



qathet

REGIONAL DISTRICT

SECTION 1	CORPORATE POLICIES
POLICY	1.9
SUBJECT	BOARD PHOTOGRAPHS
ADOPTED	JULY 24, 2014
AMENDED	DECEMBER 6, 2023

POLICY STATEMENT:

The qathet Regional District (qRD) deems it an intuitive responsibility to record Regional Board history in photographs. Therefore, capturing the likenesses of the Regional Board in photographs will provide a record for preserving the past as well as serving a useful purpose for publishing relevant images from time to time regarding current affairs.

PURPOSE:

Board member photographs in both group and single form are required for newspaper media and other releases. Photographs shall be of an acceptable quality and portray a fair representation to promote the respectable image of local government.

SCOPE:

This policy applies to all Regional Board Directors, excluding alternates, and any applicable senior administration staff so inclined by the Regional Board.

POLICY:

Group photographs of the Board shall be taken the beginning of each term, and following a by-election.

At the discretion of the Board, the applicable senior administration staff may be included in the group photograph, as well as be granted an individual photograph.

Individual photographs of each Director shall be taken at the beginning of their term.

Individual and group photographs will be kept on file for sharing upon request with newspaper media and other reputable agencies. These photographs will also be used by the qRD when applicable for official business and sanctioned publications.

PROCEDURES:

Administrative staff is responsible for organizing photography sessions.

Photographs shall be of professional quality to ensure posterity.

The qRD will fund the cost of all photography and related activities.

One copy of the group photograph shall be framed and placed in the qRD offices.

One individual photograph of each director may be placed on qRD website along with a director biography.

Photographs shall be free of charge to Board members and appropriate administrative staff. The qRD will provide one (1) framed group photograph to each Director and applicable senior administration staff. One (1) framed individual photo will be provided to Directors and applicable senior administration staff by request. Electronic versions of one (1) individual and one (1) group photo will also be furnished to the Directors and applicable senior administrative staff to be used at their discretion.