021 Budgeting Process: 100%	THAT the Board continue to endorse the use of a Project Evaluation Plan form to assign a rating to proposed capital projects in order to determine project prioritization within and across services for budget deliberations.	2021/08/05	2021/12/31	100% 100 / 100%		Nancy Schmeister Manager of Technical Services
→ Strategic Planning Session: 100%	THAT the Board postpone the Strategic Planning Session until after the 2022 general local election.	2021/08/31	2021/12/31	100% 100 / 100%	Michelle Jones: Progress: Diarized for earlier 2023. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/10/07	Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Texada Watershed Protection Zoning Bylaw Update: 100%		2021/11/01	2022/12/31	60% 60 / 100%	Laura Roddan: Progress: <ul style="list-style-type: none"> Staff completed a review of the Texada Watershed Protection Zoning Bylaw to ensure consistency with proposed Texada Island Official Community Plan Bylaw No. 551. Staff will be preparing a report to Planning Committee outlining proposed bylaw updates following final adoption of Texada Island Official Community Plan Bylaw No. 551. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/04/01	Laura Roddan Manager of Planning Services
→ Canada Infrastructure Program Grant - Environmental Quality Program: 100%	<p>THAT the Board direct staff to submit an application for grant funding for the Myrtle Pond Water Service Water Line Improvements through the Canada- British Columbia Investing in Canada Infrastructure Program - Green Infrastructure - Environmental Quality Sub-Stream; and</p> <p>THAT any costs not covered by the grant be funded through the Myrtle Pond Water Service.</p>	2021/11/29	2021/12/31	61% 61 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> Staff are preparing the application for submission by the deadline. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/01/21	Linda Greenan Manager of Financial Services
→ Correspondence dated November 17, 2021 from Marcie Mehaffey re Douglas Bay Road Petition Discussion: 100%	THAT the Board obtain a legal opinion regarding the procedural requirements if the Board were to consider potential censure and sanctions against Director Gisborne in relation to his comments at the Planning Committee meeting held on November 9, 2021, regarding the proposed Douglas Bay Road Zoning Bylaw No. 573, 2021.	2021/11/29	2021/12/31	100% 100 / 100%		Al Radke CAO

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ 2022-2026 Financial Plan Draft Two: 100%		2021/12/16	2022/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The Board considered draft 2 of the 2022-2026 financial plan at its meeting of December 16, 2021. <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> The Board to consider draft 3 of the 2022-2026 Financial Plan on January 27, 2022. Staff will send an estimate of the contributions required from Tla'amin Nation (under agreement) based on Draft 3 of the 2022-2026 Financial Plan. <p>2022/01/21</p>	Linda Greenan Manager of Financial Services
→ Directors Remuneration and Expenses Amendment Bylaw No. 558.3, 2021: 100%	<p>THAT the Board give first and second reading of "Directors Remuneration and Expenses Amendment Bylaw No. 558.3, 2021"</p> <p>THAT the Board give third reading of "Directors Remuneration and Expenses Amendment Bylaw No. 558.3, 2021"</p> <p>THAT the Board adopt "Directors Remuneration and Expenses Amendment Bylaw No. 558.3, 2021"</p>	2021/12/17	2022/12/31	31% 31 / 100%		Michelle Jones Manager of Administrative Services
Connecting British Columbia Program – Economic Response Intake and the Universal Broadband Fund: 100%	THAT the Board provide two letters of support, one to TELUS for applying to the connecting British Columbia Fund, and one to TELUS for applying to the Universal Broadband Fund.	2021/08/30	2021/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
Director Brander Verbal Report: 100%		2021/08/31	2021/12/31	100% 100 / 100%		Al Radke CAO

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Director Brander Verbal Report: 100%	THAT the Board approve the Chair writing letters to the Minister of Health, Minister of the Environment and the Minister of Transportation and Infrastructure requesting that our Official Community Plan policies be respected and adhered to in their permitting endeavors as it represents the growth, land use and degree of regulation that our public desires.	2021/08/31	2021/12/31	100% 100 / 100%	Michelle Jones: Progress: Correspondences sent on October 7, 2021. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/10/07	Michelle Jones Manager of Administrative Services
→ Director Brander Verbal Report: 100%	THAT staff be directed to inquire if a late Board meeting request can be sought with the Minister of Health, Minister of the Environment and the Minister of Transportation and Infrastructure at the UBCM Convention regarding respecting Official Community Plans.	2021/08/31	2021/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ Director Brander Verbal Report: 100%	THAT staff be directed to inquire if a late staff meeting request can be sought with the applicable Ministry of Health, Ministry of the Environment and Ministry of Transportation and Infrastructure at the UBCM Convention regarding respecting Official Community Plans	2021/08/31	2021/12/31	100% 100 / 100%	Michelle Jones: Progress: Meeting request declined due to time constraints. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/09/28	Michelle Jones Manager of Administrative Services
Correspondence dated May 3, 2021 from Douglas Holmes, AlberniClayoquot Regional District Chief Administrative Officer re Hospital District Act - Time for an Update!: 100%	<ul style="list-style-type: none"> THAT the Board authorize the Chair to write a correspondence to the Minister of Health, Adrian Dix, addressing the requirement for the Hospital District Act to be updated and that a copy be provided to Island Health and Vancouver Coastal Health. 	2021/09/24	2021/12/31	100% 100 / 100%	Esme Sturton: Progress: Letter sent to Minister of Health October 8 2021 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/10/14	Michelle Jones Manager of Administrative Services
Regional Hospital District Interim Financial Statements to August 31, 2021: 100%	THAT the Board receive the Powell River Regional Hospital District interim financial statements for the period ended August 31, 2021.	2021/09/24	2021/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> The board received the interim financial statements to August 31, 2021 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/10/12	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>Potential Powell River Regional Hospital District Name Change: 100%</p>	<p>THAT the Board direct staff to investigate the possibility of changing the name of the Powell River Regional Hospital District, through letters patent, to something that more appropriately reflects the qathet Region and the Tla'amin Nation; and</p> <p>THAT the Chair of the Hospital Board write to Tla'amin Nation asking for their input into what the name should be.</p>	2021/09/24	2021/12/31	<p>100%</p> <p>100 / 100%</p>	<p>Al Radke:</p> <p>Progress: Letters from the Ministry of Health and Tla'amin Nation have now been received regarding this topic. Staff await direction from the Board.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/01/20</p>	Al Radke CAO