



● Draft ● Not started ● Behind ● On Track ● Overdue ● Complete → Direct Alignment ----> Indirect Alignment

QATHET REGIONAL DISTRICT PLAN

ORGANIZATIONAL EXCELLENCE

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
Ensure we have the systems in place for engaging communication : 100%		2021/01/01	2022/12/31	86% 86 / 100%		
→ Shared Integrity Commissioner - Chair Brabazon : 100%	THAT the Board engage with Comox Valley Regional District, Strathcona Regional District, Mt. Waddington Regional District and Sunshine Coast Regional District with a view to establish an Integrity Commissioner position and share the costs.	2022/07/04	2022/12/31	0% 0 / 100%		Al Radke
→ Amendments to qathet Regional District Policy No. 2.9: Public Communications and Engagement : 100%		2022/08/26	2022/12/31	100% 100 / 100%		Michelle Jones

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Powell River Regional Hospital Board Engagement Options : 100%	<p>THAT the Board communicate with Sea to Sky and Sunshine Coast Regional Hospital Districts and request a strategic planning meeting; and</p> <p>THAT the Board extend an invitation to Powell River General Hospital Facility Engagement Initiative, Division of Family Practice, and the Powell River Hospital Foundation to discuss opportunities for cooperation and collaboration.</p>	2022/10/07	2023/10/31	75% 75 / 100%	<p>AI Radke:</p> <p>Progress: A joint Sea to Sky, Sunshine Coast and Powell River Hospital District meeting was held on February 27, 2023. It was attended by the Chair.</p> <p>Recently, an invitation was sent to Division of Family Practice and the PR Hospital Foundation to discuss relationships with Vancouver Coastal Health. A meeting is anticipated to occur in May.</p> <p>On March 3, 2023 the annual RHD Capital Planning Group meeting was held in Sechelt. It was hosted by Vancouver Coastal Health and attended by representatives of the Sea to Sky, Sunshine Coast and Powell River Hospital Districts. It was a hybrid meeting.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/04/18</p>	AI Radke
→ Correspondence dated November 18, 2022 from Jessica Colasanto, Lift Community Services Community Support Programs Manager re Letter of Support Request : 100%	THAT the Board direct staff to write a letter of support for Lift Community Services in relation to their Gaming Funds application for the Community Resource Centre and Family Place.	2022/11/30	2022/12/31	100% 100 / 100%		Michelle Jones
→ Correspondence dated October 5, 2022 from Deborah Dee, Powell River Action Centre Society - Food Bank re Letter of Support Request : 100%	THAT the Board ratify direction for the provision of a letter of support to Powell River Action Centre Society - Food Bank for their grant funding application to Disability Alliance BC.	2022/11/30	2022/12/30	100% 100 / 100%		Michelle Jones
→ Correspondence dated November 3, 2022 from Dan Dyble, Corporate Affairs, Pacific Aquaculture International Inc re Letter of Support : 100%	THAT the Board ratify direction to staff to send a letter of support to Marine Biology Professor, Jiabo Han and Marine Biology Engineer, Yimin Li to extend an invitation to visit and tour the region and welcome them to our community.	2022/11/30	2022/12/30	100% 100 / 100%		Michelle Jones
→ Correspondence dated October 28, 2022 from Malerie Meeker, Director Powell River Hospice Society re The Vision for Hospice House - Engaging Key Community Organizations : 100%	THAT the Board ratify direction to Director Doubt to attend the November 24, 2022 meeting of the Powell River Hospice Society as representatives of the Regional Board and Regional Hospital District Board.	2022/11/30	2022/12/30	100% 100 / 100%		Michelle Jones

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Letter to Telus Requesting Telus Urgently Repair the Phone Land Line Service on Lasqueti Island - Director Fall : 100%	THAT the Board ask staff to send a letter to Telus requesting Telus to urgently repair the phone land line service outage over a significant portion of Lasqueti Island that is known to be affecting over 20 households as of November 24, 2022.	2022/11/30	2022/12/30	100% 100 / 100%		Michelle Jones
→ Update Online Mapping with OCP and Zoning Layers : 100%	This is an ongoing project that started in 2022 and involves adding land use designation and zoning layers to qathet Regional District online mapping. Adding this information to online mapping will greatly improve the user experience as land use information is the most frequently requested information from the public.	2023/01/01	2024/06/30	95% 95 / 100%	Laura Roddan: Progress: Staff continue to collaborate to update qRD online mapping to include OCP land use designation and zoning layers for Electoral Areas A, B, C, and D. Challenges: Progress continues to be slow due to emerging issues, competing priorities and staff capacity. Next Steps: <i>No value</i> <i>2023/11/02</i>	Laura Roddan
→ Texada Airport Advisory Committee - RISE AND REPORT : 100%	The Board will send a letter of gratitude to Joseph Scott and to Warren Kiland for their years of service on the Texada Airport Advisory Committee.	2023/01/04	2023/12/29	100% 100 / 100%		Arnold Schwabe
→ Lasqueti Island Solid Wat Plan Monitoring and Advisory Committee - RISE AND REPORT : 100%	The Board reappointed Brigitte Dorner to the Lasqueti Island Solid Waste Plan Monitoring and Advisory Committee for a term of three (3) years, ending December 31, 2025.	2023/01/04	2023/12/29	100% 100 / 100%	Patrick Devereaux: Progress: Lasqueti Island Solid Waste Management Plan Monitoring and Advisory Committee notified of the Board's decision on January 5, 2023 Challenges: <i>No value</i> Next Steps: <i>No value</i> <i>2023/01/05</i>	Patrick Devereaux
→ LOU Maternity/Paternity - RISE AND REPORT : 100%	The Board approved signing of the Letter of Understanding between the qRD and CUPE 798 regarding Continuous Service for Maternity or Paternity Leave and Calculation of Vacation Entitlement Thereof.	2023/01/04	2023/12/29	100% 100 / 100%	Michelle Jones: Progress: LOU fully executed and provided to CUPE. Finance department notified. Challenges: <i>No value</i> Next Steps: <i>No value</i> <i>2023/02/24</i>	Michelle Jones

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→ Strategic Plan Progress Report - RISE AND REPORT : 100%	The Board referred the third quarter Strategic Plan Progress Report to the January Committee of the Whole meeting.	2023/01/04	2023/12/29	100% 100 / 100%	AI Radke: Progress: Strategic Plan Progress Report appeared on the January agenda. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/01/20	AI Radke
→ Strategic Plan Progress Report : 100%	THAT the Board receive the Fourth Quarter Strategic Plan Progress Report.	2023/02/27	2024/02/22	100% 100 / 100%		Michelle Jones
→ Association of Vancouver Island and Coastal Communities (AVICC) 2023 AGM and Convention Attendance : 100%	THAT the Board direct staff to register Directors and the Chief Administrative Officer, if interested, for the Association of Vancouver Island and Coastal Communities AGM and Convention to be held in Nanaimo from Friday April 14 to Sunday April 16, 2023, at the Vancouver Island Conference Centre; and THAT all reasonable expenses be paid.	2023/02/27	2024/02/22	100% 100 / 100%	Michelle Jones: Progress: Registration complete and hotels booked. Challenges: <i>No value</i> Next Steps: Prepare travel and convention itineraries. 2023/03/17	Michelle Jones
→ Code of Conduct : 100%	THAT the Board endorse the new proposed Code of Conduct policy and bring it forward to a future Committee of the Whole meeting after legal review.	2023/02/27	2024/02/22	100% 100 / 100%	AI Radke: Progress: The new Code of Conduct was adopted on July 26, 2023. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/11/08	AI Radke
→ Correspondence dated March 6, 2023 from Sheila Leachman, Pine Tree Improvement District Secretary re Request for Letter of Support : 100%	THAT the qathet Regional District send a letter of support to the Pine Tree Improvement District for their Powell River Community Forest grant application	2023/03/28	2023/12/31	100% 100 / 100%		Michelle Jones
→ Correspondence dated January 24, 2023 from Rod Tysdal, Powell River Salmon Society re Letter of Support Request : 100%	THAT the qathet Regional District send a letter of support to the Powell River Salmon Society in relation to their grant applications for the Salmon Enhancement Program.	2023/03/28	2024/03/22	100% 100 / 100%		Michelle Jones
→ Results of the Alternate Approval Process for Lund Community Centre Loan Authorization and Consideration of Assent Vote : 100%		2023/03/29	2024/03/22	100% 100 / 100%		Michelle Jones
→ Regional District Annual Newsletter 2023	· Research other Local Government Newsletters · Design Template · Research Story Content Ideas · Media Release advising of Newsletter and Financial Statements · Input Content · Distribute to Public / Directors / Website -Develop social sharing ability	2023/04/01	2023/08/31	89% 89 / 100		Shelley Termuende

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→ 2023 Regional District Board "On the Road" Board Meeting : 100%		2023/05/02	2024/04/26	50% 50 / 100%	Michelle Jones: Progress: Venue booked, meals planned and booked, travel booked, advertisement completed. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/07/12	Shelley Termuende
→ Electoral Area A Official Community Plan Amendment Bylaw No. 500.1, 2023 : 100%	THAT the Board give first and second reading of "Electoral Area A Official Community Plan Amendment Bylaw No. 500.1, 2023.	2023/05/24	2024/05/24	100% 100 / 100%		Laura Roddan
→ Myrtle Pond Water System Water Conservation Boards : 100%	THAT the Board direct staff to construct and install information signage/bulletin boards at three (3) locations within the Myrtle Pond Water System service area; and THAT the Board direct staff to obtain the necessary approvals from the Ministry of Transportation and Infrastructure.	2023/05/26	2024/05/24	31% 31 / 100%		Patrick Devereaux
→ Community-to-Community-to Community (C3) Forums : 100%		2023/05/26	2024/05/24	100% 100 / 100%		Al Radke
→ Lund Community Centre Loan Authorization Bylaw No. 564, 2020 Assent Vote Results and Ballot Account Report : 100%		2023/05/29	2024/05/24	100% 100 / 100%		Michelle Jones
→ Lund Community Centre Loan Authorization Bylaw No. 564, 2020 : 100%	THAT the Board adopt "Lund Community Centre Loan Authorization Bylaw No. 564, 2020".	2023/05/29	2024/05/24	100% 100 / 100%		Michelle Jones
→ Electoral Area C Official Community Plan Amendment Bylaw No. 467.4, 2023 : 100%	THAT the Board give first and second reading of "Electoral Area C Official Community Plan Amendment Bylaw No. 467.4, 2023.	2023/05/29	2024/05/24	100% 100 / 100%		Laura Roddan

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→ Union of BC Municipalities (UBCM) Resolution re First Nation Inclusion in Community Charter Section 90 : 100%	<p>THAT the Board forward the following resolution to UBCM:</p> <p>First Nation Inclusion in Community Charter Section 90</p> <p>WHEREAS First Nations are constitutionally recognized as a level of government in Canada and British Columbia, and have the inherent right to self-government, including decision-making over their own lands, resources, and governance through the provisions outlined in United Nations Declaration on the Rights of Indigenous Peoples and provincial Declaration on the Rights of Indigenous Peoples Act;</p> <p>AND WHEREAS Section 90 of the Community Charter provides for the ability for confidential government to government negotiations, but does not include First Nations in this provision:</p> <p>THEREFORE be it resolved that the provincial government be called upon to amend Section 90 of the Community Charter, to recognize First Nation governments as a level of government, thereby recognizing and affording equitable protection for government-to-government meetings on par with other levels of government that are already listed within this act.</p>	2023/05/29	2024/05/24	100% 100 / 100%		Michelle Jones
→ 2023 UBCM Convention Attendance and Meetings with Premier and Cabinet Ministers : 100%	THAT the Board direct staff to register interested Directors and the Chief Administrative Officer for the Union of British Columbia Municipalities' Convention held September 18-22, 2023 in Vancouver, BC.	2023/07/07	2024/06/28	100% 100 / 100%		Esme Sturton
→ UBCM Premier and Cabinet Minister Meetings : 100%		2023/07/07	2024/06/28	100% 100 / 100%		Esme Sturton
→ Green Waste Company Powell River - RISE AND REPORT : 100%	The Board was considering engaging with Green Waste Company Powell River to temporarily continue processing Organics, however, on June 14, 2023 we were informed that they would be terminating their offer and shutting down the business.	2023/07/26	2024/07/26	100% 100 / 100%		Al Radke

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→ Communicate with Office of the Fire Commissioner - RISE AND REPORT : 100%	The Board received information pertaining to a fire located at 5143 Gillies Bay Road, Texada Island, and will communicate to the Office of the Fire Commissioner requesting that they direct their attention towards the Gillies Bay Improvement District and pursue powers and authorities afforded them through their Bylaws 218 and 219 to remedy any fire hazard concerns on the property at 5143 Gillies Bay Road, Texada Island and should the Gillies Bay Improvement District bylaws prove insufficient, the Office of the Fire Commissioner leverage its powers within the Fire Services Act to ensure a timely remedy.	2023/07/26	2024/07/26	0% 0 / 100%		Ryan Thoms
→ Correspondence from Mr. Auerbach re qRD Fire Department - RISE AND REPORT : 100%	The Board will be responding to a correspondence from Mr. Auerbach and providing him with publicly available qathet Regional District fire department bylaws and Board policies.	2023/07/26	2024/07/26	100% 100 / 100%		Ryan Thoms
→ 2023 UBCM Convention - MACC Staff Meetings : 100%	<p>THAT the Board direct staff to submit a 2023 UBCM Convention Provincial Ministries, Agencies, Commissions and Corporations (MACC) Staff meeting request with the Royal Canadian Mounted Police re continuing community policing on Texada Island at the current standard; and</p> <p>THAT staff submit a request to meet with the Ministries, Agencies, Commissions and Corporations (MACC) Staff of the Ministry of Municipal Affairs re the state of the Lund Waterworks Improvement District.</p>	2023/07/28	2024/07/26	100% 100 / 100%		Michelle Jones
→ Letter of Support for Tla'amin Nation to the Province re Consideration of Potential Purchasers of the tiskwat Mill Site : 100%	<p>THAT the Board direct staff to invite Tla'amin Nation as a delegation to a future In-Camera Committee of the Whole meeting to discuss the Nation's interests and plans for the tiskwat mill site; and</p> <p>THAT the motion to participate in the Joint Statement to the Province in relation to the tiskwat mill site be postponed until after the delegation.</p>	2023/07/28	2024/07/26	100% 100 / 100%	<p>AI Radke:</p> <p>Progress: Letter approved by the Board at the Special Board meeting on August 11, 2023.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/11/08</p>	AI Radke
→ Correspondence dated June 28, 2023 from Leslie Kellett, Deputy Corporate Officer, City of Prince George re Resolution Submission to 2023 UBCM Convention "Reimbursing Local Governments for Medical Services Provided by Local Government Fire and Rescue Services" : 100%	THAT the Board send correspondence to the UBCM Executive expressing support from qRD for inclusion of the resolution "Reimbursing Local Governments for Medical Services Provided by Local Government Fire and Rescue Service" submitted by the City of Prince George for this year's convention.	2023/07/28	2024/07/28	100% 100 / 100%	<p>Ryan Thoms:</p> <p>Progress: Completed with correspondence from Chair to UBCM sent on July 27.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/08/02</p>	Ryan Thoms

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→ Joint Statement to the Province re Catalyst tiskwat Mill - RISE AND REPORT : 100%	The qathet Regional District will participate in a joint statement to the Province in relation to the Catalyst tiskwat Mill.	2023/08/11	2024/08/12	100% 100 / 100%		Al Radke
→ Correspondence dated August 4, 2023 from Julie Froekjaer-Jensen, Vancouver Island University tiwsemawtxw Campus re Participation on the qathet Post-Secondary Steering Committee : 100%	THAT the Committee recommends to the Board that the Board appoint Director Brander to the Vancouver Island University qathet Post-Secondary Steering Committee.	2023/08/29	2024/08/23	100% 100 / 100%		Michelle Jones
→ Correspondence dated August 21, 2023 from Ben Geselbracht, AVICC 1st Vice-President re VICC Committee on Solid Waste and Circular Economy : 100%	THAT the Board approve the draft Vancouver Island Coastal Communities Committee on Solid Waste and Circular Economy (VICC-CSWCE) terms of reference; and THAT the Board appoint Director Gisborne to VICC-CSWCE as the representative for the qathet Regional District.	2023/10/05	2024/09/27	0% 0 / 100%		Michelle Jones
→ Resident Satisfaction Survey 2024	<ul style="list-style-type: none"> • Research other Local Government Surveys • Prepare Work and Communications Plan • Design Survey • Edit Survey - Consult with MGMT • Release Survey • Develop and Implement Advertisement Campaign • Pull Survey and Compile Results • Disseminate Results 	2024/02/01	2024/12/31	0% 0 / 100		Shelley Termuende
Effectively plan for and manage existing and new assets : 100%		2021/01/01	2022/12/31	74% 73.51 / 100%		
→ Hangar Development : 100%	The Powell River Regional District (PRRD) owns and operates an airport on Texada Island (YGB). Facilities at the airport include the runway, a terminal building with parking, water supply and septic field, and several hangars leased to aircraft owners. Recently there have been requests to the PRRD for a number of additional hangar spaces.	2016/01/01	2026/12/31	37% 37.14 / 100%	Arnold Schwabe: Progress: Proposed new lease lot plan presented to TAAC for comment. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/10/24	Arnold Schwabe
→ Tender for the contract operations of the Resource Recovery Centre : 100%	THAT the Board direct staff to go out to tender for the contract operations of the Resource Recovery Centre inclusive of Extended Producer Responsibility programs and waste transfer station.	2021/03/01	2021/12/31	75% 75 / 100%	Arnold Schwabe: Progress: Report on CoW agenda for Sept. 6. In camera. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/08/17	Arnold Schwabe

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<p>→ Community Works Fund Allocation - Policy 3.12 : 100%</p>	<p>THAT the Board make no changes to the Community Works Fund Allocation Policy 3.12 at this time and that the policy be discussed at the next strategic planning session.</p>	2022/07/04	2022/12/31	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> At its meeting of May 3, 2023 the Finance Committee received and discussed a report of: Planned and historical CWF spending. Allocation options based on practices at 13 other communities. Six allocation options. The report was postponed until June. At its meeting of June 7, 2023 the Finance Committee discussed: Planned and historical CWF spending. Allocation options based on practices at 13 other communities. Six allocation options. Two motions were entertained and defeated. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/07/14</p>	Linda Greenan
<p>→ Myrtle Pond Water User Fees Bylaw Amendment : 100%</p>	<p>THAT the Board approve a 5% increase to the 2023 Myrtle Pond Water user fee schedule; and</p> <p>THAT the schedule be incorporated into a user fee amendment bylaw to be presented to the September Board meeting for first reading through adoption.</p>	2022/10/06	2022/12/31	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> The new user fee rates were communicated to property owners in a letter dated April 14, 2023. The amended user fee bylaw was included with the letter. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/07/14</p>	Linda Greenan

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→ Alternate Approval Process - Borrowing Northside Recreation Centre : 100%	<p>THAT the Board make a fair determination that the total number of the electors to which the Alternate Approval Process applies for the Lund Community Centre Loan Authorization Bylaw No. 564, 2020 be established at 1063; and</p> <p>THAT the Board approve the Elector Response Form attached as Appendix B; and</p> <p>THAT the Board establish the deadline for receiving the Elector Response Forms for the Alternate Approval Process as March 6, 2023 at 4:00 pm.</p>	2023/02/01	2024/01/25	100% 100 / 100%		Michelle Jones
→ Resource Recovery Centre and Waste Transfer Station Loan Authorization Bylaw No. 587, 2023 : 100%	THAT the Board give first through third reading to the "Resource Recovery Centre and Waste Transfer Station Loan Authorization Bylaw No. 587, 2023".	2023/05/02	2024/04/26	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The bylaw was adopted on July 26, 2023. The Certificate of Approval was received dated September 29, 2023. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2023/11/07</p>	Linda Greenan
→ Resource Recovery Centre and Waste Transfer Station Loan Authorization Bylaw No. 587, 2023 : 100%	<p>1. THAT the Board give first and second reading of "Resource Recovery Centre and Waste Transfer Station Loan Authorization Bylaw No. 587, 2023".</p> <p>2. THAT the Board give third reading of "Resource Recovery Centre and Waste Transfer Station Loan Authorization Bylaw No. 587, 2023".</p>	2023/05/02	2024/04/26	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Staff received Statutory Approval for the bylaw on June 27, 2023. Staff will forward the bylaw to the July 26, 2023 Board meeting for adoption. <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> When the 30 day quashing period is completed staff need to: Apply for a certificate of approval from the Ministry. Bring forward a temporary borrowing bylaw a future meeting - planned for September 6. <p>2023/07/17</p>	Linda Greenan

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→ Security Issuing Bylaw - Resource Recovery Centre/Waste Transfer Station : 100%	THAT the Board give first reading through adoption to the Resource Recovery Centre / Waste Transfer Station Security Issuing Bylaw No. 588, 2023 at the May 24, 2023 Board meeting.	2023/05/26	2024/05/24	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> The Certificate of Approval for the bylaw was received from the Province on July 12, 2023. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/07/17	Linda Greenan
→ Emergency Solid Waste Disposal Planning : 100%	THAT the Board direct staff to engage with neighbouring Regional Districts to develop a contract agreement for emergency solid waste disposal.	2023/05/26	2024/05/24	100% 100 / 100%	Patrick Devereaux: Progress: letters sent July 2023 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/09/01	Patrick Devereaux
→ Organics Diversion on Texada Island : 100%	THAT the Board direct staff for a report regarding establishing organics diversion on Texada Island.	2023/05/26	2024/05/24	13% 13 / 100%	Arnold Schwabe: Progress: Will be discussed at organics meeting on Wed, June 21, 2023. (attendance by AS, PD, AR) Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/06/15	Arnold Schwabe

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→ Lois Lake Provincial Inspection Report : 100%	<p>THAT the qathet Regional District get a copy of the January 17, 2023 provincial inspection report regarding the Lois Lake fish farm and inquire to the appropriate bodies regarding its impacts on water quality.</p>	2023/05/26	2024/07/31	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress: Staff reached out to the BC Ministry of Environment and Climate Change Strategy: Compliance and Environmental Enforcement, and received the following correspondence:</p> <p>"Ministry of Environment and Climate Change Strategy (Ministry) Compliance Officers have been actively engaged with West Coast Fishculture (Lois Lake) Ltd. to ensure its land-based finfish facility is compliant with the Environmental Management Act (EMA) and its regulations. The last five years of inspections for West Coast Fishculture (Lois Lake) Ltd. and the Ministry's response to non-compliances, are publicly viewable on the Natural Resources Compliance and Enforcement Database (NRCED).</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/07/17</p>	Laura Roddan
→ Shelter Point Park Concession : 100%		2023/05/26	2024/05/24	72% 71.5 / 100%		Patrick Devereaux
→ qathet Regional District Security Issuing Bylaw No. 588, 2023 : 100%	<p>THAT the Board give first and second reading of "qathet Regional District Security Issuing Bylaw No. 588, 2023".</p> <p>THAT the Board give third reading of "qathet Regional District Security Issuing Bylaw No. 588, 2023".</p> <p>THAT the Board adopt "qathet Regional District Security Issuing Bylaw No.588, 2023".</p>	2023/05/29	2024/05/24	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Funds were received on October 12, 2023. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/11/07</p>	Linda Greenan
→ BC Transit Annual Operating Agreement : 100%	THAT the Board authorize the required BC Transit Annual Operating Agreement be signed.	2023/07/06	2024/06/28	100% 100 / 100%		Patrick Devereaux
→ Savary Island Dock Shed Improvements : 100%	THAT the Board approve the improvements to the Savary Island Dock shed.	2023/08/29	2024/08/23	58% 58 / 100%		Patrick Devereaux

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→ Lease between the Powell River Regional Hospital District and the Miklat Recovery Society : 100%	THAT the Regional Hospital District Board refer the lease between the Powell River Regional Hospital District and the Miklat Recovery Society back to staff for a report considering proposed lease amendments as soon as possible.	2023/10/03	2024/09/27	0% 0 / 100%		Patrick Devereaux
→ Rick Shanaman, Chair and Doug Smith, Representative, Savary Island Marine Advisory Committee (SIMAC) and Chris Philpott, Fire Chief, Savary Island Volunteer Fire Department (SIVFD) re Savary Wharf Fire Protection 2024 : 100%	THAT the Board refer the Savary Wharf Fire Protection 2024 proposed project to staff for a report to be brought back to a future Finance Committee meeting.	2023/10/05	2024/09/27	0% 0 / 100%		Ryan Thoms
→ Resource Recovery Centre Agreement Status Update : 100%	THAT the Board receive the update on the status of the commitments in the Project Agreement between the qathet Regional District and City of Powell River for the Marine Avenue Resource Recovery Centre project.	2023/10/05	2024/09/27	100% 100 / 100%		Arnold Schwabe
→ Correspondence dated September 13, 2023 from Liz Webster, On Behalf of the Savary Island Land Trust Society (SILT) Board of Directors re Savary Island Sustainability & the OCP Review : 100%	THAT the Board direct staff to include \$60,000 in the 2024 planning budget to conduct a Savary Island Groundwater Study and direct staff to investigate grant opportunities and the potential use of other provincial funds for the study.	2023/10/30	2024/10/25	42% 42 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> Funds are included as part of the draft one financial plan to be presented to the December 6, 2023 Finance Committee. Challenges: <i>No value</i> Next Steps: <ul style="list-style-type: none"> Staff to seek out and recommend potential sources of grant funding. 2023/11/07	Linda Greenan
Make decisions with consideration to risk, costs, health and safety, and long term sustainability : 100%		2021/01/01	2022/12/31	86% 86.38 / 100%		
→ Lund Sewer Service Development Cost Charges : 100%	THAT the Board approve a grant application to the Ministry of Municipal Affairs and Housing for funds to offset the estimated \$30,000 cost to complete a Lund Sewer System Master Plan in 2020; and THAT, if actual study costs exceed the estimate, the Lund Sewer System shall be responsible for costs not covered by the grant.	2019/07/24	2021/12/31	80% 80 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> The Lund Sewer Master Plan is projected to be completed by July 31, 2023. The Infrastructure Planning Grant has been extended to March 31, 2024. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/04/18	Linda Greenan
→ Removal of Spectator Bleachers from qathet Regional District Properties : 100%	THAT the Board authorize staff to dismantle and remove spectator bleachers from Gillies Bay Ball Field and Van Anda Ball Field.	2021/02/24	2030/12/31	80% 80 / 100%		Patrick Devereaux

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Organizational Restructure - Finance II : 100%		2021/02/26	2021/12/31	100% 100 / 100%	AI Radke: Progress: At the regularly scheduled meeting of the Regional District Board held on March 25, 2021, the Board approved the creation of a unionized Payroll and Benefits Administrator position and an exempt Assistant Manager of Financial Services position. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/04/01	AI Radke
→ Creation of a Unionized Payroll and Benefits Coordinator : 100%	THAT the Board approve the creation of a unionized Payroll and Benefits Administrator position at an hourly wage rate of \$33.00 per hour.	2021/02/26	2021/12/31	100% 100 / 100%	AI Radke: Progress: The job description for the Payroll and Benefits Administrator position was approved by the Union and subsequently approved by the Board in August. The position has since been filled internally. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/09/28	Linda Greenan
→ 2022-2026 Financial Plan Draft Three : 100%		2022/02/01	2022/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> The 2022-2026 Financial Plan was adopted on February 24, 2022 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/04/14	Linda Greenan

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
<p>→ Policy Review for Allocation of Community Works Funds : 100%</p>	<p>THAT the Board direct staff to produce a report about the current policies for allocation of Community Works funds with samples of how the funds are allocated in other regional districts for discussion at the Finance Committee.</p>	2022/02/01	2022/12/31	<p>100% 100 / 100%</p>	<p>Linda Greenan: Progress:</p> <ul style="list-style-type: none"> At its meeting of May 3, 2023 the Finance Committee received and discussed a report of: Planned and historical CWF spending. Allocation options based on practices at 13 other communities. Six allocation options. The report was postponed until June. At its meeting of June 7, 2023 the Finance Committee discussed: Planned and historical CWF spending. Allocation options based on practices at 13 other communities. Six allocation options. Two motions were entertained and defeated. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/07/14</p>	Linda Greenan
<p>→ Electric Vehicle Charging Stations in Rural Areas : 100%</p>	<p>THAT the Board direct staff to bring back a report about establishing electric vehicle charging stations in rural areas; and</p> <p>THAT staff seek grant funding opportunities to install two electric vehicle charging stations on Texada Island.</p>	2022/02/28	2023/12/31	<p>50% 50 / 100%</p>	<p>Arnold Schwabe:</p> <p>Progress: Had 2 meetings with Community Energy in previous 2 weeks. Awaiting feedback on research from CE after meeting on 2023-10-20</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/10/24</p>	Arnold Schwabe

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Anti-Racial Discrimination and Anti-Racism Policy - Director Brander : 100%	<p>THAT the Board refer information received from the 2022 LGLA presentation from Don Lidstone on anti-racial discrimination and anti-racism to staff and direct staff to develop an anti-racial discrimination and anti-racism policy.</p>	2022/05/03	2022/12/31	75% 75 / 100%	<p>Esme Sturton:</p> <p>Progress: Following adoption of code of conduct, policy 4.16 needs to be amended. In Sept 2022, Board rose and reported that staff would develop a stand alone bullying and harassment policy for Directors. This policy should be drafted prior to the racism policy to ensure that all are consistent with one another.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/09/25</p>	Esme Sturton
→ Lund Water System : 100%	<p>THAT the Board approve a change in approach for the Investing in Canada Infrastructure Program for upgrades to the Lund Water System; and,</p> <p>THAT the Board approve a change in scope for the Infrastructure Planning Grant for Lund Water System Feasibility Phase 2; and,</p> <p>THAT the Board approve the application of a second Infrastructure Planning Grant to support Lund Water System Feasibility Phase 3; and,</p> <p>THAT the Board approve a budget amendment to increase the budget for both Phase 2 and Phase 3 of the Feasibility Study to \$30,000 and to recognize the approved and potential Infrastructure Planning Grant revenue of \$20,000.</p>	2022/05/30	2022/12/31	95% 95 / 100%	<p>Nancy Schmeister:</p> <p>Progress: Staff submitted the grant claim.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: Awaiting payment of claim. 2023/01/17</p>	Arnold Schwabe
→ Bylaw Complaints and Enforcement Policy Review and Update : 100%	<p>THAT the Board adopt Policy 2.12: Bylaw Complaints and Enforcement; and</p> <p>THAT the Board direct staff to complete comprehensive review of the Bylaw Complaints and Enforcement Policy and bring a revised policy back to a future Committee of the Whole Meeting.</p>	2022/08/26	2023/12/31	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress: Staff completed a review of Policy 2.12 Bylaw Complaints & Enforcement and determined that no updates were required at this time.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/11/06</p>	Laura Roddan

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Resource Recovery Centre Organics Transfer Trailer Procurement : 100%	<p>THAT the Board authorize the direct award to Ocean Trailer Delta to procure an organics transfer trailer in the amount of \$116,295 CAD plus taxes as well as up to \$1,500 plus GST for delivery to the site for the Resource Recovery Centre and Transfer Station Project.</p>	2022/10/06	2022/12/31	<p>90% 90 / 100%</p>	<p>Linda Greenan: Linda Greenan</p> <p>Progress:</p> <ul style="list-style-type: none"> Final trailer designed was approved and Herold Engineering signed off that the drawing meets all of the qRD's specifications. A \$20,000 deposit has been made. The final amount will be paid when the trailer is received. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/07/14</p>	Linda Greenan
→ Proposed Regional Hospital District Name Change Engagement Results : 100%	<p>THAT the Board direct staff to submit an application requesting the Minister of Health and Lieutenant Governor in Council change the name of the Powell River Regional Hospital District to qathet Regional Hospital District through the issue of Supplementary Letters Patent.</p>	2022/10/07	2022/12/31	<p>81% 81 / 100%</p>	<p>Shelley Termuende: Michelle Jones</p> <p>Progress: Request for status of approval sent to the Ministry on May 11, 2023, no response received.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/07/11</p>	Michelle Jones
→ Texada Island Community Watershed Zoning Bylaw No. 582, 2022 : 100%	<p>This project was started in 2022 in response to a requirement under the <i>Local Government Act</i> for consistency between OCP and zoning bylaws.</p> <p>Bylaw 582 aligns definitions and general provisions with current provincial legislation, aligns zoning districts and land use regulations with land use designations and policies set out under <i>Texada Island Official Community Plan Bylaw No. 551, 2019</i> and provides clear language and maps for improved bylaw interpretation.</p>	2023/01/01	2023/07/31	<p>100% 100 / 100%</p>	<p>Laura Roddan: Laura Roddan</p> <p>Progress: Board adopted <i>Texada Island Community Watershed Zoning Bylaw No. 582, 2022</i> on August 23, 2023.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/11/02</p>	Laura Roddan

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Interim Financial Statements to November 30, 2022 : 100%	THAT the Board accept the qathet Regional District interim financial statements to November 30, 2022 for information.	2023/01/04	2023/12/29	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> The interim financial statement were reviewed by the Board in November, 2022. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/04/18	Jason Kouwenhoven
→ Terms of Reference for Standing Committees : 100%	THAT the Board direct staff to draft Terms of Reference for each of the Standing Committees; Planning, Committee of the Whole and Finance and bring them back to a future Committee of the Whole meeting for consideration.	2023/01/04	2023/12/29	0% 0 / 100%		Al Radke
→ Correspondence dated January 16, 2023 from Rod Wiebe, Powell River Public Library Board Chair re Requesting AVICC Resolution for Increased and Ongoing Provincial Funding : 100%		2023/01/27	2024/01/27	100% 100 / 100%	Michelle Jones: Progress: Resolution package sent to AVICC. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/02/24	Michelle Jones
→ Provincial Community Wood Smoke Reduction Program 2022 Summary & 2023 Program Outline : 100%	THAT the Board receive the 2022 Provincial Community Wood Smoke Reduction Program summary; and THAT the qathet Regional District offer the Provincial Community Wood Smoke Reduction Program in 2023 with rebates available on a first come first serve basis.	2023/02/01	2024/01/25	100% 100 / 100%	Al Radke: Progress: The initiative included in 2023 operating budget and is once again underway. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/04/18	Al Radke

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
<p>→ Associate Member Liability Insurance - Knuckleheads Winter Recreation Association : 100%</p>	<p>THAT the Board approve the qathet Regional District entering into an amended Service Provider Agreement with the Knuckleheads Winter Recreation Association for the development and management of the network of trails and recreational amenities on land and water which are identified in the Powell River Regional Trails Plan dated December, 2016; and</p> <p>THAT the agreement continue in perpetuity until it is cancelled by the qathet Regional District; and</p> <p>THAT the qathet Regional District be responsible for any and all deductible amounts including any claim expenses incurred and policy premium payments; and</p> <p>THAT the annual cost of the coverage be included in the annual budget for the Regional Parks Service.</p>	2023/02/01	2024/01/25	<p>100%</p> <p>100 /</p> <p>100%</p>	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The Knucklehead Winter Recreation Association service provider agreement has been updated with the MIABC and a copy has been emailed to the Knuckleheads Winter Recreation Association. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2023/04/18</p>	Linda Greenan
<p>→ Annie Wise, Sunshine Coast Tourism, Executive Director re Funding Agreement Request : 100%</p>	<p>THAT the Board direct staff to provide a report on a potential multi-year funding agreement with Sunshine Coast Tourism to coincide with the remainder of the approved Municipal and Regional District Tax (MRDT) period of 2023-2026.</p>	2023/02/27	2024/02/22	<p>100%</p> <p>100 /</p> <p>100%</p>	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Staff provided a report to the April 5, 2023 Finance Committee. The draft agreement will be considered by the qRD Board at its meeting of April 26, 2023. <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> If the Board approves the agreement, staff will arrange for signatures and payment. <p>2023/04/18</p>	Linda Greenan

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Correspondence dated January 25, 2023 from Anne Carney, Texada Library Coordinator re Funding Request for 2023 : 100%	<p>THAT the Board include a total contribution of \$1,667.00 to the Texada Library in the 2023 budget of the Powell River Regional Library Service; and</p> <p>THAT the contribution be incorporated into the 2023-2027 Financial Plan Bylaw to be presented to the February 2023 Board meeting for first reading through adoption.</p>	2023/02/27	2024/02/22	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The request for funding was incorporated into the 2023 budget of the 2023-2027 Financial Plan. The funds were forwarded to the Powell River Public Library on March 23, 2023. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2023/04/18</p>	Linda Greenan
→ Correspondence dated January 25, 2023 from Justine Conroy, Kelly Creek Community School Association President re 2021-22 Regional District Review and Grant Application : 100%	<p>THAT the Board include, in the 2023 budget for Community Recreation - Area C, a contribution of \$55,430 to the Kelly Creek Community School Association; and</p> <p>THAT the contribution be incorporated into the 2023-2027 Financial Plan Bylaw to be presented to the February 2023 Board meeting for first reading through adoption.</p>	2023/02/27	2024/02/22	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The grant was paid out on July 26, 2023. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2023/11/07</p>	Linda Greenan
→ Correspondence dated January 31, 2023 from Lasqueti Community Association (LCA) re Recreation Service Funding : 100%	<p>THAT the Board include, in the 2023 budget for Community Recreation – Area E, a contribution of \$16,250 to the Lasqueti Community Association; and</p> <p>THAT the contribution be incorporated into the 2023-2027 Financial Plan Bylaw to be presented to the February 2023 Board meeting for first reading through adoption.</p>	2023/02/27	2023/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The grant was paid out on July 26, 2023 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2023/11/07</p>	Linda Greenan

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ 2023-2027 Financial Plan Draft Four - Final : 100%	<p>THAT the Board approve draft four of the proposed 2023-2027 Financial Plan as presented to the February 9, 2023 Finance Committee; and</p> <p>THAT any 2022 surpluses, not scheduled to be brought forward for use in 2023, be allocated to the applicable non-statutory or statutory reserves for the individual service; and</p> <p>THAT the proposed financial plan be incorporated into a 2023-2027 Financial Plan Bylaw to be presented to the February 22, 2023 Board meeting for first reading through adoption.</p>	2023/02/27	2023/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The 2023-2027 Financial Plan was adopted on February 22, 2022. The Financial Plan has been: <ul style="list-style-type: none"> Posted to the qRD's web site Distributed as required Uploaded to the Ministry of Municipal Affairs portal <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2023/04/18</p>	Linda Greenan
→ Associate Member Liability Insurance - Texada Island Library : 100%	<p>THAT the qathet Regional District entering into a Service Provider Agreement with the Texada Island Library dated March 1, 2023; and</p> <p>THAT the agreement continue in perpetuity until it is cancelled by the qathet Regional District; and</p> <p>THAT the qathet Regional District be responsible for any and all deductible amounts including any claim expenses incurred and policy premium payments; and</p> <p>THAT the annual cost of the coverage be included in the annual budget for the Powell River Library Service.</p>	2023/02/27	2024/02/22	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Staff received the certificate of insurance and emailed it to Anne Carney on April 21, 2023. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2023/11/07</p>	Linda Greenan
→ Correspondence dated February 24, 2023 from Jake Martens, Comox Valley Regional District General Manager of Corporate Services re NI911 Annual Shareholders and Directors Resolutions : 100%	<p>THAT the Board consent to the North Island 9-1-1 Corporation Shareholders' and Directors' Resolutions as provided in Appendix A to the correspondence dated February 24, 2023 from the North Island 9-1-1 Corporation; and</p> <p>THAT Director George Doubt be authorized to execute the North Island 9-1-1 Corporation Shareholders' and Directors' Resolutions on behalf of the qathet Regional District.</p>	2023/03/28	2024/03/22	100% 100 / 100%	<p>Michelle Jones:</p> <p>Progress: Package sent on March 23, 2023.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2023/07/17</p>	Michelle Jones

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Textile Recycling Program Re-instatement : 100%	THAT the Board direct staff to engage with Diabetes Canada to re-establish clothing donation bins at the qathet Regional District's (qRD) mainland regional district recycling depots.	2023/03/28	2024/03/22	56% 56 / 100%	Patrick Devereaux: Progress: waiting on Diabetes Canada Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/07/17	Patrick Devereaux
→ Housekeeping - Resource Recovery Centre Purchasing Authority : 100%	THAT the Board amend the following previously adopted resolution by striking-out "2020-2022" and "(C0027)": THAT the Board delegate staff with the ability to single source parts, equipment, labour, services and/or expertise (components) for the 2020-2022 Marine Avenue Resource Recovery Centre capital project (C0027) up to a maximum value of \$50,000 per component, based on qathet Regional District Delegation of Purchasing Authority Bylaw No. 454, 2011, and specifically section 1.4.13 of Schedule B, the Purchasing Management Services Policy.	2023/03/29	2024/03/22	100% 100 / 100%	AI Radke: Progress: Housekeeping completed. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/04/18	AI Radke
→ Contract for Shelter Point Park Campground Caretakers - RISE AND REPORT : 100%	The qathet Regional District approved the contract for the Shelter Point Park Campground caretakers, Tyler Danczak and Sofia Khan.	2023/03/29	2024/03/22	100% 100 / 100%		Patrick Devereaux
→ Project Management Service Resource Recovery Centre - RISE AND REPORT : 100%	The Board has approved a direct award contract renewal with Michael Wall for project management services related to the Resource Recovery Centre.	2023/03/29	2024/03/22	100% 100 / 100%	AI Radke: Progress: Initiative completed. Relative parties informed. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/04/18	AI Radke
→ CUPE 798 Collective Agreement Wage Increase - RISE AND REPORT : 100%	The Board approved a non obligated Collective Agreement wage increase for CUPE 798 workers with the Regional District, which brings the total wage increase for CUPE 798 workers to 6.9 % for 2023. This increase matches the British Columbia Consumer Price Index (CPI) at December 31, 2022. This increase will be backdated to January 1, 2023. The Collective Agreement between the qathet Regional District and CUPE Local 798 expires on December 31, 2023.	2023/03/29	2024/03/22	100% 100 / 100%	AI Radke: Progress: Offer presented to and accepted by the Union. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/04/18	AI Radke

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
<p>→ Application for Official Community Plan Bylaw Amendment for a Compost Facility in Electoral Area B : 100%</p>	<p>THAT the qathet Regional District receive the application for an Official Community Plan amendment to redesignate the 0.64 hectare lease area within the parcel legally described as Block A, District Lots 5223, 5233 and 5234, Plan 10924, in Electoral Area B, from "Reserve" to "Industrial" subject to the following conditions:</p> <p>1) The applicant contract a qualified professional to complete a 'Services Capacity Analysis' to determine a viable water servicing approach that will meet the proposed increase in water consumption, meet provincial standards for on-site servicing, and provide assurance of adequate water supply for fire protection purposes;</p> <p>2) The applicant contract a qualified professional to complete a "Composting Facility Fire Protection Plan";</p> <p>3) The applicant contract a qualified professional to complete a 'Traffic Impact Study' to analyze the expected traffic impact of trips generated by the proposed increase on Duck Lake & Highway 101 and provide assurance of access for standard fire apparatus to each of the Composting Structures and sufficient room for standard fire apparatus to turn around;</p> <p>4) The applicant contract a qualified professional to complete an "Odour Management Plan" to reduce or eliminate the impacts of odours for anyone beyond a 300m setback; and</p> <p>5) The applicant host a public information meeting to present their proposed application following completion of the above studies and plans.</p>	2023/05/02	2024/04/26	<p>100%</p> <p>100 /</p> <p>100%</p>	<p>Laura Roddan:</p> <p>Progress: Applicant is proceeding with the required studies. Under Bylaw No. 477, the applicant has until November 22, 2023 (6 months from the date of the Board decision) to complete the required studies and hold the public information meeting.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2023/05/05</p>	Laura Roddan

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Associate Member Insurance - Courtenay Robertson : 100%	<p>THAT the Board approve the qathet Regional District entering into a Municipal Insurance Association of B.C. Service Provider Agreement with Courtenay Robertson for caretaking services at the Myrtle Pond Water System; and</p> <p>THAT the agreement continue in perpetuity until it is cancelled by the qathet Regional District; and</p> <p>THAT the qathet Regional District be responsible for any and all deductible amounts including any claim expenses incurred and premium payments; and</p> <p>THAT the annual cost of the coverage of Municipal Insurance Association of B.C. - Associate Member Insurance for Courtenay Robertson be included in the budget for the Myrtle Pond Water System.</p>	2023/05/02	2024/04/26	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Courtney Robertson was added to the qRD's liability insurance policy as an associate member effective April 27, 2023. The MIABC has confirmed that Courtney Robertson was added to the policy as an associate member. <p>Challenges: <i>No value</i></p> <p>Next Steps: 2023/07/17</p>	Linda Greenan
→ Subdivision Application, District Lot 5248, 2732 Zilinsky Road, Electoral Area C : 100%	<p>THAT the qathet Regional District advise the Ministry of Transportation and Infrastructure that there is no objection to the proposed three lot conventional subdivision application for the property at 2732 Zilinsky Road, legally described as Block 3, District Lot 5248, Plan 14642 (PID 007-757-166), as shown on the subdivision plan prepared by the applicant, subject to the following conditions:</p> <p>1) the applicant apply to qathet Regional District to update the civic address for the existing dwelling on the proposed Remainder Lot to reflect the legal access from Nassichuk Road;</p> <p>2) proof of on-site water and septic servicing on each of the proposed lots from Vancouver Coastal Health; and</p> <p>3) the applicant enter into a Section 219 Covenant with qathet Regional District to protect the riparian area along Lang Creek.</p>	2023/05/02	2024/04/26	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress: Staff sent certified copy of Board Resolution to the Provincial Ministry of Transportation and Infrastructure.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/05/05</p>	Laura Roddan

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Community Works Funds : 100%	THAT the Board direct staff for a report regarding including electoral areas in the allocation of Community Works funds and options for such allocations.	2023/05/02	2024/04/26	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> At its meeting of May 3, 2023 the Finance Committee received and discussed a report of: Planned and historical CWF spending. Allocation options based on practices at 13 other communities. Six allocation options. The report was postponed until June. At its meeting of June 7, 2023 the Finance Committee discussed: Planned and historical CWF spending. Allocation options based on practices at 13 other communities. Six allocation options. Two motions were entertained and defeated. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/07/17	Linda Greenan
→ Correspondence dated May 10, 2023 from Chloé Dubois, Ocean Legacy Foundation Executive Director re Letter of Support Request : 100%	THAT the Board provide a letter of support to Ocean Legacy Foundation for their grant funding application.	2023/05/26	2024/05/26	100% 100 / 100%		Michelle Jones
→ Texada Island Community Watershed Zoning Bylaw No. 582, 2022 : 100%		2023/05/26	2024/05/24	100% 100 / 100%		Laura Roddan
→ Strategic Plan Progress Report : 100%	THAT the Board receive the First Quarter Strategic Plan Progress report dated April 19, 2023.	2023/05/26	2024/05/24	100% 100 / 100%		Al Radke

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Flowers Inside Mausoleum : 100%	<p>THAT the Board approve option four (4), contained in the report dated March 8, 2023; and</p> <p>THAT the Board direct staff to implement the option.</p>	2023/05/26	2024/05/24	100% 100 / 100%	<p>Patrick Devereaux: Progress: completed July 2023</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/09/01</p>	Patrick Devereaux
→ Growing Communities Fund Allocation to the Resource Recovery Centre Borrowing Costs : 100%	<p>THAT the qathet Regional District send a letter to the City of Powell River requesting that they consider partnering with the qathet Regional District in an effort to reduce the long-term borrowing associated with the Resource Recovery Centre project by contributing an equitable portion of their Growing Communities Funding towards the project.</p>	2023/05/29	2024/05/24	50% 50 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> On July 7, 2023 further information was supplied to the City of Powell's CFO to inform the report. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/07/17</p>	Linda Greenan
→ Agreement with Braun Geotechnical Ltd - RISE AND REPORT : 100%	<p>The Board direct staff to enter into an agreement with Braun Geotechnical Ltd to complete remaining geotechnical investigations, assessments, testing and reporting regarding the Resource Recovery Centre (RRC) including construction of the access road.</p>	2023/05/29	2024/05/24	100% 100 / 100%		Arnold Schwabe

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
<p>→ Develop Krompocker Road Zoning Bylaw : 100%</p>	<p>This project responds to petition for zoning received from owners of property in the Krompocker Road area, and the 2022 Board Resolution directing staff to proceed with development of a Krompocker Road Zoning Bylaw in 2023.</p>	<p>2023/06/01</p>	<p>2024/02/29</p>	<p>49% 48.56 / 100%</p>	<p>Laura Roddan:</p> <p>Progress: Staff held a public information meeting on October 5, 2023 at the Northside Community Centre to present a draft zoning bylaw to Krompocker Road property owners. Residents were encouraged to ask questions and provide feedback on the draft zoning bylaw at the meeting. Residents were also provided a two week period following the meeting to submit further questions and feedback.</p> <p>Staff are preparing a revised zoning bylaw based on the feedback received. It is anticipated that the proposed draft bylaw will be presented to the Planning Committee before year end.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/11/03</p>	<p>Laura Roddan</p>

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Savary Island Official Community Plan Review and Update : 100%	This project responds to a 2022 Board Resolution directing staff to proceed with a review and update of the Savary Island Official Community Plan in 2023.	2023/07/01	2024/12/31	7% 7 / 100%	<p>Laura Roddan:</p> <p>Progress: Staff have been reviewing archived materials from the planning process that resulted in <i>Savary Island Official Community Plan Bylaw No. 4003, 2006</i> and have developed a spreadsheet to collate and summarize reports and studies relevant to the update process.</p> <p>A Savary Island Slope Hazard Study has been completed. A Savary Island Groundwater Study will be completed in 2024. These two studies will provide critical background information for the OCP review and update.</p> <p>Challenges: Progress on this project has been slow due to emerging issues, competing priorities and staff capacity.</p> <p>Next Steps: Staff will be recommending that the OCP review and update be contracted out to a Planning Consultant in 2024.</p> <p>2023/11/03</p>	Laura Roddan
→ Letter of Support for Tla'amin Nation's Natural Resources Canada's Indigenous Natural Resource Partnerships Program (INRP) Grant Application - Director Brander : 100%	THAT the qathet Regional District provide a letter of support to Tla'amin Nation for their Grant Application to the Natural Resources Canada's Indigenous Natural Resource Partnerships Program (INRP).	2023/07/06	2024/06/28	100% 100 / 100%	<p>Shelley Termuende:</p> <p>Progress: Letter sent on June 30, 2023</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2023/07/06</p>	Shelley Termuende
→ Letter to British Columbia Utilities Commission (BCUC) Regarding the Application from Powell River Energy Inc (PREI) Status as a Public Utility : 100%	THAT the Board direct staff to submit a letter of comment to British Columbia Utilities Commission (BCUC) outlining qathet Regional District's non-support of Powell River Energy Inc's (PREI) application for a "public utility" designation exemption.	2023/07/06	2024/06/28	100% 100 / 100%	<p>Shelley Termuende:</p> <p>Progress: Letter sent on June 30, 2023.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2023/07/06</p>	Shelley Termuende

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Subdivision Application, District Lot 1499, 7909 Hwy 101 and 7917 Hwy 101, Electoral Area B : 100%	<p>THAT the qathet Regional District advise the Ministry of Transportation and Infrastructure that there is no objection to the proposed two lot conventional subdivision application for the property at 7909 Hwy 101 and 7917 Hwy 101 (PID 004-291-883 and 004-291-891), as shown on the subdivision plan prepared by Polaris Land Surveying Inc., dated February 24, 2023; subject to:</p> <p>1. proof of water and septic servicing on each of the proposed lots from Vancouver Coastal Health.</p>	2023/07/06	2024/06/28	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress: Staff sent certified copy of Board Resolution to the Provincial Ministry of Transportation and Infrastructure.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/07/17</p>	Julia Dykstra
→ 2022 Surplus or (Deficit) and 2022 Budget Amendments : 100%	<p>THAT the Board approve the proposed budget amendments as presented to the June 7, 2023 Finance Committee; and</p> <p>THAT the proposed budget amendments be incorporated into a 2022-2026 Financial Plan Amendment Bylaw to be presented to the June 28, 2023 Board meeting for first reading through adoption.</p>	2023/07/06	2024/06/28	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The amended financial plan bylaw was submitted to the Ministry electronically in June, 2023. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/07/17</p>	Linda Greenan
→ 2022 Statement of Financial Information : 100%	THAT the Board approve the 2022 Statement of Financial Information.	2023/07/06	2024/06/28	100% 100 / 100%	<p>Jason Kouwenhoven:</p> <p>Progress: 2022 SOFI was approved at the June 28th qRD Board meeting. SOFI is signed, and submitted to the Province. A copy of the SOFI is available on the qRD website for viewing.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/07/17</p>	Jason Kouwenhoven
→ 2022-2026 Financial Plan Amendment Bylaw No. 576.1, 2023 : 100%	<p>THAT the Board give first and second reading of "2022-2026 Financial Plan Amendment Bylaw No. 576.1, 2023".</p> <p>THAT the Board give third reading of "2022-2026 Financial Plan Amendment Bylaw No. 576.1, 2023".</p> <p>THAT the Board adopt "2022-2026 Financial Plan Amendment Bylaw No. 576.1, 2023".</p>	2023/07/07	2024/06/28	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The Financial Plan Amendment Bylaw was submitted to the Province electronically in June, 2023. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/07/17</p>	Linda Greenan

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Provincial Referral for Mines Act Notice of Work, District Lot 26 and 339, in the vicinity of Anderson Bay, Electoral Area D : 100%	THAT the Board advise the Ministry of Energy, Mines, and Low Carbon Innovation that qathet Regional District has no objection to the application for Mines Act Notice of Work application for Quarry at District Lot 26 and 339, in the vicinity of Anderson Bay, Electoral Area D.	2023/07/07	2024/06/28	100% 100 / 100%	Laura Roddan: Progress: Staff sent certified copy of Board Resolution to Provincial Ministry of Energy, Mines and Low Carbon Innovation. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/07/17	Julia Dykstra
→ Code of Conduct - RISE AND REPORT : 100%	The Board will forward a draft Code of Conduct to the July 5, 2023 Open Committee of the Whole meeting.	2023/07/07	2023/12/31	100% 100 / 100%		Michelle Jones
→ Replacement Recycling Depot - RISE AND REPORT : 100%	The Board directed staff to construct a replacement recycling depot at 9999 Highway 101.	2023/07/07	2024/06/28	60% 60 / 100%		Patrick Devereaux
→ Second Quarter 2023 Strategic Plan Progress Report - RISE AND REPORT : 100%	The Board referred the Second Quarter 2023 Strategic Plan Progress Report to the August open Committee of the Whole meeting.	2023/07/26	2024/07/26	100% 100 / 100%	Al Radke: Progress: The Strategic Progress Plan was received by the Board at the September 27, 2023 Board meeting. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/11/08	Al Radke
→ Provincial Referral for Mines Act Permit - Mineral Exploration, District Lot 17, 1746 Spectacle Lake Road, Electoral Area D : 100%	THAT the qathet Regional District advise the Ministry of Energy, Mines, and Low Carbon Innovation that qathet Regional District has no objection to the application for Mines Act Permit - Mineral Exploration application submitted by Zyrox Mining Company Ltd. on District Lot 17, 1746 Spectacle Lake Road, Electoral Area D; on the condition that: 1. the applicant perform on-going restoration and rehabilitation of the land, as opposed to such action at the time of project completion.	2023/07/28	2024/07/26	100% 100 / 100%	Laura Roddan: Progress: Staff sent certified copy of Board Resolution to the Ministry of Energy, Mines, and Low Carbon Innovation. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/11/02	Laura Roddan
→ Code of Conduct : 100%	THAT the Board rescind Code of Conduct Policy 1.15; and THAT the Board adopt the new proposed Code of Conduct Policy as presented.	2023/07/28	2024/07/26	100% 100 / 100%	Al Radke: Progress: The new Code of Conduct policy was adopted on July 26, 2023. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/11/08	Al Radke

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Subdivision Application, District Lot 3009, 1956 Roberts Road, Electoral Area C : 100%	<p>THAT the qathet Regional District advise the Ministry of Transportation and Infrastructure that the qathet Regional District has no objection to the proposed three lot conventional subdivision application for the property at 1956 Roberts Road (PID 007-197-845), as shown on the sketch plan prepared by Clarke Fuller; subject to:</p> <ol style="list-style-type: none"> 1. proof of water and septic servicing that meets provincial standards; and 2. the applicant enter into a Section 219 Covenant with qathet Regional District to restrict development on areas identified as potential slope hazard. 	2023/07/28	2024/07/26	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress: Staff sent certified copy of Board Resolution to the Ministry of Transportation and Infrastructure.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/11/02</p>	Laura Roddan
→ Provincial Referral for a Water Act application for unnamed wetlands, in the vicinity of Butterfly Point, Van Anda, Electoral Area D : 100%	<p>THAT the qathet Regional District advise the Ministry of Forests that qathet Regional District has no objection to the Water Act application (File No. 2010241) by Imperial Limestone Company Ltd., for unnamed wetlands in the vicinity of Butterfly Point, Electoral Area D.</p>	2023/07/28	2024/07/26	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress: Staff sent certified copy of Board Resolution to the Ministry of Forests.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/11/02</p>	Laura Roddan
→ Correspondence dated August 4, 2023 from Rebecca Bishop, UBCM Program Officer re Next Generation 911 Funding : 100%	<p>THAT the Board authorize the CAO to sign the 2023 Next Generation 911 Funding – Approval Agreement.</p>	2023/08/29	2024/08/23	100% 100 / 100%	<p>Al Radke:</p> <p>Progress: Signatures completed on August 23, 2023.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/11/08</p>	Al Radke
→ Public Hearing Report for Texada Island Community Watershed Zoning Bylaw No. 582, 2022 : 100%		2023/08/29	2024/08/23	200% 200 / 100%	<p>Laura Roddan:</p> <p>Progress: Board adopted Texada Island Community Watershed Zoning Bylaw No. 582, 2022 on August 23, 2023.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/11/06</p>	Laura Roddan
→ Correspondence dated July 20, 2023 from Phil Nakatsu, Powell River Salmon Society Assistant Manager re Letter of Support Request for BC Gaming Grant Application : 100%	<p>THAT the qathet Regional District provide a letter of support to Powell River Salmon Society for their Grant Application to BC Gaming.</p>	2023/08/29	2024/08/23	100% 100 / 100%		Michelle Jones

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Strategic Plan : 100%	THAT the Board adopt the 2023 - 2026 Strategic Plan.	2023/08/29	2024/08/23	100% 100 / 100%	AI Radke: Progress: The Board adopted the new Strategic Plan for the current term on August 23, 2023. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/11/08	AI Radke
→ Review of the Social Planning Service : 100%	THAT the Board request an informal service review for the social planning service.	2023/08/29	2024/08/23	0% 0 / 100%		AI Radke
→ Provincial Referral for Aquaculture Use Amendment Application for West Coast Fishculture (Lois Lake) Ltd. on Lois Lake, Electoral Area C - Previously item 10.1 on Consent Agenda : 100%	THAT the qathet Regional District advise the Ministry of Forests that qathet Regional District does not support the Aquaculture Use Amendment application for West Coast Fishculture (Lois Lake) Ltd. on Lois Lake, Electoral Area C.	2023/08/29	2024/08/23	100% 100 / 100%	Laura Roddan: Progress: Staff sent certified copy of Board Resolution to the Ministry of Forests. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/11/02	Julia Dykstra
→ Lund Waterworks District Receiver : 100%	THAT the qathet Regional District ratify the decision to respectfully decline the opportunity in becoming the Receiver for the Lund Waterworks District.	2023/08/29	2024/08/23	100% 100 / 100%	AI Radke: Progress: The Lund Water Receiver position was respectfully declined on August 23, 2023 and Frances Ladret was appointed by an Order in Council on October 23, 2023. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/11/08	AI Radke
→ qathet Regional District Flexible Work Week Arrangement Policy - RISE AND REPORT : 100%	The Board adopted the qathet Regional District Flexible Work Arrangement Policy.	2023/08/29	2024/08/23	100% 100 / 100%		Michelle Jones
→ Bylaw Enforcement Policy Review and Update	This project responds to the 2022 Board Resolution directing staff to complete a comprehensive review of the Bylaw Complaints and Enforcement Policy.	2023/10/01	2023/12/31	100% 100 / 100	Laura Roddan: Progress: Staff completed a review of Policy 2.12 Bylaw Complaints & Enforcement and determined that no updates were required at this time. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/11/02	Laura Roddan

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Vancouver Coastal Health re Annual Capital Planning - 2023/24 Capital Project Cost Share Requests : 100%	THAT the Board refer the Vancouver Coastal Health Annual Capital Planning - 2023/2024 Capital Project Cost Share Requests to strategic planning for the Regional Hospital District and that staff be directed to arrange a strategic planning session for the last quarter of 2023.	2023/10/03	2024/09/27	50% 50 / 100%	AI Radke: Progress: An invitation was extended on October 20, 2023 to VCH for a return engagement. There has been some communication exchanged but no commitments received yet. However, there is indication that they may be able to accommodate November 28 or 30 or December 6. An update is expected by November 10, 2023. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/11/08	Linda Greenan
→ Regional Hospital District Interim Financial Statements to July 31, 2023 : 100%	THAT the Board accept for information the Powell River Regional Hospital District interim financial statements for the period ended July 31, 2023.	2023/10/03	2024/09/27	100% 100 / 100%		Linda Greenan
→ RHD Provisional Budget Bylaw No. 132, 2023 : 100%	1. THAT the Board give first and second reading of "RHD Provisional Budget Bylaw No. 132, 2023". 2. THAT the Board give third reading of "RHD Provisional Budget Bylaw No. 132, 2023". 3. THAT the Board adopt "RHD Provisional Budget Bylaw No. 132, 2023".	2023/10/03	2024/09/27	100% 100 / 100%		Linda Greenan
→ Interim Financial Statements to July 31, 2023 : 100%	THAT the Board accept for information the qathet Regional District interim financial statements to July 31, 2023.	2023/10/05	2024/09/27	100% 100 / 100%		Linda Greenan

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
<p>→ Permissive Tax Exemption Request – Royal Canadian Legion Branch 232, Texada Island : 100%</p>	<p>THAT the Board approve a Permissive Tax Exemption to the Royal Canadian Legion Branch 232 on land and buildings classified as Class 8 - Recreation/Non-Profit for the 2024 tax year only, and</p> <p>THAT the permissive tax exemption bylaw be presented to the September Board meeting for first reading through adoption.</p>	2023/10/05	2024/09/27	<p>100%</p> <p>100 / 100%</p>	<p>Jason Kouwenhoven:</p> <p>Progress: Permissive Tax Exemption Bylaw No 593 was adopted at the September 27, 2023 Board meeting.</p> <p>The Bylaw was submitted to BC Assessment for processing on October 17, 2023.</p> <p>Communication was sent to the Texada Legion on October 18, 2023 confirming that the Permissive Tax Exemption was approved and will take effect for the 2024 tax year only.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2023/10/23</p>	Jason Kouwenhoven
<p>→ Directors' Remuneration and Expenses Amendment Bylaw No. 558.6, 2023 : 100%</p>	<p>THAT the Board amend the Directors' Remuneration and Expenses Bylaw No. 558, 2020 to include language outlining impacts to Directors' remuneration in the event of a breach of the Code of Conduct, adopted July 26, 2023; and</p> <p>THAT the amendment bylaw be forwarded to the September Board meeting for first reading through adoption.</p>	2023/10/05	2024/09/27	<p>0%</p> <p>0 / 100%</p>		Esme Sturton

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Amendments to Financial Assistance Policy : 100%	<p>THAT the Board request staff to produce a report regarding potential changes to the qRD financial assistance process including, but not limited to:</p> <p>(i) Eliminating grants-in-aid from the Social Planning and Economic Development services, and limiting grant-in-aid funding streams to General Grants-in-aid and Local (Areas A-E) Grants-in-aid;</p> <p>(ii) Benefits and costs of creating a stand-alone General grant-in-aid service via a service establishment bylaw;</p> <p>(iii) Setting an objective in the Financial Assistance Policy for General grants-in-aid to regionally balance benefits over time among the collection of projects supported rather than for each individual project;</p> <p>(iv) Providing, as part of the grant-in-aid decision process, a summary of organizations supported over the preceding 10 years with the pro-rated amount by which each participating area benefits, as well as the contributions of each participating area to the service (an "equity monitoring dashboard");</p> <p>(v) Options for establishing a multi-year financial assistance arrangement and/or contribution service with groups that have received relatively large grants over multiple years; and</p> <p>(vi) Changing to a single grant intake/year rather than 2 intakes/year.</p>	2023/10/05	2024/09/27	15% 15 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Staff plan to provide options for changes to the first Finance Committee meeting in January, 2024. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2023/11/07</p>	Linda Greenan
→ Strategic Plan Progress Report : 100%	<p>THAT the Board receive the Second Quarter Strategic Plan Progress report dated July 18, 2023</p>	2023/10/05	2024/09/27	100% 100 / 100%	<p>Al Radke:</p> <p>Progress: The Strategic Progress Plan was received by the Board at the September 27, 2023 Board meeting.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2023/11/08</p>	Al Radke

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Changes to Meeting Schedule for 2023 : 100%	<p>THAT the Board amend the qathet Regional District Board and Standing Committee meeting schedule as follows:</p> <p>On the first Wednesday of the month:</p> <p>10:30 am Planning Committee 12:30 pm Finance Committee 3:30 pm Regional District Board</p> <p>On the fourth Wednesday of the month for October and November and on the third Wednesday of the month for December:</p> <p>10:30 am Committee of the Whole 3:30 pm Regional District Board; and</p> <p>The December Regional Hospital District Board and Regional Hospital District Committee of the Whole meeting will be held at 3:00 pm.</p>	2023/10/05	2024/09/27	0% 0 / 100%		Michelle Jones
→ Directors' Remuneration and Expenses Amendment Bylaw No. 558.6, 2023 : 100%	<p>THAT the Board give first and second reading of "Directors' Remuneration and Expenses Amendment Bylaw No. 558.6, 2023".</p> <p>THAT the Board give third reading of "Directors' Remuneration and Expenses Amendment Bylaw No. 558.6, 2023".</p> <p>THAT the Board adopt "Directors' Remuneration and Expenses Amendment Bylaw No. 558.6, 2023"</p>	2023/10/05	2024/09/27	100% 100 / 100%		Linda Greenan
→ qathet Regional District Permissive Tax Exemption Bylaw No. 593, 2023 : 100%	<p>THAT the Board give first and second reading of "qathet Regional District Permissive Tax Exemption Bylaw No. 593, 2023".</p> <p>THAT the Board give third reading of "qathet Regional District Permissive Tax Exemption Bylaw No. 593, 2023".</p> <p>THAT the Board adopt "qathet Regional District Permissive Tax Exemption Bylaw No. 593, 2023"</p>	2023/10/05	2024/09/27	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The bylaw was uploaded to BC Assessment in October, 2023. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/11/07</p>	Linda Greenan

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ qathet Regional District Revenue Anticipation Borrowing Bylaw No. 591, 2023 : 100%	<p>THAT the Board give first and second reading of "qathet Regional District Revenue Anticipation Borrowing Bylaw No. 591, 2023".</p> <p>THAT the Board give third reading of "qathet Regional District Revenue Anticipation Borrowing Bylaw No. 591, 2023".</p> <p>THAT the Board adopt "qathet Regional District Revenue Anticipation Borrowing Bylaw No. 591, 2023</p>	2023/10/05	2024/09/27	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The bylaw was forwarded to the qRD's financial service providers on October 21, 2023 for their annual review process. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2023/11/07</p>	Linda Greenan
→ Extension of Republic Services Transport and Disposal Contract for Municipal Solid Waste : 100%	THAT the Board direct staff to complete negotiations of a one (1) year extension of the current agreement with Republic Services for the transportation and disposal of municipal solid waste and authorize staff to sign the agreement.	2023/10/30	2024/10/25	0% 0 / 100%		Patrick Devereaux
Delegation of Purchasing Authority Bylaw, Procurement Policy and Asset Disposal Policy : 100%		2023/10/30	2024/10/25	67% 66.67 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The bylaw is in place. On November 7, 2023 approximately 80% of staff were trained on the new policy. The final 20% of staff will be trained on the policy at the end of November or early December. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2023/11/07</p>	Linda Greenan
→ Send for adoption - Repeal BL454, 2011 & adopt 3.16 - Delegation of Purchasing Authority Bylaw, Procurement Policy and Asset Disposal Policy : 100%	<p>THAT the Board forward the qathet Regional District Delegation of Purchasing Authority Bylaw No. 589, 2023 to the October 2023 Regional Board Meeting for first reading through adoption; and</p> <p>THAT the Board repeal the qathet Regional District Delegation of Purchasing Authority Bylaw No. 454, 2011 and all amendments thereto; and</p> <p>THAT the Board adopt Procurement Policy 3.16 as presented to the October 4, 2023 Finance Committee.</p>	2023/10/30	2024/10/25	100% 100 / 100%		Linda Greenan
→ Direct Staff for a Report - Delegation of Purchasing Authority Bylaw, Procurement Policy and Asset Disposal Policy : 100%	THAT the Board direct staff to prepare an annual report on any spending above \$75,000 that occurred throughout the year.	2023/10/30	2024/10/25	0% 0 / 100%		Linda Greenan

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
↳ Adopt - Delegation of Purchasing Authority Bylaw, Procurement Policy and Asset Disposal Policy : 100%	THAT the Board adopt Asset Disposal Policy 3.17 as presented to the October 4, 2023 Finance Committee.	2023/10/30	2024/10/25	100% 100 / 100%		Linda Greenan
Correspondence dated September 15, 2023 from Selena Speed, Comox Valley Regional District Corporate Services re NI911 Directors Resolutions : 100%	THAT the Board authorize Director George Doubt to sign the North Island 911 Directors Resolutions dated September 15 and 16, 2023, on behalf of the qathet Regional District.	2023/10/30	2024/10/25	0% 0 / 100%		Michelle Jones
Community Emergency Preparedness Fund, Volunteer and Composite Fire Departments Equipment and Training Grant Opportunity : 100%	THAT the Board endorse an application to the Union of BC Municipalities (UBCM) for the Volunteer and Composite Fire Departments Equipment and Training funding stream of the Community Emergency Preparedness Fund (CEPF) for the Northside Volunteer Fire Department, Savary Island Volunteer Fire Department, Malaspina Volunteer Fire Department, and the Lasqueti Island Volunteer Fire Department; and THAT the Board endorse the qathet Regional District providing overall grant management for this project.	2023/10/30	2024/10/25	0% 0 / 100%		Ryan Thoms
Lund Sewer Parcel Tax and User Fees Bylaw Amendment : 100%	THAT the Board consider increasing Lund Sewer Parcel Tax and User Fees in line with Option 2 as presented at the October 4, 2023 Finance Committee; and THAT the applicable bylaws be presented to the October 2023 Board Meeting for first reading through adoption.	2023/10/30	2024/10/25	75% 75 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> Staff will update the software system with the new rates. The amended user fee bylaw will be posted to the website. Staff will incorporate the changes to the parcel tax requisition over the next 5 years into the 2024-2028 Financial Plan. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/11/07	Jason Kouwenhoven

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
Myrtle Pond Water Parcel Tax and User Fees Bylaw Amendment : 100%	<p>THAT the Board increase the Myrtle Pond Water Parcel Tax and User Fees in line with Option 2 as presented at the October 4, 2023 Finance Committee; and</p> <p>THAT the applicable bylaws be presented to the October 2023 Board Meeting for first reading through adoption.</p>	2023/10/30	2024/10/25	75% 75 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Staff will incorporate the changes to the parcel tax requisition over the next 5 years into the 2024-2028 Financial Plan. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/11/07</p>	Jason Kouwenhoven
Cemetery Fees and Charges - Bylaw Amendment : 100%	<p>THAT the Board approve the increases to the 2024 Cemetery Fees and Charges schedule as proposed at the October 4, 2023 Finance Committee meeting; and</p> <p>THAT the fees take effect on Saturday, January 1, 2024; and</p> <p>THAT the schedule be incorporated into a amendment bylaw to be presented to the October Board meeting for first reading through adoption.</p>	2023/10/30	2024/10/25	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The fees and charges bylaw was adopted at the October 25, 2023 Board meeting. The fees will be changed in the software system effective January 1, 2024. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/11/07</p>	Jason Kouwenhoven
Request for Extension - Application for Simultaneous OCP and Zoning Bylaw Amendment for 7406 and 7440 Nootka Street, Electoral Area B : 100%	<p>THAT the qathet Regional District grant a five (5) month extension to the deadline for Trace Development Ltd. to meet conditions associated with the application for a simultaneous official community plan and zoning bylaw amendment for the parcel located at 7406 & 7440 Nootka Street, legally described as Lot 1 District Lot 3691 Block 2 Group 1 New Westminster District Plan EPP101280.</p>	2023/10/30	2024/10/25	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress: Staff informed the applicant that their request for extension had been approved by the Board. Staff continue working with the applicant to plan for a public information meeting in the near future.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/11/06</p>	Laura Roddan

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
Lund Sewerage Local Service Amendment Bylaw No. 195.4, 2023 : 100%	<p>THAT the Board give first and second reading of "Lund Sewerage Local Service Amendment Bylaw No. 195.4, 2023."</p> <p>THAT the Board give third reading of "Lund Sewerage Local Service Amendment Bylaw No. 195.4, 2023."</p> <p>THAT the Board adopt "Lund Sewerage Local Service Amendment Bylaw No. 195.4, 2023."</p>	2023/10/30	2024/10/25	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Staff will update the software system with the new rates. The amended user fee bylaw will be posted to the website. Staff will incorporate the changes to the parcel tax requisition over the next 5 years into the 2024-2028 Financial Plan. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/11/07</p>	Linda Greenan
Lund Sewer User Rates Amendment Bylaw No. 194.24, 2023 : 100%	<p>THAT the Board give first and second reading of "Lund Sewer User Rates Amendment Bylaw No. 194.24, 2023."</p> <p>THAT the Board give third reading of "Lund Sewer User Rates Amendment Bylaw No. 194.24, 2023."</p> <p>THAT the Board adopt "Lund Sewer User Rates Amendment Bylaw No. 194.24, 2023."</p>	2023/10/30	2024/10/25	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Staff will update the software system with the new rates. The amended user fee bylaw will be posted to the website. Staff will incorporate the changes to the parcel tax requisition over the next 5 years into the 2024-2028 Financial Plan. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/11/07</p>	Linda Greenan
Myrtle Pond Water Service Area Amendment Bylaw No. 239.6, 2023 : 100%	<p>THAT the Board give first and second reading of "Myrtle Pond Water Service Area Amendment Bylaw No. 239.6, 2023."</p> <p>THAT the Board give third reading of "Myrtle Pond Water Service Area Amendment Bylaw No. 239.6, 2023."</p> <p>THAT the Board adopt "Myrtle Pond Water Service Area Amendment Bylaw No. 239.6, 2023."</p>	2023/10/30	2024/10/25	75% 75 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Staff will update the software system with the new rates. The amended user fee bylaw will be posted to the website. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/11/07</p>	Linda Greenan

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
Myrtle Pond Local Area Water System Rates and Regulations Amendment Bylaw No. 117.24, 2023 : 100%	<p>THAT the Board give first and second reading of "Myrtle Pond Local Area Water System Rates and Regulations Amendment Bylaw No. 117.24, 2023."</p> <p>THAT the Board give third reading of "Myrtle Pond Local Area Water System Rates and Regulations Amendment Bylaw No. 117.24, 2023."</p> <p>THAT the Board adopt "Myrtle Pond Local Area Water System Rates and Regulations Amendment Bylaw No. 117.24, 2023."</p>	2023/10/30	2024/10/25	75% 75 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Staff will update the software system with the new rates. The amended user fee bylaw will be posted to the website. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2023/11/07</p>	Linda Greenan
qathet Regional District Delegation of Purchasing Authority Bylaw No. 589, 2023 : 100%	<p>THAT the Board give first and second reading of "qathet Regional District Delegation of Purchasing Authority Bylaw No. 589, 2023."</p> <p>THAT the Board give third reading of "qathet Regional District Delegation of Purchasing Authority Bylaw No. 589, 2023."</p> <p>THAT the Board adopt "qathet Regional District Delegation of Purchasing Authority Bylaw No. 589, 2023."</p>	2023/10/30	2024/10/25	100% 100 / 100%		Linda Greenan
Resource Recovery Centre and Waste Transfer Station Temporary Borrowing Bylaw No. 592, 2023 : 100%	<p>THAT the Board give first and second reading of "Resource Recovery Centre and Waste Transfer Station Temporary Borrowing Bylaw No. 592, 2023."</p> <p>THAT the Board give third reading of "Resource Recovery Centre and Waste Transfer Station Temporary Borrowing Bylaw No. 592, 2023."</p> <p>THAT the Board adopt "Resource Recovery Centre and Waste Transfer Station Temporary Borrowing Bylaw No. 592, 2023."</p>	2023/10/30	2024/10/25	75% 75 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The bylaw is signed. <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> Staff to provide a certified copy to the MFABC. Staff to request draw downs from the MFABC to fund the project as construction progresses. <p>2023/11/07</p>	Linda Greenan

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
qathet Regional District Cemetery Regulation Amendment Bylaw No. 511.8, 2023 : 100%	<p>THAT the Board give first and second reading of "qathet Regional District Cemetery Regulation Amendment Bylaw No. 511.8, 2023."</p> <p>THAT the Board give third reading of "qathet Regional District Cemetery Regulation Amendment Bylaw No. 511.8, 2023."</p> <p>THAT the Board adopt "qathet Regional District Cemetery Regulation Amendment Bylaw No. 511.8, 2023."</p>	2023/10/30	2024/10/25	75% 75 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Staff will update the software system with the new rates. The amended user fee bylaw will be posted to the website. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/11/07</p>	Linda Greenan
Contract re qathet Regional Community Wildfire Resiliency Plan - RISE AND REPORT : 100%	The qathet Regional District will contract Frontera Forest Solutions, Inc. to deliver the qathet Regional Community Wildfire Resiliency Plan.	2023/10/30	2024/10/25	0% 0 / 100%		Ryan Thoms
Correspondence dated October 17, 2023 from Ben Hyman, Vancouver Island Regional Library Executive Director re 2024 VIRL Board Appointments : 100%	<p>THAT the Board appoint Director Andrew Fall to the Vancouver Island Regional Library Board for a one-year term to expire on December 31, 2024; and</p> <p>THAT the Board appoint Shelley Garside as the Alternate Director to the Vancouver Island Regional Library Board for a one-year term to expire December 31, 2024.</p>	2023/11/06	2024/11/01	0% 0 / 100%		Michelle Jones
Correspondence dated October 10, 2023 from Tom Scott, Resident of Texada Island re Problem Dogs; and Correspondence dated October 6, 2023 from Mia Barkasy & Daniel Cammiade re Dog Attack on Texada : 100%	THAT the Board direct staff to bring back a report on how dog control issues have previously been handled within the qathet Regional District.	2023/11/06	2024/11/01	0% 0 / 100%		Michelle Jones
Board Appointments Savary Island Marine Advisory Committee (SIMSAC) - RISE AND REPORT : 100%	The Board renewed appointments of Rick Shanaman and Peter Chettleburgh to the Savary Island Marine Advisory Committee (SIMAC) for a term of two (2) years, ending December 31, 2025.	2023/11/06	2024/11/01	0% 0 / 100%		Patrick Devereaux
Board Appointment and Letter of Appreciation Texada Island Recreation Commission (TIRC) - RSIE AND REPORT : 100%	The Board re-appointed Brian Redman, Julie Clarke, and Terry Hollo to the Texada Island Recreation Commission (TIRC) for a two (2) year term ending December 31, 2025, and will send a letter of appreciation to Ron Smith for his years of service on the Commission.	2023/11/06	2024/11/01	0% 0 / 100%		Patrick Devereaux
Board Appointment PR Public Library (PRPL) - RISE AND REPORT : 100%	The Board re-appointed Selina Smith to the Powell River Public Library (PRPL) Board of Trustees for a one (1) year term commencing January 1, 2024.	2023/11/06	2024/11/01	0% 0 / 100%		Michelle Jones

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
Acquisition of 201-4675 Marine Ave - RISE AND REPORT : 100%	The Board acquired unit 201-4675 Marine Avenue, Powell River, and will explore options for the uses of units 103 and 105 in 2024.	2023/11/06	2024/11/01	<div style="background-color: #2e8b57; color: white; padding: 5px; text-align: center;"> 75% 75 / 100% </div>	AI Radke: Progress: The sale was completed on October 27, 2023. Possession takes place on November 30, 2023. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/11/08	AI Radke

ENVIRONMENT & CLIMATE

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
Respect climate change mitigation and adaptation : 100%		2021/01/01	2022/12/31	63% 62.5 / 100%		qathet Regional District
→ Develop and Implement Climate Action Plans : 100%		2019/01/01	2022/12/31	50% 50 / 100%	<p>Nancy Schmeister:</p> <p>Progress: Working with Svend of GHG Accounting to analyze data provided by staff for GHG reduction calculations on RRC project.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/06/17</p>	Arnold Schwabe

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
<p>→ Correspondence dated February 17, 2021 from Lorne Morrow re Wood Stoves and Poorly Vented Fires Air Quality Concern (prepare a report on education for wood burning stoves and impacts on air quality) : 100%</p>	<p>THAT the correspondence dated February 17, 2021 from Lorne Morrow re Wood Stoves and Poorly Vented Fires Air Quality Concern be received; and</p> <p>THAT the Board direct staff to prepare a report on education for wood burning stoves and impacts on air quality at a future Committee of the Whole meeting.</p>	2021/03/01	2021/12/31	100% 100 / 100%	<p>Arnold Schwabe:</p> <p>Progress: The qRD has a web page on the Community Wood Smoke Reduction Program: https://www.qathet.ca/services/waste-management/community-wood-smoke-exchange-program/</p> <p>The page has links to a Provincial websites with good information on Provincial Guidelines and practices: https://www2.gov.bc.ca/gov/content/environment/air-land-water/air/air-pollution/smoke-burning/wood-burning-appliances/burning-wood</p> <p>as well as a Federal website with information on the effects and health risks of wood smoke: https://www.canada.ca/en/health-canada/services/air-quality/indoor-air-contaminants/avoid-wood-smoke.html</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2023/10/24</p>	Arnold Schwabe
<p>→ BC Transit Three (3) Year Transit Expansion Initiatives – 2024/25 to 2026/27 : 100%</p>	<p>THAT the Board authorize the Chief Administrative Officer and Chair to sign the three (3) Year Transit Expansion Initiatives – 2024/25 to 2026/27 letter; and</p> <p>THAT the Board re-affirm its commitment to service expansion to Texada in the 2024 operating year.</p>	2023/10/05	2024/09/27	100% 100 / 100%	<p>Patrick Devereaux:</p> <p>Progress: CAO and Chair signed agreement at the end of September 2023</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2023/10/12</p>	Patrick Devereaux

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
<p>↳ Community Wood Smoke Reduction Program Grant Application : 100%</p>	<p>THAT the Board direct staff to apply for funding from the Provincial Community Wood Smoke Reduction Program for 2024; and</p> <p>THAT \$10,250 be included in the 2024 Solid Waste Management service budget for advertising, development of program material, community outreach, program oversight, and rebate top-ups for the program.</p>	2023/10/05	2024/09/27	0% 0 / 100%		Arnold Schwabe
<p>Factor climate change impacts into our decision making : 100%</p>		2021/01/01	2022/12/31	88% 87.75 / 100%		qathet Regional District
<p>↳ Zero Waste Mobile Dishwashing Trailer : 100%</p>	<p>THAT the Board allow free usage of the dishwashing trailer to all events or functions in qathet Regional District; and THAT the Board direct Finance Department staff to amend Fees and Charges Bylaw No. 419, 2008" to read: Free usage of the dishwashing Trailer with a refundable \$200.00 damage deposit.</p>	2019/08/21	2020/12/30	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The Fees and Charges Amendment Bylaw No. 419.12, 2019 was updated to reflect that use of the trailer is fee with a \$200 refundable damage deposit Staff have asked the Let's Talk Trash Team to add the refundable deposit to the agreement for use of the trailer <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/07/09</p>	Linda Greenan

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
<p>→ Correspondence dated February 17, 2021 from Lorne Morrow re Wood Stoves and Poorly Vented Fires Air Quality Concern (prepare a report on education for wood burning stoves and impacts on air quality) : 100%</p>	<p>THAT the correspondence dated February 17, 2021 from Lorne Morrow re Wood Stoves and Poorly Vented Fires Air Quality Concern be received; and</p> <p>THAT the Board direct staff to prepare a report on education for wood burning stoves and impacts on air quality at a future Committee of the Whole meeting.</p>	2021/03/01	2021/12/31	<p>100%</p> <p>100 /</p> <p>100%</p>	<p>Arnold Schwabe:</p> <p>Progress: The qRD has a web page on the Community Wood Smoke Reduction Program: https://www.qathet.ca/services/waste-management/community-wood-smoke-exchange-program/</p> <p>The page has links to a Provincial websites with good information on Provincial Guidelines and practices: https://www2.gov.bc.ca/gov/content/environment/air-land-water/air/air-pollution/smoke-burning/wood-burning-appliances/burning-wood</p> <p>as well as a Federal website with information on the effects and health risks of wood smoke: https://www.canada.ca/en/health-canada/services/air-quality/indoor-air-contaminants/avoid-wood-smoke.html</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2023/10/24</p>	Arnold Schwabe

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
<p>→ Waste Management Tipping Fees : 100%</p>	<p>THAT the Board approve that the Solid Waste Regulation and Tipping Fee Bylaw 532, 2018 be amended to change the municipal solid waste tipping fees to:</p> <p>\$245 per tonne effective January 1, 2023 \$250 per tonne effective January 1, 2024 \$255 per tonne effective January 1, 2025 \$260 per tonne effective January 1, 2026; and</p> <p>THAT the Board approve that the Solid Waste Regulation and Tipping Fee Bylaw 532, 2018 be amended to change the municipal solid waste minimum tipping fee charge to \$7.50 with maximum load weights of:</p> <p>2023 - maximum load weight of 30.612 kg 2024 - maximum load weight of 30.000 kg 2025 - maximum load weight of 29.412 kg 2026 - maximum load weight of 28.846 kg; and</p> <p>THAT the Board approve that the Solid Waste Regulation and Tipping Fee Bylaw 532, 2018 be amended to change the municipal solid waste tipping fees on Lasqueti Island to \$7.50 per bag and \$37.50 per truck load; and</p> <p>THAT the fee changes be incorporated into a Solid Waste Regulation and Tipping Fee bylaw amendment to be presented to the September Board meeting for first reading through adoption.</p>	2022/10/06	2026/12/31	<p>25%</p> <p>25 / 100%</p>	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The change in tipping fees was advertised extensively and communicated through Augusta Recyclers Inc. The amendment bylaw has been added to the qRD's web site <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> The next change in tipping fees effective January 2024 will be communicated in December 2023 <p>2022/12/21</p>	Linda Greenan
<p>→ qathet Regional Coastal Flood Adaptation Strategy : 100%</p>		2022/12/20	2023/12/31	<p>100%</p> <p>100 / 100%</p>		Laura Roddan

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Accept and Use the Overview Report - qathet Regional Coastal Flood Adaptation Strategy : 100%	<p>THAT the Board accept the qathet Regional Coastal Flood Adaptation Strategy Overview Report and Technical Report prepared by Ebbwater Consulting Inc; and</p> <p>THAT the Board use the qathet Regional Coastal Flood Adaptation Strategy Overview Report to guide and inform future policy development and decision making aimed to reduce the risks associated with coastal flooding and erosion and increase the resiliency of coastal communities in the region.</p>	2022/12/20	2023/12/31	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress: Board committed to use the qathet Regional Coastal Flood Adaptation Strategy Overview Report and Technical Report to guide and inform future policy development and decision making aimed to reduce the risks associated with coastal flooding and erosion and increase the resiliency of coastal communities in the region.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/04/18</p>	Laura Roddan
→ Use the Technical Report - qathet Regional Coastal Flood Adaptation Strategy : 100%	<p>THAT the Board direct staff to use the qathet Regional Coastal Flood Adaptation Strategy Technical Report to guide and inform future land use, asset management, emergency preparedness, and community engagement aimed to reduce the risks associated with coastal flooding and erosion and increase the resiliency of coastal communities in the region.</p>	2022/12/20	2023/12/31	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress: Staff continue to use the qathet Regional Coastal Flood Adaptation Strategy Technical Report to guide and inform land use, asset management, emergency preparedness, and community engagement aimed to reduce the risks associated with coastal flooding and erosion and increase the resiliency of coastal communities in the region.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/01/05</p>	Laura Roddan

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Texada Drainage Study : 100%	<p>This project was carried forward from 2022. The project was dependent on funding approval from the Provincial Ministry of Transportation and Infrastructure (MoTI) to proceed.</p> <p>Funding for the project was approved by MoTI in the first quarter of 2023.</p>	2023/01/01	2023/12/31	55% 55 / 100%	<p>Laura Roddan:</p> <p>Progress: Engineering Consultant is working with Ministry of Transportation and Infrastructure (MoTI) staff to complete the Drainage Study. qRD Planning Services and Operational Services managers have been liaising with the project consultant and MoTI staff as the work progresses. It is anticipated that the study will be completed by year end.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2023/11/02</p>	Laura Roddan
→ Service Contract for Landslide Hazard Assessment for Savary Island, Electoral Area A : 100%	<p>THAT the qathet Regional District contract Tetra Tech Canada Inc. to complete a Landslide Hazard Assessment Study for Savary Island for the total contract value of \$20,500.</p>	2023/07/07	2024/06/28	100% 100 / 100%		Laura Roddan
→ 2023 Solid Waste Management Plan Implementation Update : 100%	<p>THAT the Board receive the Solid Waste Management Plan implementation schedule progress for 2022 as information.</p>	2023/07/07	2024/06/28	100% 100 / 100%	<p>Arnold Schwabe:</p> <p>Progress: Received by CoW at June 7, 2023 meeting.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2023/08/17</p>	Arnold Schwabe
→ Slope Hazard Assessment Update (Savary Island)	<p>This project responds to recommendations in the "qathet Regional Coastal Flood Adaptation Strategy."</p> <p>Findings from the slope hazard assessment will provide important technical background information to inform future natural hazard area mapping and policy development for the Savary Island OCP review and update.</p>	2023/07/17	2023/11/30	98% 97.5 / 100	<p>Laura Roddan:</p> <p>Progress: The "Savary Island Slope Hazard Study" was completed by Tetra Tech Engineering on September 27, 2023. Staff prepared a report for the November 1st Planning Committee meeting and Jeff Redwood from Tetra Tech presented the Study findings. It is anticipated that the Study will be accepted by the Board at the November 22 meeting.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2023/11/03</p>	Laura Roddan

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
Explore possibilities for the provision of community water of sufficient quantity and quality in the Electoral Areas : 100%		2021/01/01	2022/12/31	95% 95 / 100%		qathet Regional District
→ Myrtle Pond Water System Capacity Study : 100%		2021/11/29	2021/12/31	100% 100 / 100%	Patrick Devereaux: Progress: Capacity Study completed by MSR Solutions of Victoria BC Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/01/31	Patrick Devereaux
→ Myrtle Pond Water Service Capital Inclusion Charge : 100%		2022/11/30	2023/11/30	90% 90 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> A public meeting was held at the Myrtle Point Golf Course on September 26, 2023. Staff will prepare a "What we Heard" report for the December 6, 2023 Finance Committee meeting. Challenges: <i>No value</i> Next Steps: <ul style="list-style-type: none"> Consideration of "What we Heard" report, Consideration of bylaw adoption. 2023/11/07	Linda Greenan
Resource Recovery Centre and Waste Transfer Station - Temporary Borrowing Bylaw : 100%	THAT the Board give first reading through final adoption to the "Resource Recovery Centre and Waste Transfer Station Temporary Borrowing Bylaw No. 592, 2023."	2023/10/30	2024/10/25	50% 50 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> The bylaw is in place. Challenges: <i>No value</i> Next Steps: <ul style="list-style-type: none"> Staff to provide a certified bylaw to MFABC. Staff will process draw downs as required to fund the project as construction progresses. 2023/11/07	Linda Greenan
Correspondence dated September 17, 2023 from Don Dempster and Deb Perell, Lasqueti Island Residents re Boot Point Regional Park : 100%	THAT the Board refer the request from Don Dempster and Deb Perell regarding Boot Point Regional Park caretaking to staff for a report.	2023/11/06	2024/11/01	0% 0 / 100%		Patrick Devereaux

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
Update to Policy 5.1.2 Regional Parks Open Burning / Campfire Restrictions : 100%	THAT the Board amend Policy 5.1.2 Regional Parks Open Burning / Campfire Restrictions, reflecting restrictions that may be implemented by Fire Departments whose jurisdiction overlaps a park(s).	2023/11/06	2024/11/01	0% 0 / 100%		Ryan Thoms

COMMUNITY CONNECTIONS

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
Support the protection of publicly accessible trails : 100%		2021/01/01	2022/12/31	83% 83.33 / 100%		
→ New Horizons for Seniors Grant Application - Van Anda Walking Oval : 100%	<p>THAT the Board concur with the recommendation of the Committee of the Whole to suspend its direction that staff apply for grant funding for the proposed walking oval to be located within Van Anda Ball Park until: The Province completes the mine shaft inspection and renews its lease agreement with the Powell River Regional District (PRRD). The Texada Island Recreation Commission (TIRC) provides the PRRD with a design, size and estimated construction costs for the walking oval that they have in mind. Using the information from TIRC, staff develop budget estimates for the grant application and estimates of ongoing maintenance costs. Staff or TIRC confirm community and volunteer donations to the project. A process of public engagement has been undertaken to gauge the Texada Island property owner's interest in the project. The project is prioritized in relation to other capital projects and staff resources and is added to the budget.</p>	2017/05/24	2020/12/30	50% 50 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The project is on hold until staff receive further input from the members of the Texada Island Recreation Commission on the design, size and estimated construction cost for the walking oval. <p>Challenges:</p> <ul style="list-style-type: none"> Staff need further information on what the members of the TIRC would like to see for the design, size and estimated construction costs of the walking oval before they can take the project any further. <p>Next Steps: <i>No value</i> 2020/05/25</p>	Linda Greenan
→ Volunteers Working in qRD Parks, Properties and Trails : 100%	<p>THAT the Board adopt the Parks, Properties, and Trails Volunteers Policy; and,</p> <p>THAT the Board direct staff to initiate the Volunteer Program.</p>	2022/11/30	2022/12/30	100% 100 / 100%		Patrick Devereaux
→ Section 57 Application for Mountain Bike Trail Network Authorizations on Mt. Mahony, Electoral Area B : 100%	THAT the qathet Regional District advise Recreation Sites and Trails BC that the qathet Regional District supports the Section 57 Forest and Range Practices Act application for the proposed mountain bike trail network on Mt. Mahony (BC Land File No. REC26844).	2023/05/02	2024/04/26	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress: Staff sent certified copy of Board Resolution to Recreation Sites and Trails BC.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/05/05</p>	Laura Roddan
Cultivate the protection of parks and greenspace : 100%		2021/01/01	2022/12/31	93% 92.75 / 100%		

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Potential Acquisition of 'Spring Bay Park' : 100%	<p>THAT the Board support in principle the establishment of a new Regional Park on Lasqueti Island that consists of the unused road allowance at the end of Spring Bay Road, in the SW ¼ of Section 29, subject to feasibility; and</p> <p>THAT the Board direct staff to contact the Ministry of Transportation and Infrastructure to ask about feasibility and options for use of this road allowance as a qRD Regional Park.</p>	2022/02/01	2022/12/31	66% 66 / 100%	<p>Patrick Devereaux:</p> <p>Progress: Staff applied for the permit over the Spring Bay area with Ministry of Transportation and Infrastructure on March 9, 2022 Follow up information provided to MoTI on May 5, 2022</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/10/18</p>	Patrick Devereaux
→ Palm Beach Regional Park - Rotary Gazebo : 100%	THAT the Board approve the Rotary construction of a covered shelter at Palm Beach Regional Park	2022/11/30	2023/12/31	100% 100 / 100%	<p>Patrick Devereaux:</p> <p>Progress: Rotary completed the structure in June 2023</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/07/12</p>	Patrick Devereaux
→ BC Hydro ReGreening Grant : 100%	<p>THAT the Board endorse an application to BC Hydro for the Community ReGreening program grant for up to \$7,000 to provide trees; and</p> <p>THAT any costs not covered by the grant be funded through the Regional Parks service.</p>	2022/11/30	2023/12/31	100% 100 / 100%		Patrick Devereaux
→ Lasqueti Island Litter Cleanup Near Old Landfill : 100%	THAT the Board approve sponsoring a forest cleanup near the Lasqueti Island Landfill with financing up to \$150.	2022/11/30	2023/12/31	100% 100 / 100%	<p>Patrick Devereaux:</p> <p>Progress: completed by Mark Bottomley and company in May 2023</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/07/12</p>	Patrick Devereaux

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Parks & Trails Strategy / Parkland Acquisition Policy : 100%	<p>This project was started in 2022 and completed in 2023 under contract with Lees & Associates.</p> <p>The work responded to a 2020 Board Resolution directing staff to complete a report and policy that included consideration of the development, operation and maintenance of regional and community parks and greenspace as well as all aspects of parkland acquisition and setting priorities and processes for decision making with regard to all aspects of the parkland acquisition fund.</p>	2023/01/01	2023/08/23	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress: On August 23, 2023, the Board adopted "qathet Regional District Parks and Trails Strategy 2023 - 2033" to guide the development, operation, management, and acquisition of regional and community parks and trails over the next 10 years.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/11/03</p>	Laura Roddan
→ Feedback for Recycle BC Draft Plan Update - UPDATED DECEMBER 9 : 100%	<p>THAT the Board submit a letter of feedback to Recycle BC and the Ministry of Environment and Climate Change Strategy in regard to the Packaging and Paper Product Extended Producer Responsibility Plan Consultation Draft.</p>	2023/01/04	2023/12/29	100% 100 / 100%	<p>Patrick Devereaux:</p> <p>Progress: Letter sent to Recycle BC and Extended Producers on January 4, 2023</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/01/11</p>	Patrick Devereaux
→ Van Anda Ballfield - Rotary Gazebo : 100%	<p>THAT the qathet Regional District approves the Rotary construction of a covered shelter at the Van Anda Ballfield.</p>	2023/02/01	2024/01/25	76% 76 / 100%	<p>Patrick Devereaux:</p> <p>Progress: Rotary poured slab on October 3, 2023</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/10/03</p>	Patrick Devereaux
→ Provincial Referral for a Mines Act Permit Notice of Work for Mineral Exploration, District Lot 14, Texada Island : 100%	<p>THAT the Board advise the Ministry of Energy, Mines and Low Carbon Innovation that qathet Regional District strongly objects to the Mines Act Permit: Notice of Work for Mineral Exploration – Surface (File Number: 1610147), located on District Lot 14, Texada Island, due to:</p> <ol style="list-style-type: none"> 1. Inconsistency with qathet Regional District Texada Island Official Community Plan Bylaw No. 551, 2019; and 2. Conflict with the qathet Regional District's application for Crown Land Tenure for Community Institutional Local/Regional Park to expand the Emily Lake Recreation Area. 	2023/05/29	2024/05/24	100% 100 / 100%	<p>Laura Roddan:</p> <p>Progress: Staff sent certified copy of Board Resolution to Provincial Ministry of Energy, Mines and Low Carbon Innovation.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/06/21</p>	Julia Dykstra
Champion community and cultural events : 100%		2021/01/01	2022/12/31	80% 80 / 100%		

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Request for Financial Assistance Townsite Jazz Festival Society : 100%	2. THAT the Board include in its 2020 budget a contribution of \$727 to the Townsite Jazz Festival Society from the Electoral Area B Grant-in-Aid Service; and THAT any approved financial assistance to the Townsite Jazz Festival Society for the 2020 Townsite Jazz Festival be paid in March 2020.	2020/02/26	2021/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> The 2020 report of spending was received on February 24, 2021 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/07/02	Linda Greenan
→ Financial Assistance 2021 - Myrtle Point Golf Club : 100%	<p>THAT the Board approve a grant of \$6,395.81 to Myrtle Point Golf Club for the Cart Path Improvement project from the Economic Development Service; and</p> <p>THAT the Board approve a grant of \$1,104.19 to Myrtle Point Golf Club for the Cart Path Improvement project from the Electoral Area B Grants-in-Aid Service; and</p> <p>THAT the Board make any approved funding contingent on Myrtle Point Golf Club supplying a detailed Cart Path Improvement project budget for the 2021 year and a report on the progress made in 2020.</p>	2021/06/04	2021/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> The letter and payment was sent out on October 13, 2021 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/04/13	Linda Greenan
→ Financial Assistance 2021 - Powell River Film Society : 100%	<p>THAT the Board include in its 2022 budget a grant of \$3,500.00 to Powell River Film Society for the 2022 Film Festival from the General Grants-in-Aid Service; and</p> <p>THAT the grant be paid out in January, 2022.</p>	2021/07/06	2021/12/31	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> A grant letter and payment were sent out on August 1, 2021 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/04/13	Linda Greenan
→ Mausoleum - Saint Gerard's Catholic Church Bell : 100%	<p>THAT the Board approve the relocation of the Saint Gerard's Catholic Church Bell to the Powell River Regional Cemetery Mausoleum; and,</p> <p>THAT the costs of display be included in the operating budget of the Regional Cemetery service.</p>	2022/11/30	2023/12/31	20% 20 / 100%	Patrick Devereaux: Progress: The Bombardier family picked up the bell in June 2023 for polishing, staff do not expect the bell back until the fall Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/07/17	Patrick Devereaux
Correspondence dated August 26, 2023 from Marg Hodgins re Shuttle Service : 100%	THAT the Board refer the correspondence dated August 26, 2023 from Marg Hodgins re Shuttle Service to the Joint Accessibility and Inclusion Advisory Committee (JAIAC).	2023/11/06	2024/11/01	0% 0 / 100%		Michelle Jones

SOCIAL SUPPORTS

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
Participate and advocate for interests in social, cultural, economic and environmental affairs : 100%		2021/01/01	2022/12/31	71% 71.43 / 100%		
→ Social Procurement Pilot Follow Up - Previously 9.11 : 100%	<p>THAT the Board renew its membership with British Columbia Social Procurement Initiative in 2021; and</p> <p>THAT staff be directed to recommend amendments to the Delegation of Purchasing Authority Bylaw No. 454, 2011 to incorporate social procurement language.</p>	2021/06/28	2021/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Social procurement language has been incorporated onto a new procurement policy. The new policy 3.16 was adopted by the board on October 25, 2023. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/11/07</p>	Linda Greenan
→ Accessible British Columbia Act : 100%	<p>THAT the Board authorize \$50,000 to be included in the 2023 operational budget to support preliminary work on achieving compliance with the Accessible British Columbia Act.</p>	2023/01/04	2023/12/29	100% 100 / 100%	<p>Al Radke:</p> <p>Progress: Funds are available in the budget to begin working on the initiative.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/01/20</p>	Al Radke
→ British Columbia Social Procurement Initiative Membership : 100%	<p>THAT the Board renew its membership with British Columbia Social Procurement Initiative in 2022; and</p> <p>THAT staff be directed to maintain the qRD's membership with the British Columbia Social Procurement Initiative until it is no longer required by staff.</p>	2023/02/01	2024/01/25	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> Membership with the CCSPI was renewed and a cheque mailed out on February 16, 2023. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/04/18</p>	Linda Greenan

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Joint Accessibility & Inclusion Advisory Committee : 100%	<p>THAT the qathet Regional District approves the Joint Accessibility & Inclusion Advisory Committee Funding Agreement with the City of Powell River and Powell River Public Library; and</p> <p>THAT the qathet Regional District endorses the establishment of the Joint Accessibility & Inclusion Advisory Committee, the purpose of which is to assist the City of Powell River, Powell River Public Library, and qathet Regional District to identify, remove, and prevent barriers experienced by persons with disabilities per the legislated requirements for prescribed organizations under the Accessible British Columbia Act and Regulation.</p>	2023/05/02	2024/04/26	100% 100 / 100%	<p>AI Radke:</p> <p>Progress: Cherise Roberts prepared a report and presentation that Board observed at the August 2, 2023 Committee of the Whole meeting.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/11/08</p>	AI Radke
→ Regional Hospital District Lands Adjacent 4910 Joyce Avenue : 100%	<p>THAT the Board send a letter to Lift asking for collaboration on social issues in the area; and</p> <p>THAT the Board direct staff to implement option 2 of the report; and</p> <p>THAT the Board direct staff to apply for Fire Smart grant opportunities.</p>	2023/10/03	2024/09/27	0% 0 / 100%		Patrick Devereaux
→ Lift's Community Resource Centre (CRC) Community Relations and Site Security Plan : 100%	<p>THAT the Board request a monthly progress report from Lift relative to the progress they are making regarding the six (6) proposed solutions contained in their Community Resource Centre (CRC) Community Relations and Site Security Plan.</p>	2023/10/05	2024/09/27	0% 0 / 100%		Michelle Jones
→ Community-to-Community-to -Community(C3) Forums : 100%	<p>THAT the qathet Regional District move forward and participate in C3 Forums observing s. 89 and s. 90 of the Community Charter but respecting that the mechanics of Tla'amin law can be invoked to go in-camera.</p>	2023/10/05	2024/09/27	100% 100 / 100%	<p>AI Radke:</p> <p>Progress: The Board agreed to move forward and participate in C3 Forums at their Board meeting held on September 27, 2023.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/11/08</p>	AI Radke
Connect the at risk, vulnerable and underprivileged to resources that they need : 100%		2021/01/01	2022/12/31	100% 100 / 100%		

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Improve Rural Transportation Access to the City : 100%		2019/01/01	2022/12/31	100% 100 / 100%	AI Radke: Progress: The last few attempts to hold Regional Public Transportation Working Group meetings were cancelled. Since then the Working Group's mandate expired on August 31, 2021. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/10/15	AI Radke
Plan and advocate for housing diversity : 100%		2021/01/01	2022/12/31	78% 77.51 / 100%		
→ Housing Needs Report Next Steps : 100%		2022/07/28	2023/12/31	100% 100 / 100%		Laura Roddan
→ Use Housing Needs Report to Guide and Inform Next Steps : 100%	1. THAT the Board continue to use the 2021 "qathet Regional Housing Needs Report" to guide and inform future housing policies, strategies and actions to help meet the projected housing gap in Electoral Areas A, B, C, and D.	2022/07/28	2023/12/31	100% 100 / 100%	Laura Roddan: Progress: Board committed to use the 2021 "qathet Regional Housing Needs Report" to guide and inform future housing policies, strategies and actions to help meet the projected housing gap in Electoral Areas A, B, C, and D. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/04/18	Laura Roddan
→ Update Housing Needs Report - Housing Needs Report Next Steps : 100%	THAT the Board consider an update of the qathet Regional District Housing Needs Report to 2023 budget deliberations.	2023/01/01	2023/07/31	100% 100 / 100%	Laura Roddan: Progress: Patricia Maloney Consulting is working with staff to prepare the updated draft Housing Needs Report. It is anticipated that work on this project will be completed by year end. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/11/06	Laura Roddan

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
<p>→ Meet with Societies - Housing Needs Report Next Steps : 100%</p>	<p>THAT the Board direct staff to meet with non profit housing societies and Tla'amin Nation to determine their interest in championing an application to BC Housing for funds to develop affordable housing units in Lund.</p>	2023/02/13	2023/08/31	<p>100% 100 / 100%</p>	<p>Laura Roddan:</p> <p>Progress: Staff met with non-profit housing providers and Tla'amin staff regarding the potential for an affordable housing project in Lund. No champion emerged willing to take project on. A number of challenges were identified including: lack of land available for a multi-unit building; limited transportation options for people to access vital services in Powell River (groceries, health care, social supports, etc.); construction and transportation costs; and lack of water servicing (water system is in poor condition and not producing potable water).</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/11/06</p>	Laura Roddan
<p>→ Send Letter - Housing Needs Report Next Steps : 100%</p>	<p>THAT the Board send a letter to BC Housing advocating for greater flexibility in the forms of affordable housing that qualify for financial support and advocating for a Housing Co-op Pilot Project in qathet Regional District.</p>	2023/02/13	2023/08/31	<p>100% 100 / 100%</p>	<p>Laura Roddan:</p> <p>Progress: New provincial Homes for People Action Plan and associated funding programs for housing, along with new CMHC and federal funding programs for housing counteracted the need for this correspondence.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/11/06</p>	Laura Roddan

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Annual Affordable Housing Plan - 2022 /2023 Municipal and Regional District Tax Funds : 100%	<p>THAT the Board authorize the Housing Hope Program of Powell River Educational Services Society to prepare and submit an 'Annual Affordable Housing Tactical Plan' for Sunshine Coast Tourism to access 2022 and 2023 Municipal and Regional District Tax Funds and continue their work to deliver affordable housing for workers in the qathet region.</p>	2022/12/20	2023/12/31	75% 75 / 100%	<p>Laura Roddan:</p> <p>Progress: Housing Hope Program continues working to deliver affordable housing for workers in the qathet region. On November 1st they launched the NEST Co-living House which provides high quality affordable housing for working singles at \$750 / month.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/11/06</p>	Laura Roddan
→ Area A, B and C OCP Amending Bylaws (consistent policy approach to secondary suites and ADUs) : 100%	<p>This is an ongoing project that started in 2022 in response to a Board Resolution directing staff to prepare draft amending bylaws for qathet Regional District's Electoral Area A, B and C Official Community Plans that ensure a consistent policy approach across the region in regards to secondary suites and accessory dwelling units.</p> <p>The work responds to recommendations in the 2021 Housing Needs Report that recognized the important role of accessory dwelling units and secondary suites in providing one and two bedroom rental accommodation in rural electoral areas.</p>	2023/01/01	2024/02/29	38% 37.5 / 100%	<p>Laura Roddan:</p> <p>Progress: Staff are planning to hold public open houses in Electoral Areas A and C to present the proposed amending bylaws and seek feedback from the public. The open houses will be scheduled following completion of the updated Housing Needs Assessment.</p> <p>Electoral Area B will not be included in engagement plans for this work as the Area B OCP amending bylaw did not receive support from the Board.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/11/02</p>	Laura Roddan
→ Housing Shortage Solutions : 100%	<p>THAT the Board direct staff to report back regarding solutions to mitigate the current shortage of housing in rural areas; and</p> <p>THAT this review consider best practices of other regional districts, which types of housing have been most successful, over-arching legislation regarding affordable housing and VCH regulations which may restrict multiple housing units from being developed on single lots.</p>	2023/02/01	2024/02/29	85% 85 / 100%	<p>Laura Roddan:</p> <p>Progress: Staff are completing research and preparing a report for Committee of the Whole.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/11/02</p>	Laura Roddan

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Draft Amending Bylaws for qathet Regional District's Electoral Area A, B and C Official Community Plans - Previously item 10.3 on the Consent Agenda : 100%		2023/05/26	2024/05/24	83% 83.33 / 100%		Laura Roddan
→ Housing Needs Assessment Update (Area A, B, C, and D)	<p>This project responds to recommendations in the 2021 "qathet Regional Housing Needs Report" and a 2022 Board Resolution directing staff to consider an update of the Housing Needs Report in 2023.</p> <p>The work will provide updated population and housing needs projections based on 2021 Census data and align the future five year cycle for housing needs assessment updates with the five year cycle for Statistics Canada Census release dates.</p>	2023/05/31	2023/12/20	47% 46.75 / 100	<p>Laura Roddan:</p> <p>Progress: Patricia Maloney Consulting is working with staff to prepare the updated draft Housing Needs Report. It is anticipated that work on this project will be completed by year end.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2023/11/03</p>	Laura Roddan
→ Role of Local Government in Agricultural Land Reserve Exclusion Application Process : 100%	<p>THAT the qathet Regional District support the request, from Selkirk Mountain Forest Ltd. and Texada Island Non-profit Seniors Housing Society, to apply to the Agricultural Land Commission for exclusion of a 3.2 hectare parcel of land from the Agricultural Land Reserve to accommodate a seniors housing project at the corner of Gillies Bay Road and Airport Road in Gillies Bay; and</p> <p>THAT the Board direct staff to work with the landowner, Selkirk Mountain Forest Ltd, to initiate an exclusion application to the Agricultural Land Commission for the proposed 3.2 hectare parcel of land; and</p> <p>THAT the landowner be required to pay a \$1,500 ALR exclusion application fee plus all costs associated with the posting of signs on the affected property included in the application, and advertising notice of public hearing in Texada Express Lines and three consecutive issues of the Powell River PEAK newspaper.</p>	2023/10/05	2024/09/27	25% 25 / 100%	<p>Laura Roddan:</p> <p>Progress: Staff are working with Selkirk Mountain Forest Ltd. (Selkirk) and Texada Island Non-profit Seniors Housing Society (TINSHS) to prepare the exclusion application. The following work has been undertaken to date: staff initiated exclusion application on the Agricultural Land Commission (ALC) application portal; staff liaising with Selkirk to identify and source required application documents; staff liaising with Selkirk and TINSHS to identify and source additional supporting documents; Selkirk and TINSHS contracted a qualified professional to complete an agricultural capability study; and, staff consulting with ALC staff to confirm application processing time and signage requirements.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2023/11/06</p>	Laura Roddan

ECONOMIC ENHANCEMENT

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
Identify systems and structure that stimulates economic development : 100%		2021/01/01	2022/12/31	100% 100 / 100%		qathet Regional District
→ Define Economic Development for qathet Regional District : 100%		2019/01/01	2022/12/31	100% 100 / 100%	<p>AI Radke:</p> <p>Progress: A community/economic development workshop, facilitated by Dr. Gordon McIntosh, was held on June 30, 2021. Consideration of a new approach will be coming before the Board.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/07/02</p>	AI Radke
→ Develop an Economic Development Strategy : 100%		2019/01/01	2022/12/31	100% 100 / 100%	<p>AI Radke:</p> <p>Progress: The outcome of the Economic Development Workshop being held on June 30, 2021 will help determine how this initiative advances.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/04/01</p>	AI Radke
→ Financial Assistance Process Update : 100%		2022/03/01	2022/12/31	100% 100 / 100%	<p>Linda Greenan:</p> <p>Progress:</p> <ul style="list-style-type: none"> The policy has been updated and posted to the qRD's web site on July 18, 2022. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/07/18</p>	Linda Greenan

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Financial Assistance 2022 - Intake 2		2022/11/30	2023/11/30	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> Correspondence and payments were sent out on November 28, 2022 and December 2, 2022 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/12/21	Linda Greenan
→ Sunshine Coast Tourism Service Agreement : 100%	THAT the qathet Regional District enter into a four-year service agreement with Sunshine Coast Tourism to provide \$12,000 of annual funding from 2023 through 2026 for destination marketing and tourism programs.	2023/05/02	2024/04/26	100% 100 / 100%	Linda Greenan: Progress: <ul style="list-style-type: none"> The Agreement dated April 27, 2023 is signed by both organizations and is fully executed. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/07/17	Linda Greenan
→ Provincial Referral for a Communication Sites Application: Connected Coast : 100%		2023/07/06	2024/06/28	100% 100 / 100%	Laura Roddan: Progress: Staff sent certified copies of the 3 Board Resolutions to Ministry of Forests. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/07/06	Julia Dykstra

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Financial Assistance 2023 - Intake 1 : 100%		2023/07/06	2023/12/31	<p>100%</p> <p>100 /</p> <p>100%</p>	<p>Jason Kouwenhoven:</p> <p>Progress: Staff received 25 financial assistance applications during Intake 1 of 2023. The applications were considered at the June 7th Finance Committee. 20 grants were approved at the June 28th Board meeting.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: In early July, qRD staff will prepare correspondence informing grant applicants of the funding decisions made at the June 28th Board meeting. Correspondence will be mailed in mid-July. Successful applicants will receive grant payments by August 1st, 2023.</p> <p>Five grant applications will be reconsidered at the July 5th Finance Committee and July 26th Board meeting. Correspondence and grant award payments will be mailed soon after these decisions are made.</p> <p><i>2023/07/17</i></p>	Jason Kouwenhoven

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ Financial Assistance 2023 - Intake 1 : 100%		2023/07/07	2023/12/31		<p>Jason Kouwenhoven:</p> <p>Progress: Staff received 25 financial assistance applications during Intake 1 of 2023. The applications were considered at the June 7th Finance Committee. 20 grants were approved at the June 28th Board meeting.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: In early July, qRD staff will prepare correspondence informing grant applicants of the funding decisions made at the June 28th Board meeting. Correspondence will be mailed in mid-July. Successful applicants will receive grant payments by August 1st, 2023.</p> <p>Five grant applications will be reconsidered at the July 5th Finance Committee and July 26th Board meeting. Correspondence and grant award payments will be mailed soon after these decisions are made.</p> <p><i>2023/07/17</i></p>	Jason Kouwenhoven
→ Lasqueti Island Nature Conservancy Financial Assistance Grant Application : 100%	THAT the Board approve a grant of \$2,445.00 to Lasqueti Island Nature Conservancy for the Landowner Stewardship Program from the Social Planning Service.	2023/07/28	2024/07/26	100% 100 / 100%		Linda Greenan
→ LIFT Community Services Financial Assistance Grant Application : 100%	THAT the Board approve a grant of \$50,000 to LIFT for the Community Resource Center from the General Grants-in-Aid Service.	2023/07/28	2024/07/26	100% 100 / 100%		Linda Greenan
→ Powell River Therapeutic Riding Association Financial Assistance Grant Application : 100%	THAT the Board approve a grant of \$5,000.00 to the Powell River Therapeutic Riding Association for the Fall 2023 Therapeutic Riding Session from the General Grants-in-Aid Service.	2023/07/28	2024/07/26	100% 100 / 100%		Linda Greenan
→ Powell River Outdoor Users Group Trails Society (ORUG) Financial Assistance Grant Application : 100%	THAT the Board approve a grant of \$23,000 to the Powell River Outdoor Recreation Users Group Trails Society for Annual Trail Maintenance from the General Grants-in-Aid Service.	2023/07/28	2024/07/26	100% 100 / 100%		Linda Greenan
→ Lasqueti Community Association Financial Assistance Grant Application : 100%	THAT the Board approve a grant of \$10,000.00 to the Lasqueti Community Association for their Layered Histories – Cultural Heritage project from the Social Planning Service.	2023/07/28	2024/07/26	100% 100 / 100%		Linda Greenan

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
Conserve all economic enabling assets and services : 100%		2021/01/01	2022/12/31	100% 100 / 100%		
→ Canada Summer Jobs 2023 : 100%	<p>THAT the Board endorse an application to Employment and Social Development Canada for the Canada Summer Jobs 2023 grant for up to \$17,528 to subsidize summer worker's wages; and</p> <p>THAT any costs not covered by the grant be funded through the General Administration, Regional Parks and Cemetery services.</p>	2022/11/30	2023/12/31	100% 100 / 100%	<p>Patrick Devereaux: Progress: Grant applied for on January 6, 2023 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/01/11</p>	Patrick Devereaux
Work with our neighbours to promote regional collaboration : 100%		2021/01/01	2022/12/31	97% 96.88 / 100%		
→ Promote Regional Collaboration through C3 Groups : 100%		2019/01/01	2022/12/31	94% 93.75 / 100%	<p>Al Radke: Progress: There has been an impasse to C3 meetings due to uncertainty regarding meeting protocols. Once resolved the meetings will reconvene. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/04/18</p>	Al Radke
→ Resource Recovery Centre and Waste Transfer Station Loan Authorization Bylaw No. 587, 2023 Adoption : 100%	THAT the Board adopt the "Resource Recovery Centre and Waste Transfer Station Loan Authorization Bylaw No. 587, 2023".	2023/07/28	2024/07/26	100% 100 / 100%		Michelle Jones

SAFETY STEWARDSHIP

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
Ensure proactive emergency preparedness : 100%		2021/01/01	2022/12/31	56% 55.77 / 100%		
→ Dissemination of Mapping Data and Orthophotos : 100%		2022/10/06	2023/12/31	53% 52.5 / 100%		Nancy Schmeister
→ Community Emergency Preparedness Fund, Volunteer & Composite Fire Department Equipment & Training Grant Opportunity : 100%	<p>THAT the Board endorse an application to the Union of BC Municipalities (UBCM) for the Volunteer & Composite Fire Departments Equipment & Training funding stream of the Community Emergency Preparedness Fund (CEPF) for the Northside Volunteer Fire Department, Savary Island Volunteer Fire Department, Malaspina Volunteer Fire Department, and the Lasqueti Island Volunteer Fire Department; and</p> <p>THAT the Board endorse the qathet Regional District providing overall grant management for this project.</p>	2022/10/06	2022/12/31	81% 81 / 100%	<p>Ryan Thoms: Progress: Grant funded project in progress. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/07/05</p>	Ryan Thoms
→ Proposed Civic Addressing Regulatory Bylaw No. 585, 2023 (Electoral Areas A-D) : 100%	<p>THAT the Board endorse proposed Civic Addressing Regulatory Bylaw No. 585, 2023; and</p> <p>THAT the bylaw be forwarded to the January Board meeting for first reading through adoption.</p>	2023/02/01	2024/01/25	100% 100 / 100%		Laura Roddan
→ qathet Regional District Civic Addressing Regulatory Bylaw No. 585, 2023 : 100%	<p>1. THAT the Board give first and second reading of "qathet Regional District Civic Addressing Regulatory Bylaw No. 585, 2023".</p> <p>2. THAT the Board give third reading of "qathet Regional District Civic Addressing Regulatory Bylaw No. 585, 2023".</p> <p>3. THAT the Board adopt "qathet Regional District Civic Addressing Regulatory Bylaw No. 585, 2023"</p>	2023/02/01	2024/01/25	100% 100 / 100%	<p>Laura Roddan: Progress: Staff are administering the bylaw. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2023/04/18</p>	Laura Roddan
→ Constables Micha Yakonowsky and Paula Perry, Royal Canadian Mounted Police (RCMP) and Dale Skoreyko, Royal Canadian Marine Search and Rescue re Kids Don't Float Program : 100%	THAT the Board refer the request for installation of a PFD Loaner Station through the Kids Don't Float Program at Shelter Point Park to staff for a report to be presented at a future Committee of the Whole meeting.	2023/02/27	2023/12/31	100% 100 / 100%		Patrick Devereaux

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
→ 2023 Community Emergency Preparedness Fund: Emergency Operations Centres & Training : 100%	<p>THAT the qathet Regional District endorse an application to the Union of BC Municipalities (UBCM) for the Emergency Operations Centres & Training funding stream of the Community Emergency Preparedness Fund (CEPF); and</p> <p>THAT the qathet Regional District will provide overall grant management for this project.</p>	2023/03/28	2024/03/22	80% 80 / 100%	<p>Ryan Thoms:</p> <p>Progress: Grant funding report has been submitted. Awaiting response.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/04/19</p>	Ryan Thoms
→ Kids Don't Float Station at Shelter Point Park : 100%	THAT the Board directs staff to work with the Texada Island RCMP detachment and Marine Search and Rescue for the installation of a 'Kids Don't Float' life jacket station at Shelter Point Regional Park.	2023/05/02	2024/04/26	100% 100 / 100%	<p>Patrick Devereaux:</p> <p>Progress: completed August 2023</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2023/09/01</p>	Patrick Devereaux
→ Regional Emergency Executive Committee Terms of Reference Amendments : 100%	THAT the Board adopt the amended Terms of Reference for the Regional Emergency Executive Committee.	2023/08/29	2024/08/23	0% 0 / 100%		Ryan Thoms
→ WorkSafe BC Inspection Lasqueti Island Fire Hall - RISE AND REPORT : 100%	The Board received information pertaining to a WorkSafeBC inspection visit to the Lasqueti Island Fire Hall	2023/08/29	2024/08/23	0% 0 / 100%		Ryan Thoms
→ Regional FireSmart Program 2023 Update : 100%	THAT the Board receive the report titled Regional FireSmart Program 2023 Update.	2023/10/05	2024/09/27	0% 0 / 100%		Ryan Thoms
→ Community Evacuation Planning 2023 Update : 100%	THAT the Board receive the report titled Community Evacuation Planning 2023 Update.	2023/10/05	2024/09/27	0% 0 / 100%		Ryan Thoms
Continually improve upon employee health and safety : 100%		2021/01/01	2022/12/31	0% 0 / 100%		
→ Fire Chiefs Association of BC / Office of the Fire Commissioner (FCABC / OFC) Live Fire Training Centre Project Grant Funding : 100%	THAT the Board endorse an application to the Fire Chiefs Association of BC for provincial funding for live fire training props for the firefighting training facility in Lund.	2023/10/05	2024/09/27	0% 0 / 100%		Ryan Thoms
Foster and raise awareness for the safety and resiliency of residents : 100%		2021/01/01	2022/12/31	22% 22 / 100%		

Goal	Details	Start Date	Due Date	Curren...	Update	Owner
<p>→ Community Resiliency Investment Program 2023 FireSmart Community Funding & Supports : 100%</p>	<p>THAT the Board endorse an application to the Union of British Columbia Municipalities (UBCM) 2023 Community Resiliency Investment Program to support the qathet regional FireSmart Program and to fund a regional Community Wildfire Resiliency Plan for the qathet Region; and</p> <p>THAT the Board endorse carrying out the 2023 Regional FireSmart Program and Community Wildfire Resiliency Plan collaboratively with the Tla'amin Nation and the City of Powell River; and</p> <p>THAT the Board endorse the qathet Regional District providing overall grant management for this project.</p>	2022/11/30	2023/11/30	<p>44%</p> <p>44 / 100%</p>	<p>Ryan Thoms:</p> <p>Progress: Grant application submitted to UBCM on December 16, 2022</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2023/01/11</p>	Ryan Thoms
<p>→ Acquisition of the Inland-Loon Lake Provincial Park to the Regional Park Service : 100%</p>	<p>THAT the Board write a letter to The Ministry of Environment and Climate Change Strategy regarding Inland-Loon Lake Provincial Park expressing our concern with the disrepair of the park.</p>	2023/10/05	2024/09/27	<p>0%</p> <p>0 / 100%</p>		Michelle Jones