

227
GOALS

75%
GOAL COMPLETION

● Draft ● Not started ● Behind ● On Track ● Overdue ● Complete → Direct Alignment --- Indirect Alignment

QATHET REGIONAL DISTRICT PLAN

CLIMATE CHANGE

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Respect climate change mitigation and adaptation : 100%		2021/01/01	2022/12/31	63% 62.5 / 100%		qathet Regional District Placeholder
→ Develop and Implement Climate Action Plans : 100%		2019/01/01	2022/12/31	50% 50 / 100%	Nancy Schmeister: Progress: Working with Svend of GHG Accounting to analyze data provided by staff for GHG reduction calculations on RRC project. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/06/17	Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Complete Coastal Sea Level Rise / Storm Surge Flood Mapping		2021/01/01	2021/12/31	100% 100 / 100	Ryan Thoms: Progress: Phase 2 mapping work completed. Grant final report submitted to UBCM. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/07/13	Ryan Thoms Manager of Emergency Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Correspondence dated February 17, 2021 from Lorne Morrow re Wood Stoves and Poorly Vented Fires Air Quality Concern (prepare a report on education for wood burning stoves and impacts on air quality) : 100%	<p>THAT the correspondence dated February 17, 2021 from Lorne Morrow re Wood Stoves and Poorly Vented Fires Air Quality Concern be received; and</p> <p>THAT the Board direct staff to prepare a report on education for wood burning stoves and impacts on air quality at a future Committee of the Whole meeting.</p>	2021/03/01	2021/12/31	0% 0 / 100%		Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Provincial Wood Stove Exchange Program Grant Application : 100%	<p>THAT the Board direct staff to apply for funding from the provincial Community Wood Smoke Reduction Program for 2023; and</p> <p>THAT \$10,250 be included in the 2023 Solid Waste Management service budget for advertising, education and awareness, and rebate top-ups for the program.</p>	2022/08/26	2022/12/31	100% 100 / 100%		Al Radke CAO
Factor climate change impacts into our decision making : 100%		2021/01/01	2022/12/31	65% 64.58 / 100%		qathet Regional District Placeholder
→ Zero Waste Mobile Dishwashing Trailer : 100%	THAT the Board allow free usage of the dishwashing trailer to all events or functions in qathet Regional District; and THAT the Board direct Finance Department staff to amend Fees and Charges Bylaw No. 419, 2008" to read: Free usage of the dishwashing Trailer with a refundable \$200.00 damage deposit.	2019/08/21	2020/12/30	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The Fees and Charges Amendment Bylaw No. 419.12, 2019 was updated to reflect that use of the trailer is fee with a \$200 refundable damage deposit Staff have asked the Let's Talk Trash Team to add the refundable deposit to the agreement for use of the trailer <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/07/09</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Correspondence dated February 17, 2021 from Lorne Morrow re Wood Stoves and Poorly Vented Fires Air Quality Concern (prepare a report on education for wood burning stoves and impacts on air quality) : 100%</p>	<p>THAT the correspondence dated February 17, 2021 from Lorne Morrow re Wood Stoves and Poorly Vented Fires Air Quality Concern be received; and</p> <p>THAT the Board direct staff to prepare a report on education for wood burning stoves and impacts on air quality at a future Committee of the Whole meeting.</p>	2021/03/01	2021/12/31	0% 0 / 100%		Melissa Howey Manager of Asset Management & Strategic Initiatives
<p>→ Regional Coastal Flood Adaptation Strategy</p>		2021/09/01	2022/11/01	75% 75 / 100	<p>Laura Roddan:</p> <p>Progress: Ebbwater Consulting is working under contract to deliver the qathet Regional Coastal Flood Adaptation Strategy. The project is nearing completion and staff from all 3 partnering governments (qRD, City of PR, Tla'amin Nation) met recently to review a draft strategy document. Ebbwater Consulting is revising the qathet Regional Coastal Flood Adaptation Strategy document based on feedback received. Staff is preparing a report for Committee of the Whole that will come forward in December. Tamsin Lyle from Ebbwater Consulting will be presenting the Strategy at the meeting. Staff will be inviting elected officials from the partnering governments (City of PR and Tla'amin Nation) to attend the meeting for this presentation.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/10/20</p>	Laura Roddan Manager of Planning Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Wood Stove Exchange Program First Nation Update : 100%	THAT the Board offer rebates to First Nation applicants within Tla'amin Nation community lands in the amount of \$600 for the exchange of an uncertified wood stove to an EPA or CSA-certified wood stove, \$1,000 for the exchange of an uncertified wood stove to an EPA or CSA-certified pellet fuelled appliance or electric fireplace insert and \$1,500 for an electric heat pump in the 2022 Wood Stove Exchange Program.	2022/01/31	2022/12/31	100% 100 / 100%		Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Resource Recovery Centre Educational Signage Grant Application : 100%	THAT the Board ratify a grant application opportunity by Let's Talk Trash through First Credit Union for educational signage at the Resource Recovery Centre.	2022/04/01	2022/12/31	100% 100 / 100%	Nancy Schmeister: Progress: Grant application submitted and was successful. Challenges: <i>No value</i> Next Steps: Let's Talk Trash is working on sign design and development. Expected all costs will be covered by the grant. <i>2022/07/19</i>	Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Curbside Collection of Organics : 100%	THAT the Board send a letter to the City of Powell River recommending that yard and garden waste be included in the curbside collection of organic waste.	2022/04/29	2022/12/31	100% 100 / 100%	Patrick Devereaux: Progress: letter sent on Mat 2, 2022 Challenges: <i>No value</i> Next Steps: <i>No value</i> <i>2022/06/02</i>	Patrick Devereaux Manager of Operational Services
→ 2021 Solid Waste Management Plan Implementation Update : 100%	THAT the Board receive the Solid Waste Management Plan implementation schedule progress for 2021 as information.	2022/07/04	2022/12/31	100% 100 / 100%		Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Notice of Intent for Refuse Permit Application, Unsurveyed Crown Land, Electoral Area C : 100%	THAT the Board receive the staff report regarding Western Forest Products' notice of intent to apply for a refuse permit under the provisions of the Environmental Management Act to accommodate a wood waste landfill located on unsurveyed Crown land between Dixon Sort Rd and Whittall Creek in Electoral Area C.	2022/08/26	2022/12/31	100% 100 / 100%		Laura Roddan Manager of Planning Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ BC Transit Three (3) Year Transit Expansion Initiatives – 2023/24 to 2025/26 : 100%	<p>THAT the Board authorize the Chief Administrative Officer and Chair to sign the three (3) Year Transit Expansion Initiatives – 2023/24 to 2025/26 letter; and</p> <p>THAT the Board re-affirm its commitment to service expansion to Texada in the 2023 operating year.</p>	2022/10/06	2022/12/31	100% 100 / 100%	<p>Patrick Devereaux:</p> <p>Progress: signed by Chair and CAO on October 6, 2022 and sent to BC Transit</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/18</p>	Patrick Devereaux Manager of Operational Services
→ Vancouver Island and Coastal Communities Climate Leadership Plan (VICC CLP) - Request for Funding : 100%	THAT the Board approve a budget amendment to allocate \$2,400.00 from the Local Government Climate Action Program to the Vancouver Island and Coastal Communities Climate Leadership Steering Committee for completion of the 2030 Vancouver Island and Coastal Communities Climate Leadership Plan.	2022/10/06	2022/12/31	0% 0 / 100%		Linda Greenan Manager of Financial Services
→ Waste Management Tipping Fees : 100%	<p>THAT the Board approve that the Solid Waste Regulation and Tipping Fee Bylaw 532, 2018 be amended to change the municipal solid waste tipping fees to:</p> <p>\$245 per tonne effective January 1, 2023 \$250 per tonne effective January 1, 2024 \$255 per tonne effective January 1, 2025 \$260 per tonne effective January 1, 2026; and</p> <p>THAT the Board approve that the Solid Waste Regulation and Tipping Fee Bylaw 532, 2018 be amended to change the municipal solid waste minimum tipping fee charge to \$7.50 with maximum load weights of:</p> <p>2023 - maximum load weight of 30.612 kg 2024 - maximum load weight of 30.000 kg 2025 - maximum load weight of 29.412 kg 2026 - maximum load weight of 28.846 kg; and</p> <p>THAT the Board approve that the Solid Waste Regulation and Tipping Fee Bylaw 532, 2018 be amended to change the municipal solid waste tipping fees on Lasqueti Island to \$7.50 per bag and \$37.50 per truck load; and</p> <p>THAT the fee changes be incorporated into a Solid Waste Regulation and Tipping Fee bylaw amendment to be presented to the September Board meeting for first reading through adoption.</p>	2022/10/06	2022/12/31	0% 0 / 100%		Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
↳ Texada Drainage Study : 100%	Dependent on funding from provincial MoTI	2023/01/01	2023/12/31	0% 0 / 100%	<p>Laura Roddan:</p> <p>Progress: Staff have included this project in the Draft 2023 Planning Workplan and Budget. Ministry of Transportation and Infrastructure is re-engaging with their engineers to confirm project scope and budget.</p> <p>Challenges: Ministry of Transportation and Infrastructure did not commit funds for this project in 2022. The updated project scope and budget being confirmed by their engineers will likely result in an increased cost for this project due to inflation. Staff anticipate the qRD will need to increase the amount budgeted for this project.</p> <p>Next Steps: <i>No value</i> 2022/10/20</p>	Laura Roddan Manager of Planning Services
Explore possibilities for the provision of community water of sufficient quantity and quality in the Electoral Areas : 100%		2021/01/01	2022/12/31	80% 80 / 100%		gathet Regional District Placeholder
↳ Myrtle Pond Water System Capacity Study : 100%		2021/11/29	2021/12/31	100% 100 / 100%	<p>Patrick Devereaux:</p> <p>Progress: Capacity Study completed by MSR Solutions of Victoria BC</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/01/31</p>	Patrick Devereaux Manager of Operational Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Correspondence dated January 6, 2022 from Tara Faganello, Ministry of Municipal Affairs re Funding for Lund Upgrades : 100%	<p>THAT the Board ratify the submission of an application for Lund Waterworks District to the Investing in Canada Infrastructure Program for Environmental Quality.</p>	2022/01/31	2022/12/31	100% 100 / 100%	<p>Melissa Howey:</p> <p>Progress: Infrastructure Grant Application for upgrades was submitted on February 22, 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/03/04</p>	Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Potential AVICC Resolution - Funding for Water Improvement Districts : 100%	<p>THAT the Board send the following resolution to be considered at the 2022 AVICC convention:</p> <p><i>WHEREAS competition for limited Community Works Funds allocated to regional districts is very strong;</i></p> <p><i>AND WHEREAS water improvement districts have minimal options for grant funding to upgrade aging water systems and costs to upgrade aging water systems would be borne by regional districts if water improvement districts dissolve.</i></p> <p><i>THEREFORE be it resolved that the UBCM ask the province for a one-time fund to bring all rural water systems operated by improvement districts into compliance with health regulations.</i></p>	2022/02/01	2022/12/31	100% 100 / 100%	<p>Michelle Jones:</p> <p>Progress: AVICC Resolution – motion carried – January 27, 2022. Certified Resolution dated January 27, 2022 and signed by Michelle Jones.</p> <p>Forwarded via email from administration at 11:45 am, January 28, 2022 to: – avicc@ubcm.ca</p> <p>Filed in digital system.</p> <p>Confirmation of receipt.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/11</p>	Michelle Jones Manager of Administrative Services
→ Infrastructure Planning Grant: Lund Water System Feasibility - Phase 2 : 100%	<p>THAT the Board approve staff to make an application to the Ministry of Municipal Affairs for a \$10,000 Infrastructure Planning Grant for: Lund Water Feasibility - Phase 2; and</p> <p>THAT any costs not covered by the grant be funded through the EA Feasibility Studies Service; and</p> <p>THAT the Board approve a budget amendment to the EA Feasibility Reserve to recognize the \$10,000 of anticipated grant funding and an allocation of \$10,000 from the EA Feasibility Studies Reserve to support the estimated \$20,000 project cost.</p>	2022/03/01	2022/12/31	100% 100 / 100%	<p>Melissa Howey:</p> <p>Progress: Application form complete and sent to Province to upload into our LGIS account.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/03/04</p>	Melissa Howey Manager of Asset Management & Strategic Initiatives

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
↳ Myrtle Pond Water Service Capital Inclusion Charge : 100%		2022/11/30	2022/12/30	0% 0 / 100%		Linda Greenan Manager of Financial Services

ECONOMIC ENHANCEMENT

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Identify systems and structure that stimulates economic development : 100%		2021/01/01	2022/12/31	89% 89 / 100%		qathet Regional District Placeholder
→ Define Economic Development for qathet Regional District : 100%		2019/01/01	2022/12/31	100% 100 / 100%	<p>AI Radke:</p> <p>Progress: A community/economic development workshop, facilitated by Dr. Gordon McIntosh, was held on June 30, 2021. Consideration of a new approach will be coming before the Board.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/07/02</p>	AI Radke CAO
→ Develop an Economic Development Strategy : 100%		2019/01/01	2022/12/31	100% 100 / 100%	<p>AI Radke:</p> <p>Progress: The outcome of the Economic Development Workshop being held on June 30, 2021 will help determine how this initiative advances.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/04/01</p>	AI Radke CAO

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Evaluate Financial Assistance Requests Program : 100%</p>	<p>THAT the Board to continue to evaluate the financial assistance requests for 2021 and review the process in 2022.</p>	<p>2020/11/30</p>	<p>2020/12/31</p>	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> At its meeting of June 30, 2022 the Board adopted an updated Financial Assistance Policy 3.11. <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> Replace the policy on the website with the amended policy. <p>2022/07/18</p>	<p>Linda Greenan Manager of Financial Services</p>
<p>→ Economic Development Function - Session : 100%</p>	<p>THAT the Board direct staff to bring back a report regarding options and considerations for revitalizing community group grant requests/funding</p>	<p>2021/07/29</p>	<p>2021/12/31</p>	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> At its meeting of June 30, 2022 the Board approved amendments to the Grant in Aid policy. <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> The amended policy needs to be added to the qRD's website. <p>2022/07/18</p>	<p>Linda Greenan Manager of Financial Services</p>

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Financial Assistance Process Update : 100%</p>		2022/03/01	2022/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The policy has been updated and posted to the qRD's web site on July 18, 2022. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/07/18</p>	Linda Greenan Manager of Financial Services
<p>→ 2022 Canada Community-Building Fund - Strategic Priorities Fund : 100%</p>	<p>THAT the Board sponsor an application from the Gillies Bay Improvement District (GBID) for a Water System Infrastructure Upgrade / Expansion and direct staff to submit an application for grant funding through the Canada Community-Building Fund Strategic Priorities Fund under the capital funding stream; and</p> <p>THAT the Board affirm its support for the project; and</p> <p>THAT submission of the application be subject to the GBID entering into an agreement with the qRD under qRD terms for administration of the grant, and the commitment by GBID to cover any ineligible costs and cost overruns.</p> <p>THAT the Board sponsor an application from the Van Anda Improvement District (VAID) for a Water System Infrastructure Upgrade and direct staff to submit an application for grant funding through the Canada Community-Building Fund Strategic Priorities Fund under the capital funding stream; and</p> <p>THAT the Board affirm its support for the project; and</p> <p>THAT submission of the application be subject to the VAID entering into an agreement with the qRD under qRD terms for administration of the grant, and the commitment by VAID to cover any ineligible costs and cost overruns.</p> <p>THAT the Board direct staff to submit an application for grant funding for the qathet Regional District Construction of a Commercial Solid Waste Transfer Station through the</p>	2022/05/30	2022/12/31	90% 90 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The application and supporting documentation were submitted to the UBCM through the PIMS portal on June 6, 2022. Staff advised the Gillies Bay Improvement District by email that the application was submitted on June 6, 2022. A draft Administrative Agreement has been prepared. <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> If the funding is approved staff will finalize the Administrative Agreement between the GBID and the qRD. <p>2022/07/18</p>	Linda Greenan Manager of Financial Services

Canada Community-Building Fund Strategic Priorities Fund under the capital funding stream; and

THAT the Board affirm its support for the project and commit to its share of the project costs and to any ineligible costs and cost overruns.

THAT the Board direct staff to submit an application for grant funding for the qathet Regional District Risk Management Framework through the Canada Community-Building Fund Strategic Priorities Fund under the capacity building stream; and

THAT the Board affirm its support for the project and commit to covering any ineligible costs and cost overruns.

→ **Financial Assistance 2022 - Intake 1 : 100%**

THAT the Board approve a grant of \$15,000.00 to the Powell River Outdoor Recreation Users Group for general operating costs from the General Grants-in-Aid Service. 2022/05/30 2022/12/31

THAT the Board approve a grant of \$66,000.00 to the Powell River Search and Rescue Society for the purchase of new outerwear from the General Grants-in-Aid Service.

THAT the Board approve a grant of \$4,500.00 to Powell River Therapeutic Riding Association for the Fall 2022 Therapeutic Riding Session from the General Grants-in-Aid Service.

THAT the Board approve a grant of \$5,000.00 to Savary Island Land Trust for the 2022 sustainability events from the Electoral Area A Grants-in-Aid Service.

THAT the Board approve a grant of \$9,782.67 to PRISMA for the 2022 festivals from the Electoral Area A Grants-in-Aid Service; and

THAT the Board approve a grant of \$3,133.54 to PRISMA for the 2022 festivals from the Electoral Area B Grants-in-Aid Service; and

THAT the Board approve a grant of \$4,453.05 to PRISMA for the 2022 festivals from the Electoral Area C Grants-in-Aid Service; and

THAT the Board approve a grant of \$2,630.74 to PRISMA for the 2022 festivals from the Electoral

100%
100 /
100%

Linda Greenan:

Progress:

- The groups were advised of the Board grant award decision on June 23, 2022.
- The grants were paid out on July 15, 2022.

Challenges: *No value*

Next Steps: *No value*

2022/07/18

Linda Greenan | Manager of Financial Services

Details	Start Da...	Due Date	Curre...	Update	Owner
<p>Area D Grants-in-Aid Service.</p> <p>THAT the Board approve a grant of \$4,891.33 to Powell River Orphaned Wildlife Society for general operating costs from the Electoral Area A Grants-in-Aid Service; and</p> <p>THAT the Board approve a grant of \$1,566.77 to Powell River Orphaned Wildlife Society for general operating costs from the Electoral Area B Grants-in-Aid Service; and</p> <p>THAT the Board approve a grant of \$2,226.53 to Powell River Orphaned Wildlife Society for general operating costs from the Electoral Area C Grants-in-Aid Service; and</p> <p>THAT the Board approve a grant of \$1,315.37 to Powell River Orphaned Wildlife Society for general operating costs from the Electoral Area D Grants-in-Aid Service.</p> <p>THAT the Board respectfully deny the request for financial assistance from the Powell River Sports Hall of Fame.</p> <p>THAT the Board approve a grant of \$366.85 to Powell River Festival of Performing Arts for the 2022 festival from the Electoral Area A Grants-in-Aid Service; and</p> <p>THAT the Board approve a grant of \$117.51 to Powell River Festival of Performing Arts for the 2022 festival from the Electoral Area B Grants-in-Aid Service; and</p> <p>THAT the Board approve a grant of \$166.99 to Powell River Festival of Performing Arts for the 2022 festival from the Electoral Area C Grants-in-Aid Service; and</p> <p>THAT the Board approve a grant of \$98.65 to Powell River Festival of Performing Arts for the 2022 festival from the Electoral Area D Grants-in-Aid Service.</p> <p>THAT the Board approve a grant of \$500.00 to the qathet Symphony Orchestra for general operating costs from the General Grants-in-Aid Service.</p>					

Details	Start Da...	Due Date	Curre...	Update	Owner
<p>THAT the Board approve a grant of \$5,869.60 to the Texada Arts, Culture & Tourism Society for the 2022 events from the Electoral Area A Grants-in-Aid Service; and</p>					
<p>THAT the Board approve a grant of \$1,880.13 to the Texada Arts, Culture & Tourism Society for the 2022 events from the Electoral Area B Grants-in-Aid Service; and</p>					
<p>THAT the Board approve a grant of \$2,671.83 to the Texada Arts, Culture & Tourism Society for the 2022 events from the Electoral Area C Grants-in-Aid Service; and</p>					
<p>THAT the Board approve a grant of \$1,578.44 to the Texada Arts, Culture & Tourism Society for the 2022 events from the Electoral Area D Grants-in-Aid Service.</p>					
<p>THAT the Board respectfully deny the request for financial assistance from Zackery's Social Network Society.</p>					
<p>THAT the Board approve a grant of \$3,000.00 to Texada Island Dragon Boat Club for the purchase of a new trailer from the Electoral Area D Grants-in-Aid Service.</p>					
<p>THAT the Board respectfully deny the request for financial assistance from the Royal Canadian Legion - Texada Island Branch # 232.</p>					
<p>THAT the Board approve a grant of \$2,000.00 to the Lasqueti Island Nature Conservancy for general operating costs from the Electoral Area E Grants-in-Aid Service.</p>					
<p>THAT the Board approve a grant of \$12,102.00 to Powell River Youth and Family for the ORCA Bus program from the Social Planning Service.</p>					
<p>THAT the Board approve a grant of \$1,614.00 to the Everybody Deserves a Smile Community Projects Society for general operating costs from the Social Planning Service.</p>					
<p>THAT the Board approve a grant of \$806.00 to Powell River & District Christmas Cheer for general operating costs from the Social Planning Service.</p>					

	Details	Start Da...	Due Date	Curre...	Update	Owner
	<p>THAT the Board respectfully deny the request for financial assistance from the Powell River United Way.</p> <p>THAT the Board approve a grant of \$5,000.00 to Texada Island Non-Profit Senior Housing Society from the Social Planning Service in 2022; and</p> <p>THAT the Board approve a grant of \$20,000 to Texada Island Non-Profit Senior Housing Society from the Social Planning Service in January 2023.</p> <p>THAT the Board approve a grant of \$1,000.00 to the Canadian Red Cross Ukraine Humanitarian Crisis from the Electoral Area E Grants-in-Aid Service.</p>					
→ Financial Assistance 2022 - Intake 1 : 100%	<p>THAT the Board approve a grant of \$3,000.00 to the Island North Film Commission for general operating costs from the General Grants-in-Aid Service.</p> <p>THAT the Board approve a grant of \$1,880.13 to Sunshine Coast Tourism for Destination Marketing from the Electoral Area B Grants-in-Aid Service.</p> <p>THAT the Board approve a grant of \$10,119.87 to Sunshine Coast Tourism for Destination Marketing from the Economic Development Service.</p> <p>THAT the Board approve a grant of \$50,000.00 to LIFT for the Community Resource Center, qathet Community Justice and Trans qathet general operating costs from the Social Planning Service.</p>	2022/05/30	2022/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The group was advised of the Board grant award decision on June 23, 2022. The grant was paid out on July 15, 2022. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/07/18</p>	Linda Greenan Manager of Financial Services
→ Financial Assistance Policy 3.11 - Updated June 22, 2022 : 100%	<p>THAT the Board adopt the updated Financial Assistance Policy 3.11 dated June 22, 2022 and that Policy 3.11 be discussed at the next strategic planning session.</p>	2022/07/04	2022/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The policy was updated and posted to the qRD's web site on July 18, 2022. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/07/18</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
↳ Financial Assistance 2022 - Intake 2 : 100%		2022/11/30	2022/12/30	0% 0 / 100%		Linda Greenan Manager of Financial Services
Conserve all economic enabling assets and services : 100%		2021/01/01	2022/12/31	0% 0 / 100%		
↳ Canada Summer Jobs 2023 : 100%	<p>THAT the Board endorse an application to Employment and Social Development Canada for the Canada Summer Jobs 2023 grant for up to \$17,528 to subsidize summer worker's wages; and</p> <p>THAT any costs not covered by the grant be funded through the General Administration, Regional Parks and Cemetery services.</p>	2022/11/30	2022/12/30	0% 0 / 100%		Patrick Devereaux Manager of Operational Services
Work with our neighbours to promote regional collaboration : 100%		2021/01/01	2022/12/31	95% 95.31 / 100%		
↳ Promote Regional Collaboration through C3 Groups : 100%		2019/01/01	2022/12/31	81% 81.25 / 100%	<p>AI Radke:</p> <p>Progress: A virtual C3 meeting was held on February 23, 2022</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/11/04</p>	AI Radke CAO
↳ Regional Growth Strategy Cost Estimates : 100%	THAT the Board direct staff to bring forward cost estimates to engage with the province, the public, the Tla'amin Nation, the Improvement Districts and the City of Powell River for the purpose of initiating a Regional Growth Strategy for the entire regional community.	2022/02/01	2022/12/31	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress: Staff report prepared and considered by Finance Committee on June 22, 2022 and Board on June 30, 2022. Board dismissed any further consideration of developing a Regional Growth Strategy at this time based on the significant financial and human resources required.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <p>2022/07/19</p>	Laura Roddan Manager of Planning Services
↳ Regional Growth Strategy Cost Estimates : 100%	THAT the Board dismiss any further consideration of developing a Regional Growth Strategy at this time based on the significant financial and human resources required	2022/07/04	2022/12/31	100% 100 / 100%		Laura Roddan Manager of Planning Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>↳ Rural Transit Solutions Fund Grant : 100%</p>	<p>THAT the Board authorize the Chair and the CAO to sign the Rural Transit Solutions Fund Grant Agreement; and</p> <p>THAT the Board direct staff to allocate a maximum of \$15,000 from the Paratransit Service contingency to cover any leveraged funding deficiencies.</p>	2022/08/02	2022/12/31	<p>100%</p> <p>100 /</p> <p>100%</p>		Al Radke CAO

RECREATION & CULTURE

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Support the protection of publicly accessible trails : 100%		2021/01/01	2022/12/31	77% 76.57 / 100%		
→ New Horizons for Seniors Grant Application - Van Anda Walking Oval : 100%	<p>THAT the Board concur with the recommendation of the Committee of the Whole to suspend its direction that staff apply for grant funding for the proposed walking oval to be located within Van Anda Ball Park until: The Province completes the mine shaft inspection and renews its lease agreement with the Powell River Regional District (PRRD). The Texada Island Recreation Commission (TIRC) provides the PRRD with a design, size and estimated construction costs for the walking oval that they have in mind. Using the information from TIRC, staff develop budget estimates for the grant application and estimates of ongoing maintenance costs. Staff or TIRC confirm community and volunteer donations to the project. A process of public engagement has been undertaken to gauge the Texada Island property owner's interest in the project. The project is prioritized in relation to other capital projects and staff resources and is added to the budget.</p>	2017/05/24	2020/12/30	50% 50 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The project is on hold until staff receive further input from the members of the Texada Island Recreation Commission on the design, size and estimated construction cost for the walking oval. <p>Challenges:</p> <ul style="list-style-type: none"> Staff need further information on what the members of the TIRC would like to see for the design, size and estimated construction costs of the walking oval before they can take the project any further. <p>Next Steps: <i>No value</i> 2020/05/25</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Myrtle Creek Cycling/Pedestrian Bridge : 100%	THAT the Board direct staff to apply for available grant money to fund the construction of the trail between Centennial Road and Butler Road.	2019/09/17	2020/12/30	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> MOTI confirmed with the Manager of Operational Services that they will build the trail and install the bridge at no cost to the Regional District Bridge install and trail completion are projected to be completed by September 30, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/07/09</p>	Linda Greenan Manager of Financial Services
→ Emily Lake Park : 100%	THAT the Board support in principle an expansion of Emily Lake Park based on Map 3 of the Texada Island OCP, and the Board direct staff to contact the Ministry of Forests, Lands, Natural Resource Operations and Rural Development to inquire about feasibility and options to use this Crown land as a qRD Regional Park.	2022/01/31	2022/12/31	100% 100 / 100%	<p>Patrick Devereaux:</p> <p>Progress: Submitted application to the Province for lease the crown land for Emily Lake expansion on June 6, 2022</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/09</p>	Patrick Devereaux Manager of Operational Services
→ Volunteers Working in qRD Parks, Properties and Trails : 100%	THAT the Board direct staff to seek Union support for allowing volunteers to contribute to the enhancement of qathet Regional District parks, properties and trails.	2022/02/28	2022/12/31	86% 86 / 100%	<p>Patrick Devereaux:</p> <p>Progress: Staff received a draft response from CUPE , Local 798 on June 7, 2022</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/10</p>	Patrick Devereaux Manager of Operational Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ qathet Regional District Property Assessment for Accessibility Improvements : 100%	<p>THAT the Board review the proposed projects for improving accessibility; and</p> <p>THAT the Board to direct staff to include these projects in the 2023 preliminary budget plan.</p>	2022/08/02	2022/12/31	100% 100 / 100%		Patrick Devereaux Manager of Operational Services
→ Powell River Community Forest Grant - Palm Beach Accessibility Improvements : 100%	<p>THAT the Board direct staff to apply for a Powell River Community Forest grant to improve access at Palm Beach Regional Park; and</p> <p>THAT the Board direct staff to add the project to the 2022-2023 work plan if the grant is successful.</p>	2022/10/06	2022/12/31	100% 100 / 100%	<p>Patrick Devereaux: Progress: Applied for on August 31, 2022 City confirmed grant award on October 6, 2022</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/10/18</p>	Patrick Devereaux Manager of Operational Services
→ Volunteers Working in qRD Parks, Properties and Trails : 100%	<p>THAT the Board adopt the Parks, Properties, and Trails Volunteers Policy; and,</p> <p>THAT the Board direct staff to initiate the Volunteer Program.</p>	2022/11/30	2022/12/30	0% 0 / 100%		Patrick Devereaux Manager of Operational Services
Cultivate the protection of parks and greenspace : 100%		2021/01/01	2022/12/31	52% 52.29 / 100%		
→ Joyce Carlson and Jill Ehgoetz, Rotary Club of Powell River re Cemetery Grave Markers : 100%	<div style="border: 1px solid black; padding: 5px;"> <p>THAT the Board direct staff to explore the potential of allowing the Powell River Rotary Club to organize a cemetery grave markers work party and report back to the Board.</p> </div>	2021/08/09	2021/12/31	100% 100 / 100%	<p>Patrick Devereaux: Progress: Volunteers policy sent to union, awaiting reply</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/05/05</p>	Patrick Devereaux Manager of Operational Services
→ Verbal Report - Volunteers Parks & Cemetery : 100%	<p>THAT the Board direct staff to investigate the possibility of permitting volunteers to contribute towards Parks (and Cemetery) and report back to the Board with Policy Options.</p>	2021/08/31	2021/12/31	100% 100 / 100%	<p>Patrick Devereaux: Progress: sent policy to Union in Feb 2022</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/02</p>	Patrick Devereaux Manager of Operational Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Invasive Plant Species Disposal Plan : 100%	<p>THAT the Board move to adopt the Invasive Plant Species Disposal Plan; and</p> <p>THAT the Board include \$14,500 in the 2022 Solid Waste Management service budget for initiatives outlined in the Invasive Plant Species Disposal Plan.</p>	2022/01/31	2022/12/31	100% 100 / 100%		Patrick Devereaux Manager of Operational Services
→ Potential Acquisition of 'Spring Bay Park' : 100%	<p>THAT the Board support in principle the establishment of a new Regional Park on Lasqueti Island that consists of the unused road allowance at the end of Spring Bay Road, in the SW ¼ of Section 29, subject to feasibility; and</p> <p>THAT the Board direct staff to contact the Ministry of Transportation and Infrastructure to ask about feasibility and options for use of this road allowance as a qRD Regional Park.</p>	2022/02/01	2022/12/31	66% 66 / 100%	<p>Patrick Devereaux:</p> <p>Progress: Staff applied for the permit over the Spring Bay area with Ministry of Transportation and Infrastructure on March 9, 2022</p> <p>Follow up information provided to MoTI on May 5, 2022</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/18</p>	Patrick Devereaux Manager of Operational Services
→ Palm Beach Regional Park - Rotary Gazebo : 100%	THAT the Board approve the Rotary construction of a covered shelter at Palm Beach Regional Park	2022/11/30	2022/12/30	0% 0 / 100%		Patrick Devereaux Manager of Operational Services
→ BC Hydro ReGreening Grant : 100%	<p>THAT the Board endorse an application to BC Hydro for the Community ReGreening program grant for up to \$7,000 to provide trees; and</p> <p>THAT any costs not covered by the grant be funded through the Regional Parks service.</p>	2022/11/30	2022/12/30	0% 0 / 100%		Patrick Devereaux Manager of Operational Services
→ Lasqueti Island Litter Cleanup Near Old Landfill : 100%	THAT the Board approve sponsoring a forest cleanup near the Lasqueti Island Landfill with financing up to \$150.	2022/11/30	2022/12/30	0% 0 / 100%		Patrick Devereaux Manager of Operational Services
Champion community and cultural events : 100%		2021/01/01	2022/12/31	86% 85.71 / 100%		

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Develop a Process for using Grants-in-Aid to support Multicultural Events : 100%</p>		2019/01/01	2022/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> As a separate Financial Assistance Advisory Committee was not formed the Board considered two rounds of applications using the new process The Board will consider applications using the new process again in 2021 Staff will bring a report to the Board at the end of 2021 to ask how the Board wants to proceed in 2022 <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> The Board to consider applications in 2021 Staff to bring a report to the Board with options for the process in 2022 <p>2021/01/15</p>	Linda Greenan Manager of Financial Services
<p>→ Request for Financial Assistance Townsite Jazz Festival Society : 100%</p>	<p>2. THAT the Board include in its 2020 budget a contribution of \$727 to the Townsite Jazz Festival Society from the Electoral Area B Grant-in-Aid Service; and THAT any approved financial assistance to the Townsite Jazz Festival Society for the 2020 Townsite Jazz Festival be paid in March 2020.</p>	2020/02/26	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The 2020 report of spending was received on February 24, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/07/02</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Financial Assistance 2021 - Myrtle Point Golf Club : 100%	<p>THAT the Board approve a grant of \$6,395.81 to Myrtle Point Golf Club for the Cart Path Improvement project from the Economic Development Service; and</p> <p>THAT the Board approve a grant of \$1,104.19 to Myrtle Point Golf Club for the Cart Path Improvement project from the Electoral Area B Grants-in-Aid Service; and</p> <p>THAT the Board make any approved funding contingent on Myrtle Point Golf Club supplying a detailed Cart Path Improvement project budget for the 2021 year and a report on the progress made in 2020.</p>	2021/06/04	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The letter and payment was sent out on October 13, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/13</p>	Linda Greenan Manager of Financial Services
→ Financial Assistance 2021 - Powell River Film Society : 100%	<p>THAT the Board include in its 2022 budget a grant of \$3,500.00 to Powell River Film Society for the 2022 Film Festival from the General Grants-in-Aid Service; and</p> <p>THAT the grant be paid out in January, 2022.</p>	2021/07/06	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> A grant letter and payment were sent out on August 1, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/13</p>	Linda Greenan Manager of Financial Services
→ Savary Island Community Recreation Service Establishment and Borrowing Process : 100%	<p>THAT the Board receive the Savary Island Community Recreation Service Establishment and Borrowing Process report dated October 4, 2021; and</p> <p>THAT staff be directed to conduct a non-binding survey intended to gather information on the community's desire for a recreation service and to gauge tolerance levels for tax levies; and</p> <p>THAT the Electoral Area Feasibility Studies Budget for Savary Island Community Recreation be increased to \$35,000 for the year 2022.</p>	2021/11/29	2022/03/31	100% 100 / 100%	<p>Michelle Jones:</p> <p>Progress: Conducted two community survey's, community recreation as proposed was not widely supported by respondents. Report to Board / Committee of the Whole May 2022. Project put into abeyance until such time as the community has expressed a desire to proceed with borrowing for the project or another proposal is brought forward.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/21</p>	Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Correspondence dated July 6th, 2022 from Tara Liebich re Request for Donation of Two Campsites for Skim Jam Instructors at Shelter Point Park August 11-15, 2022 - Sandcastle Weekend : 100%	THAT the Board authorize a camping fee waiver for two campsites at Shelter Point Park Campground from August 11, 2022 to August 15, 2022 to the Skim Jam Session organizers at Sandcastle Weekend and that these campsites be authorized to be reserved for the purpose of ensuring the Skim Jam instructors are guaranteed the campsites when they arrive.	2022/08/02	2022/12/31	100% 100 / 100%	Patrick Devereaux: Progress: Skim-Jam instructors stayed at the campground, camping fees were waived Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/08/30	Patrick Devereaux Manager of Operational Services
→ Mausoleum - Saint Gerard's Catholic Church Bell : 100%	THAT the Board approve the relocation of the Saint Gerard's Catholic Church Bell to the Powell River Regional Cemetery Mausoleum; and, THAT the costs of display be included in the operating budget of the Regional Cemetery service.	2022/11/30	2022/12/30	0% 0 / 100%		Patrick Devereaux Manager of Operational Services

SOCIAL PLANNING

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Participate and advocate for interests in social, cultural, economic and environmental affairs : 100%		2021/01/01	2022/12/31	83% 83.33 / 100%		
→ Social Procurement Pilot Follow Up - Previously 9.11 : 100%	<p>THAT the Board renew its membership with British Columbia Social Procurement Initiative in 2021; and</p> <p>THAT staff be directed to recommend amendments to the Delegation of Purchasing Authority Bylaw No. 454, 2011 to incorporate social procurement language.</p>	2021/06/28	2021/12/31	50% 50 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Finance staff will bring forward recommended amendments to the Delegation of Purchasing Authority Bylaw to a future Board meeting. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/07/18</p>	Nancy Schmeister Manager of Technical Services
→ Correspondence dated December 22, 2021 from Annie Wise, Sunshine Coast Tourism Executive Director re Invitation to Join the North Coast Tourism Advisory Committee : 100%	THAT the Board appoint the representative of Tourism Powell River, Director Sandy McCormick, to the North Coast Tourism Advisory Committee.	2022/01/31	2022/12/31	100% 100 / 100%	<p>Michelle Jones:</p> <p>Progress: Appointment letter sent January 28, 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/11</p>	Michelle Jones Manager of Administrative Services
→ Financial Assistance to Support Humanitarian Efforts in the Ukraine : 100%	<p>THAT the Board receive the report titled Financial Assistance to Support Humanitarian Efforts in the Ukraine, dated April 22, 2022, as information; and</p> <p>THAT the Board direct staff on whether it wants to provide a monetary donation to support humanitarian efforts in the Ukraine, how much it wishes to donate and to which organization.</p>	2022/05/03	2022/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The group was advised of the Board grant award decision on June 23, 2022. The grant was paid out on July 15, 2022. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/07/18</p>	Linda Greenan Manager of Financial Services
Connect the at risk, vulnerable and underprivileged to resources that they need : 100%		2021/01/01	2022/12/31	100% 100 / 100%		

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Improve Rural Transportation Access to the City : 100%		2019/01/01	2022/12/31	100% 100 / 100%	AI Radke: Progress: The last few attempts to hold Regional Public Transportation Working Group meetings were cancelled. Since then the Working Group's mandate expired on August 31, 2021. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/10/15	AI Radke CAO
→ Support for Ukraine - Fire Fighting Supplies : 100%	<p>THAT the Board approve the disposal and shipment of old/obsolete fire fighting equipment from the qathet Regional District Fire Services to the Defend Ukraine Foundation in Burnaby, BC for distribution to the Ukraine; and</p> <p>THAT the cost of shipping the equipment to Burnaby, BC be borne proportionately, based on approximate volume, by the fire services donating the gear, as a cost of disposal; and</p> <p>THAT if the Gillies Bay Improvement District adds equipment to the donation that they contribute their proportionate share of the shipping cost, based on approximate volume.</p>	2022/04/29	2022/12/31	100% 100 / 100%	Ryan Thoms: Progress: Project is completed. Fire Department PPE was shipped at the end of April. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/07/12	Linda Greenan Manager of Financial Services
Plan and advocate for housing diversity : 100%		2021/01/01	2022/12/31	64% 63.75 / 100%		
→ Regional Housing Needs Assessment Next Steps : 100%	THAT the Board direct staff to report on recommended next steps at a future Committee of the Whole meeting.	2021/04/30	2022/07/31	100% 100 / 100%	Laura Roddan: Progress: Staff report considered by Committee of the Whole on July 14, 2022 and Board on July 28, 2022. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/08/04	Laura Roddan Manager of Planning Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Secondary Suite Policy Review		2022/02/28	2022/06/30	100% 100 / 100	<p>Laura Roddan:</p> <p>Progress: Planning staff completed a secondary suite policy review. Staff report prepared and considered by Planning Committee on June 14, 2022 and Board on June 30, 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: Staff preparing Area A, B and C OCP Amending Bylaws that will ensure a consistent policy approach to secondary suites and accessory dwelling units across the region for future consideration by the Board.</p> <p>2022/07/19</p>	Laura Roddan Manager of Planning Services
→ Cathy Brown, Texada Island Non-Profit Seniors Housing Society (TINSHS) re Grant in Aid Request : 100%	<p>THAT the Board authorize a partnership with Texada Island Non-Profit Seniors Housing Society to make an application to BC Healthy Communities for the Plan H Community Connectedness and the Age-Friendly Communities grant for their senior housing initiative on Texada Island; and</p> <p>THAT the Board affirm its support for the project; and</p> <p>THAT submission of the applications be subject to Texada Island Non-Profit Senior Housing Society (TINSHS) entering into an agreement with the qathet Regional District (qRD) under qRD terms for administration of the grant, and the commitment by TINSHS to cover any ineligible costs and cost overruns.</p>	2022/05/30	2022/12/31	100% 100 / 100	<p>Michelle Jones:</p> <p>Progress: Provided by email and mail May 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/22</p>	Michelle Jones Manager of Administrative Services
→ Housing Needs Report Update and Next Steps : 100%		2022/08/02	2023/12/31	19% 18.75 / 100%		Laura Roddan Manager of Planning Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>↳ Prepare draft amending bylaws for Electoral Area A, B and C Official Community Plans : 100%</p>	<p>THAT the Board direct staff to prepare draft amending bylaws for qathet Regional District's Electoral Area A, B and C Official Community Plans that will ensure a consistent policy approach across the region in regards to secondary suites and accessory dwelling units, recognizing the important role these forms of housing provide in meeting current and future housing needs for one and two bedroom rental accommodation.</p>	2023/01/01	2023/01/02	<p>0% 0 / 100%</p>	<p>Laura Roddan: Progress: Staff have included this project in the Draft 2023 Planning Department Workplan and Budget. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/10/20</p>	<p>Laura Roddan Manager of Planning Services</p>

SAFETY STEWARDSHIP

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Ensure proactive emergency preparedness : 100%		2021/01/01	2022/12/31	60% 60.09 / 100%		
→ Develop FireSmart/Wildfire Protection Strategies : 75.75%	Refer to consultant leading FireSmart public supports, training, and resiliency planning.	2019/01/01	2022/12/31	84% 63.63 / 75.75%	<p>Ryan Thoms:</p> <p>Progress: The 2021 Regional FireSmart Program was completed and final report submitted to UBCM for grant reimbursement on March 6, 2022.</p> <p>The 2022 Regional FireSmart Program is underway with funding \$79,900 from UBCM. Similar program as in 2021 with residential assessments, rebates, community chipper support, public education, fire department structure protection and interagency wildfire training.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/19</p>	Ryan Thoms Manager of Emergency Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Community Emergency Preparedness Fund: Emergency Support Services : 100%</p>	<p>THAT the Board endorse an application to the Union of BC Municipalities (UBCM) for the Emergency Support Services (ESS) funding stream of the Community Emergency Preparedness Fund (CEPF); and</p> <p>THAT the Board endorse the qathet Regional District providing overall grant management for this project.</p>	2021/01/28	2022/12/31	100% 100 / 100%	<p>Ryan Thoms:</p> <p>Progress: Evacuation Supplies Container at Kelly Creek School installed in March. Grant final report completed and submitted to UBCM in May.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: Grant funding received for similar project destined for Lasqueti Community Hall. Work beginning this summer to be completed in spring 2023.</p> <p>2022/07/12</p>	Ryan Thoms Manager of Emergency Services
<p>→ Community Emergency Preparedness Fund: Emergency Operations Centres & Training : 100%</p>	<p>THAT the Board endorse an application to the Union of BC Municipalities (UBCM) for the Emergency Operations Centres & Training funding stream of the Community Emergency Preparedness Fund (CEPF); and</p> <p>THAT the Board endorse the qathet Regional District providing overall grant management for this project.</p>	2021/03/25	2022/06/30	90% 90 / 100%	<p>Ryan Thoms:</p> <p>Progress: All deliveries completed in June. Grant final report now needs to be completed and submitted to UBCM prior to end of July.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: Complete the grant funding final report.</p> <p>Grant received this month for further EOC training. This project will begin this summer and run through June 2023.</p> <p>2022/07/12</p>	Ryan Thoms Manager of Emergency Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ qathet Regional Fire Departments' Emergency Services Agreement : 100%	<p>THAT the Board endorse the renewal of the qathet Regional Fire Departments' Emergency Services Agreement as presented for another five year term.</p>	2021/08/30	2021/12/31	100% 100 / 100%	<p>Ryan Thoms: Progress: Agreement completed and signed by all parties. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/04/19</p>	Ryan Thoms Manager of Emergency Services
→ 2022 Regional FireSmart Program Grant Funding : 100%	<p>THAT the Board endorse applying to the Union of British Columbia Municipalities (UBCM) Community Resiliency Investment (CRI) for the 2022 FireSmart Community Funding & Supports; and</p> <p>THAT the Board endorse carrying out the 2022 Regional FireSmart Program collaboratively with the Tla'amin Nation and the City of Powell River; and</p> <p>THAT the Board endorse the qathet Regional District to receive and manage the grant funding on behalf of the Tla'amin Nation and the City of Powell River and to provide overall grant management for this project.</p>	2021/09/24	2021/12/31	100% 100 / 100%	<p>Ryan Thoms: Progress: Funding application approved, 2022 program underway. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/04/19</p>	Ryan Thoms Manager of Emergency Services
→ Correspondence dated June 21, 2021 from Savary Island Volunteer Fire Department re Roadside Parking Restricting Fire Operations around the Savary Wharf : 100%	<p>THAT the correspondence dated June 21, 2021 from Savary Island Volunteer Fire Department re Roadside Parking Restricting Fire Operations around the Savary Wharf be received; and</p> <p>THAT the Board contact the RCMP with regard to this issue and confirm with the Savary Island Volunteer Fire Department that the correspondence has been received and actioned.</p>	2021/12/16	2022/12/31	100% 100 / 100%	<p>Ryan Thoms: Progress: Correspondence sent to RCMP. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/04/19</p>	Ryan Thoms Manager of Emergency Services
→ Community Emergency Preparedness Fund: Emergency Support Services : 100%	<p>THAT the Board endorse an application to the Union of BC Municipalities (UBCM) for the Emergency Support Services (ESS) funding stream of the Community Emergency Preparedness Fund (CEPF); and</p> <p>THAT the Board endorse the qathet Regional District providing overall grant management for this project.</p>	2022/02/01	2022/12/31	45% 45 / 100%	<p>Ryan Thoms: Progress: Project beginning this summer to install evacuation supplies container on Lasqueti. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/07/12</p>	Ryan Thoms Manager of Emergency Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Community Emergency Preparedness Fund: Emergency Operations Centres & Training : 100%	<p>THAT the Board endorse an application to the Union of BC Municipalities (UBCM) for the Emergency Operations Centres & Training funding stream of the Community Emergency Preparedness Fund (CEPF); and</p> <p>THAT the Board endorse the qathet Regional District providing overall grant management for this project.</p>	2022/02/28	2022/12/31	37% 37 / 100%	<p>Ryan Thoms:</p> <p>Progress: This training project is beginning this summer and will run through spring 2023.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/07/12</p>	Ryan Thoms Manager of Emergency Services
→ Correspondence dated August 30, 2022 from Ken White, Resident re Heat Warning Plan for Texada Island : 100%	THAT the Board direct staff to identify the buildings in each Electoral Area that are open to the public and already have cooling and provide the list to Vancouver Coastal Health and The Health Authority for heat warning notifications and events.	2022/10/06	2022/12/31	0% 0 / 100%		Ryan Thoms Manager of Emergency Services
→ Dissemination of Mapping Data and Orthophotos : 100%		2022/10/06	2022/12/31	5% 5 / 100%		Nancy Schmeister Manager of Technical Services
→ Community Emergency Preparedness Fund, Volunteer & Composite Fire Department Equipment & Training Grant Opportunity : 100%	<p>THAT the Board endorse an application to the Union of BC Municipalities (UBCM) for the Volunteer & Composite Fire Departments Equipment & Training funding stream of the Community Emergency Preparedness Fund (CEPF) for the Northside Volunteer Fire Department, Savary Island Volunteer Fire Department, Malaspina Volunteer Fire Department, and the Lasqueti Island Volunteer Fire Department; and</p> <p>THAT the Board endorse the qathet Regional District providing overall grant management for this project.</p>	2022/10/06	2022/12/31	0% 0 / 100%		Ryan Thoms Manager of Emergency Services
Continually improve upon employee health and safety : 100%		2021/01/01	2022/12/31	76% 76 / 100%		
→ Comprehensive Honorarium Policy	The Board has directed staff to develop a Comprehensive Honorarium Policy To inform all qathet Regional District Volunteer Fire Departments.	2021/03/26	2021/12/31	4% 4 / 100	<p>Ryan Thoms:</p> <p>Progress: Initial discussions held with each Fire Chief. qRD Fire Chiefs' Working Group will begin discussing this topic at upcoming meeting on Lasqueti July 23.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/07/12</p>	Ryan Thoms Manager of Emergency Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Budget Amendment Savary Island Fire Protection Service : 100%	THAT the Board approve an amendment to the 2021 Savary Island Fire Protection Service budget to allocate \$25,200 of the COVID 19 Safe Restart Grant Funding toward the installation of a shower.	2021/08/30	2021/12/31	100% 100 / 100%	Ryan Thoms: Progress: Project completed in May 2022. Challenges: Getting contractors to complete the work was challenging and resulted in delays. Next Steps: 2022/07/12	Ryan Thoms Manager of Emergency Services
→ Safety Policy Amendment : 100%	THAT the Board adopt the amended qathet Regional District Policy 4.4 - Health and Safety, and authorize the Chair and CAO to sign a bulletin board poster of the same.	2021/11/30	2021/12/31	100% 100 / 100%		Melanie Thoms OH&S/Emergency Services Coordinator
→ Lasqueti Island Fire Protection Service Capital Planning: State of Assets Report : 100%	<p>THAT the Board accept the Lasqueti Island Fire Protection Service Asset Management Plan State of Assets Report; and</p> <p>THAT the Board reconfirm direction to staff to undertake a public engagement process in 2022 for the Lasqueti Island Fire Protection Service in order to develop a capital asset management plan and to develop a funding strategy to support that plan.</p>	2022/02/28	2022/12/31	100% 100 / 100%	Ryan Thoms: Progress: Public engagement survey completed on Lasqueti on April 15. Now reviewing results to bring for receipt at upcoming board meeting. Challenges: <i>No value</i> Next Steps: Develop capital plan options and bring recommendations to Board in the fall 2022. 2022/04/19	Ryan Thoms Manager of Emergency Services
Foster and raise awareness for the safety and resiliency of residents : 100%		2021/01/01	2022/12/31	20% 20 / 100%		

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Public Engagement for Electoral Area 'E' Emergency Dispatch : 100%	<p>THAT the Board reconfirm direction to staff to undertake a public engagement process over the coming months to provide the public in Electoral Area 'E' with relevant comparative information for the two dispatch system options, Amended Option C (Northern 911) and North Island 911.</p>	2022/07/04	2022/12/31	<p>40% 40 / 100%</p>	<p>Ryan Thoms: Progress: Engagement process now underway with project page posted on qRD website, planning for July 28 public session at Lasqueti community hall, and survey for month of August. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/07/12</p>	Ryan Thoms Manager of Emergency Services
→ Community Resiliency Investment Program 2023 FireSmart Community Funding & Supports : 100%	<p>THAT the Board endorse an application to the Union of British Columbia Municipalities (UBCM) 2023 Community Resiliency Investment Program to support the qathet regional FireSmart Program and to fund a regional Community Wildfire Resiliency Plan for the qathet Region; and</p> <p>THAT the Board endorse carrying out the 2023 Regional FireSmart Program and Community Wildfire Resiliency Plan collaboratively with the Tla'amin Nation and the City of Powell River; and</p> <p>THAT the Board endorse the qathet Regional District providing overall grant management for this project.</p>	2022/11/30	2022/12/30	<p>0% 0 / 100%</p>		Ryan Thoms Manager of Emergency Services

GOVERNANCE/MANAGEMENT EXCELLENCE

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Ensure we have the systems in place for engaging communication : 100%		2021/01/01	2022/12/31	91% 90.65 / 100%		
→ Develop a Communication Strategy : 100%		2020/01/01	2022/02/28	100% 100 / 100%	<p>Michelle Jones: Progress: Presenting findings April meeting cycle.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/11</p>	Michelle Jones Manager of Administrative Services
→ Transparency Portal - iCompass	<ul style="list-style-type: none"> Develop the transparency portal to ensure the public has a user friendly, online access to meeting information. Develop process for meeting subscription and notification. Develop forms to simplify the process of appearing as a delegation. Increase citizen engagement with simplified application process to Committee membership openings. Track attendance and voting. 	2021/01/01	2021/07/01	100% 100 / 100		Michelle Jones Manager of Administrative Services
→ Community Engagement Survey	<ul style="list-style-type: none"> Research other Local Government Surveys Prepare Work and Communications Plan Design Survey Edit Survey - Consult with MGMT Release Survey Develop and Implement Advertisement Campaign Pull Survey and Compile Results Disseminate Results 	2021/02/15	2022/03/31	100% 100 / 100	<p>Michelle Jones: Progress: Community engagement survey completed end of August. Data in process of being analyzed.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/18</p>	Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Regional District Annual Newsletter	<ul style="list-style-type: none"> · Research other Local Government Newsletters · Design Template · Research Story Content Ideas · Media Release advising of Newsletter and Financial Statements · Input Content · Distribute to Public / Directors / Website -Develop social sharing ability 	2021/03/01	2021/07/09	100% 100 / 100	<p>Michelle Jones:</p> <p>Progress: Annual newsletter distributed late June for July. Added to website and graphic designed for sharing on social media.</p> <p>Challenges: Post office closure delayed launch.</p> <p>Next Steps: <i>No value</i> 2021/07/06</p>	Michelle Jones Manager of Administrative Services
→ Financial Assistance 2021 - Intake 2 : 100%		2021/11/29	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> • Letters of grant approval and denial were mailed out on December 6, 2021 • Payment were made to successful applicants on December 14, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/11</p>	Linda Greenan Manager of Financial Services
→ Correspondence dated November 2, 2021 from Katrine Conroy, Minister of Forests, Lands, Natural Resource Operations and Rural Development re 2021 Union of British Columbia Municipalities (UBCM) Follow-Up : 100%	<p>THAT the Board send an email correspondence to Kevin Haberl, Director of Resource Authorizations for the South Coast Natural Resource Region requesting the presentation by the Ministry staff on how we can better understand water management processes.</p>	2021/11/29	2021/12/31	100% 100 / 100%	<p>Shelley Termuende:</p> <p>Progress: Dec. 3, 2021 – Letter sent via email by Administration ST</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/07/05</p>	Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Advocating for Improved Boat Launch at Saltery Bay Provincial Park : 100%	<p>THAT the Board authorize the Chair to write a letter to the Honourable George Heyman, Minister of Environment and Climate Change Strategy and responsible for BC Parks, advocating for an improved boat launch at the Saltery Bay Provincial Park Day Use Site, including information on how the poor condition of the current boat launch affects the qRD economy, safety, recreation opportunities and the ability to protect the environment.</p>	2021/11/29	2022/02/28	100% 100 / 100%	<p>Michelle Jones:</p> <p>Progress: Motion brought forward by Director Brander - motion carried Regional Board – November 25, 2021. Letter dated January 25, 2022 and signed by Chair Brabazon.</p> <p>Forwarded via email January 28, 2022 to:</p> <p>- Minister of Environment, George Heyman</p> <p>Filed in Digital System</p> <p>Filed in Convenience Binder.</p> <p>RESPONSE From Minister of Environment, George Heyman , letter dated February 23, 2022</p> <p>- MOE have no plans to expand site.</p> <p>- Committed to maintain and will assess as a precursor to work needing to be done.</p> <p>No follow up required.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/13</p>	Michelle Jones Manager of Administrative Services
→ Correspondence dated December 1, 2021 from Ben Reiman, qathet Regional District Resident re Texada Island Disc Golf Course : 100%	<p>THAT the correspondence dated December 1, 2021 from Ben Reiman, qathet Regional District Resident re Texada Island Disc Golf Course be received; and</p> <p>THAT the Board reply to Mr. Reiman to suggest a proposal on naming the course and signage at the Shelter Point Park Disc Golf Course.</p>	2021/12/16	2022/12/31	100% 100 / 100%		Patrick Devereaux Manager of Operational Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Correspondence dated January 1, 2022 from Vanessa Adams, qathet Regional District Resident re Censure of Area B Director : 100%	THAT the Board respond to the correspondence dated January 1, 2022 from Vanessa Adams, qathet Regional District Resident re Censure of Area B Director.	2022/01/17	2022/12/31	100% 100 / 100%	Shelley Termuende: Progress: June 28, 2022 - Letter mailed out by Administration ST Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/07/05	Michelle Jones Manager of Administrative Services
→ Correspondence dated January 5, 2022 from Alex Valderrabano, Electoral Area C Resident re Potential Censure of Director Gisborne : 100%	THAT the Board respond to the correspondence dated January 5, 2022 from Alex Valderrabano, Electoral Area C Resident re Potential Censure of Director Gisborne.	2022/01/17	2022/12/31	100% 100 / 100%	Shelley Termuende: Progress: June 28, 2022 - Letter mailed out by Administration ST Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/07/05	Michelle Jones Manager of Administrative Services
→ New Board Orientation : 100%	THAT the Board engage Eli Mina, Board Effectiveness Consultant and Registered Parliamentarian, and George Cuff, consultant and author on the art and principles of governance and effective organizations, to each perform a new Board orientation following the local government elections held in October 2022 at a cost of \$15,500 plus travel expenses and books, and direct staff to include the cost in the upcoming 2022 operations budget.	2022/01/31	2022/12/31	100% 100 / 100%	Al Radke: Progress: Eli Mina has been commissioned to present as part of the new Board orientation on October 28, 2022. George Cuff has been commissioned to present as part of the new Board orientation on November 17 – 18, 2022. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/04/19	Al Radke CAO

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Correspondence dated December 16, 2021 from District of North Saanich re Elected Officials - Maternity & Parental Leave : 100%	THAT the Board send a letter to the Minister of Municipal Affairs, Josie Osborne, requesting action and attention to the matter of parental leave provisions for elected officials, and CC the Union of British Columbia Municipalities (UBCM).	2022/02/01	2022/12/31	100% 100 / 100%	<p>Michelle Jones:</p> <p>Progress: Correspondence sent February 7, 2022. Response received March 15 and presented to Committee of the Whole at the April meeting.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/11</p>	Michelle Jones Manager of Administrative Services
→ Correspondence dated January 10, 2022 from Vicki and Rod Tysdal re Letter of Support for Powell River Salmon Society : 100%	THAT the Board provide a letter of support for Powell River Salmon Society.	2022/02/01	2022/12/31	100% 100 / 100%	<p>Michelle Jones:</p> <p>Progress: Correspondence motion carried – Regional Board – January 27, 2022. Letter of Support date, January 27, 2022 and signed by Chair Brabazon.</p> <p>Forwarded via email February 4, 2022 to: – prsalmon@telus.net</p> <p>Filed in Digital System</p> <p>Filed in Convenience Binder.</p> <p>No further action required.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/11</p>	Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Correspondence dated February 16, 2022 from Carol Hearder, Lang Bay Community Club re Outdoor Lighting at Lang Bay Hall : 100%	<p>THAT the correspondence dated February 16, 2022 from Carol Hearder, Lang Bay Community Club re Outdoor Lighting at Lang Bay Hall be received; and</p> <p>THAT the Board write a letter to BC Hydro requesting that the removal of the outdoor lighting located at 11090 Highway 101, Lang Bay Hall be reconsidered.</p>	2022/02/28	2022/12/31	100% 100 / 100%	<p>Michelle Jones:</p> <p>Progress: Correspondence motion carried – Regional Board – February 24, 2022. Letter of support dated March 9, 2022 and signed by Chair Brabazon. Forwarded via email March 9, 2022 to BC Hydro. Filed in digital system. Filed in Convenience Binder. No further action required.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/11</p>	Michelle Jones Manager of Administrative Services
→ Correspondence dated February 23, 2022 from Liz Cookson, Association of Vancouver Island and Coastal Communities (AVICC) re 2022 AVICC Resolution - Funding for Water Improvement Districts : 100%	<p>THAT the correspondence dated February 23, 2022 from Liz Cookson, Association of Vancouver Island and Coastal Communities (AVICC) re 2022 AVICC Resolution - Funding for Water Improvement Districts be received; and</p> <p>THAT the Board advise AVICC that it approves of the addition of the word “new” into the resolution re Funding for Water Improvement Districts.</p>	2022/02/28	2022/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Correspondence dated January 28, 2022 from Leslie Baird, Village of Cumberland Mayor re Support for Bill C-216: A Health Based Approach to the Substance Use Act : 100%</p>	<p>THAT the Board request the Chair write a letter in support of Bill C-216 to Prime Minister Trudeau and to the Minister of Health and Addictions Carolyn Bennett.</p>	2022/02/28	2022/12/31	<p>100% 100 / 100%</p>	<p>Michelle Jones: Progress: Correspondence motion carried – Regional Board – February 24, 2022. Letter of support dated March 16, 2022 authorized to be signed by Chair Brabazon. Forwarded via email March 16, 2022 to: – Prime Minister Justine Trudeau – Minister of Health and Addictions Carolyn Bennett Filed in New System. Filed in Convenience Binder. No further action required. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/04/11</p>	<p>Michelle Jones Manager of Administrative Services</p>
<p>→ Fourth Quarter Strategic Plan Progress Report : 100%</p>	<p>THAT the Board receive the Fourth Quarter Strategic Plan Progress report date January 24, 2022.</p>	2022/02/28	2022/12/31	<p>100% 100 / 100%</p>	<p>Michelle Jones: Progress: Considered in February meeting cycle. Posted to website March 2022. Completed 2021 and prior goals archived before consideration of 1st quarter 2022 report. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/04/11</p>	<p>Michelle Jones Manager of Administrative Services</p>

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Let's Talk Land Use Public Engagement Final Report : 100%	THAT the Board accept the "Let's Talk Land Use Engagement Final Report" dated January 31, 2022 to guide and inform future planning initiatives in Electoral Areas A, B and C.	2022/04/01	2022/12/31	100% 100 / 100%	Laura Roddan: Progress: Board accepted Let's Talk Land Use Engagement Final Report to guide and inform future planning initiatives in Areas A, B and C. Let's Talk Land Use Engagement Final Report uploaded to qRD website on April 1, 2022. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/04/05	Laura Roddan Manager of Planning Services
→ Correspondence dated March 4, 2022 from Karyne Bailey, Powell River Gymnastics re Request for Recommendation Letter : 100%	THAT the Board direct staff to write a letter of support to Powell River Gymnastics for their BC Gaming Grant Application.	2022/04/01	2022/12/31	100% 100 / 100%	Michelle Jones: Progress: Draft letter sent to Chair for approval. Received Chair's approval for signature April 4, 2022. Letter of support sent April 4, 2022. No further action, task complete. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/04/11	Michelle Jones Manager of Administrative Services
→ Results of 2021 Regional Resident Satisfaction Survey : 100%	THAT the Board receive this report for information; and THAT the report be referred to the next Strategic Planning Session.	2022/04/29	2022/12/31	75% 75 / 100%		Michelle Jones Manager of Administrative Services
→ Powell River Regional Hospital Board Engagement Options : 100%	THAT the Board postpone consideration of Powell River Regional Hospital Board Engagement Options until the September 8, 2022 Regional Hospital District Committee of the Whole meeting.	2022/05/03	2022/12/31	100% 100 / 100%	Al Radke: Progress: Completed. Report delivered in September. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/12/02	Al Radke CAO

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Leni Goggins, Director of Social Economy, Inclusion Powell River Society, re Letter of Support Kindred ReBuild Store Project : 100%	<p>THAT the Board provide a letter of support to Inclusion Powell River for the development of a rebuild store.</p>	2022/05/27	2022/12/31	100% 100 / 100%	<p>Michelle Jones:</p> <p>Progress: Provided by mail on May 31, 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/22</p>	Michelle Jones Manager of Administrative Services
→ Correspondence dated May 9, 2022 from Rod Wiebe, Powell River Public Library Board Chair re Requesting UBCM Resolutions for Increased and Ongoing Provincial Funding : 100%	<p>THAT the Board submit the following resolution to the Union of BC Municipalities:</p> <p>WHEREAS libraries in British Columbia are largely financed by levies paid by local governments, and where provincial library funding has remained stagnant for the past 10 years;</p> <p>AND WHEREAS public libraries are central to communities, providing equitable access to vital resources including internet, computers, digital tools and in-person services from expert staff;</p> <p>AND WHEREAS public libraries provide British Columbians with low-barrier services that support job seekers and small businesses, that increase literacy in communities, that advance reconciliation with Indigenous peoples, and that promote equity and inclusion;</p> <p>THEREFORE, BE IT RESOLVED that the qathet Regional District urge the Government of British Columbia to provide long-term sustainable funding for public libraries in BC;</p> <p>AND BE IT FURTHER RESOLVED that the Province ensure that BC Libraries will henceforth received regular increases to Provincial Government funding in subsequent years.</p>	2022/05/27	2022/12/31	100% 100 / 100%	<p>Michelle Jones:</p> <p>Progress: Sent to UBCM May 2022. Response received Committee of the Whole June 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/22</p>	Michelle Jones Manager of Administrative Services
→ Correspondence dated May 9, 2022 from Abby McLennan, qathet Shoreline Cleanup Project Manager re Letter of Support Request : 100%	<p>THAT the correspondence dated May 9, 2022 from Abby McLennan, qathet Shoreline Cleanup Project Manager re Letter of Support Request be received; and</p> <p>THAT the Board provide a letter of support to the Ocean Legacy Foundation and to Let's Talk Trash in regards to their application for grant funding under the Clean Coast Clean Waters Initiative.</p>	2022/05/27	2022/12/31	100% 100 / 100%	<p>Michelle Jones:</p> <p>Progress: Correspondence sent June 20, 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/22</p>	Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ qathet Regional Communications and Engagement Strategy Final Report : 100%	<p>THAT the Board receive the qathet Regional Communications and Engagement Strategy Final Report from Resilience Planning for information; and</p> <p>THAT the Board direct staff to move forward with the recommendations as listed in the Final Report.</p> <p>MOTION CARRIED.</p>	2022/05/27	2022/12/31	54% 54 / 100%		Michelle Jones Manager of Administrative Services
→ Lasqueti Island Volunteer Fire Department Asset Management Survey : 100%	<p>THAT the Board receive for information purposes the results of the Lasqueti Island Volunteer Fire Department Asset Management Survey.</p>	2022/05/30	2022/12/31	100% 100 / 100%	<p>Ryan Thoms: Progress: Survey was successfully completed. Staff now working on capital plan. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/07/12</p>	Ryan Thoms Manager of Emergency Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ 2022 UBCM Convention Attendance and Meetings with Premier and Cabinet Ministers : 100%</p>	<p>THAT the Board ratify the following resolutions:</p> <p>THAT the Board direct staff to register interested Directors and the Chief Administrative Officer for the Union of British Columbia Municipalities' Convention held September 12-16, 2022 in Whistler, BC; and</p> <p>THAT the Board direct staff to schedule a meeting with the Honourable Adrian Dix, Minister of Health to request a review of Emergency Medical Assistants Licensing Board policy change that increases cost and decreases accessibility to local governments providing first responder services; and</p> <p>THAT the Board direct staff to schedule a meeting with the Honourable George Heyman, Minister of Environment and Climate Change Strategy to request that the Minister initiate the process towards eliminating the use of expanded polystyrene in the marine environment; and</p> <p>THAT the Board direct staff to schedule a meeting with the Honourable Rob Fleming, Minister of Transportation and Infrastructure to request that the ministry enforce maintenance and time standards and allocate sufficient resources to resolve deficiency in highway maintenance including ensuring that the contractors have equipment needed to address rural road conditions; and</p> <p>THAT the Board direct staff to schedule a meeting with the Honourable Rob Fleming, Minister of Transportation and Infrastructure to request that the Ministry of Transportation and Infrastructure allocate sufficient resources to address the Springbrook Road safety concerns.</p>	2022/07/04	2022/12/31	100% 100 / 100%	<p>Esme Sturton:</p> <p>Progress: Directors Fall, Brander and Gisborne as well as CAO Radke - all registered</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/07/07</p>	Esme Sturton Records Management Clerk
<p>→ Letter of Support Request for Pedestrian/Cycling Bridges at Lang Creek : 100%</p>	<p>THAT the Board send a letter to Rob Fleming, Minister of Transportation and Infrastructure requesting the implementation of pedestrian/cycling bridges at Lang Creek; and</p> <p>THAT the Board send letters to School District 47, Powell River RCMP, Tla'amin Nation, the City of Powell River, Tourism Powell River, MLA Nicholas Simons, and the Powell River Salmon Society requesting that they send a letter of support for the initiative to the Ministry of Transportation and Infrastructure and cc the qathet Regional District.</p>	2022/07/04	2022/12/31	100% 100 / 100%	<p>Shelley Termuende:</p> <p>Progress: 2022 07 04: Letters sent to CoPR, Nicholas Simons, Hon. Rob Fleming, PR RCMP, SD47, TN, and TPR.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/10/13</p>	Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Shared Integrity Commissioner - Chair Brabazon : 100%	THAT the Board engage with Comox Valley Regional District, Strathcona Regional District, Mt. Waddington Regional District and Sunshine Coast Regional District with a view to establish an Integrity Commissioner position and share the costs.	2022/07/04	2022/12/31	0% 0 / 100%		Al Radke CAO
→ Correspondence dated August 19, 2022 from Kerianne Poulsen, District of Sechelt re Renewed Funding for Island Coastal Economic Trust (ICET) : 100%	THAT the correspondence dated August 19, 2022 from Kerianne Poulsen, District of Sechelt re Renewed Funding for ICET be received; and THAT the Board send a letter to the Honourable Ravi Kalon, Minister of Jobs, Economic Recovery and Innovation in support of Island Coastal Economic Trust's (ICET) request for renewed funding.	2022/08/26	2022/12/31	100% 100 / 100%	Shelley Termuende: Progress: 2022 08 30: Letter sent to Hon. Min. Ravi Kalon. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/10/13	Michelle Jones Manager of Administrative Services
→ Second Quarter Strategic Plan Progress Report : 100%	THAT the Board receive the Second Quarter Strategic Plan Progress report dated July 22, 2022.	2022/08/26	2022/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ Amendments to qathet Regional District Policy No. 2.9: Public Communications and Engagement : 100%		2022/08/26	2022/12/31	63% 62.5 / 100%		Michelle Jones Manager of Administrative Services
→ Correspondence dated September 2, 2022 from UBCM Meeting Request Coordinator Re Provincial Cabinet Meeting with Minister of Health - Regret : 100%	THAT the Board ratify direction to Chief Administrative Officer, Al Radke to book a Ministry of Health staff meeting at the UBCM Convention in September.	2022/10/06	2022/12/31	100% 100 / 100%		Al Radke CAO
→ Powell River Public Library Proclamation Request - Library Month October 2022 : 100%		2022/10/06	2022/12/31	100% 100 / 100%		Esme Sturton Records Management Clerk
→ Powell River Regional Hospital Board Engagement Options : 100%	THAT the Board communicate with Sea to Sky and Sunshine Coast Regional Hospital Districts and request a strategic planning meeting; and THAT the Board extend an invitation to Powell River General Hospital Facility Engagement Initiative, Division of Family Practice, and the Powell River Hospital Foundation to discuss opportunities for cooperation and collaboration.	2022/10/07	2022/12/31	25% 25 / 100%		Al Radke CAO
→ Correspondence dated November 18, 2022 from Jessica Colasanto, Lift Community Services Community Support Programs Manager re Letter of Support Request : 100%	THAT the Board direct staff to write a letter of support for Lift Community Services in relation to their Gaming Funds application for the Community Resource Centre and Family Place.	2022/11/30	2022/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ Correspondence dated October 4, 2022 from Rob Fleming, Minister of Transportation and Infrastructure re Drainage Study Funding : 100%	THAT the Board direct staff to follow up with the Ministry of Transportation and Infrastructure staff regarding the drainage study.	2022/11/30	2022/12/30	0% 0 / 100%		Laura Roddan Manager of Planning Services
→ Correspondence dated October 5, 2022 from Deborah Dee, Powell River Action Centre Society - Food Bank re Letter of Support Request : 100%	THAT the Board ratify direction for the provision of a letter of support to Powell River Action Centre Society - Food Bank for their grant funding application to Disability Alliance BC.	2022/11/30	2022/12/30	100% 100 / 100%		Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Correspondence dated November 3, 2022 from Dan Dyble, Corporate Affairs, Pacific Aquaculture International Inc re Letter of Support : 100%	THAT the Board ratify direction to staff to send a letter of support to Marine Biology Professor, Jiabo Han and Marine Biology Engineer, Yimin Li to extend an invitation to visit and tour the region and welcome them to our community.	2022/11/30	2022/12/30	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ Correspondence dated October 28, 2022 from Malerie Meeker, Director Powell River Hospice Society re The Vision for Hospice House - Engaging Key Community Organizations : 100%	THAT the Board ratify direction to Director Doubt to attend the November 24, 2022 meeting of the Powell River Hospice Society as representatives of the Regional Board and Regional Hospital District Board.	2022/11/30	2022/12/30	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ Letter to Telus Requesting Telus Urgently Repair the Phone Land Line Service on Lasqueti Island - Director Fall : 100%	THAT the Board ask staff to send a letter to Telus requesting Telus to urgently repair the phone land line service outage over a significant portion of Lasqueti Island that is known to be affecting over 20 households as of November 24, 2022.	2022/11/30	2022/12/30	100% 100 / 100%		Michelle Jones Manager of Administrative Services
Effectively plan for and manage existing and new assets : 100%		2021/01/01	2022/12/31	64% 64.03 / 100%		
→ Hangar Development : 100%	The Powell River Regional District (PRRD) owns and operates an airport on Texada Island (YGB). Facilities at the airport include the runway, a terminal building with parking, water supply and septic field, and several hangars leased to aircraft owners. Recently there have been requests to the PRRD for a number of additional hangar spaces.	2016/01/01	2026/12/31	25% 25 / 100%	<p>Mike Wall:</p> <p>Progress: MW has tasked Patricia Wilkinson to work with Val Ferguson (AM) to finalize lease document</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2020/09/23</p>	Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Develop an Asset Management Toolkit : 100%	In order to deliver a systematic, sustainable and measurable asset management program, Regional District staff across all departments must have access to a common set of tools. The Asset Management Toolkit will include approved procedures, practices, checklists, forms and templates. The toolkit will be a living document that evolves and expands as the asset management program matures.	2019/01/01	2021/12/31	25% 25 / 100%	<p>Nancy Schmeister:</p> <p>Progress: Applied for Canada Community-Building Fund: Strategic Priorities Fund grant to enable the qRD to engage a consultant to develop a Risk Management Framework and, using the developed framework, to prepare risk profiles for a select number of qRD services.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/07/19</p>	Melissa Howey Manager of Asset Management & Strategic Initiatives

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Build and Maintain an Asset Registry : 100%	Fundamental to any asset management program is an accurate and comprehensive database containing all of the essential characteristics for each Regional District asset. Beyond simply building the asset registry, processes, practices and standards for data collection and data maintenance must be established.	2019/01/01	2022/12/31	58% 57.86 / 100%	<p>Nancy Schmeister:</p> <p>Progress: SunCorp hired to perform condition assessments along with insurance appraisals. Asset Management staff toured all facilities with SunCorp representative. Condition assessment expected August/September 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/07/19</p>	Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Develop Individual Service Asset Management Plans : 100%	Having a comprehensive and actionable plan for the sustainable delivery of each Regional District service is the ultimate goal o the Regional District's asset management program. These plans will provide detailed information about the infrastructure required to provide an agreed level of service in the most cost-effective manner while outlining associated risks.	2019/01/01	2021/12/31	15% 15 / 100%	<p>Nancy Schmeister:</p> <p>Progress: State of Assets reports completed for three services and drafts for four other services in progress.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/07/19</p>	Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Tender for the contract operations of the Resource Recovery Centre : 100%	THAT the Board direct staff to go out to tender for the contract operations of the Resource Recovery Centre inclusive of Extended Producer Responsibility programs and waste transfer station.	2021/03/01	2021/12/31	50% 50 / 100%	<p>Melissa Howey:</p> <p>Progress: Operations training trip to the Island to observe operations at other similar facilities. April 6 and 7</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/03/31</p>	Melissa Howey Manager of Asset Management & Strategic Initiatives

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Lund Sewer Master Plan Infrastructure Planning Grant	The Board directed staff to apply for an Infrastructure Planning grant to complete the Lund Sewer Master Plan. This plan will assist in addressing and understanding on-going development pressures on the system and will also ensure consideration is given for reliable service delivery for the current and future facilities at the Lund Resort.	2021/03/26	2022/12/31	30% 30 / 100	<p>Nancy Schmeister:</p> <p>Progress: Mistakenly identified at 100% completion in first quarter Strategic Plan Update. Consultant engaged, kick off meeting completed, data exchanged.</p> <p>Draft Lund Sewer Master Plan scheduled for February, 2023 completion.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/07/19</p>	Melissa Howey Manager of Asset Management & Strategic Initiatives
→ 2022-2026 Financial Plan Draft One : 100%		2021/11/29	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The 2022-2026 Financial Plan was adopted on February 24, 2022 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/07</p>	Linda Greenan Manager of Financial Services
→ Canada Infrastructure Program Grant - Environmental Quality Program : 100%	<p>THAT the Board direct staff to submit an application for grant funding for the Myrtle Pond Water Service Water Line Improvements through the Canada- British Columbia Investing in Canada Infrastructure Program - Green Infrastructure - Environmental Quality Sub-Stream; and</p> <p>THAT any costs not covered by the grant be funded through the Myrtle Pond Water Service.</p>	2021/11/29	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> No word yet on whether the funding was approved or not approved <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/07</p>	Linda Greenan Manager of Financial Services
→ Accessibility within qathet Regional District : 100%		2021/12/16	2022/12/31	100% 100 / 100%		Patrick Devereaux Manager of Operational Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Correspondence dated August 30, 2021 from Savary Island Property Owners Association : 100%	THAT the Board receive the correspondence dated August 30, 2021 from Savary Island Owners Association re Letter of Concern and request that the Board further engage with the RCMP with regard to ongoing inappropriate and dangerous activities on the wharf.	2022/01/31	2022/12/31	100% 100 / 100%		Patrick Devereaux Manager of Operational Services
→ Savary Island East Fire Hall - Ministry of Transportation Permit : 100%	THAT the Board direct staff to approach the Ministry of Transportation and Infrastructure to obtain a permit over crown land located at the intersection of Vancouver Boulevard and Campbell Way for expansion of the Savary Island East Fire Hall parking lot; and, THAT the Board allocate funds for the project from the Savary Island Marine Service.	2022/01/31	2022/12/31	100% 100 / 100%	Patrick Devereaux: Progress: MOTI permit in place Challenges: <i>No value</i> Next Steps: <i>No value</i> <i>2022/05/05</i>	Patrick Devereaux Manager of Operational Services
→ 2021 Waste Composition Report : 100%	THAT the Board receive the 2021 Waste Composition Study; Spring and Fall Aggregate Report for information.	2022/01/31	2022/12/31	100% 100 / 100%		Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Security Issuing Bylaw - Northside Fire Protection Service : 100%	THAT the Board give first reading through adoption to the Northside Volunteer Fire Department Security Issuing Bylaw No. 574, 2022 at the January 27, 2022 Board meeting.	2022/02/01	2022/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none">The qathet Regional District Security Issuing Bylaw No. 574, 2022 was adopted on January 27, 2022Funding from the issue was received on April 8, 2022The interim financing was paid out on April 11, 2022Interest of 3.36% will be charged on the loan for the first 10 years Challenges: <i>No value</i> Next Steps: <ul style="list-style-type: none">Loan documentation needs to be signed and returned to the MFA of BC <i>2022/04/19</i>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Insurance Appraisals : 100%	<p>THAT the Board direct staff to direct award a contract to Suncorp Valuations Ltd. to provide insurance appraisals and condition assessments for the qathet Regional District for the quoted price of \$36,500 plus taxes as submitted in their proposal dated January 14, 2022.</p>	2022/02/01	2022/12/31	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> Insurance appraisals have been completed and received by the qRD and RHD <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> Insured values will be updated with the qRD property insurance providers <p>2022/10/04</p>	Linda Greenan Manager of Financial Services
→ qathet Regional District Security Issuing Bylaw No. 574, 2022 : 100%	<p>THAT the Board give first and second reading of "qathet Regional District Security Issuing Bylaw No. 574, 2022".</p> <p>THAT the Board give third reading of "qathet Regional District Security Issuing Bylaw No. 574, 2022".</p> <p>THAT the Board adopt "qathet Regional District Security Issuing Bylaw No. 574, 2022".</p>	2022/02/01	2022/12/31	<p>0% 0 / 100%</p>		Michelle Jones Manager of Administrative Services
→ Correspondence from Charles Latimer, Lund Community Society re Proposal for the Lease of the 'Old Lund Fire Hall' : 100%	<p>THAT the the Board direct staff to conduct a building assessment of the old Lund fire hall located at 9642 Larson Road to inform on the safety and integrity of the structure; and</p> <p>THAT staff be directed to engage with the Northside community on the future of the old Lund Fire Hall, and return to the Board with recommendations.</p>	2022/02/28	2022/12/31	<p>100% 100 / 100%</p>		Patrick Devereaux Manager of Operational Services
→ Myrtle Pond Water Service - Drinking Water Conservation Plan : 100%	<p>THAT the Board ratify the following motion:</p> <p>THAT the Board approve the Myrtle Pond Water Service Drinking Water Conservation Plan 2022.</p>	2022/02/28	2022/12/31	<p>100% 100 / 100%</p>		Patrick Devereaux Manager of Operational Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Surplus Savary Island Dock Gangway : 100%	<p>THAT the Board direct staff to dispose of the old Savary Island Dock gangway; and</p> <p>THAT any proceeds from the sale be credited to the Regional Parks General service</p>	2022/04/29	2022/12/31	100% 100 / 100%	<p>Patrick Devereaux:</p> <p>Progress: Gangway sold May 27, 2022</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/02</p>	Patrick Devereaux Manager of Operational Services
→ Water/Waste Water Utility System Acquisition Policy - Verbal Update Melissa Howey : 100%	<p>THAT the Board approve the policy updates to Financial Policy 3.15, Water/Wastewater Utility Acquisition Policy; and</p> <p>THAT the Board adopt the Water/Wastewater Utility System Acquisition Policy.</p>	2022/05/03	2022/12/31	100% 100 / 100%		Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Savary Island Community Recreation Survey Results : 100%	<p>THAT the Board receive the Savary Island Community Recreation Survey Results report dated May 2, 2022; and</p> <p>THAT the Savary Island Community Recreation Service initiative be put into abeyance until such time as the community has expressed a desire to proceed with borrowing for the project or another proposal is brought forward.</p>	2022/05/27	2022/12/31	100% 100 / 100%	<p>Michelle Jones:</p> <p>Progress: Project page updated. Notice forwarded to survey participants who submitted their email. Project in abeyance.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/22</p>	Michelle Jones Manager of Administrative Services
→ First Quarter Strategic Plan Progress Report : 100%	<p>THAT the Board receive the First Quarter Strategic Plan Progress report dated April 21, 2022.</p> <p>THAT the Board write a letter to Minister Fleming, Ministry of Transportation and Infrastructure re overdue Texada Island Drainage Study.</p>	2022/05/30	2022/12/31	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress: Letter signed by Regional Board Chair and sent to Minister Rob Fleming on July 22, 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/07/22</p>	Laura Roddan Manager of Planning Services
→ Lund Community Centre Loan Authorization Elector Approval and Budget Change : 100%	<p>THAT the Board approve allocating a further \$150,000.00 dollars from the Northside Recreation's 2023 and 2024 budgets for the Lund Community Centre project to fund budget shortfalls.</p>	2022/07/04	2022/12/31	0% 0 / 100%		Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Community Works Fund Allocation - Policy 3.12 : 100%	THAT the Board make no changes to the Community Works Fund Allocation Policy 3.12 at this time and that the policy be discussed at the next strategic planning session.	2022/07/04	2022/12/31	90% 90 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> Staff to bring the Community Works Fund policy forward for discussion at the next Strategic Planning Session. Challenges: <i>No value</i> Next Steps: <ul style="list-style-type: none"> Staff to bring the Community Works Fund policy forward for discussion at the next Strategic Planning Session. 2022/07/18	Linda Greenan Manager of Financial Services
→ 2023-2027 Asset Management Strategy : 100%	THAT the Board endorse the 2023-2027 Asset Management Strategy.	2022/10/06	2022/12/31	100% 100 / 100%	Nancy Schmeister: Progress: 2023-2027 Asset Management Strategy endorsed by the Board on September 29, 2022. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/10/07	Nancy Schmeister Manager of Technical Services
→ Myrtle Pond Water User Fees Bylaw Amendment : 100%	<p>THAT the Board approve a 5% increase to the 2023 Myrtle Pond Water user fee schedule; and</p> <p>THAT the schedule be incorporated into a user fee amendment bylaw to be presented to the September Board meeting for first reading through adoption.</p>	2022/10/06	2022/12/31	0% 0 / 100%		Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Lund Sewer User Fees Bylaw Amendment : 100%	<p>THAT the Board approve a 5% increase to the 2023 Lund Sewer User Fee Schedule as proposed at the September 21, 2022 Finance Committee meeting; and</p> <p>THAT the schedule be incorporated into a user fee amendment bylaw to be presented to the September Board meeting for first reading through adoption.</p>	2022/10/06	2022/12/31	0% 0 / 100%		Linda Greenan Manager of Financial Services
→ Cemetery Fees and Charges - Bylaw Amendment : 100%	<p>THAT the Board approve the increases to the 2023 Cemetery fees and charges schedule as proposed at the September 21, 2022 Finance Committee meeting; and</p> <p>THAT the schedule be incorporated into a amendment bylaw to be presented to the September Board meeting for first reading through adoption.</p>	2022/10/06	2022/12/31	0% 0 / 100%		Linda Greenan Manager of Financial Services
→ Budget Amendment Savary Island Fire Protection Service : 100%	THAT the Board approve a budget amendment to reallocate \$9,875.76 from underspending in the Savary Island Fire Protection service operating budget towards the capital cost for the purchase and installation of new batteries and electrical work at the Savary Island #1 Fire Hall.	2022/11/30	2022/12/30	0% 0 / 100%		Ryan Thoms Manager of Emergency Services
Make decisions with consideration to risk, costs, health and safety, and long term sustainability : 100%		2021/01/01	2022/12/31	74% 74.39 / 100%		
→ Lund Sewer Service Development Cost Charges : 100%	THAT the Board approve a grant application to the Ministry of Municipal Affairs and Housing for funds to offset the estimated \$30,000 cost to complete a Lund Sewer System Master Plan in 2020; and THAT, if actual study costs exceed the estimate, the Lund Sewer System shall be responsible for costs not covered by the grant.	2019/07/24	2021/12/31	80% 80 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The Lund Sewer Master Plan is projected to be completed by February 28, 2023. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/07/18</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Myrtle Pond Water Service Development Financing Options : 100%</p>	<p>THAT the Board approve a grant application to the Ministry of Municipal Affairs and Housing for funds to offset the estimated \$30,000 cost to complete a Myrtle Pond Water System Capacity Assessment in 2020; and THAT, if actual study costs exceed the estimate, the Myrtle Pond Water service shall be responsible for costs not covered by the grant.</p>	2019/07/24	2021/12/31	<p>100% 100 / 100%</p>	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The Board accepted the MPWS Capacity Study at its meeting of November 17, 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> Kerr Wood Leidal has been contracted to update the Capital Cost Charge Bylaw A public engagement session will be held in 2022 to discuss the findings <p>2022/04/14</p>	Linda Greenan Manager of Financial Services
<p>→ Waste Management Tipping Fee Increase : 100%</p>	<p>THAT the Board approve that the Solid Waste Regulation and Tipping Fee Bylaw 532 be amended to change the municipal solid waste tipping fee to: \$230 per tonne effective January 1, 2020; \$235 per tonne effective January 1, 2021; \$240 per tonne effective January 1, 2022; and THAT the Solid Waste Regulation and Tipping Fee Bylaw Amendment be forwarded to the November Board meeting for first reading through adoption.</p>	2019/11/27	2020/12/30	<p>100% 100 / 100%</p>	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The tipping fee was increased to \$240 per tonne effective January 1, 2022. <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> An amendment will be required for any further tipping fee changes. <p>2022/04/07</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ qathet Regional District Solid Waste Regulation and Tipping Fee Amendment Bylaw No. 532.2, 2020 : 100%	THAT "qathet Regional District Solid Waste Regulation and Tipping Fee Amendment Bylaw No. 532.2, 2020" be adopted.	2019/11/27	2020/12/30	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> The 2022 fee of \$240 per tonne was advertised and put into place effective January 1, 2022. Challenges: <i>No value</i> Next Steps: <ul style="list-style-type: none"> A bylaw amendment will be required for any further tipping fee changes. 2022/04/07	Linda Greenan Manager of Financial Services
→ Removal of Spectator Bleachers from qathet Regional District Properties : 100%	THAT the Board authorize staff to dismantle and remove spectator bleachers from Gillies Bay Ball Field and Van Anda Ball Field.	2021/02/24	2021/12/31	80% 80 / 100%		Patrick Devereaux Manager of Operational Services
→ Organizational Restructure - Finance II : 100%		2021/02/26	2021/12/31	100% 100 / 100%	Al Radke: Progress: At the regularly scheduled meeting of the Regional District Board held on March 25, 2021, the Board approved the creation of a unionized Payroll and Benefits Administrator position and an exempt Assistant Manager of Financial Services position. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/04/01	Al Radke CAO

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Creation of a Unionized Payroll and Benefits Coordinator : 100%	<p>THAT the Board approve the creation of a unionized Payroll and Benefits Administrator position at an hourly wage rate of \$33.00 per hour.</p>	2021/02/26	2021/12/31	100% 100 / 100%	<p>AI Radke:</p> <p>Progress: The job description for the Payroll and Benefits Administrator position was approved by the Union and subsequently approved by the Board in August. The position has since been filled internally.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/09/28</p>	Linda Greenan Manager of Financial Services
→ Canada Infrastructure Program Grant - Environmental Quality Program : 100%	<p>THAT the Board direct staff to submit an application for grant funding for the Myrtle Pond Water Service Water Line Improvements through the Canada- British Columbia Investing in Canada Infrastructure Program - Green Infrastructure - Environmental Quality Sub-Stream; and</p> <p>THAT any costs not covered by the grant be funded through the Myrtle Pond Water Service.</p>	2021/11/29	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> No word yet on whether the funding was approved or not approved <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/07</p>	Linda Greenan Manager of Financial Services
→ Directors Remuneration and Expenses Amendment Bylaw No. 558.3, 2021 : 100%	<p>THAT the Board give first and second reading of "Directors Remuneration and Expenses Amendment Bylaw No. 558.3, 2021"</p> <p>THAT the Board give third reading of "Directors Remuneration and Expenses Amendment Bylaw No. 558.3, 2021"</p> <p>THAT the Board adopt "Directors Remuneration and Expenses Amendment Bylaw No. 558.3, 2021"</p>	2021/12/17	2022/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Signing Authority : 100%	<p>THAT the Board designate Melissa Howey, Manager of Asset Management and Strategic Initiatives as a signing authority for qathet Regional District; and</p> <p>THAT the Board remove Mike Wall as a signing authority for the qathet Regional District.</p>	2022/02/01	2022/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Documentation to change the signing authority was provided to the bank at the beginning of April, 2022 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/19</p>	Linda Greenan Manager of Financial Services
→ House Numbering Service - Requisition Limit Increase : 100%	<p>THAT the Board approve a \$25,000 increase to the maximum requisition limit of the House Numbering Service Establishment Bylaw No. 350, 2001; and</p> <p>THAT an amendment bylaw be forwarded to the January Board meeting for first through third reading and for adoption after the approval from the Inspector of Municipalities.</p>	2022/02/01	2022/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The requisition limit was increased to \$40,000 The bylaw was approved by the Inspector of Municipalities on March 24, 2022 The amended bylaw was adopted by the Board on March 30, 2022 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/19</p>	Linda Greenan Manager of Financial Services
→ 2022-2026 Financial Plan Draft Three : 100%		2022/02/01	2022/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The 2022-2026 Financial Plan was adopted on February 24, 2022 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/14</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Policy Review for Allocation of Community Works Funds : 100%	THAT the Board direct staff to produce a report about the current policies for allocation of Community Works funds with samples of how the funds are allocated in other regional districts for discussion at the Finance Committee.	2022/02/01	2022/12/31	90% 90 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> Staff will forward discussion about the Community Works Fund Policy to the next qRD Strategic Planning Session. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/07/18	Linda Greenan Manager of Financial Services
→ House Numbering Service Establishment Amendment Bylaw No. 350.1, 2022 : 100%	<p>THAT the Board give first and second reading of "House Numbering Service Establishment Amendment Bylaw No. 350.1, 2022".</p> <p>THAT the Board give third reading of "House Numbering Service Establishment Amendment Bylaw No. 350.1, 2022".</p>	2022/02/01	2022/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services
→ Correspondence dated January 13, 2022 from Jean Daly, Powell River Search and Rescue President re Request for New Personal Protective Equipment (PPE). : 100%	THAT the Board direct staff to bring a revision back to the financial plan to include \$66,000 into the general grant-in-aid budget.	2022/02/28	2022/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> \$66,000 was added to the General Grants in Aid budget in preparation for the grant request Challenges: <i>No value</i> Next Steps: <ul style="list-style-type: none"> The grant request will be considered in May with the other requests for financial assistance 2022/04/14	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ 2022-2026 Financial Plan Draft Four : 100%	<p>THAT the Board approve draft four of the proposed 2022-2026 Financial Plan as presented to the February 16, 2022 Finance Committee; and</p> <p>THAT any 2021 surpluses, not scheduled to be brought forward for use in 2022, be allocated to the appropriate non-statutory or statutory reserves for the individual service; and</p> <p>THAT the proposed financial plan be incorporated into a 2022-2026 Financial Plan Bylaw to be presented to the February 24, 2022 Board meeting for first reading through adoption.</p>	2022/02/28	2022/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The 2022-2026 Financial Plan was adopted on February 24, 2022 The Financial Plan was distributed with the annual requisition requests on April 5, 2022 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/14</p>	Linda Greenan Manager of Financial Services
→ Electric Vehicle Charging Stations in Rural Areas : 100%	<p>THAT the Board direct staff to bring back a report about establishing electric vehicle charging stations in rural areas; and</p> <p>THAT staff seek grant funding opportunities to install two electric vehicle charging stations on Texada Island.</p>	2022/02/28	2022/12/31	25% 25 / 100%	<p>Melissa Howey:</p> <p>Progress: Continuing with research and drafting report.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/05/10</p>	Melissa Howey Manager of Asset Management & Strategic Initiatives

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ 2022-2026 Financial Plan Bylaw No. 576, 2022 : 100%</p>	<p>THAT the Board give first and second reading of "2022-2026 Financial Plan Bylaw No. 576, 2022".</p> <p>THAT the Board give third reading of "2022-2026 Financial Plan Bylaw No. 576, 2022".</p> <p>THAT the Board adopt "2022-2026 Financial Plan Bylaw No. 576, 2022".</p>	2022/03/01	2022/12/31	<p>100%</p> <p>100 /</p> <p>100%</p>	<p>Michelle Jones:</p> <p>Progress: Bylaw adopted February 24, 2022. Bylaw executed by Corporate Officer and Chair.</p> <p>Filed in New System 3900 – Signed and Scanned and Adopted folders.</p> <p>Filed in New File Book.</p> <p>Updated tracking sheet.</p> <p>Financial Services forwarded to province.</p> <p>No further action required.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/11</p>	Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Regional Hospital District Name Change - Options, Timing and Financial Considerations : 100%</p>	<p>THAT the Board receive the Regional Hospital District Name Change - Options, Timing and Financial Considerations report dated March 10, 2022 as information; and</p> <p>THAT the Board endorse Option 1 for a potential name change to the Regional Hospital District to "qathet Regional Hospital District" and solicit public feedback through legislated public notice and additional advertising and conduct stakeholder consultation through correspondence; and</p> <p>THAT \$15,000 be transferred from the section 20 non-statutory reserve to fund the project.</p>	2022/04/01	2022/12/31	100% 100 / 100%	<p>Michelle Jones:</p> <p>Progress: March 2022, staff had meetings with stakeholders to evaluate timeline and engagement scope. Timeline for correspondence submissions set for May 31, 2022. Staff have drafted webpage, and draft ads have been created and awaiting review and approval. Draft letter to key actors and stakeholders awaiting review and approval. Staff preparing key actor / stakeholder listing which includes First Nations, Health Authorities etc. Staff preparing advertising cost analysis for legislated public notice advertisements which includes a minimum of two consecutive weeks of advertising in the Parksville Qualicum Beach Newspaper and the Powell River Peak.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/11</p>	Michelle Jones Manager of Administrative Services
<p>→ Correspondence from Jim Sclater, Savary Island Resident re Land Use Process : 100%</p>	<p>THAT the correspondence dated March 9, 2022 from Jim Sclater, Savary Island Resident re Land Use be received; and</p> <p>THAT the Board seek advice from staff on how to address increasing tourism concerns on Savary Island due to lack of facilities.</p>	2022/04/29	2022/12/31	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress: Staff report prepared and considered by Planning Committee on August 16, 2022 and Board on August 25, 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/08/16</p>	Laura Roddan Manager of Planning Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Rita Dubman re Camping at Klah Ah Men Lund Gazebo on June 18 2022 : 100%	THAT the Board direct staff to prepare a report regarding overnight camping at Klah Ah Men Lund Gazebo.	2022/04/29	2022/12/31	100% 100 / 100%	Patrick Devereaux: Progress: Board approved 'not allowing camping' in the day use parks at the May 26, 2022 Board meeting Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/06/02	Patrick Devereaux Manager of Operational Services
→ To Consider Texada / Gillies Bay Airport Wildlife Fencing Project Financing Options. : 100%	THAT the Board receive the Texada / Gillies Bay Airport Fencing Project Financing Options report dated March 3, 2022 as information; and THAT the Board postpone recommending an option until June to receive input from the Texada Airport Advisory Committee.	2022/04/29	2022/12/31	100% 100 / 100%	Melissa Howey: Progress: Board requested input from TAAC. TAAC met May 16 and recommended Option 3 from the Finance Report - continue to seeking grant funding and put the project into abeyance until the community expresses they wish it to be done. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/05/20	Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Water/Waste Water Utility System Acquisition Policy - Verbal Update Melissa Howey : 100%	THAT the Board approve the policy updates to Financial Policy 3.15, Water/Wastewater Utility Acquisition Policy; and THAT the Board adopt the Water/Wastewater Utility System Acquisition Policy.	2022/05/03	2022/12/31	100% 100 / 100%		Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Anti-Racial Discrimination and Anti-Racism Policy - Director Brander : 100%	THAT the Board refer information received from the 2022 LGLA presentation from Don Lidstone on anti-racial discrimination and anti-racism to staff and direct staff to develop an anti-racial discrimination and anti-racism policy.	2022/05/03	2022/12/31	75% 75 / 100%	Esme Sturton: Progress: Bringing forward at the Dec COW with requested changes Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/11/07	Esme Sturton Records Management Clerk
→ Miklat Recovery Society Renovation Plans for the Former St. John Ambulance Building at 5907 Arbutus Avenue : 100%	THAT the Board approve the Miklat Recovery Society renovation plans as presented.	2022/05/03	2022/12/31	100% 100 / 100%		Patrick Devereaux Manager of Operational Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Vancouver Coastal Health (VCH) Authority Capital Plan and Cost Share Request : 100%</p>	<p>THAT the Board direct staff to bring forward a report on the cost share request.</p>	2022/05/03	2022/12/31	<p>25% 25 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> Board approval of the cost share request was communicated to Johan Marais (VCH) on October 4, 2022 <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> Staff to forward a capital expenditure and borrowing bylaw to the January 2023 Board meeting Staff to incorporate the expenditure and borrowing into the RHD 2023 budget <p>2022/10/04</p>	<p>Linda Greenan Manager of Financial Services</p>
<p>→ Camping in Regional Parks other than the Campgrounds : 100%</p>		2022/05/27	2022/12/31	<p>100% 100 / 100%</p>		<p>Patrick Devereaux Manager of Operational Services</p>
<p>→ Lund Water System : 100%</p>	<p>THAT the Board approve a change in approach for the Investing in Canada Infrastructure Program for upgrades to the Lund Water System; and,</p> <p>THAT the Board approve a change in scope for the Infrastructure Planning Grant for Lund Water System Feasibility Phase 2; and,</p> <p>THAT the Board approve the application of a second Infrastructure Planning Grant to support Lund Water System Feasibility Phase 3; and,</p> <p>THAT the Board approve a budget amendment to increase the budget for both Phase 2 and Phase 3 of the Feasibility Study to \$30,000 and to recognize the approved and potential Infrastructure Planning Grant revenue of \$20,000.</p>	2022/05/30	2022/12/31	<p>0% 0 / 100%</p>		<p>Melissa Howey Manager of Asset Management & Strategic Initiatives</p>

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Old Lund Fire Hall, 9642 Larson Road : 100%	<p>THAT the Board direct staff to inform the Lund Community Society that the old Lund Fire Hall at 9642 Larson Road is not suitable to their proposal.</p>	2022/07/04	2022/12/31	100% 100 / 100%	<p>Patrick Devereaux:</p> <p>Progress: Letter sent to Lund Community Society on July 4, 2022</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/07/19</p>	Patrick Devereaux Manager of Operational Services
→ Resource Recovery Centre Construction : 100%	<p>THAT the Board appoint the Chief Administrative Officer and/or his designate to administer the CCDC5B Construction Management Contract - for Services and Construction with MKM Projects Ltd.; and</p> <p>THAT the Board authorize the Chief Administrative Officer and/or his designate the ability to accept recommended subcontractors, suppliers and service providers in accordance with the CCDC5B Construction Management Contract - for Services and Construction with MKM Projects Ltd.</p>	2022/07/04	2022/12/31	0% 0 / 100%		Melissa Howey Manager of Asset Management & Strategic Initiatives
→ To Consider Texada / Gillies Bay Airport Wildlife Fencing Project Financing Options : 100%	<p>THAT the Board receive the Texada Island Airport Fencing Project Financing Options report dated March 3, 2022 as information; and</p> <p>THAT staff be directed to continue exploring opportunities for grant funding; and</p> <p>THAT the fencing project be put into abeyance until such time as funding through grants and taxation is obtained or the community expressed a desire to proceed with borrowing for the project.</p>	2022/07/04	2022/12/31	100% 100 / 100%	<p>Nancy Schmeister:</p> <p>Progress: Fencing project put into abeyance by the Board. Staff will continue to seek out funding options.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/07/20</p>	Melissa Howey Manager of Asset Management & Strategic Initiatives
→ Interim Financial Statements to May 31, 2022 : 100%	<p>THAT the Board receive the qathet Regional District interim financial statements to May 31, 2022.</p>	2022/07/04	2022/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The board received the interim financial statements to May 31, 2022. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/07/18</p>	Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Lasqueti Island Volunteer Fire Department Honorariums : 100%	THAT the Board receive the information in this report and reconfirm direction to staff to develop a comprehensive honorarium policy to inform all qathet Regional District Volunteer Fire Departments and that takes into account the unique differences among fire departments.	2022/08/02	2022/12/31	0% 0 / 100%		Ryan Thoms Manager of Emergency Services
→ Signing Authority : 100%	THAT the Board remove Melissa Howey as a signing authority for qathet Regional District.	2022/08/02	2022/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> The bank forms have been completed and signed Melissa Howey has been removed as a signer on the qRD's bank account effective September 15, 2022 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/10/04	Linda Greenan Manager of Financial Services
→ Financial Assistance Policy 3.11 - Amendment : 100%	THAT the Board adopt amended Financial Assistance Policy 3.11.	2022/08/02	2022/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> The board approved the policy amendments at the June 30, 2022 Board meeting A revised policy and fillable application form have been posted the qRD's web site Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/10/04	Linda Greenan Manager of Financial Services
→ Correspondence dated August 23, 2022 from UBCM Meeting Request Coordinator Re Provincial Cabinet Meeting with Minister of Transportation and Infrastructure - Regret : 100%	THAT the correspondence dated August 23, 2022 from UBCM Meeting Request Coordinator re Provincial Cabinet Meeting with Minister of Transportation and Infrastructure - Regret be received.	2022/08/26	2022/12/31	100% 100 / 100%		Michelle Jones Manager of Administrative Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
<p>→ Texada Island Emergency Programs Extended Service Establishment Bylaw 250 : 100%</p>	<p>THAT the Board direct staff to bring back a report regarding opportunities for financial relief for Texada Rescue.</p>	2022/08/26	2022/12/31	100% 100 / 100%	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> Staff provided a report in regard to financial relief opportunities for Area D Emergency Rescue to the September 21, 2022 Finance Committee The Board approved staff to work with Van Anda Improvement District to submit claims for eligible activities to the Province of BC in order to make up for the 2022 shortfall in revenues <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> The Manager of Emergency Services with work with the Van Anda Improvement District to submit claims for eligible road rescue services to the Province of BC <p>2022/10/04</p>	Linda Greenan Manager of Financial Services
<p>→ Requirement to Consider Code of Conduct : 100%</p>	<p>THAT the Board commission Siebring Consulting to facilitate the Board review of the Code of Conduct at a mutually agreed date in the New Year.</p>	2022/10/06	2022/12/31	75% 75 / 100%		Al Radke CAO
<p>→ Free Bus Service for October 15, 2022 Election Day : 100%</p>	<p>THAT the Board approve free bus service for regularly scheduled bus service on October 15, 2022.</p>	2022/10/06	2022/12/31	100% 100 / 100%	<p>Patrick Devereaux: Progress: Confirmed by Board at the September meeting</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/18</p>	Patrick Devereaux Manager of Operational Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Permissive Tax Exemption Request – Royal Canadian Legion Branch 232, Texada Island : 100%	<p>THAT the Board approve a Permissive Tax Exemption to the Royal Canadian Legion Branch 232 for property classified as Recreation / Non-Profit for the 2023 tax year only; and</p> <p>THAT the permissive tax exemption bylaw be presented to the September Board meeting for first reading through adoption.</p>	2022/10/06	2022/12/31	0% 0 / 100%		Linda Greenan Manager of Financial Services
→ Permissive Tax Exemption Request – Myrtle Point Golf Club : 100%	THAT the Board respectfully deny the request from Myrtle Point Golf Club for a Permissive Tax Exemption for the 2023 tax year.	2022/10/06	2022/12/31	0% 0 / 100%		Linda Greenan Manager of Financial Services
→ Texada Rescue Financial Relief Opportunities : 100%	THAT the Board direct staff to continue to work with the Van Anda Improvement District and Emergency Management BC to maximize potential reimbursements for eligible road rescue activities.	2022/10/06	2022/12/31	50% 50 / 100%	<p>Ryan Thoms:</p> <p>Progress: qRD staff have worked with VAID to assist in their understanding of financial reimbursements from the province of BC through EMBC. VAID submitted claims of \$8,372.00 on October 26, 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/11/02</p>	Linda Greenan Manager of Financial Services
→ Resource Recovery Centre Organics Transfer Trailer Procurement : 100%	THAT the Board authorize the direct award to Ocean Trailer Delta to procure an organics transfer trailer in the amount of \$116,295 CAD plus taxes as well as up to \$1,500 plus GST for delivery to the site for the Resource Recovery Centre and Transfer Station Project.	2022/10/06	2022/12/31	0% 0 / 100%		Linda Greenan Manager of Financial Services
→ Regional Hospital District Interim Financial Statements to July 31, 2022 : 100%	THAT the Board receive the Powell River Regional Hospital District interim financial statements for the period ended July 31, 2022.	2022/10/07	2022/12/31	0% 0 / 100%		Linda Greenan Manager of Financial Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Vancouver Coastal Health Capital Cost Share Request : 100%	<p>THAT the Board include, in its 2023 budget, 40% of the Vancouver Coastal Health Authority cost share request for funding of \$791,756 as presented at the April 14, 2022 Finance Committee meeting; and</p> <p>THAT the cost share request be funded through short-term borrowing of up to \$791,756 from the Municipal Finance Authority of BC and that the borrowing be repaid from 2023 through 2027, consistent with option 2 of the September 8, 2022 report; and</p> <p>THAT the grant, borrowing and associated debt payments be incorporated into the 2023 budget for the Regional Hospital District; and</p> <p>THAT a capital expenditure and borrowing bylaw for \$791,756 be forwarded to the January, 2023 Regional Hospital District Board meeting for first reading through adoption.</p>	2022/10/07	2022/12/31	0% 0 / 100%		Linda Greenan Manager of Financial Services
→ Proposed Regional Hospital District Name Change Engagement Results : 100%	<p>THAT the Board direct staff to submit an application requesting the Minister of Health and Lieutenant Governor in Council change the name of the Powell River Regional Hospital District to qathet Regional Hospital District through the issue of Supplementary Letters Patent.</p>	2022/10/07	2022/12/31	100% 100 / 100%	<p>Shelley Termuende:</p> <p>Progress: 2022 10 12: Application for Supplemental Letters Patent sent to Hon. Min. Adrian Dix.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/10/13</p>	Michelle Jones Manager of Administrative Services
→ Texada Island Community Watershed Protection Bylaw Update, Electoral Area D : 100%	<p>THAT the Board endorse proposed updates for Texada Island Community Watershed Protection Bylaw No. 237, 1993 that will modernize the bylaw and ensure consistency with Texada Island Official Community Plan Bylaw No. 551, 2019 and provincial legislation; and</p> <p>THAT the updates be incorporated into a new Texada Island Community Watershed Zoning Bylaw to be presented to the November Board meeting for first and second reading.</p>	2022/11/30	2022/12/30	100% 100 / 100%		Laura Roddan Manager of Planning Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
→ Develop Krompocker Road Zoning Bylaw in 2023 : 100%	THAT the Board direct staff to proceed with development of a Krompocker Road Zoning Bylaw in 2023.	2023/01/01	2023/12/31	45% 45 / 100%	<p>Laura Roddan:</p> <p>Progress: Staff have included this project in the Draft 2023 Planning Department Workplan and Budget.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/10/20</p>	Laura Roddan Manager of Planning Services
→ Savary Island Official Community Plan Review and Update, Electoral Area A : 100%	THAT the Board direct staff to proceed with a review and update of the Savary Island Official Community Plan in 2023.	2023/01/01	2023/01/02	0% 0 / 100%	<p>Laura Roddan:</p> <p>Progress: Staff have included this project in the Draft 2023 Planning Workplan and Budget.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/10/20</p>	Laura Roddan Manager of Planning Services
Douglas Bay Road Zoning Bylaw		2021/04/01	2022/02/25	100% 100 / 100	<p>Laura Roddan:</p> <p>Progress: Public Hearing of Douglas Bay Road Zoning Bylaw 573, 2021 held on January 25, 2022. Public Hearing report accepted by the Regional Board and Bylaw 573 given third reading and adopted on February 24, 2022. Bylaw 573 uploaded to qRD website on March 16, 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/03/21</p>	Laura Roddan Manager of Planning Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Random Road Zoning Bylaw		2021/04/01	2022/02/25	100% 100 / 100	<p>Laura Roddan:</p> <p>Progress: Public Hearing of Random Road Zoning Bylaw 573, 2021 held on January 25, 2022. Public Hearing report accepted by the Regional Board and Bylaw 572 given third reading and adopted on February 24, 2022. Bylaw 572 uploaded to qRD website on March 16, 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/03/21</p>	Laura Roddan Manager of Planning Services
Presentation on Parks and Greenspace Plan and Parkland Dedication Through Subdivision : 100%	THAT the Board direct staff to make a presentation on the ability to use the Parks and Greenspace plan to request parkland dedication at time of subdivision.	2021/09/24	2022/04/30	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress: Delivered presentation on subject of "How the Parks and Greenspace Plan informs staff recommendations on park dedication at time of subdivision" for the Planning Committee on April 12, 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/22</p>	Laura Roddan Manager of Planning Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Update Online Mapping with OCP and Zoning Layers		2021/11/01	2023/03/31	90% 90 / 100	<p>Laura Roddan:</p> <p>Progress: Planning staff continue to collaborate with GIS/Survey Technician to update qRD online mapping to include OCP land use designation and zoning layers for Areas A, B, C, and D. Adding this information to online mapping will greatly improve the user experience as land use information is the most frequently requested information from the public. Progress is slow due to competing priorities in Asset Management & Strategic Initiatives Department. However, staff anticipate this project will be complete by early 2023.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/20</p>	Laura Roddan Manager of Planning Services
Texada Watershed Protection Zoning Bylaw Update : 100%		2022/01/01	2022/12/31	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress: Staff preparing a report to Planning Committee on qRD Texada Watershed Protection Bylaw Updates that will be coming forward in November.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/20</p>	Laura Roddan Manager of Planning Services

Goal	Details	Start Da...	Due Date	Curre...	Update	Owner
Parks & Trails Strategy / Parks & Greenspace Policy		2022/06/01	2023/05/31	<p>47%</p> <p>47 / 100</p>	<p>Laura Roddan:</p> <p>Progress: Lees & Associates is working under contract to deliver the qRD Parks & Trails Strategy. The project is well underway and staff are working with the consulting team to prepare for the first round of public engagement scheduled for November 14 - 23, 2022. Progress to date includes: background review; inventory and mapping; community engagement plan; project webpage; communication and advertising materials; and draft interactive story boards for open houses.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <p>2022/10/20</p>	Laura Roddan Manager of Planning Services
House Numbering Bylaw Update		2022/08/31	2022/12/30	<p>75%</p> <p>75 / 100</p>	<p>Laura Roddan:</p> <p>Progress: Staff preparing a report to Planning Committee on qRD House Numbering Bylaw Updates that will be coming forward in December.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/20</p>	Laura Roddan Manager of Planning Services